



Town of Reading

16 Lowell Street
Reading, MA 01867-2683

PUBLIC WORKS
781-942-9077
Website: www.readingma.gov

REBATE PROGRAM HOTLINE
781-942-0050

WATER CONSERVATION PROGRAM

Rebate Program Guidelines

- Rebates are available for the following items:
 - High-Efficiency (HE) Clothes Washers - \$200 per washer. See list for qualifying models.
 - Ultra Low-Flush Toilet (1.6 gallons per flush maximum). Rebates are available for purchases, permits, and installation costs, up to \$120 per toilet.
 - Moisture sensor for irrigation system – up to \$25 per sensor.
 - Rain Barrel - \$25 per Great American Rain Barrel.
- Only customers of the Town of Reading are eligible for a rebate.
- Only fixtures and equipment that meet qualifying standards and are purchased and installed on or after July 1, 2003 are eligible for a rebate.
- Clothes washer rebates are issued as a **One Time Only** per owner/tenant per household or address. Also, replacing an existing High-Efficiency (HE) Clothes Washer model with another does not qualify for the rebate.
- Toilets **MUST** replace a non-water saving toilet (3.5 or more gallons per flush) to be eligible for a rebate.
- Toilets purchased and installed in new construction projects or room additions do not qualify for a rebate. Also, replacing an existing ultra low-flush model with another does not qualify for the rebate.
- All new toilet installations require a plumbing permit from the Town. Permit applications are available on the website at http://www.readingma.gov/sites/readingma/files/file/file/plumbing_application.pdf
- All rebate applications must include as proof of purchase: a copy of an unaltered and dated sales receipt with brand and model number on the receipt. A copy of the approved plumbing permit application must accompany rebate applications for low-flush toilets.
- Fixtures and equipment must be installed in a property in the Town of Reading, whose owner and/or resident is a customer of the Town of Reading Water Department.
- Participants agree to an installation verification visit by the Reading Department of Public Works or its agent. If no approved fixture/equipment is found at the verification site visit, the rebate application will be denied.
- As required by the IRS, the Town will issue an IRS Form 1099 to those customers receiving rebates of \$600 or more per calendar year.

INSTRUCTIONS FOR APPLYING FOR A REBATE

- Purchase and install one or more of the qualifying water conservation fixtures/equipment.
- Complete and return the application and documentation to the **Town of Reading, Department of Public Works, 16 Lowell Street, Reading, MA, 01867, Attn: Water Conservation Program.**
- Enclose copy of receipt(s) along with the application and a copy of the plumbing permit for toilet rebates. Incomplete applications will be returned to the customer resulting in delay of rebate processing.
- A site visit will be scheduled to verify the installation of fixtures.
- Rebate check will be sent within 2-3 weeks of receipt, approval of completed application and verification by a site visit.
- Rebates will be distributed on a first-come, first-served basis, until funds run out or the program terminates, whichever comes first.

For questions or clarification regarding the rebate program, please call 781-942-9077.