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To:	Zoning Board of Appeals
CC:	Applicant & Development Team / Town Counsel
From:	Andrew MacNichol, Staff Planner
Date:	October 24, 2018
Re:	Eaton Lakeview 40B – Status Update

On September 5th, 2018, the Zoning Board of Appeals held the continued Public Hearing for the Eaton Lakeview Apartments 40B project. This memo is intended to provide a recap of said September meeting, an update on progress since then, and guidance to the ZBA on how to proceed.

September 5th Meeting Recap
- Recap of July 18th meeting and new information received since
- Traffic Peer Review and Updates by both traffic engineers (Applicants Kim Hazarvartian and Green International's Wing Wong)
- Board questions and feedback
- Public Comment period related to traffic
- Finalized and agreed on Scope of Work for Engineering Peer Review
- Confirmed next meeting date of October 24th, 2018

Update since September 5th
- DRT meeting held with Staff and Applicants – notes have been provided and posted
- The Peer Review for the engineering details were proposed, contracted and completed; the Scope of Work and Final Letter from Nitsch Engineering has been provided and posted

Recommended Process for ZBA Meeting on October 24th
- Chair – provide recap and update per this memo, note new information received
- Engineering Peer Review – Nitsch Engineering provides their findings
- Applicants receive chance to make statements
- Board – discussion and questions
- Public comment on the engineering aspects and peer review
- Board & Development Team – agree on date of continued hearing & next steps

Upcoming Meeting Dates:
December 5 – available / Special hearing dates if needed – 11/14, 11/28, 12/12, 12/19

Eaton Lakeview 40B webpage: https://www.readingma.gov/zoning-board-of-appeals/pages/eaton-lakeview-apartments-40b