

40.0 hrs Seasonal	Laborer – Long Term Seasonal April 1 to December 1		Job Description
Direct Report	Parks Forestry & Cemetery Supervisor	Grade	Seasonal 6 Expected hiring range: \$12.26-13.27 per hour
Department	Public Works	FLSA	Non-Exempt
Division	Parks, Forestry & Cemetery	Bargaining Unit	Non- Union
Date	July 2016	Location	Cemetery Garage

Summary

Long Term Seasonal Laborer performs a variety of unskilled and semi-skilled landscaping duties including mowing, trash clean-up and other duties as assigned within the department.

Essential Duties

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Performs routine landscaping duties including mowing, turf trimming and trash removal.
2. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
3. Drives light trucks, loads and unloads various materials, equipment, sand and gravel, etc.
4. Performs routine inspection of assigned equipment and refers defects or needed repairs to supervisor.
5. Performs all duties in conformance to appropriate safety and security standards.
6. Performs required labor involved in general landscape, trimming, pruning hedges and turf maintenance.
7. Performs all those functions required for the internment process if needed.
8. Operation of equipment such as weed whacker, electric trimmers, saws, common hand and power tools, shovels, wrenches, chainsaws, push mowers, riding mowers, mobile radio and phone.

Minimum Qualifications

1. Graduation from high school or GED equivalent.

Applicant should be able to meet the requirements of the position as outlined in the attached Position Descriptions for Building Inspector. Applicant should state education, training and experience which he/she feels has provided him/her with the required knowledge, skills and abilities to perform the duties of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applications will be accepted in the Human Resources Office, 16 Lowell Street, Reading, MA 01867 and online at www.readingma.gov until filled.

A full Job Description is available upon request
 Judith Perkins
 Human Resources Director
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