



Town of Reading
16 Lowell Street
Reading, MA 01867

Fax: (781) 942-9037

Website: www.readingma.gov

Administrative Services
Human Resources Division
(781) 942-9033

Recreation Program Supervisor

Recreation Division

The Town of Reading, Recreation Division is seeking a motivated, energetic and detail oriented individual to work closely with the recreation staff to develop outdoor recreational opportunities for the Town of Reading.

Under the supervision of the Recreation Administrator, the Recreation Program Supervisor will be responsible developing and administering various programs of outdoor experiences, such as hiking, climbing, aquatics, and wilderness activities including program facilitation, trip coordination and hiring and training of staff. Identifying and addressing all risk management concerns for the programs in conjunction with the Recreation Administrator.

The position is structured as 10-15 hours weekly for the purpose of program planning until June 1st and then the position becomes 30 hours per week through the end of August for program execution.

The successful candidate will possess the following:

- Experience leading backcountry trips
- Climbing wall work experience
- Computer literacy
- Valid driver's license
- Team player
- Flexible
- Strong self-starting qualities
- Able to communicate well written and orally
- Acceptable Background check (CORI/SORI)

Experience and Requirements: Bachelor's degree, preferably in recreation, education administration, or a related field. Experience leading groups for programs and or trip. ACCT Challenge Course Training preferred.

First Responder Certified; and current CPR Certified.

Compensation: Part time position. \$20.25 per hour

To apply send resume and cover letter c/o the Recreation Division, 16 Lowell Street, Reading, MA 01867 or email to jfeudo@ci.reading.ma.us. Applications can also be found on-line at www.ci.reading.ma.us .

Start Date: As soon as possible

End Date: September (Can be flexible)