



**Town of Reading**  
16 Lowell Street  
Reading, MA 01867

Fax: (781) 942-9037

Website: [www.ci.reading.ma.us](http://www.ci.reading.ma.us)

**Administrative Services**  
Human Resources Division  
(781) 942-9033

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## DEPARTMENT OF PUBLIC WORKS (DPW)

### Assistant DPW Director

The Town of Reading (pop 25,000) is seeking qualified candidates for the position of Assistant Director of the Department of Public Works. This position provides direct assistance to the DPW Director in the development and implementation of policies, programs, practices, and procedures required to lead and manage the Public Works Department.

The Public Works Department is responsible for all endeavors relating to planning, designing, operating, maintaining, and managing public ways, park lands, open space, public grounds, town cemeteries, water distribution systems, sewer collection systems, and the collection and disposal of solid waste. The Department also provides engineering support services and motor equipment maintenance services to all Town departments. For more information about the department visit the Town's website at [www.reading.ma.gov](http://www.reading.ma.gov).

Applicants must have a degree in Public Administration/Management, Business Administration, Civil Engineering, or related field from an accredited four-year college or university, seven (7) years of progressively responsible experience in the public works field, three (3) years of supervisory experience, or any equivalent combination of education and experience.

Salary range is \$83,948 – \$96,428. DOQ. Position is available immediately.

Send resumes to Carol Roberts, Human Resources Administrator, Town Hall, 16 Lowell Street, Reading, MA 01867 or by e-mail to [personnel@ci.reading.ma.us](mailto:personnel@ci.reading.ma.us). Resumes reviewed in order of receipt until position is filled.

*Reading is an Equal Opportunity Employer M/F*