

Zoning Advisory Committee Meeting Schedule (proposed, subject to change)
 Last Updated 9/8/2014
 Reading Zoning Bylaw Comprehensive Update Project

Month	Mon.	Tue.	Wed.	Thur.	Milestone	VHB to attend
2013						
September	30				DRT Kickoff Meeting	X
					ZAC Intro. Meeting	X
October			16		Committee Organization, def's, graphics, schedule of meetings	ZAC (only) Meeting
					<u>VHB Deliverables due 10/28/13: website; public outreach plan</u>	X
November					<u>VHB Deliverables due 11/4/13: zoning diagnostic; stakeholder interviews, outline for public forum</u>	
			6		Committee Meets	ZAC (only) Meeting
			20		Public Forum	X
					<u>VHB Deliverables due 11/25/13: Section 1 (Purpose) and 2 (Definitions)</u>	
December			4		Public comment assessment	ZAC (only) Meeting
	16				Review Sections 1 & 2	X
2014						
January	6				Visioning; Site Plan Review Goals	ZAC (only) Meeting
			15		Visioning; Site Plan Review Goals	
			22		Finish Review of Definitions; Start reviewing Section 3 (Establishment of Districts) and Section 4 (Use Regulations)	X
February	3				Section 4 (Use Regulations)	

			12		Section 4 (Use Regulations)	X
				27	Section 4 (Use Regulations)	
2014 cont'd	Monday	Tuesday	Weds.	Thursday		VHB to attend
					VHB Deliverables due 2/24/14: Sections 3 & 4	
March	3				Public Forum	X
	17				TBD	
March			19		Start reviewing Sections 5 – 9 (Intensity Regulations; General Provisions Affecting All Districts; Administration; Applicability; Adoption and Amendment) Note: Section 6 includes parking, signs, and nonconforming	
April			2		Sections 5 - 9	
			16		Sections 5 - 9	
	Patriots Day		23		Town Meeting Preparation	X
	28				Update at Annual Town Meeting	X
			30		Municipal Reuse District Section 4.7 Aquifer Protection District Section 4.8 Start Public Forum Prep	
May						
			7		Site Plan Review Section 4.3.3 Carriage House Bylaw Prepare for Public Forum	
	12				Public Forum	X
			14		Planned Unit Development(PUD) Section 4.9 Start Review of PRD Section 4.10	
		20			Evening Reception @ Reading Co-Op	
			21		Complete Review of Planned Residential Development (PRD) Section 4.10	X

					Start Review of Medical Marijuana (new section)	
			28		Smart Growth District, Finish Medical Marijuana Start Review of Intensity Regulations Section 5	
2014 cont'd	Monday	Tues.	Weds	Thursday	VHB Deliverables Due May 5th: Sections 5 - 9	
June	2				Committee Meets	ZAC only Meeting
	9				Joint Meeting with CPDC – Review Section 6 (parking, signs, non-conforming) and Section 5 Prepare for Public Forum	
			11		Continue Review of Parking, Signs, Non-Conforming	
			18		Public Forum	X
				19	Joint Meeting with ZBA/Building Inspector – Discuss Permitting and Streamlining Board Review	
2014	Monday	Tuesday	Weds.	Thursday		
July	7				Administration Sections 7-9 Finalize Draft ZBL	ZAC only Meeting
			9		Committee Meets topics TBD	
		15			ZAC with VHB/Update Board of Selectmen	X
	21				Access Apt Review per ZBA, Medi Mari, AQ, Landscaping	
			30		Morning Working Session with Consultant, Staff, 1 or 2 ZAC members, finalize Def's, Admin Sections 7, 8, and 9 and graphics	X
August	4				Section 5	ZAC only Meeting
			13		Section 6	
	18				Site Plan Review, PRD/PUD and finalize	
September						
			3		Nonconforming, Signs	
	8				Elderly Housing/Affordable Housing Bylaw	
				11	Nursing Home Bylaw/Prep for September Town Meeting	
	15				CPDC Public Hearing for September Town Meeting	

			17		Prep for September Town Meeting	
	29				September Town Meeting	
October						
		15			Committee Meets	X
	20				CPDC Public Hearing	
November	10				Article at Subsequent Town Meeting	X

Zoning Advisory Committee – Appointed by the Board of Selectmen as an Ad Hoc Committee