



Office of the Town Manager
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COMMUNITY INFORMATION MEETING

READING PUBLIC LIBRARY RENOVATION AND EXPANSION PROJECT

**7:00pm on January 22, 2015
Police Station Community Room
15 Union Street**

The Public is invited to an Information Meeting at the Reading Police Station Community Room to be held on January 22, 2015 at 7:00 PM for a Project Update. This update will include an overview of site activities they can expect to see over the next few months, and information about ways to communicate any of their concerns during construction to Project officials

Activities anticipated during the next week

- Construction Permitting
- Erection of Perimeter Site Fencing Surrounding the Property
- Placement of Construction Trailers, Storage Trailers and Dumpsters
- Installation of Tree Protection Measures

Please come to the meeting to learn more details. If you have any questions in advance, please feel free to contact Town Manager Bob LeLacheur at townmanager@ci.reading.ma.us

Reading Public Library Renovation and Expansion Project

1-22-15 Neighbor's Meeting

MEETING AGENDA

Date: January 22, 2015
Time: 7:00 pm- 8:00 pm
Location: Reading Police Department - Community Room

1. **Introductions**
 - a. **Town Manager**
 - b. **STV – project manager**
 - c. **CBT - architect**
 - c. **Delphi Construction – general contractor**
 - d. **Attendees**
 - e. **Sign-In Sheet**

2. **Project Overview**
 - a. **Scope of the Work**
Abatement/Demolition, Sitework, New Construction & Renovation
 - b. **Milestone Schedule**

Site Fencing and Mobilization	Commence week of January 20, 2015
Abatement/Demolition Start	Start week of January 26, 2015
Abatement/Demolition Completion	March 2015
Construction Start	February 2015
Construction Substantial Completion	March 2016
Final Completion	May 2016

3. **Construction Process and Site Utilization**
 - a. **Primary Truck Route – Route 28 to Middlesex Avenue**
 - b. **Secondary Truck Route – Route 129 to Middlesex Avenue**
 - c. **Trailer Set-up and Site Fencing – Commence week of January 20, 2015**
 - d. **Tradesmen Parking – On Street Parking**
 - e. **Utility Tie-ins at Middlesex Avenue – Summer 2015**

5. **Communication**
 - a. **Reading Public Library Website- Weekly Updates**
 - b. **Town Contact Information**
 - c. **Reading PL Construction Mitigation Hotline – STV Inc.**
 - d. **Contractor Hot Line – Delphi Construction Inc.**

6. **Question & Answers**