



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED
TOWN CLERK
READING, MASS.

2013 AUG 21 P 3:13

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

VOLUNTEER VACANCY
TOWN OF READING
AD HOC ZONING BYLAW ADVISORY COMMITTEE

Seven vacancies with terms expiring July 15, 2014 exist on the ad hoc Zoning Bylaw Advisory Committee for the following members:

- One (1) member from the Board of Selectmen, appointed by the Board of Selectmen;
- Two (2) members appointed by the Community Planning and Development Commission;
- One (1) member appointed by the Zoning Board of Appeals;
- Three other members:
 - One member from the Bylaw Committee;
 - One member from another Board/Committee/Commission;
 - One resident for the community who does not fall into any of the above categories, and who preferably would have experience firsthand with zoning or implications of zoning (e.g., owns or operates a business in Reading).

The mission of the ZAC is to clarify and simplify the Reading Zoning Bylaw. A consultant will be hired to provide technical assistance and expertise in zoning. The recommendations will be developed in concert with an extensive public process.

Interested persons may apply at the Town Clerks office, 16 Lowell Street, Reading, Massachusetts by 5:00 p.m. on September 4, 2013 or until the positions are filled.

Policy establishing an ad hoc Zoning Bylaw Advisory Committee

There is hereby established an ad hoc Committee to review the Reading Zoning Bylaw ("Zoning Advisory Committee) to prepare a comprehensive update with the help of a consultant. The Committee will present the zoning update to the Board of Selectmen by July 15, 2014 prior to an article that will be presented at the Fall 2014 Subsequent Town Meeting.

The current zoning bylaw is outdated, confusing for the public to use, and difficult to administer. The comprehensive update will be a full scale review of the zoning bylaw which will result in a new zoning bylaw.

The Zoning Advisory Committee (ZAC) shall be comprised of seven (7) members and will be a multiple member body as defined by the Town of Reading Home Rule Charter.

In selecting the ZAC the Board of Selectmen shall attempt to fill the positions as follows:

- One (1) member from the Board of Selectmen, appointed by the Board of Selectmen;
- Two (2) members appointed by the Community Planning and Development Commission;
- One (1) member appointed by the Zoning Board of Appeals;
- Three other members:
 - One member from the Bylaw Committee;
 - One member from another Board/Committee/Commission;
 - One resident for the community who does not fall into any of the above categories, and who preferably would have experience firsthand with zoning or implications of zoning (e.g., owns or operates a business in Reading).

The mission of the ZAC is to clarify and simplify the Reading Zoning Bylaw. A consultant will be hired to provide technical assistance and expertise in zoning. The recommendations will be developed in concert with an extensive public process.

In conducting its work, the ZAC will be bound by all of the rules and regulations of the Town of Reading and the Commonwealth of Massachusetts, including but not limited to the Open Public Meetings law. Staff will be assigned by the Town Manager to work with the ZAC. The ZAC will be considered to be part of the Department of Community Services for administrative purposes.

Adopted August 20, 2013

Zoning Advisory Committee Meeting Schedule (proposed)

Reading Zoning Bylaw Comprehensive Update Project

Contractor Completes Draft bylaw by 7/15/13

Month	Monday	Wednesday	Contractor Presentations
2013			
September	30		
October	28	16	
November		6	
		20	
December	16		
2014			
January	6		1st Monday
		22	
February	3		
		12	
March	3		1st Monday
		19	
April	3		Update at Annual Town Meeting
		21	
May	5		
		21	Community Forum
June	2		
		18	
July	7		
		21	Update Board of Selectmen
August	4		
		18	CPDC Public Hearing
September			
October			
November			Article at Subsequent Town Meeting

Zoning Advisory Committee

Appointed by the Board of Selectmen as an Ad Hoc Committee with at a minimum representatives from the various land use boards, the Building Division, the Planning Division and others