

**READING PUBLIC SCHOOLS  
82 OAKLAND ROAD  
READING, MASSACHUSTETTS 01867**

**INVITATION TO BID  
HVAC CONTROLS MAINTENANCE AND REPAIRS - PROJECT # 2015-6**

The Town of Reading's School Committee, hereinafter noted as the Awarding Authority, invites sealed bids from qualified persons interested in contracting for the project: **HVAC Controls Maintenance and Repair at Various Locations (Johnson Metasys & Honeywell Tridium Systems)**. Said contract will be for one year commencing July 1, 2015 with an option in the sole discretion of the Awarding Authority, to renew for one or two additional years based upon performance and appropriation.

Nature and scope of work: **Provide all labor, materials, and equipment to perform maintenance and repair of various HVAC control systems at six (6) Town and eight (8) School buildings.**

Bidding procedures shall be in accordance with M.G.L. c. 149, §44A-44J, as most recently amended, and all other applicable laws.

Plans and specifications will be available from 8:00 AM to 3:30 PM, Monday through Thursday and 8:00 a.m. to 1:00 p.m. Fridays, at the Facilities Department, 62 Oakland Road, Reading, MA 01867, beginning **Wednesday, June 10, 2015**.

Sealed bids clearly marked with **HVAC Controls Maintenance and Repair at Various Locations (Johnson Metasys & Honeywell Tridium Systems)** will be received by Reading Public Schools, Office of Superintendent, 82 Oakland Road, Reading MA 01867 **until 10:00 am** on **Thursday, June 25, 2015** and at that time will be publicly opened and read aloud. Bid envelopes must have a return name and address.

All bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check issued by a responsible bank or trust company made payable to the Town of Reading or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The Reading School Committee reserves the right to waive any informality or to reject any or all bids or to make the award deemed in its own discretion to be in the best interest of the Town of Reading.

No less than the minimum wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.