



**Town of Reading**  
**16 Lowell Street**  
**Reading, MA 01867-2683**

**Fax: (781) 942-5441**  
**Website: [www.ci.reading.ma.us](http://www.ci.reading.ma.us)**

**PUBLIC WORKS**  
**(781) 942-9077**

---

### Water Service Connection

To: Department of Public Works  
Engineering Division  
16 Lowell Street  
Reading, MA 01867

I hereby apply for water service to be introduced into the premises at

\_\_\_\_\_ owned by \_\_\_\_\_

and to be used for \_\_\_\_\_ and agree to be governed by the rules and regulations that may be established from time to time for the management of same.

Name (Please print): \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Notes: Twenty-four (24) hours notice is required before bill can be made out for payment and the water turned on. The bill **must be paid** before the water can be turned on.

**All work to any water service must be completed by the Town of Reading Water Division only. No private contractors will be allowed.**