



Town of Reading
16 Lowell Street
Reading, MA 01867-2683

Fax: (781) 942-5441
Website: www.readingma.gov

PUBLIC WORKS
(781) 942-9077

Bonding and Insurance Requirements

Bonding:

The Contractor shall furnish a Street Opening Bond in the amount of **\$5,000.00** for each street opening related project that the Contractor is working on within the Town of Reading. The bond shall be on forms, and from a Bonding Company, acceptable to the Town of Reading.

Insurance (Minimum Requirements):

1. **General Liability** of at least \$1,000,000 for Each Occurrence, Personal & Adv Injury, Products-Comp/OP AGG and a General Aggregate Limit of a minimum \$3,000,000 (General Aggregate Limit may be combined with Umbrella Liability to equal a minimum of \$3,000,000 see #3 below). **Products and Completed Operations** should be maintained for up to 3 years after the completion of the project. The Town should be named as an "Additional Insured".
2. **Automobile Liability** of at least \$500,000 for Bodily Injury per person, \$1,000,000 Bodily Injury per accident and \$250,000 Property Damage per accident or at least \$1,000,000 for Combined Single Limit. (If one elects to insure Property Damage per accident at a \$100,000, a minimum Umbrella Liability of \$1,000,000 is required) The Town should be named as an "Additional Insured".
3. **Umbrella Liability** when combined with General Aggregate should be equal to a minimum of \$3,000,000, as long as a minimum \$1,000,000 General Aggregate Limit is maintained.
4. **Description of Operation** should state the Town of Reading, MA listed as an additional insured and also must specifically state the policy applies to work performed as a License Drain Layer for the Town of Reading, MA.
5. **Certificate Holder** should state Town of Reading, 16 Lowell Street, Reading, MA 01867.
6. **Workers' Compensation Insurance** as required by Massachusetts law under Chapter 152 of the General Laws, as amended, and Section 34A of Chapter 149 of the General Laws.

The insurance shall remain effective for the entire year. The Town shall be notified of any changes or lapses of insurance coverage. For all insurance, cancellation notice shall not be less than 30 days.