



# Town of Reading

## APPLICATION FOR LICENSE

*(Common Victualler, Entertainment, Automatic Amusement)*

New License

Renewal

Reading, MA 01867

(name and street address of business)

Business Owner \_\_\_\_\_  
(name and mailing address)

\_\_\_\_\_  
(phone number)

\_\_\_\_\_  
(email address)

Full name of person, firm or corporation making application: \_\_\_\_\_  
\_\_\_\_\_

License(s) Requested (check each one that applies)		Fee:	Total
Common Victualler	<input type="checkbox"/> Number of Seats _____	\$50	\$ _____
Entertainment	<input type="checkbox"/> Number of Devices _____	\$50 per device	\$ _____
_____ (List Devices for which license is requested)			
Automatic Amusement	<input type="checkbox"/> Number of Devices _____	\$50 per device	\$ _____
_____ (List Devices for which license is requested)			
<b>Total Due</b>			<b>\$ _____</b>

Application is made to the Town of Reading Licensing Authority in accordance with their Rules and Regulations made under authority of applicable statutes.

X \_\_\_\_\_  
**Signature of Applicant** **Date**

I the undersigned certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State tax returns and paid all State taxes required by law.

X \_\_\_\_\_ OR X \_\_\_\_\_  
**Signature of individual** **Signature of Corporate Officer**

\_\_\_\_\_  
**Social Security # or Federal Identification Number (whichever is applicable)**

This license will not be issued unless this certification clause is signed by the applicant. Your social security number or FID number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c. 62C, s. 49

### **Section 3.6 – Innholders and Common Victualler’s Licenses**

Chapter 140, Sections 2 of the Laws of the Commonwealth, provide for the licensing of Innholders and Common Victuallers. The Board of Selectmen as Licensing Authority is charged with the responsibility of issuing these licenses, determining that the licensee is a proper person to engage in the business and that there is a suitable place of business.

The following rules and regulations are hereby adopted to guide the Board of Selectmen in reviewing and ruling upon applications for Innholders and Common Victualler’s Licenses:

1. Each application will be dealt with on a case by case basis. These guidelines are not intended to be a full list of issues to be dealt with by the Board but are guidelines to the applicant.
2. Innholders and Common Victualler’s Licenses will be issued only within a commercial or industrial zoning district within the Town, unless such a business shall exist and has pre-dated zoning, or has been granted a variance to do business in a location that is not in a business or industrial zoning district.
3. The applicant shall provide to the Board of Selectmen proof of ownership, a lease, or written approval of the property owner (if other than the applicant) for the use of the premises for the license period.
4. The applicant shall provide to the Town a plan of the premises to be licensed, including an accurate count of the number of seats available. If outdoor seating is to be required, this shall also be included on the plans.
5. The applicant must show through plans or other means that there is adequate space on the premises for all aspects of the proposed operation, including employee and customer parking, in accordance with the Zoning By-Laws of the Town of Reading.
6. The licensee must conform with the Zoning By-Laws including the sign portions of the Zoning By-Laws.
7. Prior to the issuance of an Innholders and Common Victualler’s License, the Board may require a review by the Health Division and the Building/Zoning Inspection Division and proof that all necessary approvals, permits, and other licenses needed to operate have been issued.

For establishments licensed as Innholders and Common Victualler’s, patrons are not permitted to bring alcoholic beverages onto the premises for their own consumption.

Licenses are not permitted to keep alcoholic beverages on the premises except for a small quantity that is used in the preparation of certain specialty-cooked foods. The Board of Selectmen as Licensing Authority will at its discretion determine what is reasonable for this purpose, and whether or not it is customary in the preparation of such specialty foods. This policy shall not apply to establishments that hold valid liquor licenses.

*Adopted 3-12-96, Revised 5-25-04*

### **Section 3.7 – Entertainment Licenses**

Chapter 140, Sections 183A of the Laws of the Commonwealth, provides for the licensing of “Theatrical Exhibitions, Public Amusements, etc.” The Board of Selectmen as Licensing Authority is charged with the responsibility of issuing these licenses, determining that the licensee is a proper person to engage in the business and that there is a suitable place of business.

The following rules and regulations are hereby adopted to guide the Board of Selectmen in reviewing and ruling upon applications for Entertainment Licenses:

1. Each application will be dealt with on a case by case basis.
2. Each entertainment device shall be separately licensed, and licenses shall be issued only for premises located in a commercial or industrial zone, or where the premises is otherwise suitable for such a license.
3. A site may be licensed for live entertainment for a full calendar year, or for each event, as the Town may determine. If each event is separately licensed, a separate application shall be made and a separate fee shall be charged for each event.
4. For each live entertainment event, the applicant shall furnish complete information as to the type of concert, exhibition, dance, or public show that is requested; the condition of the premises; and the actions proposed to prevent danger to the public health, safety or order.
5. For each live entertainment event, the licensee shall be required to protect employees, patrons, and members of the public, both on and off the premises, from disruptive conduct, criminal activity, and from health, safety and fire hazards.
6. For each live entertainment event, the licensee shall be required to prevent the unreasonable increase in the level of noise in the area caused by the licensed activity or caused by patrons entering or leaving the premises.
7. For each live entertainment event, the licensee shall be required to prevent an unreasonable level of pedestrian or vehicular traffic in the area of the event, and to prevent the unreasonable level of increased parking in the area of the premises.
8. The Town may require a Police or other detail at live entertainment venues, depending upon the anticipated attendance at the event, and also depending upon the nature of the event. The decision as to require a Police or other detail shall be solely at the discretion of the Town.
9. Prior to the issuance of an Entertainment License for live entertainment, the Board may require a review by the Health Division, Fire Department, Police Department, and the Building/Zoning Inspection Division, and proof that all necessary approvals, permits, and other licenses needed to operate have been issued.

***Revised 5-25-04***

### **Section 3.8 – Licenses for Automatic Amusement Devices**

Chapter 140, Sections 177A of the Laws of the Commonwealth, provide for the licensing of “Automatic Amusement Devices.” The Board of Selectmen as Licensing Authority is charged with the responsibility of issuing these licenses, determining that the licensee is a proper person to engage in the business and that there is a suitable place of business.

The following rules and regulations are hereby adopted to guide the Board of Selectmen in reviewing and ruling upon applications for Licenses for Automatic Amusement Devices. Automatic Amusement Devices include those that are coin or otherwise operated, as well as those that are free for play:

1. Each application will be dealt with on a case by case basis.
2. Licenses for Amusement Devices other than clubs will be subject to a hearing by the Board of Selectmen.
3. Automatic Amusement Devices licensed under this policy shall be so installed on the premises so as to be in open view at all times while in operation, and shall at all times be available for inspection.
4. No person keeping or offering for operation or allowing to be kept for operation any automatic amusement device licensed under these policies shall permit the automatic amusement device to be used for gambling. A device that rewards the player with free play on that machine shall not be considered to be gambling.
5. Prior to the issuance of a License for Automatic Amusement Devices, the Board may require a review by the Police Department and the Building/Zoning Inspection Division, and proof that all necessary approvals, permits, and other licenses needed to operate have been issued.

***Revised 5-25-04***