Town of Reading
Meeting Posting with Agenda

RECEIVED
TOWN CLERK
READING, MASS.
2016 MAY 31 P 1:48

Board - Committee - Commission - Council:

School Council -Arthur W Coolidge Middle

Date: 2016-06-02 Time: 3:00 PM

Building: School - Coolidge Location: Conference Room

Address: 89 Birch Meadow Drive

Purpose: School Council monthly meeting

Meeting Called By: Sarah Marchant, Principal and Co-Leader; Lisa Tighe, Parent and Co-Leader

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

Norms:

- Be prepared, be present, be punctual.
- Begin and end on time.
- Engage in dialogue during the meeting honestly and respectfully.
- Keep the focus on what is best for the entire school population.
- Ensure that all voices are heard. Be aware of personal "air time".
- Keep a sense of humor.

I. Review School Handbook

II. End of year wrap-up/ Planning for the year ahead