



## Town of Reading Meeting Posting with Agenda

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TOWN CLERK  
READING, MASS.

2016 JUN -2 P 2:06

### Board - Committee - Commission - Council:

Board of Selectmen

Date: 2016-06-07

Time: 7:00 PM

Building: Reading Town Hall

Location: Selectmen Meeting Room

Address: 16 Lowell Street

Agenda:

Purpose: General Business

Meeting Called By: Paula Schena on behalf of Chairman John Halsey

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

**All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.**

### Topics of Discussion:

- OFFICE ½ HOUR – John Halsey** **6:30**
- 1) **Reports and Comments**
    - a. Selectmen's Liaison Reports and Comments
    - b. Public Comment
    - c. Town Manager's/Assistant Town Manager's Report
  - 2) **Open Session for topics not reasonably anticipated 48 hours in advance of the meeting**
  - 3) **Proclamations/Certificates of Appreciation**
  - 4) **Personnel & Appointments**
  - 5) **Discussion/Action Items**
    - a. Annual Boards and Committees Appointments 7:20
    - b. Human Relations Advisory Committee 8:00
    - c. Electronic Scoreboard in Little League Field and Commemoration Sign at Morton Field 9:00
    - d. Community Listening Meeting 9:30
  - 6) **Approval of Minutes**
  - 7) **Licenses, Permits and Approvals**
  - 8) **Executive Session**
  - 9) **Correspondence**

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.

<b>DRAFT - BOARD OF SELECTMEN AGENDAS</b>			
<b>2016</b>			<b>2016</b>
<i>6/2/2016</i>		<b>Responsibility</b>	<b>Start time</b>
	<b>June 1, 2016</b>	<b>Wednesday</b>	<b>7:00pm</b>
	<b>Community Listening Meeting</b>	<b>Coolidge MS</b>	
	<b>June 6, 2016</b>	<b>Tuesday</b>	<b>7:00pm</b>
	<b>Attend North Reading Town Meeting</b>	<b>North Reading High School</b>	
	<b>June 7, 2016</b>	<b>Tuesday</b>	<b>1:00pm</b>
	<b>Community Listening Meeting</b>	<b>Pleasant St Ctr</b>	
	<b>June 7, 2016</b>		
<b>Office Hour</b>	<b>Halsey</b>		<b>6:30</b>
	<b>Appoint Boards &amp; Committees</b>	<b>VASC</b>	<b>7:20</b>
	<b>Human Relations Advisory Committee</b>	<b>Snow Dockser</b>	<b>8:00</b>
	<b>Electronic Scoreboard in Little League Field and Commemoration Sign at Morton Field</b>	<b>Feudo</b>	<b>9:00</b>
	<b>Community Listening Meeting discussion</b>	<b>LeLacheur</b>	<b>9:30</b>
	<b>June 16, 2016</b>	<b>Thursday</b>	<b>7:00pm</b>
	<b>Community Listening Meeting</b>	<b>Parker MS</b>	
	<b>June 21, 2016</b>		
<b>Hearing</b>	<b>FY17 Non Union Classification &amp; Compensation Plans</b>	<b>Perkins</b>	<b>7:20</b>
	<b>Town Accountant Quarterly Report</b>	<b>Angstrom</b>	<b>7:30</b>
	<b>Appoint Town Manager</b>	<b>Halsey</b>	<b>7:55</b>
	<b>Community Zoning: joint meeting with CPDC</b>	<b>Delios</b>	<b>8:00</b>
	<b>172 Woburn Street 40B project (former St. Agnes School)</b>	<b>Delios</b>	<b>8:45</b>
	<b>Board of Selectmen Policies: Article 1 General Operating Procedures</b>	<b>LeLacheur</b>	<b>9:30</b>
	<b>FY17 Goals update &amp; draft FY18 Goals</b>	<b>LeLacheur</b>	<b>9:45</b>
	<b>July 12, 2016</b>		
<b>Office Hour</b>	<b>Arena</b>		
	<b>July 26, 2016</b>		
	<b>Senior Tax Relief</b>	<b>Board of Assessors</b>	<b>7:30</b>
	<b>Tax Classification discussion</b>	<b>LeLacheur</b>	<b>8:30</b>

	<b>August 16, 2016</b>		
<b>Office Hour</b>	<b>Berman</b>		
	<b>Trust Fund Commissioners</b>	<b>Cohen</b>	<b>8:30</b>
	<b>Close Warrant for Special Town Meeting 9/12</b>	<b>LeLacheur</b>	
	<b>September 6, 2016</b>		
<b>Office Hour</b>	<b>Sexton</b>		
	<b>Preview Warrant for Subsequent Town Meeting</b>	<b>LeLacheur</b>	
	<b>State Election September 8, 2016</b>	<b>Thursday</b>	
	<b>Special Town Meeting September 12, 2016 (?)</b>	<b>Monday</b>	
	<b>September 20, 2016</b>		
	<b>Close Warrant for Subsequent Town Meeting</b>	<b>LeLacheur</b>	
	<b>October 4, 2016</b>		
<b>Office Hour</b>	<b>Ensminger</b>		
	<b>Close Warrant for Special Election 10/18/16</b>	<b>LeLacheur</b>	
	<b>Vote Warrant Articles for Subsequent Town Meeting 11/14/16</b>	<b>LeLacheur</b>	
	<b>Special Election October 18, 2016 (?)</b>	<b>Tuesday</b>	
	<b>October 25, 2016</b>		
	<b>Close Warrant for Presidential and State Elections 11/8/16</b>		
	<b>Town Meeting November 14, 2016</b>	<b>Monday</b>	
	<b>Town Meeting November 17, 2016</b>	<b>Thursday</b>	
	<b>Town Meeting November 21, 2016</b>	<b>Monday</b>	
	<b>Town Meeting November 28, 2016</b>	<b>Monday</b>	
	<b>Town Meeting December 1, 2016</b>	<b>Thursday</b>	
	<b>November 15, 2016</b>		
<b>Office Hour</b>	<b>Halsey</b>		
	<b>November 29, 2016</b>		
	<b>December 13, 2016</b>		
<b>Office Hour</b>	<b>Arena</b>		

<b>Future Agendas</b>			
	<b>Board of Selectmen Policies: Article 2 Volunteer Boards/Committees/Commissions</b>	<b>LeLacheur</b>	
	<b>Board of Selectmen Policies: Article 3 Licenses</b>	<b>LeLacheur</b>	
	<b>Review Inflow &amp; Infiltration policy</b>	<b>Percival</b>	
	<b>Oakland Road status &amp; plans</b>	<b>LeLacheur</b>	
	<b>Strout Avenue Master Plan</b>	<b>Delios</b>	
	<b>Multi Board/Committee Summit</b>	<b>Halsey</b>	
	<b>Downtown Parking</b>	<b>Segalla</b>	
<b>Recurring Items</b>			
	<b>Close Warrant: Nov TM by 9/27</b>		
	<b>Close Warrant: Presidential &amp; State Elections by 11/1 (Elections are 11/8)</b>		
	<b>Review BOS/TM Goals</b>	<b>Mar &amp; Sep</b>	<b>Semi-ann</b>
	<b>Appointments of Boards &amp; Committees</b>	<b>June</b>	<b>Annual</b>
<b>Hearing</b>	<b>Approve Classification &amp; Compensation</b>	<b>June</b>	<b>Annual</b>
<b>Hearing</b>	<b>Tax Classification</b>	<b>October</b>	<b>Annual</b>
	<b>Approve licenses</b>	<b>December</b>	<b>Annual</b>
<b>Reports to BOS</b>	<b>Town Accountant Report</b>		<b>Qtrly</b>
	<b>RCTV members Report</b>		<b>Semi-ann</b>
	<b>CAB (RMLD) member Report</b>		<b>Semi-ann</b>
	<b>MAPC member Report</b>		<b>Annual</b>
	<b>Reading Housing Authority Report</b>		<b>Annual</b>
	<b>Reading Ice Arena Report</b>		<b>Annual</b>
	<b>BOS Appointed Boards &amp; Committees</b>		<b>Annual</b>



**Office of the Town Manager**  
**16 Lowell Street**  
**Reading, MA 01867**

**781-942-9043**

**[townmanager@ci.reading.ma.us](mailto:townmanager@ci.reading.ma.us)**  
**[www.readingma.gov/town-manager](http://www.readingma.gov/town-manager)**

**To:** Board of Selectmen  
**From:** Robert W. LeLacheur, Jr. CFA  
**Date:** June 2, 2016  
**RE:** BOS Agenda for June 7<sup>th</sup>

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The VASC met last week for the annual appointment/re-appointment process. In your packet are there comments and recommendations – I was unable to attend the meeting but heard we continue to discover new well-qualified residents that are interested to assist, which is always great news.

The Human Relations Advisory Committee is in at 8:00pm to discuss their future with the Board. They previously noted that they were looking into re-forming as a Human Relations Advisory Commission. I asked Town Counsel to provide you with a memo explaining what such a Commission is, and that information is enclosed in your packet. Currently the HRAC is due to sunset on June 30, 2017, and they had requested the two-year extension to consider other forms they might take, including becoming a private organization, to best fulfill what they believe their mission should be.

At 9:00pm we have two signage issues at the Birch Meadow complex. First is a request from Reading Little League to install an electronic scoreboard in their field (behind the Superintendent's office – a presentation is included. At the BOS meeting on July 15, 2014 the Board approved installation of a manual scoreboard as part of other requests (including an OF fence). Staff has no concerns (comments attached). We have notified abutters of this agenda item. Second is a request to change the sign at Morton Field. Note that previously the Board had approved the new name as: the Pete Moscardello Ballpark at "Newt" Morton Memorial Field. The new sign will reflect that new name, and also thank some donors. The new proposed sign is wider but about the same height – details will be provided at your meeting in addition to the pictures comparing the signs in your packet. In terms of the donor appreciation, the Board does not have a formal policy, but once during my 10-year tenure has approved such a request – nearby at the Tennis Courts.

The final agenda item will be a Board discussion of the Community Listening Meetings held to date – the second one is scheduled for 1:00pm at the Pleasant Street Center on Tuesday before you meet. Turnout last night at the first meeting was very good – we counted about 70 residents. My introductory presentation for next Tuesday will include more of a focus on the items designed to help senior tax payers. I'm interested in any other feedback from the Board over the weekend as to thoughts – the short presentations are meant to adapt as we listen to the community. From last night I got the message to broadly review how we spend money in more detail.

Attached is the press release from the School Department about the discovery of too much lead in water samples, primarily in the Killam School. It is worth noting that Reading has gone above and beyond any requirements in order to determine these facts, and is committed to a solution. A direct quote from the MWRA on this issue follows: "Reading is the model for other towns / school systems regarding their professional approach and pro activeness on this issue".

**Subject:** Lead Water Testing  
**From:** READING SCHOOL DISTRICT (email@blackboard.com)  
**To:** ~~killam@readingpublicschools.org~~  
**Date:** Thursday, June 2, 2016 7:31 AM

A message from READING SCHOOL DISTRICT

Dear Reading Public School Staff and Community

Recently, the Town of Reading Water Department and the Reading Public Schools decided to be more proactive in our lead water testing in each school by following the new recommended Environmental Protection Agency (EPA) Guidelines regarding lead water testing. The new recommended procedure is to test several faucets/water bubblers in each school more frequently instead of testing a smaller amount of faucets/bubblers in each school every three years. Last evening, we received the results of the sampling performed by our local water department under the Massachusetts Department of Environmental Protection Lead and Copper Rule program. The results showed that in five of our eight schools (RMHS, Wood End, Barrows, Joshua Eaton, and Parker), the levels for all samples were well below the recommended action levels for lead water testing. In two of our schools (Coolidge and Birch Meadow), 1 sample contained lead results above the recommended level. At Coolidge the higher lead levels were found in a hand washing sink in the kitchen and at Birch Meadow, the higher lead levels were found in a combination classroom sink/water faucet combination. We have addressed both the Birch Meadow and Coolidge issues appropriately by removing from service the drinking fountain and allowing only hand washing at those two sinks. We will also be conducting further testing in the areas near those faucets.

At Killam, however, we did receive notification that seven of the thirteen samples had lead levels that exceeded the Massachusetts and federal "action level for lead in drinking water at schools and child care facilities. These samples were taken from a variety of water taps throughout the school including hallway water fountains, classroom sinks/water fountains, kitchen sinks, and bathroom sinks.

The Reading Public Schools and the Town of Reading takes these results very seriously and is moving immediately to safeguard the health of the students, faculty and staff. The following information describes steps we are taking at Killam to address the issue of lead in the water.

At Killam, as a precautionary measure, we have removed from service all drinking fountains in classrooms and corridors until we test the remaining faucets and drinking fountains in the building and determine the source of the lead. Students and staff may use the sinks for handwashing only, but not for drinking or cooking purposes. We will not be cooking in the kitchen, but lunch will be served. In addition, we will provide bottled water for all students and staff until additional testing proves that the water is clear and below the action level for lead and drinking water. In the meantime, we have contacted the Massachusetts Water Resource Authority (MWRA) and the Board of Health to notify them of the situation. The MWRA will assist us in additional water testing for Killam and to determine the cause of the lead.

We will be working very closely with our water department, local officials, and the MWRA over the next few weeks as we identify the source of the lead and develop a long range plan to address this issue. Through periodic reports, we will keep you informed as to the progress of our efforts. These reports will serve to let you know what has been done and what is being done to safeguard against lead exposure from drinking water at Killam.

For further information about lead in drinking water in schools, please go to the following websites:

**MWRA "What You Need to Know About Lead In Tap Water" info and FAQ link:**

<http://www.mwra.state.ma.us/04water/html/qual6leadinfo.htm>

**MassDEP Overview of Lead in Massachusetts Drinking Water link:**

<http://www.mass.gov/eea/agencies/massdep/water/drinking/overview-of-lead-in-massachusetts-drinking-water.html>

**MassDEP Lead & Copper in Schools Link:**

<http://www.mass.gov/eea/agencies/massdep/water/drinking/lead-copper-schools-lc.html>

**Town of Reading Water Department Water Quality and Supply with a section concerning Lead & Copper Testing:**

<http://www.readingma.gov/water-division/pages/water-quality-supply>

If you have any questions, please do not hesitate to contact Erik Mysliwy from the Reading Water Department at 781-942-9199 or by email at [emysliwy@ci.reading.ma.us](mailto:emysliwy@ci.reading.ma.us) or the Reading Public Schools Administration Offices at 781-944-5800.

This e-mail has been sent to you by READING SCHOOL DISTRICT. To maximize their communication with you, you may be receiving this e-mail in addition to a phone call with the same message. If you no longer wish to receive email notifications from READING SCHOOL DISTRICT, please [click here](#) to unsubscribe.



## Town of Reading Meeting Minutes

### Board - Committee - Commission - Council:

#### Volunteer Appointment Committee

Date: 2016-05-31

Time: 7:00 PM

Building: Reading Town Hall

Location: Conference Room

Address: 16 Lowell Street

Session: Open Session

Purpose: General Business

Version:

Attendees: **Members - Present:**

Daniel Ensminger and Barry Berman

**Members - Not Present:**

**Others Present:**

Executive Assistant Paula Schena

**Minutes Respectfully Submitted By:** Secretary

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### Topics of Discussion:

#### Organization

**A motion by Berman seconded by Ensminger to nominate Daniel Ensminger as Chairman of the Volunteer Appointment Subcommittee was approved and Mr. Ensminger was declared Chairman.**

#### Board of Health

The Committee interviewed John Costigan. He noted that he has been a pharmacist for over 35 years and has he management experience implanting policies and regulations. He is interested in being involved in the bylaw process. He is also interested in addressing immunizations. He noted there will be referendum question in the fall regarding legalization of marijuana and that will require a lot of coordination.

Barry Berman asked if he had attended any Board of Health meetings and John Costigan indicated he has attended the past three or four meetings and he was impressed. Barry Berman asked if there is anything we should be doing and Mr. Costigan noted that depends on funding for immunizations. Daniel Ensminger asked if he was interested in pursuing grants and Mr. Costigan indicated somewhat. Daniel Ensminger asked if the time commitment was okay and if there were any conflicts and Mr. Costigan noted that he should be able to make each meeting and there are no conflicts.

The Committee interviewed Christine Hansen. Christine Hansen noted that she works with the Council on Aging, Nurse Advocate and Public Health Nurse. She noted there is an issue of hoarding in Reading. She participated in a first aid class and she has background in dealing with trauma. She would like to do some work with suicide prevention.

Barry Berman asked if she has attended any Board of Health meetings and Ms. Hansen noted she has attended two meetings and read the minutes of previous meetings. Barry Berman asked if there was anything they should be doing and Ms. Hansen noted there is a potential for intergenerational work with adults, suicide prevention, housing sanitary codes. Daniel Ensminger asked if the time commitment was okay and if there were any potential

conflicts. Ms. Hansen noted that time is okay and the only conflict is with 30 Haven Street and that has been resolved.

The Committee interviewed Rebecca Liberman. She noted that she works for the Department of Public Health Center for Birth Defects where she studies birth defects. She noted that suicide prevention is an issue and Wakefield has a great program set up. They pay into a referral program and perhaps this is something that could be regionalized. She spoke about the Youth Risk Survey that was done and how it can be misleading unless you look at the denominator. Daniel Ensminger asked about the time commitment and she noted that was fine.

The Committee interviewed Nancy Docktor. She noted that John Costigan was the only new applicant who has been coming to all of the meetings consistently. She enjoys the meeting but will step down if someone else wants to be reappointed.

Barry Berman asked if there are things that should be done. Ms. Docktor noted that the constraints are financial. The age group between 20 and 60 years old are underserved. Drugs and mental health issues are a challenge. There is a men's health night scheduled. She noted the Board of Health cannot give services but can do a lot of education.

### **Commissioners of Trust Funds**

The Committee interviewed John Daly. He noted that he has served on the committee for 20 years. There is \$10 million in trust funds and 40% goes to the cemetery, 40% goes to the hospital trust and 20% to scholarships, Council on Aging, etc. The Hospital Trust Fund can be used for alert alarms and transportation. They have recently started to pay for aides to accompany residents to cataract surgery. They advertise in the newspaper, have a booth at Friends and Family Day and are associated with Hallmark Health.

Barry Berman asked if they go out to bid and Mr. Daly noted they do that themselves. They use a brokerage firm, Wells Fargo, but don't pay any fees.

Daniel Ensminger asked if the committee is interested in having associates and Mr. Daly indicated they are.

The Committee interviewed Richard Holmes. He noted that his background is in investing. He previously worked for Kidder Peabody, then formed his own company and also did work as an educator instructor. The things he looks for in trust funds is if there is a well-defined purpose or goal; what are the liabilities; how the assets flow and how are they authorized.

Daniel Ensminger asked if he would take an associate position and if there were any conflicts. Mr. Holmes indicated he would take an associate position and there were no conflicts.

### **Constables**

Neither of the applicants showed.

### **Recreation Committee**

The Committee interviewed Gill Congdon. He noted he is retired and if the Town needs his help he is willing to serve as an associate.

The Committee interviewed Lori Russo. She noted she has been a resident since 2009. She coaches JV softball and she has a true passion to get back involved with the community. She loves sports, both team and individual.

Daniel Ensminger asked if there were any issues she would like to deal with and she noted that the programs are great. She feels we should offer a program to help kids believe in themselves. She would like to spread the awareness, she has a marketing background.

The Committee interviewed Michael DiPietro. He noted he has served since 2004. He would like to see some new blood come onto the Committee.

The Committee interviewed Mary Ellen Stolecki. She noted she wants to continue as an associate because she has another commitment on Tuesday night.

Barry Berman asked her what she sees in the Birch Meadow Master Plan and she noted that Birch Meadow is a gem of Reading but underutilized. We need to keep kids active.

**Community Planning and Development Commission**

None of the applications showed.

The Committee talked about the Board of Health Applicants. Ensminger placed the following names into nomination for one position on the Board of Health with a term expiring June 30, 2019: John Costigan, Rebecca Liberman and Christine Hansen. Costigan received one vote and Liberman received one vote. It was decided to invite both Costigan and Liberman in for an interview before the full board on June 7<sup>th</sup>.

**A motion by Ensminger seconded by Berman to recommend the following to the full Board of Selectmen as follows:**

<u>Position</u>	<u>Appointment</u>	<u>Term ending</u>
Animal Control Appeals Com.	John Miles	6-30-19
Animal Control (Associate)	Joyce Gould	6-30-17
Audit Committee	Barry Berman	6-7-16
Board of Cemetery Trustees	Ronald Stortz Elise Ciregna	6-30-19 6-30-19
Board of Health (Associate)	Nancy Docktor	6-30-17
Board of Registrars	Kissandra Holmes	6-30-19
Climate Advisory Committee	Laurie Ann Sylvia	6-30-19
Climate Adv. Com. (Associates)	Jeffrey Everson Gina Snyder	6-30-17 6-30-17
Commissioners of Trust Funds	John Daly	6-30-19
Commissioners of Trust Fund (Associate)	Richard Holmes	6-30-17

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<b>Conservation Commission</b>	<b>Jamie Maughan</b>	<b>6-30-19</b>
	<b>Annika Scanlon</b>	<b>6-30-19</b>

<b>Constable</b>	<b>Tanya Amico</b>	<b>6-30-19</b>
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<b>Community Planning &amp; Development Commission</b>	<b>Nicholas Safina</b>	<b>6-30-19</b>
	<b>John Weston</b>	<b>6-30-19</b>

<b>Council on Aging</b>	<b>Steve Oston</b>	<b>6-30-19</b>
	<b>Sally Hoyt</b>	<b>6-30-19</b>
	<b>Brian Snell</b>	<b>6-30-19</b>
<b>Council on Aging (Associate)</b>	<b>Pooja Parsons</b>	<b>6-30-17</b>

<b>Cultural Council</b>	<b>Nora Bucko</b>	<b>6-30-19</b>
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<b>Fall Street Faire Committee</b>	<b>Leslie Leahy</b>	<b>6-30-19</b>
	<b>Sheila Mulroy</b>	<b>6-30-19</b>

<b>Historic District Commission</b>	<b>Everett Blodgett</b>	<b>6-30-19</b>
	<b>Greg Maganzini</b>	<b>6-30-19</b>
<b>Historic District (Associates)</b>	<b>Jack Williams</b>	<b>6-30-17</b>

<b>Historical Commission</b>	<b>Jack Williams</b>	<b>6-30-19</b>
	<b>Jonathan Barnes</b>	<b>6-30-19</b>
<b>Historical Commission (Associate)</b>	<b>Virginia Adams</b>	<b>6-30-17</b>

<b>Human Relation Adv. Com</b>	<b>David Clark</b>	<b>6-30-19</b>
	<b>Heather McLean</b>	<b>6-30-19</b>

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<b>Recreation Committee</b>	<b>Michael DiPietro</b>	<b>6-30-19</b>
	<b>Francis Driscoll</b>	<b>6-30-19</b>
	<b>Lori Russo</b>	<b>6-30-19</b>
<b>Recreation Committee (Associate)</b>	<b>Mary Ellen Stolecki</b>	<b>6-30-17</b>
	<b>Gill Congdon</b>	<b>6-30-17</b>

<b>Town Forest Committee</b>	<b>William Sullivan</b>	<b>6-30-19</b>
	<b>Thomas Gardiner</b>	<b>6-30-19</b>

<b>Trails Committee</b>	<b>Edward Crowley</b>	<b>6-30-19</b>
	<b>David Williams</b>	<b>6-30-19</b>
<b>Trails Committee (Associate)</b>	<b>John Parsons</b>	<b>6-30-17</b>

<b>Board of Appeals</b>	<b>John Jarema</b>	<b>6-30-19</b>
<b>Board of Appeals (Associate)</b>	<b>Erik Hagstrom</b>	<b>6-30-19</b>

**The motion was approved by a vote of 2-0-0.**

The Committee asked Paula Schena to check on the Town Forest Committee since they are a five member board and they have three associates. The Committee decided to meet at 6:30 p.m. on June 7<sup>th</sup> to finalize any appointments that were not done tonight.

**A motion by Berman seconded by Ensminger to adjourn at 9:05 p.m. was approved by a vote of 2-0-0.**

Respectfully submitted,  
Secretary

505



Town of Reading  
16 Lowell Street  
Reading MA 01867

RECEIVED  
TOWN CLERK  
READING, MASS.

Town Clerk  
781-942-9050

fax: 781-942-9070

2016 MAR - 1 11:00 AM  
www.readingma.gov

**Application for Appointment to  
Boards, Committees and Commissions**

Name: COSTIGAN JOHN E Date: 2/29/16  
(Last) (First) (Middle)

Address: 75 MILL ST

Phone (Home): (781) 944-7418 Phone (Work): \_\_\_\_\_

Phone (Cell): \_\_\_\_\_ Which number should be listed? home

Occupation: Pharmacist Number of years in Reading: 23

E-mail address: \_\_\_\_\_

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- |   |   |
|---|---|
| <input type="checkbox"/> Animal Control Appeals Committee           | <input type="checkbox"/> Fall Street Faire Committee              |
| <input type="checkbox"/> Audit Committee                            | <input type="checkbox"/> Finance Committee                        |
| <input type="checkbox"/> Board of Appeals                           | <input type="checkbox"/> Historical Commission                    |
| <input type="checkbox"/> Board of Cemetery Trustees                 | <input type="checkbox"/> Housing Authority                        |
| <input checked="" type="checkbox"/> Board of Health                 | <input type="checkbox"/> Human Relations Advisory Committee       |
| <input type="checkbox"/> Board of Registrars                        | <input type="checkbox"/> MBTA Advisory Committee                  |
| <input type="checkbox"/> Bylaw Committee                            | <input type="checkbox"/> Metropolitan Area Planning Council       |
| <input type="checkbox"/> Celebration Committee                      | <input type="checkbox"/> Mystic Valley Elder Services             |
| <input type="checkbox"/> Climate Advisory Committee                 | <input type="checkbox"/> Permanent Building Committee             |
| <input type="checkbox"/> Commissioner of Trust Funds                | <input type="checkbox"/> RCTV Board of Directors                  |
| <input type="checkbox"/> Community Planning and Development         | <input type="checkbox"/> Recreation Committee                     |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> RMLD Citizens Advisory Board             |
| <input type="checkbox"/> Constable                                  | <input type="checkbox"/> Town Forest Committee                    |
| <input type="checkbox"/> Contributory Retirement Board              | <input type="checkbox"/> Trails Committee                         |
| <input type="checkbox"/> Council on Aging                           | <input type="checkbox"/> West Street Historic District Commission |
| <input type="checkbox"/> Cultural Council                           | <input type="checkbox"/> Zoning Board of Appeals                  |
| <input type="checkbox"/> Custodian of Soldiers' and Sailors' Graves | <input type="checkbox"/> Other _____                              |
| <input type="checkbox"/> Economic Development Committee             |   |

Please outline relevant experience for the position(s) sought:

Registered Pharmacist  
Previous volunteer at Senior Center, School, Recreation activities  
Certified CPR  
Certified Immunizer  
Previous Member of Substance Prevention Advisory Council

# John Costigan

---

75 Mill Street Reading, MA | 781-944-7418 | jecostig@gmail.com

**BACHELOR OF SCIENCE PHARMACY | MCPHS**

**MASSACHUSETTS BOARD OF PHARMACY - REGISTRATION**

**REGISTERED PHARMACIST FOR 36 YEARS , WORKING AT BOTH HOSPITAL AND COMMUNITY SETTINGS**

**PHARMACY MANAGER FOR WALGREENS FOR 20 YEARS INCLUDING READING LOCATION FROM 2007-2014**

**MEMBER OF READING SUBSTANCE ABUSE PREVENTION ADVISORY COUNCIL FOR 9 YEARS, SERVING AS CHAIR FOR 2 YEARS - PREDECESSOR OF CURRENT SAAP IN COORDINATION WITH HEALTH DEPARTMENT**

**CONDUCTED BI-WEEKLY BLOOD PRESSURE SCREENINGS AT SENIOR CENTER**

**AT WALGREENS IMPLEMENTED DRUG TAKE-BACK PROGRAM FOR EXPIRED DRUGS**

**STUDENT INTERNSHIP PRESENTATIONS AT SENIOR CENTER AND HOUSING AUTHORITY LOCATIONS**

**LOOKING BACK, MY VOLUNTEER EXPERIENCE IN TOWN HAS BEEN EXTREMELY REWARDING INCLUDING COACHING POSITIONS AT READING YOUTH BASEBALL, READING UNITED SOCCER, BOYS AND GIRLS YOUTH BASKETBALL, MEMBER OF BOARD OF DIRECTORS AND COACH FOR BABE RUTH BASEBALL, SUMMER FIELD CO-ORDINATOR FOR THE RECREATION DEPARTMENT, ELEMENTARY SCHOOL CO-ORDINATOR FOR NASHOBA VALLEY SKI PROGRAM, COOLIDGE MIDDLE SCHOOL CHAPERONE TO PRINDLE POND, COOLIDGE SCIENCE TEAM OLYMPIAD CHAPERONE TO PENNSYLVANIA**

**WHILE ATTENDING THE LAST FEW BOARD OF HEALTH MEETINGS, I WAS ENCOURAGED BY THE POSITIVE TONE AND OUTLOOK FOR THE HEALTH AND WELL-BEING OF OUR TOWN. I HOPE TO BE ABLE TO SERVE AND CONTRIBUTE TO THAT OBJECTIVE.**



Town of Reading
16 Lowell Street
Reading MA 01867

RECEIVED
TOWN CLERK
READING, MASS.

Town Clerk
781-942-9050

fax: 781-942-9070
website: www.readingma.gov

Application for Appointment to
Boards, Committees and Commissions

Name: Holmes Richard Bruce Date: 5/09/16
(Last) (First) (Middle)

Address: 77 Redgate Lane Reading

Phone (Home): 781-944-5715 Phone (Work):

Phone (Cell): Which number should be listed? Home

Occupation: Investment management (semi-retired) Number of years in Reading: 37+

E-mail address:

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- Animal Control Appeals Committee
Board of Appeals
Board of Cemetery Trustees
Board of Registrars
Celebration Committee
1 Commissioner of Trust Funds
Conservation Commission
Contributory Retirement Board
Cultural Council
Fall Street Faire Committee
Historic District Commission
Housing Authority
MBTA Advisory Committee
Mystic Valley Elder Services
RCTV Board of Directors
RMLD Citizens Advisory Board
Trails Committee
Audit Committee
Board of Assessors
Board of Health
Bylaw Committee
Climate Advisory Committee
Community Planning and Development
Constable
Council on Aging
Custodian of Soldiers' and Sailors' Graves
Finance Committee
Historical Commission
Human Relations Advisory Committee
Metropolitan Area Planning Council
Permanent Building Committee
Recreation Committee
Town Forest Committee
Zoning Board of Appeals
Other

Please outline relevant experience for the position(s) sought: Mathematics degrees from Harvard (BA,cl) and

MIT (PhD), 20 years as math professor (at Purdue, MIT and UMass), 15 years as systems analyst (MIT); for last
15+ years work and teach in quantitative finance while running private company (= Holmes Investment Man-
agement and Research, Inc. or HIM&R, Inc) to construct and run private investment portfolios. That work is
slowly winding down...

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Town of Reading  
16 Lowell Street  
Reading MA 01867

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TOWN CLERK  
READING, MASS.

Town Clerk  
781-942-9050

2016 MAY -5 A 11:42 781-942-9070  
website: www.readingma.gov

**Application for Appointment to  
Boards, Committees and Commissions**

Name: CONGDON ROLLAND GILBERT "GIL" Date: 5/5/2016  
(Last) (First) (Middle)

Address: 39 TAYLOR DRIVE #2004 READING, MA 01867

Phone (Home): 781-942-1064 Phone (Work): \_\_\_\_\_

Phone (Cell): \_\_\_\_\_ Which number should be listed? Home

Occupation: RETIRED EDUCATOR Number of years in Reading: 35+

E-mail address: \_\_\_\_\_

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- |   |  |
|---|--|
| <input type="checkbox"/> Animal Control Appeals Committee | <input type="checkbox"/> Audit Committee                               |
| <input type="checkbox"/> Board of Appeals                 | <input type="checkbox"/> Board of Assessors                            |
| <input type="checkbox"/> Board of Cemetery Trustees       | <input type="checkbox"/> Board of Health                               |
| <input type="checkbox"/> Board of Registrars              | <input type="checkbox"/> Bylaw Committee                               |
| <input type="checkbox"/> Celebration Committee            | <input type="checkbox"/> Climate Advisory Committee                    |
| <input type="checkbox"/> Commissioner of Trust Funds      | <input type="checkbox"/> Community Planning and Development            |
| <input type="checkbox"/> Conservation Commission          | <input type="checkbox"/> Constable                                     |
| <input type="checkbox"/> Contributory Retirement Board    | <input type="checkbox"/> Council on Aging                              |
| <input type="checkbox"/> Cultural Council                 | <input type="checkbox"/> Custodian of Soldiers' and Sailors' Graves    |
| <input type="checkbox"/> Fall Street Faire Committee      | <input type="checkbox"/> Finance Committee                             |
| <input type="checkbox"/> Historic District Commission     | <input type="checkbox"/> Historical Commission                         |
| <input type="checkbox"/> Housing Authority                | <input type="checkbox"/> Human Relations Advisory Committee            |
| <input type="checkbox"/> MBTA Advisory Committee          | <input type="checkbox"/> Metropolitan Area Planning Council            |
| <input type="checkbox"/> Mystic Valley Elder Services     | <input type="checkbox"/> Permanent Building Committee                  |
| <input type="checkbox"/> RCTV Board of Directors          | <input checked="" type="checkbox"/> Recreation Committee <u>ASSOC.</u> |
| <input type="checkbox"/> RMLD Citizens Advisory Board     | <input type="checkbox"/> Town Forest Committee                         |
| <input type="checkbox"/> Trails Committee                 | <input type="checkbox"/> Zoning Board of Appeals                       |
| <input type="checkbox"/> Other _____                      |  |

Please outline relevant experience for the position(s) sought:

I AM A RETIRED HIGH SCHOOL/COLLEGE MATH TEACHER WITH 40 YEARS EXPERIENCE. IN ADDITION, I WAS AN ATHLETIC DIRECTOR FOR 9 YEARS (3 AT RMHS) AND 15 YEARS AS COACHING HS BASEBALL, BASKETBALL, SOCCER, AND GOLF.



Town of Reading  
16 Lowell Street  
Reading MA 01867

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TOWN CLERK  
READING, MASS.

Office of the Town Clerk  
781-942-9050

2015 SEP -1 A 9:15 FAX 781-942-9070  
website: www.readingma.gov

**Application for Appointment to  
Boards, Committees and Commissions**

Name: RUSO LORI Ann Date: 8/24/15  
(Last) (First) (Middle)

Address: 467 West Street

Phone (Home): 781 942 4672 Phone (Work): Cell

Which number should be listed? home

Occupation: Sr. director, Recruiting & Brand Number of years in Reading: \_\_\_\_\_

Are you a registered voter in Reading? yes E-mail address: \_\_\_\_\_

Place a number next to your preferred position(s) (up to four choices) with number 1 being your first priority. (Please attach a resume if available)

- |   |   |
|---|---|
| <input type="checkbox"/> Animal Control Appeals Committee           | <input type="checkbox"/> Economic Development Committee           |
| <input type="checkbox"/> Audit Committee                            | <input type="checkbox"/> Fall Street Faire Committee              |
| <input type="checkbox"/> Board of Appeals                           | <input type="checkbox"/> Finance Committee                        |
| <input type="checkbox"/> Board of Cemetery Trustees                 | <input type="checkbox"/> Historical Commission                    |
| <input type="checkbox"/> Board of Health                            | <input type="checkbox"/> Housing Authority                        |
| <input type="checkbox"/> Board of Registrars                        | <input type="checkbox"/> Human Relations Advisory Committee       |
| <input type="checkbox"/> Bylaw Committee                            | <input type="checkbox"/> MBTA Advisory Committee                  |
| <input type="checkbox"/> Celebration Committee                      | <input type="checkbox"/> Metropolitan Area Planning Council       |
| <input type="checkbox"/> Climate Advisory Committee                 | <input type="checkbox"/> Mystic Valley Elder Services             |
| <input type="checkbox"/> Commissioner of Trust Funds                | <input type="checkbox"/> RCTV Board of Directors                  |
| <input type="checkbox"/> Community Planning and Development         | <input checked="" type="checkbox"/> Recreation Committee          |
| <input type="checkbox"/> Conservation Commission                    | <input type="checkbox"/> RMLD Citizens Advisory Board             |
| <input type="checkbox"/> Constable                                  | <input type="checkbox"/> Town Forest Committee                    |
| <input type="checkbox"/> Contributory Retirement Board              | <input type="checkbox"/> Trails Committee                         |
| <input type="checkbox"/> Council on Aging                           | <input type="checkbox"/> West Street Historic District Commission |
| <input type="checkbox"/> Cultural Council                           | <input type="checkbox"/> Zoning Board of Appeals                  |
| <input type="checkbox"/> Custodian of Soldiers' and Sailors' Graves | <input type="checkbox"/> Other _____                              |

Please outline relevant experience for the position(s) sought:

- Player/coach (Billenica High, umass Lowell Softball)
- Coached Billenica High JV Softball team (head coach)
- Asst. Varsity Softball Coach @ Billenica
- 2x Coach for Reading T-BALL
- 2x Coach for SNL Reading
- Global head of recruiting for one of best/<sup>top</sup> companies in tech / TRIPADVISOR
- Leader & Collaborator + loves teamwork
- mom of daughter (7.5) & son (4)

SAID

## 2016 Board of Selectmen Appointments

BCC	Total # of Members	# positions vacant	names incumbents	Incumbents applying for reappointment	names new applicants	VASC Recommendation
Animal Control (ACAC)	3	1	John Miles	John Miles		
Animal Control (Associates)		1	Joyce Gould	Joyce Gould		
Audit Committee	7	1 BOS	John Halsey		Barry Berman	
Board of Cemetery Trustees	6	2	Ronald Stortz Elise Ciregna	Ronald Stortz Elise Ciregna		
Board of Health	3	1	Nancy Docktor	Nancy Docktor	John Costigan Rebecca Liberman Christine Hansen	
Board of Registrars	4	1	Kissandra Holmes	Kissandra Holmes		
Bylaw Committee						
Celebration Committee						
Climate Adv. Com.	5	1	Laurie Ann Sylvia	Laurie Ann Sylvia		
Climate Adv. Com. Associates	2	2	Gina Snyder Jeffrey Everson	Gina Snyder Jeffrey Everson		
Comm. Trust Funds	5	1	John Daly	John Daly	Ronald Grenon Richard Holmes	
CPDC	5	2	Nicholas Safina John Weston	Nicholas Safina John Weston		
CPDC Associates	1	1	Vacancy		Brian Lindmark	

<b>BCC</b>	<b>Total # of Members</b>	<b># positions vacant</b>	<b>names incumbents</b>	<b>Incumbents applying for reappointment</b>	<b>names new applicants</b>	<b>VASC Recommendation</b>
<b>Conservation Com.</b>	7	2	Jamie Maughan Annika Scanlon	Jamie Maughan Annika Scanlon		
<b>Constables</b>	4	2	Tanya Amico	Tanya Amico	Ronald Grenon Christopher O'Donoghue	
<b>Council on Aging</b>	10	3	Steve Oston Sally Hoyt Brian Snell	Steve Oston Sally Hoyt Brian Snell		
<b>Council on Aging Assoc.</b>	2		Cara Leonard Pooja Parsons	Pooja Parsons		
<b>Cultural Council</b>	7	1	Nora Bucko	Nora Bucko		
<b>Custodian of Soldiers &amp; Sailors Graves</b>	1	0				
<b>Fall Street Faire Com.</b>	5	2	Leslie Leahy Sheila Mulroy	Leslie Leahy Sheila Mulroy		
<b>Fall Street Faire Com. Associates</b>	1	1	Allison Ullman			
<b>Finance Committee</b>						
<b>Historic District Commission</b>	5	2	Everett Blodgett Greg Maganzini	Everett Blodgett Greg Maganzini		
<b>Historic District Commission Associates</b>	2	2	Camille Anthony Jack Williams	Jack Williams		

6/2/2016 Strikethrough indicates person not seeking reappointment

5012

<b>BCC</b>	<b>Total # of Members</b>	<b># positions vacant</b>	<b>names incumbents</b>	<b>Incumbents applying for reappointment</b>	<b>names new applicants</b>	<b>VASC Recommendation</b>
<b>Historical Commission</b>	5	2	Jack Williams Jonathan Barnes	Jack Williams Jonathan Barnes		
<b>Historical Com. Assoc.</b>	2	1	Virginia Adams	Virginia Adams		
<b>Housing Authority</b>	5					
<b>Human Relations Adv. Committee</b>	7	3	Lori Hodin David Clark Heather McLean	David Clark Heather McLean		
<b>MAPC</b>	1					
<del>Permanent Building Committee</del>	5	1				
<del>Permanent Building Committee Temporary</del>	2	1				
<b>RCTV Board of Directors</b>	3	1	Stephen Goldy	Stephen Goldy		
<del>Ice Arena Authority</del>	1					
<b>Recreation Committee</b>	10	3	Michael DiPietro Francis Driscoll Catherine Kaminer	Michael DiPietro Francis Driscoll	Rolland Congdon Lori Russo	
<b>Recreation Associates</b>	1	1	Mary Ellen Stolecki	Mary Ellen Stolecki		
<b>RMLD Citizen Advisory Board</b>	1	1	Vacancy			

<b>BCC</b>	Total # of Members	# positions vacant	names incumbents	Incumbents applying for reappointment	names new applicants	VASC Recommendation
<b>Town Forest</b>	5	2	William Sullivan Thomas Gardiner	<b>William Sullivan</b> <b>Thomas Gardiner</b>		
<b>Town Forest Associates</b>	3	3	Nancy Docktor Michael Bourque Daniel Ford	<b>Nancy Docktor</b> <b>Michael Bourque</b> <b>Daniel Ford</b>		
<b>Trails Committee</b>	5	2	Edward Crowley David Williams	<b>Edward Crowley</b> <b>David Williams</b>		
<b>Trails Committee Assoc.</b>	1		John Parsons	<b>John Parsons</b>		
<b>Zoning Board of Appeals</b>	5	1	John Jarema	<b>John Jarema</b>		
<b>Board of Appeals Assoc</b>	2	1	Erik Hagstrom	<b>Erik Hagstrom</b>		



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General Information

Reports & Resources

Contact Info

Phone:  
(781) 942-9001

Fax:  
(781) 942-9071

Address:  
Town Hall  
16 Lowell Street  
Reading, MA 01867  
United States  
See map: Google Maps

Meetings - When: 1st  
Thursday of the Month

Meetings - Where: Police  
Station, Community Room

Meetings - Time: As  
Posted

Key Contacts

Chief Mark Segalla  
(781) 942-6774

Home » Boards



# Human Relations Advisory Committee

## Human Relations Advisory Committee

Purpose:

The Human Relations Advisory Committee shall:

- Engage in outreach to such groups which may have suffered from or been the object of such discrimination or may perceive themselves to have been the object of the same;
- Provide a safe place where individuals or groups may air their concerns or complaints as to the existence of such discrimination or where concerns as to the potential existence of such discrimination within the Town or community at large or the perception thereof may be discussed;
- Identify perceived problems of such discrimination or human relations conflicts within the Town and be a resource or referral agency to assist the parties or mediate among the parties so as, to the extent possible, permit the resolution of the same at the local level; and
- Promote and encourage understanding, tolerance and

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## News & Announcements

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2016 Annual MLK Jr. Day Breakfast and Celebration to be Held on Jan 18th

## Human Relations Advisory Committee Calendar

---

« June »						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

All upcoming events

## Agendas

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- 2016-05-31 Human Relations Advisory Committee  
May 31, 2016 - 7:00pm
- 2016-05-05 Human Relations Advisory Committee  
May 5, 2016 - 7:00pm
- 2016-04-07 Human Relations Advisory Committee  
April 7, 2016 - 7:00pm
- 2016-03-03 Human Relations Advisory Committee  
March 3, 2016 - 7:00pm
- 2016-02-04 Human Relations Advisory Committee  
February 4, 2016 - 7:00pm

[View all](#)

diversity and the recognition of human and civil rights in the Town and community and sponsor educational programs and the celebrations of events for that purpose.

The Human Relations Advisory Committee has a sunset clause

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of June 30, 2017. Click on the "Mission Statement" link here to view the formal missions statement of the Committee.

## Committee Roster

<b>Name</b>	<b>Affiliation</b>	<b>Term Expires</b>
Kyung Yu		2017
Linda Snow Dockser	School	2017
Heather McLean		2016
Lori Hodin		2016
Mark Segalla	Police	2016
Lynn Dornink		2018
Vacancy One		2018
Monique Gnanaratnam		

---



Town of Reading MA: 16 Lowell Street, Reading, MA 01867 (781) 942-9001  
Town Hall Hours: Mon, Wed & Thurs 7:30 am - 5:30 pm, Tues 7:30 am - 7:00 pm, Closed Friday  
[Website Disclaimer](#) | [Virtual Towns & Schools Website](#) | [Site Map](#)  
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J. Raymond Miyares  
Thomas J. Harrington  
Christopher H. Heep  
Doana M. Brewer  
Jennie M. Merrill

Rebekah Lacey  
Ivria Glass Fried  
Eric Roustle  
Blake M. Mensing

May 26, 2016

Robert W. LeLacheur, Jr.  
Town Manager  
Reading Town Hall  
16 Lowell Street  
Reading, MA 01867

Matthew Kraunelis  
Director of Administrative Services  
Reading Town Hall  
16 Lowell Street  
Reading, MA 01867

Re: Human Rights Commission

Dear Bob and Matt:

I understand that the Human Relations Advisory Committee is expected to attend an upcoming meeting of the Board of Selectmen to discuss potential changes to the Committee. The Committee is interested in gaining independence from the Town but increasing its authority. Those two goals are antithetical; the Committee may accomplish one or the other, but not both. This letter outlines options for the Board's consideration.

Several cities and towns have created a Human Rights Commission (HRC) by ordinance or bylaw. There is no state statute that sets standards or guidelines on how an HRC is to be structured, but the municipal provisions that we have reviewed share several characteristics. In general, HRCs share the following characteristics:

- The members are residents of the municipality.
- They are appointed by the municipal administrative officer or the governing body (e.g., Town Manager or Board of Selectmen).
- Each has an Executive Director, but the duties and responsibilities of the Executive Director vary.
- Each has authority to investigate complaints of discriminatory acts by holding hearings, subpoenaing witnesses, taking testimony under oath, and issuing findings and recommendations.

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# Miyares and Harrington LLP

---

Robert W. LeLacheur, Jr.  
Matthew Kraunelis  
May 26, 2016  
Page 2 of 2

- None has the authority to impose a resolution if the parties do not agree. Instead, if conciliation or mediation is unsuccessful, the Commission may present its findings and recommendations after hearing to any state or local entity with authority to impose a resolution, such as to the Massachusetts Commission Against Discrimination.
- Each Commission is also charged with educating and informing the local government and the public of ways to improve diversity in the community.

If the HRC is established by bylaw, then it will be subject as a public body to all of the limitations and prohibitions applicable to such bodies. Its meetings will be required to comply with the *Open Meeting Law*; its documents will be subject to the *Public Records Law*, its members will be municipal employees for the purposes of the *State Ethics Law*; and its procurement of goods and services will be subject to statutory bidding laws. The Commission will also be required to submit annual reports for inclusion in the annual Town Report.

If the Board of Selectmen would prefer that the committee be independent of the Town, then interested persons should form their own group of volunteers rather than seek appointment by the Board. The independent group can take action to educate and inform Town boards and the public of ways to improve diversity in the community, just as the HRC can do, but it would have no authority to launch investigations, compel attendance at meetings, or take testimony under oath. Its authority would lie only in its persuasive abilities, rather than the *imprimatur* of authority derived from being an officially appointed body. As an independent entity, it would be free from all of the limitations and prohibitions imposed on a public body and its members would not be municipal employees.

I would be pleased to discuss this matter further if the Board has any questions.

Sincerely,



J. Raymond Miyares

565



**Town of Reading**  
**16 Lowell Street**  
**Reading, MA 01867-2685**

**FAX: (781) 942-9071**  
**Email: [townmanager@ci.reading.ma.us](mailto:townmanager@ci.reading.ma.us)**  
**Website: [www.readingma.gov](http://www.readingma.gov)**

**TOWN MANAGER**  
**(781) 942-9043**

---

**MEMORANDUM**

**TO: Abutters to the Baseball Field**

**FROM: John A. Feudo, Community Services Director**

**DATE: May 31, 2016**

**RE: Solar Powered Scoreboard at the Baseball Field**

---

On Tuesday, June 7<sup>th</sup> at 9:00 p.m. in the Selectmen's Meeting Room, 16 Lowell Street, the Board of Selectmen will be reviewing a presentation from Reading Little League Baseball for their request to install a solar powered scoreboard at the baseball field located behind the Reading Memorial High School Field House, next to the tennis courts on Bancroft Ave. The presentation will be available for review by 1:00 p.m. on Monday, June 6 at <http://www.readingma.gov/board-of-selectmen> by 1:00 p.m. on Monday, June 6<sup>th</sup>.

You are invited to come and provide comment or ask questions. If you cannot attend this meeting but would like to submit feedback, please do so in writing prior to the meeting by either emailing directly at [recreation@ci.reading.ma.us](mailto:recreation@ci.reading.ma.us) or send comments to the Recreation Division, 16 Lowell Street, Reading, MA 01867.

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### little league field sign



**Property Information**

**Property ID** 027.0-0000-0342.0  
**Location** 0 OFF BANCROFT AVE  
**Owner** TOWN OF READING SCHOOLS



**MAP FOR REFERENCE ONLY  
 NOT A LEGAL DOCUMENT**

Town of Reading, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated 1/1/2015  
 Properties updated 1/1/2015

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AVALOS OSCAR RENE CANDIS DIANA AVALOS  
83 HANSCOM AVE  
READING, MA 01867

AGO BRIAN E PATRICIA A AGO  
58 LONGFELLOW RD  
READING, MA 01867

BLACK LINDA M  
212 BANCROFT AVE  
READING, MA 01867

CAMPBELL ANDREW J MICHELLE B CAMPBELL  
120 HANSCOM AVE  
READING, MA 01867

CALLAHAN THOMAS F ELIZABETH E  
CALLAHAN  
64 LONGFELLOW RD  
READING, MA 01867

ENSMINGER DANIEL A JOAN ENSMINGER  
6 OAKLAND RD  
READING, MA 01867

CARPENTER JOHN E  
114 HANSCOM AVE  
READING, MA 01867

FRATTO THOMAS G JR SHANNON M FRATTO  
104 HARTSHORN ST  
READING, MA 01867

CHOI HYUNG- TAE ELIOT YOONJI CHOI  
125 HANSCOM AVE  
READING, MA 01867

CORLISS STEVEN C SANDRA CORLISS  
215 BANCROFT AVE  
READING, MA 01867

COSTA DAVID G MARY C COSTA  
4 OAKLAND RD  
READING, MA 01867

COWAL EDWARD D KRISTINE DENIETOLIS  
COWAL  
205 BANCROFT AVE  
READING, MA 01867

CREAMER DANIEL PAMELA T CREAMER  
242 BANCROFT AVE  
READING, MA 01867

GRASSI ANTHONY J KELLEY A GRASSI  
95 HANSCOM AVENUE  
READING, MA 01867

DISSEL KEITH L  
202 BANCROFT AVE  
READING, MA 01867

DUPONT JOHN G JEAN R DUPONT  
206 BANCROFT AVE  
READING, MA 01867

GILLIGAN LAWRENCE M TRUSTEE BANCROFT  
AVENUE REALTY TRUST  
236 BANCROFT AVE  
READING, MA 01867

FARRELL MARK ANA- MARIA K FARRELL  
211 BANCROFT AVE  
READING, MA 01867

FULEIHAN FARID SUSAN FULEIHAN  
126 HANSCOM AVE  
READING, MA 01867

HORGAN MARY T  
65 LONGFELLOW ROAD  
READING, MA 01867

IORIO ROBERT A IORIO MARY T  
121 HANSCOM AVE  
READING, MA 01867

LEBLANC MARIE S  
24 TOWER RD  
READING, MA 01867

KING THOMAS G JOANNE E KING  
102 HANSCOM AVE  
READING, MA 01867

LIZOTTE JUSTIN T AMY E LIZOTTE  
246 BANCROFT AVE  
READING, MA 01867

METRANO JAMES L (LE) CAROL D METRANO  
(LE)  
199 BANCROFT AVE  
READING, MA 01867

MOORE PATRICK K KATHLEEN S MOORE  
230 BANCROFT AVE  
READING, MA 01867

MORRIS RICHARD F ANN M MORRIS  
79 LONGFELLOW RD  
READING, MA 01867

NANNI ENZO LORRAINE M ORLANDO  
62 LONGFELLOW ROAD  
READING, MA 01867

NICHOLS JEFFRY C NICOLE M NICHOLS  
92 HANSCOM AVE  
READING, MA 01867

RODGERS SUJATA M GEORGE T RODGERS JF  
193 BANCROFT AVE  
READING, MA 01867

503

SCOTT JOHN W JULIE B SCOTT  
129 HANSCOM AVE  
READING, MA 01867

SEGALLA JOHN C SEGALLA MARY E  
115 HANSCOM AVE  
READING, MA 01867

SWYTER DAVID M ETAL TRUSTEES SWYTER  
BIRON FAMILY TRUST  
98 HARTSHORN ST  
READING, MA 01867

TIERNEY MARK S  
103 HARTSHORN ST  
READING, MA 01867

TOWN OF READING PARK  
16 LOWELL ST  
READING, MA 01867

TOWN OF READING PARK  
16 LOWELL ST  
READING, MA 01867

YOUNG KATHLEEN  
67 LONGFELLOW RD  
READING, MA 01867

LANE REBECCA E  
101 HANSCOM AVE  
READING, MA 01867

LANG DANIEL A ETAL TTEES THE LANG  
REVOCABLE TRUST  
73 LONGFELLOW RD  
READING, MA 01867

ROSATONE ANTHONY SAUBERMANN  
JENNIFER  
87 HANSCOM AVE  
READING, MA 01867

STONE KARI TITCOMB  
68 LONGFELLOW ROAD  
READING, MA 01867

STONE KARI TITCOMB  
68 LONGFELLOW ROAD  
READING, MA 01867

STAFFORD JAYNA MOSS IAN  
50 LONGFELLOW ROAD  
READING, MA 01867

MORTON FRANK R ETAL TRUSTES MORTON  
FAMILY REVOCABLE TRUST  
63 LONGFELLOW RD  
READING, MA 01867

TAIBBI FRANK J  
7 WILLOWBY WAY  
LYNNFIELD, MA 01940

ZIEGLER WILLIAM TRUSTEE ZIEGLER CARLENE  
D TRUSTEE  
92 HARTSHORN ST  
READING, MA 01867

504



## Reading Little League's

Proposal for Installation of a Solar  
Powered Score Board at the Major  
League Field

Presented to  
Reading Recreation Department and  
Reading Board of Selectmen  
for Review and Approval

Reading Little League  
P.O. Box 614  
Reading, MA 01867

[www.readingyouthbaseball.com](http://www.readingyouthbaseball.com)

SCS



**Enhancements RLL is looking to make at Major League Field (Tennis Court Field):**

- Installation of a 10' x 8' solar powered score board in centerfield.

(Score board would consist of a 10' x 4' main unit with a 10' x 2'" panel on top for RLL name and logo and a 10' x 2' panel on bottom to track pitch counts).

**Installation of a 10' x 8' solar powered scoreboard will:**

- Put finishing touches on this field.
- Add to the excitement of the game and the fan experience.
- Allow teams to better track pitch counts which would increase safety for the kids.
- Top panel would allow RLL to display our league name and logo.
- Score board is solar powered making it more environmentally friendly and there will be no added costs for electricity use or maintenance.
- Score board has low glare amber or red led lights and would be installed so that it does not face directly at residences on Bancroft Ave.

**Items Reading Little League will donate:**

- 10' x 4' score board and mounting posts
- 10' x 2' name/logo panel
- 10' x 2' pitch count panel
- Solar panel system with inverter and 2 marine batteries
- 2 remote control panels (1 for scoring and 1 for pitch counts) with case

**Items Reading Little League would ask Town to supply:**

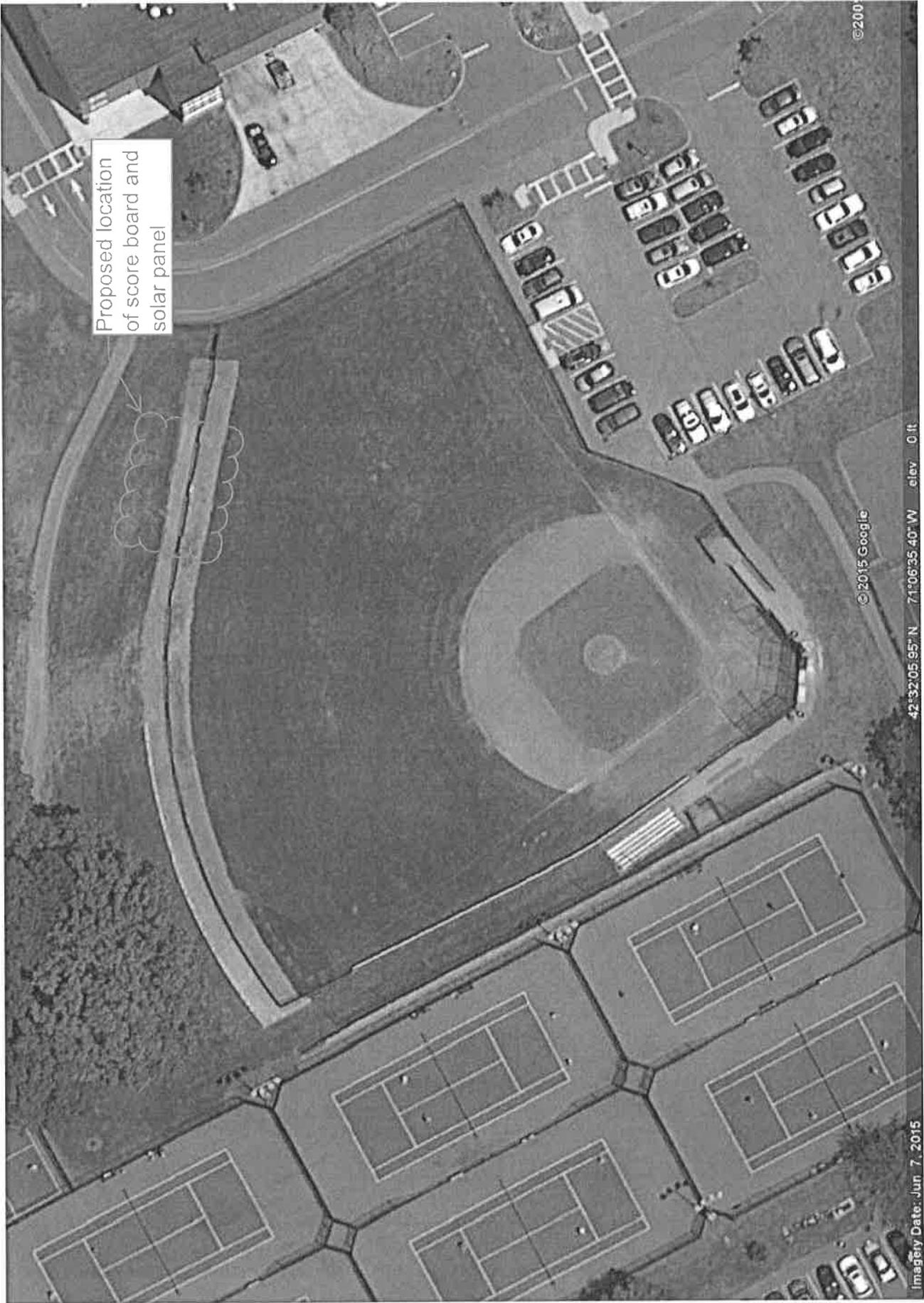
- RLL wouldn't ask for the town to supply anything for this particular project.

Reading Little League  
P.O. Box 614  
Reading, MA 01867

[www.readingyouthbaseball.com](http://www.readingyouthbaseball.com)

506

Location of Proposed Solar Powered Scoreboard





BASEBALL & SOFTBALL

SCOREBOARDS

# MODEL 1610



**Size:** 10' x 4' x 8" (3.05 x 1.22 x .20 meters)  
**Approximate hanging weight:** 130 lbs. (60 kg)  
**Digit Size:** 18" **Digit Color:** High Intensity Red or Amber



### Small scoreboard designed for combination Baseball/Softball facilities.

- Designed to withstand wind load speed zones exceeding 150 mph.
- Operate wired or wireless.
- Large digits easily seen from long distances.
- White outline striping separates features for greatest readability.
- Bright, long lasting, energy efficient LEDs.
- Gasketed digits reduces water intake.
- Flexible mounting. Can mount directly to columns OR on laterals for complex or retro-fit installations.
- Flush sign mounting.

Combine your scoreboard with a Nevco monochrome or full-color message center to create a complete scoring and display system. Team/Sponsor signs also available.

508



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# INTEGRATED DISPLAY AND SCORING SOLUTIONS



## Model 1610 (Outdoor) Baseball/Softball Scoreboard

### SCOREBOARD/CONTROL OPERATING FEATURES

MODEL 1610	MPC(W)-4/5/6	MPCW WIRELESS	MPCX WIRELESS Not available with ETNs
<b>TEAM SCORES</b> 18" High Intensity Red or Amber LED Digits	Displays 0-99.	Displays 0-99.	Displays 0-99.
<b>INNING</b> 18" High Intensity Red or Amber LED Digits	Displays 0-9.	Displays 0-9.	Displays 0-9.
<b>INDICATORS</b> 2" diameter High Intensity Red or Amber LED cluster	Three for ball. Two for strike. Two for Out.	Three for ball. Two for strike. Two for Out.	Three for ball. Two for strike. Two for Out.
<b>PITCH COUNT</b>	N/A	Supported. Integrates with PCD display. Controlled by hand-held switches.	Supported. Integrates with PCD display. Requires Pitch Count MPCX control.
<b>PITCH TIMER</b>	N/A	Supported. Integrates with 9520 display. Controlled by hand-held switches.	Supported. Integrates with 9520 display. Requires SCD/DGT MPCX control.

In addition to the standard 15 colors, Nevco can match any PMS color. Please contact your local Display and Scoring Consultant for pricing information.



**AGENCY APPROVAL:** UL/CUL listed, FCC, CE, INDUSTRY CANADA.

**SCOREBOARD:** Size 10'L x 4'H x 8"D (3.05 x 1.22 x .20 meters), constructed of aluminum. Scoreboard has 1" white outline striping. Hanging weight approximately 130 lbs. (60 kg).

**CAPTIONS:** HOME, GUESTS, INNING, BALL, STRIKE, OUT, white letters 8" high.

**LED UNITS:** Seven-bar segmented digits with protective aluminum cover.

**POWER:** 120 VAC, .7 Amps, 50/60 Hz. / 240 VAC, .3 Amps, 50/60 Hz. Requires earth ground.

**BUILT-IN LIGHTNING PROTECTION:** All models feature fiber-optic isolation circuitry providing additional protection against lightning strikes.

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# BASEBALL PITCH COUNT DISPLAY

ACCESSORIES

## MODEL PCD-10

**Size:** 10' x 2' x 8" (3.05 x .61 x .20 meters)

**Approximate hanging weight:** 80 lbs. (36 kg)

**Digit Size:** 14" **Digit Color:** High Intensity Red or Amber



### Ideal for counting pitches for both home and guest pitchers!

- Wireless Operation using handheld MPCX controller.
- Bright, long lasting, energy efficient LEDs.
- Prevent arm injury or fatigue
- Manage compliance with league pitch count rules

For an integrated solution, combine the PCD-10 with any 10' Nevco Baseball / Softball scoreboards.  
Also works with any other manufacturers scoreboards.

5010



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# INTEGRATED DISPLAY AND SCORING SOLUTIONS



## Model PCD-10 (Outdoor)

### SCOREBOARD/CONTROL OPERATING FEATURES

MODEL PCD-10	MPC WIRED	MPCW WIRED	MPCX WIRELESS
<b>PITCH COUNT</b> 14" High Intensity Red or Amber LED Digits	N/A	N/A	One display for HOME and one for GUESTS. Displays 0-99.

In addition to the standard 15 colors, Nevco can match any PMS color. Please contact your local Display and Scoring Consultant for pricing information.



**AGENCY APPROVAL:** UL/CUL listed, FCC, CE, INDUSTRY CANADA.

**SCOREBOARD:** Size 10'L x 2' H x 8"D (3.05 x .61 x .20 meters), constructed of aluminum. Weight approximately 80 lbs. (36 kg).

**CAPTIONS:** PITCH COUNT, white 8" high.

**LED UNITS:** Seven-bar segmented digits with protective aluminum cover.

**POWER:** 120 Volts, .22 Amps, 50/60 Hz. Requires earth ground.

**BUILT-IN LIGHTNING PROTECTION:** All models feature fiber-optic isolation circuitry providing additional protection against lightning strikes.

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5011

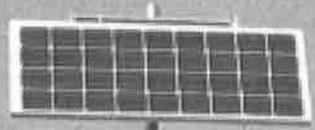


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# CEDARBURG SOFTBALL



HOME	INNING	GUESTS
88	8	88
BALL ...	STRIKE ..	OUT ..

←REVCO



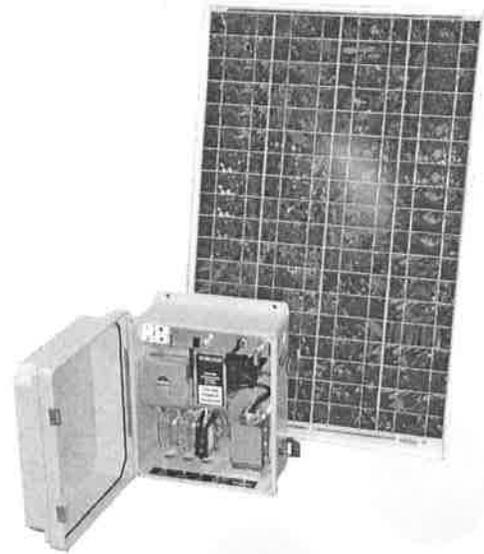
5012

MULTI-SPORT

ACCESSORIES

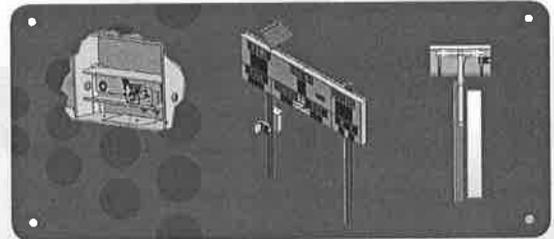
# SOLAR POWER KIT

The alternative and environmentally friendly way to supply power to Nevco scoreboards and accessories when access to traditional power is either unavailable or impractical.



## Advantages of a Nevco Solar Power Kit

- Go Green (Grid Free)
- Install scoreboards and accessories anywhere.
- No Trenching. No boring. No overhead lines. No wires. No electric bills.
- Built-in battery state of charge meter.
- Engineered for your scoreboard.
- Designed for all weather conditions.
- Installation and equipment complies with NEC standards Section 690.



\*For installation details, see Solar Power Kit installation sheet.

Combine your scoreboard with a Nevco monochrome or full-color message center to create a complete scoring and display system. Team/Sponsor signs also available.

5C13

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# INTEGRATED DISPLAY AND SCORING SOLUTIONS



## Nevco Solar Power Kit

### SOLAR POWER KIT OPERATING FEATURES

THE FOLLOWING OPERATING INFORMATION IS BASED ON MODEL 1510	
OPERATING TEMPERATURE	0-150°
BATTERIES	2 each
VOLTAGE	12
TYPE	Deep Cycle Marine
AMP/HOURS	100
SOLAR PANEL WATTAGE	80
NO SUN RUN TIME	30 Hours
RUN TIME FULL SUN	38 Hours
SUSTAINED RUN TIME	8 Hours per Day
BATTERY RECOVERY FULL SUN	5 Days
APPROXIMATE SAVINGS ON A 400' INSTALLATION	\$2950

DESIGNED TO NEC SECTION 690

\* Available with the following models: 1600, 1600 ETN, 1608, 1610, 1615, 1620, 1625, 1630, 1632, 1635, 1635 ETN, 1640, 1650, 3602, 3650, 3650 ETN, 3655, 5633, 8600, 9605, 9620, 9651, 9652, 9660, DGT-6, PCD6-05, PCD6-8, PCD6-10, PCD6-16, PCD6-18 and PSD6.

**CERTIFICATIONS:** UL/CUL listed, FCC, CE, INDUSTRY CANADA. FCC part 15 Class B, CE, ROHS.

**CONTENTS:** Solar Panel, Solar Panel mounting hardware, Charge controller, Voltage converter (Inverter), Lockable box housing battery, Lockable box housing Charge controller, Keyed Battery Connection, Battery (supplied by owner)

**TIMERS:** For scoreboards with timers, additional features: time of day display, multiple time out timers with warning, interval horn, upcount auto stop with horn. 1/10th seconds are displayed during the last minute.

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BASEBALL & SOFTBALL

ACCESSORIES

# MODEL MPCX<sub>2</sub>



**Size:** 3.25" x 5.5" x .875" (.08 x .14 x .02 m)  
**Approximate weight each:** 5.5 oz. (.16 kg)  
**Display:** 32 character LCD **Keypad:** 12 keys



### Small and light-weight control featuring:

- Convenient wireless operation within 1000'.
- Operate multiple scoreboards simultaneously.
- Quick system start-up time.
- Improved robustness to wireless interference.
- System allows multiple controllers to link to individual scoreboards.
- High visibility LCD display with a sealed keyboard.
- Long battery life with indicator; two AA batteries included.
- Single hand operation with a no slip grip.
- Receiver safely mounted in the scoreboard cabinet so that it's protected from weather elements.
- Small enough to fit in a shirt pocket and can be attached to a waist band using the built-in clip.
- Capability to change Electronic Team Names.
- Automatic Intelligent Caption capability determined by control.
- Built-in wireless signal strength meter and internal antenna.

5C15

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# INTEGRATED DISPLAY AND SCORING SOLUTIONS

## Model MPCX<sub>2</sub> Baseball/Softball Operating Features



### ADDITIONAL SPORT-SPECIFIC CONTROLS AVAILABLE:



**CERTIFICATIONS:** FCC part 15 Class B, CE, ROHS.

**CONTROL:** One (1) each MPCX<sub>2</sub> Microprocessor-based operator's control. Constructed of black, highly break-resistant ABS plastic. Size 3 1/4" x 5 1/2" x 7/8" (.08 x .14 x .02 meters), built-in antenna, weight is 5 1/2 oz. (.16 kg). Control features include: On/Off key, 12-key keyboard with sport specific keyboard overlay. Control may be re-programmed by the user to operate other wireless Nevco scoreboards of the same sport

**RANGE:** Maximum range of 1000 feet from control to receiver.

**POWER:** Control: Battery operated, requires 2 each "AA" batteries.

(Batteries supplied with control.) Receiver, INPUT: 120/240 VAC, .15/.07 Amps, 50/60 Hz.

**OPERATES MODELS:** 1500, 1503, 1506, 1508, 1510, 1515 Timer, 1520 Timer, 1525 Timer, 1530, 1535, 1540, 1550, 1600, 1603, 1604, 1606, 1608, 1609, 1610, 1615, 1620, 1625, 1630, 1632, 1635, 1640, 1650, 3656, 3680, 3685, 3688, 7616, 7680, 7685, 8601, 8602, 9505, 9515, 9605, 9715.

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# PITCH COUNT DISPLAY

ACCESSORIES



# MODEL MPCX<sub>2</sub>

**Size:** 3.25" x 5.5" x .875" (.08 x .14 x .02 m)

**Approximate weight each:** 5.5 oz. (.16 kg)

**Display:** 32 character LCD **Keypad:** 12 keys



### Small and light-weight control featuring:

- Convenient wireless operation within 1000'.
- Operate multiple scoreboards simultaneously.
- Quick system start-up time.
- Improved robustness to wireless interference.
- System allows multiple controllers to link to individual scoreboards.
- High visibility LCD display with a sealed keyboard.
- Long battery life with indicator; two AA batteries included.
- Single hand operation with a no slip grip.
- Receiver safely mounted in the scoreboard cabinet so that it's protected from weather elements.
- Small enough to fit in a shirt pocket and can be attached to a waist band using the built-in clip.
- Built-in wireless signal strength meter and internal antenna.

5017



# NEVCO

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# INTEGRATED DISPLAY AND SCORING SOLUTIONS

## Model MPCX<sub>2</sub> Baseball/Softball Operating Features



### ADDITIONAL SPORT-SPECIFIC CONTROLS AVAILABLE:



**CERTIFICATIONS:** FCC part 15 Class B, CE, ROHS.

**CONTROL:** One (1) each MPCX<sub>2</sub> Microprocessor-based operator's control. Constructed of black, highly break-resistant ABS plastic. Size 3 1/4" x 5 1/2" x 7/8" (.08 x .14 x .02 meters), built-in antenna, weight is 5 1/2 oz. (.16 kg). Control features include: On/Off key. 12-key keyboard with sport specific keyboard overlay. Control may be re-programmed by the user to operate other wireless Nevco scoreboards of the same sport

**RANGE:** Maximum range of 1000 feet from control to receiver.

**POWER:** Control: Battery operated, requires 2 each "AA" batteries. (Batteries supplied with control.) Receiver, INPUT: 120/240 VAC, .15/.07 Amps, 50/60 Hz.

**OPERATES MODELS:** PCD-A, PCD-08, PCD-10, PCD-16, PCD-18

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5C18

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**Office of the Town Manager**  
**16 Lowell Street**  
**Reading, MA 01867**

**781-942-9043**

[townmanager@ci.reading.ma.us](mailto:townmanager@ci.reading.ma.us)  
[www.readingma.gov/town-manager](http://www.readingma.gov/town-manager)

**To:** Board of Selectmen  
**From:** Robert W. LeLacheur, Jr. CFA  
**Date:** July 9, 2014  
**RE:** July 15 BOS Meeting

---

Agenda Items

Please note that your meeting next week will be held in the Sally Hoyt Great Room at the Pleasant Street Center. We moved the meeting there in anticipation of higher attendance for the results of the EDSAT – we will be advertising this to the community on Thursday.

On June 17<sup>th</sup> I received an anonymous letter about RMLD, and a second hard copy that was meant for the Board of Selectmen. Once I read through the contents I turned one copy over to Town Accountant Sharon Angstrom to investigate the allegations. Once she had sufficient facts to justify that there was some credibility to the letter, I gave Chair John Arena the other copy. Enclosed in your packet is some additional material that Sharon will present next week. This Town Accountant report is meant to be an overview of the issue and no more than 15 to 20 minutes, including time for questions from the BOS. We have invited RMLD Board of Commissioners Chair David Talbot and General Manager Coleen O'Brien to attend and expect them to be present. Once the Town Accountant has completed her investigation, she will deliver the full results at a future Board of Selectmen meeting, and the RMLD will be advised in advance.

④ Reading Youth Baseball will be in with a field request. Recreation Administrator John Feudo is unable to be present, and has not been able to get much information in advance, but believes it involves fencing on a field behind RMHS. In your packet are some notes from the last time a perhaps similar request was presented to the Selectmen (June 2012).

Marsie West and Jean Delios will next update the Selectmen on the progress of the ad hoc Zoning Advisory Committee. The ZAC has put in a heroic amount of time and effort thus far on the project. I will ask that the Board vote to extend the term of the ZAC from August 20, 2014 (the one year term by default for ad hoc) to February 20, 2015. The Charter Review Committee at their most recent meeting embraced the idea of a January 2015 Special Town Meeting, which remains an option for the ZAC if they need it. On that note, John Arena and I attended that Charter Committee meeting, and both of us presented items for the group to discuss.

Professor Barry Bluestone from the Dukakis Center for Urban and Regional Policy at Northeastern University will present the Economic Development Self-Assessment Tool results for the community, based on extensive information the staff AND the public compiled and provided a few weeks ago. Please see a copy of the results in your packet – I found it quite informative!

- John Miles who served six years on the Zoning Board of Appeals;
- William Hecht who served 11 years on the Conservation Commission;
- Carol Oniskey who served six years on the Council on Aging;
- Margaret Caouette who served six years on the Cultural Council;
- Lynne Cassinari who served six years on the Cultural Council;
- Edward Smethurst who served six years on the RCTV Board of Directors;
- Louis DeBrigard who served 12 years on the Town Forest Committee;
- Barry Berman who served seven years on the Finance Committee;
- David Greenfield who served nine years on the Finance Committee;
- Roberta Sullivan who served 18 years on the Historical Commission.

The motion was approved by a vote of 5-0-0.

### Discussion/Action Items

Reading Little League - Requested Field Changes - Andrew Fotino, President of the Reading Little League noted that the league has increased in size and they would like to make some enhancements to the tennis court fields. Technology is getting better. There are 40 kids in the Home Run Club, they are hitting the balls over the fence. He would like to put a fence 210 feet from home plate. It would be no taller than five feet and have a yellow safety border. There would be a six foot foul pole, a warning track and a small manual score board. The Town will bring in fill to level the field and the Town is already doing the netting.

John Arena noted that the proposal made two years ago had a longer list and the Board was told it was to be all or nothing. Mr. Fotino noted that their biggest goal is to get the fence and hopefully all, but they will take whatever they can get.

John Halsey asked if they have a landscaper to maintain the warning track and Mr. Fotino indicated they do.

Daniel Ensminger asked if out of town players will use the field and if the occasional father and son play be allowed. Mr. Fotino indicated they won't own the field. It is mostly an in-town matrix. The field will be reserved through the Recreation Department. Daniel Ensminger asked if other sports can be played there and Mr. Fotino indicated yes.

Mr. Fotino indicated the gate will be big enough for the maintenance equipment to get through. John Arena asked if the fence will prevent traverse for casual use and Mr. Fotino indicated that people will be able to get through it.

John Arena asked about the netting and John Halsey noted that is in the capital plan.

A motion by Ensminger seconded by West that the Board of Selectmen accept Reading Youth Baseball's proposal for enhancements to the Tennis Court Field as presented subject to the approval of the Recreation Administrator and Public Works Director was approved by a vote of 5-0-0.

Zoning Advisory Committee Update - Zoning Advisory Committee members Marsie West, David Traniello, David Tuttle, Jeff Hanson, Eric Bergstrom, Erin Calvo-Bacci, George Katsoufis and Associate Virginia Adams were present. Marsie West called the Zoning Advisory Committee to order.

Assistant Town Manager Jean Delios noted that the Town Manager came up with a small amount of money to hire a consultant. The Advisory Committee has been meeting for almost one year and the goal was to have a new draft Zoning Bylaw by July 15<sup>th</sup>. The Committee held 40 community meetings.

Jean Delios noted that zoning is the regulation to evaluate development of property. In the 1990's the town adopted more stringent regulations for signs, adopted the aquifer

5020

**LeLacheur, Bob**

---

**From:** Feudo, John  
**Sent:** Thursday, June 02, 2016 8:51 AM  
**To:** LeLacheur, Bob  
**Cc:** Delios, Jean  
**Subject:** RE: Reading Little League Specs  
**Attachments:** RE: Reading Little League - Majors Scoreboard; RE: Reading Little League Specs; RE: Reading Little League Specs; RE: Reading Little League Specs; scoreboard at tennis field-building.doc

Hi Bob,

Here are each of the departments emails/memo in response to the proposal from Reading Little League to install a Solar Scoreboard.

Comments included from:

Parks  
Engineering  
Building  
Planning

Conservation-stated the project is non-jurisdictional.

I also solicited the Superintendent for feedback, but have not heard back as of yet. The Athletic Director had no issues.

Let me know if any additional information is needed.

Thanks,

John

John A. Feudo

Community Services Director

Town of Reading

Office: 781-942-9075

Fax: 781-942-5441

[jfeudo@ci.reading.ma.us](mailto:jfeudo@ci.reading.ma.us)

Website: [www.readingrec.com](http://www.readingrec.com)

Please note new Town Hall Hours effective June 7, 2010: Monday, Wednesday and Thursday: 7:30 a.m - 5:30 p.m. Tuesday: 7:30 a.m. - 7:00 p.m. Friday: CLOSED



**Town of Reading**  
**16 Lowell Street**  
**Reading, MA 01867-2683**

Community Development  
(781) 942-9010  
Fax (781) 942-9070

MEMORANDUM

DATE: May 24, 2016

TO: John Feudo

FROM: C.Glen Redmond

RE: Scoreboard at tennis court field

John Feudo,

In order to install a solar powered scoreboard for the tennis court field, a building permit would be required. Acceptable plans and specifications are required in order to issue that permit.

Thank You,

C.Glen Redmond  
Building Inspector

5022

## LeLacheur, Bob

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**From:** Percival, Ryan  
**Sent:** Wednesday, May 25, 2016 5:02 PM  
**To:** Feudo, John  
**Subject:** RE: Reading Little League Specs

John,

I am fine with what you have for Engineering, I would like to add that engineering will verify in the field the location of the scoreboard prior to installation.

Ryan Percival, P.E.  
Town Engineer  
Town of Reading, Engineering Division  
16 Lowell Street  
Reading, MA 01844  
Phone: 781-942-6690

---

**From:** Feudo, John  
**Sent:** Thursday, May 19, 2016 3:20 PM  
**To:** Keating, Bob; Percival, Ryan; Tirone, Charles; Redmond, Glen  
**Cc:** Delios, Jean; Zager, Jeff; Saunders, Kim  
**Subject:** FW: Reading Little League Specs

Hi Everyone,

I was hoping to get a brief memo from each of your areas regarding any comments on the attached project for a solar scoreboard the Tennis Court Baseball Field. I have included, in summary, comments each of you had provided me previously.

- DPW/engineering have requested that they be informed when dig safe marks out the area.
- DPW/Parks had no issues with the scoreboard location. They recommended staying away from the CF gate.
- Conservation – Non-Jurisdictional – No issues.
- This project will need a building permit according to the building department before work can be started.

I know each of you are extremely busy, so I especially appreciate your attention on this so RLL may go before the BOS in June.

Thanks!

John

John A. Feudo

Community Services Director

Town of Reading

Office: 781-942-9075

Fax: 781-942-5441

## LeLacheur, Bob

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**From:** Zambouras, George  
**Sent:** Monday, May 16, 2016 10:15 AM  
**To:** Mark Ventura; Percival, Ryan  
**Cc:** Andrew Fotino; Steve Zessis; Thomas Fratto; Feudo, John; DSchneider@nevco.com  
**Subject:** RE: Reading Little League - Majors Scoreboard  
**Attachments:** HS-Infiltration.pdf

Mark,

I have attached a copy of the High School construction drawings. That is all we have regarding the location of the underground infiltration units, there are no as-builts for the project.

If they were installed anywhere close to the original design the posts should not be a problem

George J. Zambouras, P.E.  
Town Engineer  
781-942-6683  
781-942-5441(fax)  
Email: [gzambouras@ci.reading.ma.us](mailto:gzambouras@ci.reading.ma.us)

Please note Town Hall Hours  
Monday, Wednesday and Thursday: 7:30 a.m - 5:30 p.m.  
Tuesday 7:30 a.m. - 7:00 p.m.  
Friday: CLOSED

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**From:** Mark Ventura [mailto:mventura@windover.com]  
**Sent:** Friday, May 13, 2016 10:57 AM  
**To:** Zambouras, George; Percival, Ryan  
**Cc:** Andrew Fotino; Steve Zessis; Thomas Fratto; Feudo, John; DSchneider@nevco.com  
**Subject:** RE: Reading Little League - Majors Scoreboard

Thanks for the information.

Looks like the poles are not an issue. Do you have an approx. location of the infiltration system? Even a rough location sketch would do. We may simply be able to avoid that area completely or at least for the BOS meeting determine possible approximate locations where it could go (I am sure that is what the BOS would be most concerned about).

Once we have final approval to move forward, we will coordinate with the engineering dept. our installer, dig safe etc. as you note below.

I have attached The current 2015 LL lighting standards for everyone's information.

I am not sure how much would apply to us as RLL does not own the fields or the lights.  
I think we would only be concerned about light levels for safe play which looks like on the surface from a very cursory review of the design info on the photometrics they are meeting the requirements with the design or at least designed to those requirements accordingly though I am not a lighting engineer.

Thanks,

5024



**LeLacheur, Bob**

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**From:** Delios, Jean  
**Sent:** Tuesday, May 24, 2016 11:34 AM  
**To:** Mercier, Julie; Feudo, John  
**Subject:** RE: Reading Little League Specs

I am satisfied that this authority lies with the Board of Selectmen as the "Park Commissioners" and not with the CPDC

Jean J. Delios  
Assistant Town Manager  
Town of Reading  
16 Lowell Street  
Reading, MA 01867-2685

(P) 781-942-6612  
(F) 781-942-9071

**Town Hall Hours** - M, W, Th: 7:30 a.m. - 5:30 p.m.  
Tuesday: 7:30 a.m. - 7:00 p.m.  
**FRIDAY: CLOSED**

[jdelios@ci.reading.ma.us](mailto:jdelios@ci.reading.ma.us)  
[www.readingma.gov](http://www.readingma.gov)

Please let us know how we are doing by filling out a brief customer service survey at <http://readingma-survey.virtualtownhall.net/survey/sid/8cebfd833a88cd3d/>

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**From:** Mercier, Julie  
**Sent:** Tuesday, May 24, 2016 10:15 AM  
**To:** Feudo, John; Delios, Jean  
**Subject:** RE: Reading Little League Specs

Thanks John.

Jean – has it been determined – do we want this under Other Business on the June 6<sup>th</sup> CPDC agenda?

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**From:** Feudo, John  
**Sent:** Monday, May 23, 2016 4:54 PM  
**To:** Mercier, Julie; Delios, Jean  
**Subject:** RE: Reading Little League Specs

Hi Julie,

The BOS originally approved a manual (Non-electronic) Scoreboard as part of a bigger project on 7/15/14. At the time there were no specs and it seems to be left up to staff to approve. I think it may even have gone through DRT. At the time the scoreboard was less of a priority so it was barely talked about yet still approved.

Reading Little League understands that they will need a contractor/installer to pull a building permit.

Here is the only snippet I found about the BOS as "Park Commissioners". I found it under the BOS policies for Master Plan Donations which was revised in 2010. Not sure if that helps at all.

**LeLacheur, Bob**

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**From:** Keating, Bob  
**Sent:** Wednesday, June 01, 2016 11:37 AM  
**To:** Feudo, John  
**Subject:** RE: Reading Little League Specs

No other issues for me ,just be careful of the irrigation on the inside of the fence. Bob

---

**From:** Feudo, John  
**Sent:** Wednesday, June 01, 2016 11:24 AM  
**To:** Tirone, Charles; Keating, Bob  
**Subject:** FW: Reading Little League Specs

Could each of you respond to this topic with any issues or concerns. I need it in time for the selectmen's packet tomorrow.

Thanks!

John A. Feudo

Community Services Director

Town of Reading

Office: 781-942-9075

Fax: 781-942-5441

[jfeudo@ci.reading.ma.us](mailto:jfeudo@ci.reading.ma.us)

Website: [www.readingrec.com](http://www.readingrec.com)

Please note new Town Hall Hours effective June 7, 2010: Monday, Wednesday and Thursday: 7:30 a.m - 5:30 p.m. Tuesday: 7:30 a.m. - 7:00 p.m. Friday: CLOSED

Please let us know how we are doing - fill out our brief customer service survey at <http://readingma-survey.virtualtownhall.net/survey/sid/19ab55aed08fbc96/>

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**From:** Feudo, John  
**Sent:** Tuesday, May 31, 2016 2:26 PM  
**To:** Tirone, Charles  
**Subject:** FW: Reading Little League Specs

Could you kindly supply me with a brief memo stating this is ok on the Cons side.

Thanks!



## LeLacheur, Bob

---

**From:** LeLacheur, Bob  
**Sent:** Thursday, June 02, 2016 2:46 PM  
**To:** 'dbentley21085@yahoo.com'  
**Cc:** Forwarding Account for John Halsey; Delios, Jean  
**Subject:** RE: [Reading MA] Attracting & Keeping Business to/in Reading

Hi Donavin,

In keeping with Open Meeting Laws, I am including only the Chair of the Selectman John Halsey in my response. Next Tuesday night we have time on a BOS agenda where your question will be discussed more completely, probably around 9:30pm. I have also included Assistant Town Manager Jean Delios, who also serves as our Town Planner and is front and center in all economic development questions. You have asked an interesting question and I will provide some of my thoughts below.

The simple answer to your question is that residents need to step up and support local businesses, or they will not thrive. Of course the flip side of that is that local businesses should provide cost-effective goods or services to these residents in order to attract them, so it is not really quite that simple. Often we have such a discussion with residents who then admit to frequenting, for example, the Lynnfield lifestyle mall. They assume others are using Reading businesses.

The Town has worked hard, especially in the past few years, to provide an easy path forward for businesses. Our permitting fees are just below average and our turnaround time is now very good, with simpler permits granted on the same day. Our tax rates are much lower than area communities (although only a bit lower than North Reading). Jean Delios has a background running two family restaurants and provides an exceptionally high quality of practical advice to businesses seeking to come to town in how best to navigate and ultimately be successful in Reading.

Another tool available that the town does not use, and one I would be philosophically opposed to, is 'tax breaks' for businesses. My background is in capital markets, and there is no economic argument for this policy - it is all about optics and public relations. Further as our study showed, tax rates play no role in the business location decision to begin with.

The Town has no say on what businesses choose to come to Reading however, or control over private real estate. As a town, we lasted many years without any frozen yogurt stores, and then suddenly we had two. I don't know why, and frankly we have had no communication from Orange Leaf as to their plans, for example, but I'd guess one froyo place was what supply and demand balanced out to in town.

Of the other examples you list, all but two closed because of lack of business: 1) I spoke to Walgreen's headquarters in the Midwest as soon as we heard, and they were closing stores nationally without a lot of research done, based on proximity to other Walgreen stores. The fellow in charge on the decision knew nothing about the Reading operation, other than it generated about 90% of its profits from prescription drugs like most of their stores. They were hastily dressing up their balance sheet in order to merge with another company as it turned out. 2) Keurig needed more space - they wanted a campus environment. Communities such as Burlington and Lynnfield have (or had) significant undeveloped real estate to utilize. Note that the tax rate on Keurig in Burlington is \$29.40/\$1,000 assessed value and Reading it is \$14.70/\$1,000 assessed value. I do not know if they got a 'tax break' to locate there.

I hope these comments address some of your questions. We are constantly trying to connect new tenants to vacant property, but ultimately we are only middlemen in that process, and as I described above have limited influence in some of the decisions that are made. Residents as consumers have substantially more power to impact these decisions that we do.

Thanks,  
Bob

## Schena, Paula

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**From:** LeLacheur, Bob  
**Sent:** Thursday, June 02, 2016 2:15 PM  
**To:** Schena, Paula  
**Subject:** FW: [Reading MA] Attracting & Keeping Business to/in Reading

BOS packet

-----Original Message-----

From: [vtsdmailer@vt-s.net](mailto:vtsdmailer@vt-s.net) [<mailto:vtsdmailer@vt-s.net>] On Behalf Of [dbentley21085@yahoo.com](mailto:dbentley21085@yahoo.com)  
Sent: Thursday, June 02, 2016 2:03 PM  
To: Reading - Selectmen  
Subject: [Reading MA] Attracting & Keeping Business to/in Reading

Hello Board of Selectmen,

Donavin Bentley ([dbentley21085@yahoo.com](mailto:dbentley21085@yahoo.com)) has sent you a message via your contact form (<http://www.readingma.gov/user/475/contact>) at Reading MA.

If you don't want to receive such e-mails, you can change your settings at <http://www.readingma.gov/user/475/edit>.

Message:

Good afternoon.

I attended the community listening meeting last night at Coolidge. A lot of excellent information was provided. It was much appreciated.

I also just finished looking over the Economic Development Action Plan. It's comforting to know that the Town is taking the initiative to look down the road and formulate a plan for our future.

Within the plan, it states "Reading currently only has one retail vacancy in the downtown area – a former Walgreens." My concern now is that when I drive around, I see too many businesses either closing up shop or moving out of Reading (e.g. Keurig, Portland Pie Company, Cookies and Cream Bakery, Orangeleaf, The Wine Shop, & Walgreen's). I understand some of those businesses closed due to lack of business, but what can the Town do to attract businesses to Reading and then keep them here as happy members of the community?

When I take a look around at Lynnfield and Burlington along with other communities, it leaves me wondering what it is about those towns/locations that makes them business friendly, but leaves us possibly lagging behind? Is it fees connected to starting and doing business in Reading? Is it our commercial tax structure?

Are there plans to fill those vacant business locations? The housing market in Reading is thriving, yet the commercial aspect seems to be struggling. It's disheartening to see the vacant businesses.

Any insight that you can provide would be greatly appreciated.

Thanks,  
Donavin Bentley

## ISSUER COMMENT

2 June 2016

### RATING

#### General Obligation (or GO Related)<sup>1</sup>

Aa2 No Outlook

### Contacts

<b>Brien A Wigand</b>	<b>212-553-0299</b>
<i>Associate Analyst</i>	
brien.wigand@moodys.com	
<b>Geordie Thompson</b>	<b>212-553-0321</b>
<i>VP-Sr Credit Officer</i>	
geordie.thompson@moodys.com	

## Town of Reading, MA

### Annual Comment on Reading

#### Issuer Profile

The town of Reading is located in Middlesex County in northeastern Massachusetts, approximately 10 miles north of Boston. Middlesex County has a population of 1,570,315 and a population density of 1,920 people per square mile. The county's per capita personal income is \$69,337 (1st quartile) and the November 2015 unemployment rate was 3.8% (1st quartile).<sup>2</sup> The county is part of the greater Boston metro area, and has a diverse economic profile. The location of two major universities, Harvard University and the Massachusetts Institute of Technology, in the county contributes significantly to its vitality and growth. Professional/technical services, health services, and information are key drivers of the local economy.

#### Credit Overview

Reading's credit position is very strong, and its Aa2 rating is slightly above the US city median of Aa3. The rating reflects a wealthy socioeconomic profile, a solid tax base, and a healthy financial position. It also incorporates a mid-ranged pension burden and a manageable debt liability.

**Economy and Tax Base:** The town has a very strong economy and tax base, which are a modest credit strength with respect to its Aa2 rating. The full value per capita (\$157,898) is materially above the US median, and the median family income equals a robust 182.8% of the US level. Lastly, Reading's total full value (\$4 billion) exceeds other Moody's-rated cities nationwide and grew modestly between 2012 and 2015.

**Finances:** The town has a strong financial position, which is a slight strength in relation to its Aa2 rating. The cash balance as a percent of revenues (28.4%) is strong and rose from 2012 to 2015, yet it falls just short of the US median. Similarly, the fund balance as a percent of operating revenues (20.7%) is healthy, but is under the US median.

**Debt and Pensions:** The town has affordable debt and pension liabilities, which are aligned with its Aa2 rating. Reading's net direct debt to full value (0.8%) is under the US median. Moreover, the Moody's-adjusted net pension liability to operating revenues (0.99x) is favorably under the US median; however, this ratio rose slightly from 2012 to 2015.

**Management and Governance:** Balanced financial operations are a component of sound financial management. Reading's operations were approximately break-even over the past several years, as the tax base grew moderately.

Massachusetts cities have an institutional framework score <sup>3</sup> of "Aa," or strong. Revenues are highly predictable due to a heavy reliance on property taxes. Cities have a moderate

revenue-raising ability given the Proposition 2 ½ levy limit. Expenditures primarily consist of personnel costs, as well as education costs for cities that manage school operations, and are highly predictable given state-mandated school spending guidelines and employee contracts. Cities have a moderate expenditure reduction ability given the high presence of collective bargaining contracts, offset by low fixed costs in most cases.

### Sector Trends - Massachusetts Cities

Massachusetts cities will generally benefit from an expanding state economy. The vibrant expansion throughout the greater Boston region will continue to bolster most of the state, resulting in favorable employment trends relative to the nation as a whole. We expect the operating environment of cities to be favorable due to the growing residential and commercial real estate markets which will boost property tax revenues. However, Massachusetts cities will remain somewhat challenged by relatively low housing affordability and very high costs of doing business.

Exhibit 1

#### Key Indicators<sup>4 5</sup>

Reading, MA

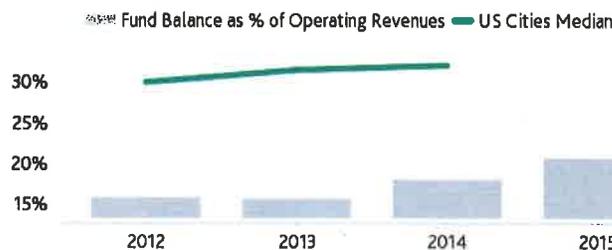
	2012	2013	2014	2015	US Median	Credit Trend
<b>Economy / Tax Base</b>						
Total Full Value	\$3,880M	\$3,951M	\$3,951M	\$4,028M	\$1,722M	Stable
Full Value Per Capita	\$156,805	\$159,675	\$154,911	\$157,898	\$85,195	Stable
Median Family Income (% of US Median)	182.8%	182.8%	182.8%	182.8%	115.2%	Stable
<b>Finances</b>						
Fund Balance as % of Operating Revenues	15.8%	15.7%	18.1%	20.7%	32.1%	Stable
Cash Balance as % of Operating Revenues	23.0%	23.2%	24.5%	28.4%	34.4%	Improved
<b>Debt / Pensions</b>						
Net Direct Debt / Full Value	0.68%	0.58%	0.53%	0.76%	1.2%	Stable
Net Direct Debt / Operating Revenues	0.32x	0.27x	0.24x	0.37x	0.94x	Stable
Moody's-adjusted Net Pension Liability (3-yr average) to Full Value	1.8%	1.9%	2.2%	2.0%	1.7%	Stable
Moody's-adjusted Net Pension Liability (3-yr average) to Operating Revenues	0.85x	0.89x	1.00x	0.99x	1.35x	Stable

Source: Moody's

Exhibit 2

#### Fund balance as a percent of operating revenues grew modestly between 2012 and 2015

Fund Balance as a Percent of Operating Revenues



Source: Issuer financial statements; Moody's

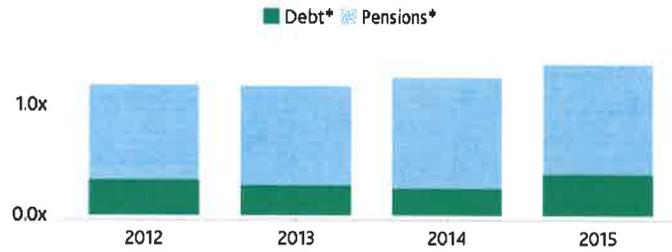
This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on [www.moody.com](http://www.moody.com) for the most updated credit rating action information and rating history.

Exhibit 3  
**Full value of the property tax base increased slightly from 2012 to 2015**  
 Total Full Value



Source: Issuer financial statements; Government data sources; Offering statements; Moody's

Exhibit 4  
**Moody's-adjusted net pension liability to operating revenues grew modestly from 2012 to 2015**  
 Net Direct Debt and Adjusted Net Pension Liability / Operating Revenues



\*Debt is represented as Net Direct Debt / Operating Revenues. Net Direct Debt is defined as gross debt minus self supporting debt. Pensions are represented as ANPL / Operating Revenues. ANPL is defined as the average of Moody's-adjusted Net Pension Liability in each of the past three years.  
 Source: Issuer financial statements; Government data sources; Offering statements; Moody's

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## Endnotes

- 1 The rating referenced in this report is the government's General Obligation (GO) rating or its highest public rating that is GO-related. A GO bond is generally a security backed by the full faith and credit pledge and total taxing power of the local government. See [Local Government GO Pledges Vary Across States](#), for more details. GO-related ratings include issuer ratings, which are GO-equivalent ratings for governments that do not issue GO debt. GO-related ratings also include ratings on other securities that are notched or otherwise related to what the government's GO rating would be, such as annual appropriation, lease revenue, non-ad valorem, and moral obligation debt. The referenced ratings reflect the government's underlying credit quality without regard to state guarantee or enhancement programs or bond insurance.
- 2 The per capita personal income data and unemployment data for all counties in the US census are allocated to quartiles. The quartiles are ordered from strongest-to-weakest from a credit perspective: the highest per capita personal income quartile is first quartile, and the lowest unemployment rate is first quartile. The first quartile consists of the top 25% of observations in the dataset, the second quartile consists of the next 25%, and so on. The median per capita personal income for US counties is \$46,049 for 2014. The median unemployment rate for US counties is 4.8 % for November 2015.
- 3 The institutional framework score measures a municipality's legal ability to match revenues with expenditures based on its constitutionally and legislatively conferred powers and responsibilities. See [US Local Government General Obligation Debt \(January 2014\)](#) for more details.
- 4 For definitions of the metrics in the Key Indicators Table, [US Local Government General Obligation Methodology and Scorecard User Guide \(July 2014\)](#). The population figure used in the Full Value Per Capita ratio is the most recently available, most often sourced from either the US Census or the American Community Survey. Similarly, the Median Family Income data reported as of 2012 and later is always the most recently available data and is sourced from the American Community Survey. The Median Family Income data prior to 2012 is sourced from the 2010 US Census. The Full Value figure used in the Net Direct Debt and Moody's-adjusted Net Pension Liability (3-year average ANPL) ratios is matched to the same year as audited financial data, or if not available, lags by one or two years. Certain state-specific rules also apply to Full Value. For example, in California and Washington, assessed value is the best available proxy for Full Value. Certain state specific rules also apply to individual data points and ratios. Moody's makes adjustments to New Jersey local governments' reported financial statements to make it more comparable to GAAP. Additionally, Moody's ANPLs reflect analyst adjustments, if any, for pension contribution support from non-operating funds and self-supporting enterprises. Many local government pension liabilities are associated with its participation in the statewide multiple-employer cost-sharing plans. Metrics represented as N/A indicate the data were not available at the time of publication.
- 5 The medians come from our most recently published local government medians report, [Medians – Growing Tax Bases and Stable Fund Balances Support Sector's Stability \(March 2016\)](#). The medians conform to our US Local Government General Obligation Debt rating methodology published in January 2014. As such, the medians presented here are based on the key metrics outlined in the methodology and the associated scorecard. The appendix of this report provides additional metrics broken out by sector, rating category, and population. We use data from a variety of sources to calculate the medians, many of which have differing reporting schedules. Whenever possible, we calculated these medians using available data for fiscal year 2014. However, there are some exceptions. Population data is based on the 2010 Census and Median Family Income is derived from the 2012 American Community Survey. Medians for some rating levels are based on relatively small sample sizes. These medians, therefore, may be subject to potentially substantial year-over-year variation. Our ratings reflect our forward looking opinion derived from forecasts of financial performance and qualitative factors, as opposed to strictly historical quantitative data used for the medians. Our expectation of future performance combined with the relative importance of certain metrics on individual local government ratings account for the range of values that can be found within each rating category. Median data for prior years published in this report may not match last year's publication due to data refinement and changes in the sample sets used, as well as rating changes, initial ratings, and rating withdrawals.

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