



Town of Reading Meeting Posting with Agenda

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2014 MAY -8 A 11:42

Board - Committee - Commission - Council:

Bylaw Committee

Date: 2014-05-13

Time: 7:30 PM

Building: Pleasant Street Senior Center

Location: Lounge Room

Address: 16 Lowell Street

Purpose: Discuss Permanent Building Committee

Meeting Called By: Stephen Crook, Chair, Bylaw Committee

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

Approve prior meeting minutes

Discuss & create a draft scope of duties for a Permanent Building Committee

Discuss membership composition for a Permanent Building Committee

Discuss any other aspects of a Permanent Building Committee

Schedule future meeting(s)