Town of Reading
Meeting Posting with Agenda

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TOWN CLERK
READING, MASS.

2015 SEP 14 A 10:40

Board - Committee - Commission - Council:

Appointment Committee -Permanent Building

Date: 2015-09-23 Time: 7:00 PM

Building: Reading Town Hall Location: Conference Room

Address: 16 Lowell Street

Purpose: General Business

Meeting Called By: Paula Schena

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

1) **Discussion/Action Items**
   a. Interview Applicants for the Permanent Building Committee