



Town of Reading Meeting Posting with Agenda

RECEIVED
TOWN CLERK
READING, MASS.

2016 JAN 14 A 11:53

Board - Committee - Commission - Council:

Board of Selectmen

Date: 2016-01-19

Time: 7:00 PM

Building: Reading Town Hall

Location: Selectmen Meeting Room

Address: 16 Lowell Street

Purpose: General Business

Meeting Called By: Paula Schena on behalf of Chairman Daniel Ensminger

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

- 1) **Reports and Comments**
 - a. Selectmen's Liaison Reports and Comments
 - b. Public Comment
 - c. Town Manager's/Assistant Town Manager's Report
- 2) **Open Session for topics not reasonably anticipated 48 hours in advance of the meeting**
- 3) **Proclamations/Certificates of Appreciation**
- 4) **Personnel & Appointments**
- 5) **Discussion/Action Items**
 - a. **Hearing – Alteration of Premises – Anthony's Coal Fire Pizza, 48 Walkers Brook Drive – Patio Plan** 7:00
 - b. **FY17 Town Budget** 7:10
 - Public Safety – Fire/EMS
 - Public Safety – Police
 - Public Safety – Dispatch
 - Public Library
 - Public Works
 - Enterprise Funds
 - Benefits, Miscellaneous
 - Capital/Debt
 - Budget Summary
- 6) **Approval of Minutes**
- 7) **Licenses, Permits and Approvals**
- 8) **Executive Session**
- 9) **Correspondence**

DRAFT - BOARD OF SELECTMEN			
2016	AGENDAS		2016
<i>1/14/2016</i>		Staff	Estimated
	January 19, 2016		
Hearing	Alteration of Premises - Anthony's Coal Fired Pizza - Patio Plan		7:00
	FY17 Town Budget		7:10
	Public Safety - Fire/EMS	Burns	
	Public Safety - Police	Segalla	
	Public Safety - Dispatch	Segalla	
	Public Library	Urell/Trustees	
	Public Works	Zager	
	Enterprise Funds	LeLacheur	
	Benefits, Miscellaneous	LeLacheur	
	Capital/Debt	LeLacheur	
	Budget Summary	LeLacheur	
	January 20, 2016 - Financial Forum	Pleasant St Ctr	7:30
	January 26, 2016		
	Animal Control Bylaw	Miyares	7:30
	St. Agnes LIP	LeLacheur	8:15
Hearing	Request for 2nd Driveway at 126-128 High Street		9:00
HEARING	Request for 2nd Driveway at 315 Pearl Street		9:15
HEARING	Close Warrant for April 25, 2016 Annual Town Meeting and Close Warrant for Presidential Primary	LeLacheur	9:30
	FY17 Budget	Ensminger	9:45
	February 9, 2016		
Office Hour	Arena		6:30
	February 23, 2016		
	Joint meeting with CPDC: Reading Village 40B project		7:30

	Discuss forming Cable Advisory Committee - cable agreements expire 11/23/18 - 3yr formal process is allowed	Town Counsel	
	Local elections March 1, 2016	Tuesday	
	March 8, 2016		
Office Hour			6:30
	Board Reorganization	LeLacheur	
	March 22, 2016		
HEARING	Water, Sewer and Storm Water Rates for FY16	LeLacheur	9:00
	Vote Annual Town Meeting Warrant Articles	LeLacheur	9:30
	April 5, 2016		
Office Hour			6:30
	Multi Board/Committee Chair & Vice Chair Summit	LeLacheur	
	April 19, 2016		
	Town Meeting April 25, 2016	Monday	
	Town Meeting April 28, 2016	Thursday	
	Town Meeting May 2, 2016	Monday	
	Town Meeting May 5, 2016	Thursday	
	May 3, 2016		
Office Hour			6:30
	May 17, 2016		
	June 7, 2016		
Office Hour			6:30
	June 21, 2016		
Future Agendas			
	Joint Meeting with RMLD Commissioners		
	Multi Board/Committee Summit		
	Reading 2020 Community Meeting		

	Downtown Parking		
	Strout Avenue Master Plan		
Recurring Items			
	Close Warrants	by Sep 23/Nov by Jan 26/Mar	
	Review BOS/TM Goals	Mar-July-Dec	Tri-ann
	Review Customer Service survey results	Feb & Aug	Semi-ann
	Review Regionalization efforts		as needed
	Appointments of BCCs	June	Annual
	Approve Classification & Compensation	June	Annual
	Appoint Town Counsel	June	Annual
	Tax Classification Hearing	October	Annual
	Approve licenses	December	Annual
Reports to BOS	Town Accountant Report		Qtrly
	RCTV members Report		Semi-ann
	CAB (RMLD) member Report		Semi-ann
	MAPC member Report		Semi-ann
	BOS Appointed Boards, Committees & Commissions	NEW	Annual
	Reading Housing Authority Report		Annual
	Reading Ice Arena Report		Annual



Office of the Town Manager
16 Lowell Street
Reading, MA 01867

781-942-9043

townmanager@ci.reading.ma.us

www.readingma.gov/town-manager

To: Town Meeting members
From: Robert W. LeLacheur, Jr. CFA
Date: January 14, 2016
RE: Animal Control Bylaw update
CC: Board of Selectmen
Bylaw Committee

Dear Town Meeting Members:

At the upcoming April Town Meeting, one proposed Article will replace section 8.8 Animal Control of the General Bylaws. Last year, Annual Town Meeting made some minor temporary changes needed before this larger rewrite was completed.

The Board of Selectmen will hold a public discussion about the proposed new Animal Control Bylaw on January 26, 2016 at approximately 7:30pm in their meeting room at Town Hall. You and all of you constituents are most welcome to attend, or to send in any comments or questions in advance to me at townmanager@ci.reading.ma.us.

For your reference, the current Bylaw (about ten pages in length) may be found here, beginning on page 67: http://www.readingma.gov/sites/readingma/files/file/file/2015-06_general_bylaw.pdf and the text of the new proposed Bylaw is at the end of this note.

The Commonwealth's laws governing the licensing and control of dogs and kennels were substantially revised in 2012. The revised laws now:

- require animal control officers to receive training;
- create categories for kennel licensing;
- require health certificates for dogs and cats brought into or sold in Massachusetts; and
- provide a clear process for dangerous dog and nuisance dog hearings, including:
 - explicit criteria that a hearing authority either must consider and those that must not be considered; and
 - lists of actions that the hearing authority may take once it has concluded that a dog is indeed a nuisance dog or a dangerous dog.

The proposed new Animal Control Bylaw would bring the Town into compliance with these changes. Any provisions that are inconsistent with the General Laws have been proposed for removal, and an appropriate statutory citation has been added. Definitions that are contained in the General Laws have

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been removed to avoid any ambiguity. The Town will retain its Animal Control Appeals Committee as its "Hearing Authority" for nuisance dog and dangerous dog hearings.

Beyond these changes, the remainder of the bylaw would be streamlined and re-worded for clarity. Many existing provisions are proposed to be reorganized and, when logical, combined or omitted. The internal citations would be made accurate, and previously unnumbered paragraphs would have proper citations for ease in application of the bylaw. The proposed bylaw would also address several minor comments made by the Attorney General's Municipal Law Unit on its prior provisions.

PROPOSED BYLAW: To see if the Town will vote to delete Section 8.8 Animal Control of the General Bylaw and insert the following in its place:

8.8 Animal Control

Pursuant to the authority set forth in MGL Chapter 140 Sections 136A–174E, inclusive, and any other relevant statutes and regulations issued pursuant thereto, the following requirements are adopted for the regulation of dogs in the Town of Reading.

8.8.1 Definitions

The definitions of words and terms set forth in MGL Chapter 140 Section 136A are incorporated into Section 8.8 and shall be applicable to the interpretation thereof. In addition, unless the context clearly indicates otherwise, the following words and terms, as used in Section 8.8, shall have the following meanings:

8.8.1.1 Animal Control Appeals Committee (ACAC)

The "Hearing Authority," as that term is defined in MGL Chapter 140 Section 136A, charged with the responsibility of handling dog complaints for the Town of Reading, pursuant to MGL Chapter 140 Section 157.

8.8.1.2 Animal Control Officer (ACO)

A person appointed by the Town Manager who is authorized to enforce this Bylaw and MGL Chapter 140 Sections 136A–174E.

8.8.1.3 Effective Voice Control

An animal shall be deemed to be "under effective voice control" if it is within the owner's or keeper's sight, the owner or keeper is carrying a leash, and the animal refrains from illegal activities.

8.8.1.4 Running at Large

A dog is running at large if it is not on the private property of its owner or keeper, or on private property with the express permission of that property's owner, or on a leash, or under effective voice control.

8.8.2 Licensing and Fees

8.8.2.1 License and Vaccination Requirements

In accordance with MGL Chapter 140 Section 137, the owner or keeper of a dog(s) six months of age or older, while residing in the Town of Reading, shall obtain a license for the dog from the Town Clerk, which shall be affixed to the dog's collar. To obtain or renew a license, each dog owner or keeper shall annually present proof of a current rabies vaccination or a certification of exemption from the vaccination requirement, pursuant to MGL Chapter 140 Sections 137(b) and 145B.

8.8.2.1.1 New Dogs and Puppies

Within thirty (30) days of either (a) acquiring a dog six (6) months of age or older or (b) a puppy's six-month birthday, each dog owner or keeper in Reading shall present proof of that dog's current rabies vaccination and obtain a license and dog tag from the Town Clerk.

8.8.2.1.2 Lost Tags and Replacement Tags

Dog owners and keepers shall replace a lost tag within three (3) business days of the loss, by obtaining a replacement tag from the Town Clerk.

8.8.2.1.3 Tag Exemptions for Dog Events

While actually participating in an official dog sporting or dog fancy event, a dog may, if the event sponsors do not allow participants to wear tags, be exempt from the requirement of section 8.8.2.1 that its license tag be affixed to its collar; provided, however, that the dog owner or keeper shall have the tag at the event and available for inspection by the ACO.

8.8.2.1.4 Tag Exemptions for Medical Reasons

During any period when a veterinarian has determined that a dog cannot wear a collar for medical reasons, the dog shall be exempt from the requirement of section 8.8.2.1 that its license tag be affixed to its collar; provided, however, that its owner or keeper shall have the tag in his or her possession and available for inspection by the ACO.

8.8.2.1.5 Annual Renewal

Dog owners and keepers shall renew each dog license annually. The annual licensing period runs from January 1 through December 31.

8.8.2.1.6 License due Date and Late Fee

Application forms for obtaining, renewing or transferring a license shall be made available annually no later than December 31 each year. Dog owners and keepers shall return forms and fees to the Town Clerk by March 31 or, if such date is not a business day, by the first business day thereafter. Any license renewed after this date shall be deemed overdue, and the owner or keeper shall be required to pay a late fee as determined by the Town Meeting in addition to the license renewal fee. The license fee and the late fee may be secured through the imposition of a municipal charges lien on any property standing in the name of the dog owner or keeper, pursuant to MGL Chapter 40 Section 58.

8.8.2.1.7 License Fees

Fees for licensing each dog shall be determined by the Town Meeting; provided, however, that the fee for neutered or spayed dogs shall be less than the fee for non-neutered or non-spayed dogs. No dog license fee shall be charged for any service dog as defined by the Americans with Disabilities Act or regulations issued thereunder; or for a license for a dog owned by a person 70 years of age or older.

8.8.2.2 Kennel Licenses

No person may own or board four or more dogs within the Town of Reading without first obtaining a Kennel License from the Town Clerk, in accordance with MGL Chapter 140 Section 137A; provided, however, that this requirement shall not apply to medical boarding by any licensed veterinarian practicing in the Town of Reading. To obtain or renew such kennel license, the owner or keeper of the dogs shall:

- (a) Present proof of current rabies vaccinations for each dog older than six months in the kennel or a certification of exemption from the vaccination requirement, pursuant to MGL Chapter 140 Sections 137(b) and 145B; and
- (b) Pass an inspection by the Animal Control Officer pursuant to MGL Chapter 140 Sections 137A and 137C.

8.8.2.2.1 New Dogs and New Puppies

A kennel licensee who is also the owner or keeper of dogs shall report to the Town Clerk each new dog in the kennel within thirty (30) days of its acquisition; shall show proof of current vaccination; and shall obtain a kennel tag for that dog. The kennel licensee shall show proof of current

vaccination and obtain a tag for each puppy when it reaches six months old.

8.8.2.2.2 Periodic Inspections

The Town may perform an inspection of any kennel at any time pursuant to MGL Chapter 140 Section 137C.

8.8.2.2.3 Annual Renewal

Each kennel licensee shall renew the kennel license annually. The annual licensing period runs from January 1 to December 31.

8.8.2.2.4 License Due Date

Application forms for obtaining, renewing or transferring a kennel license shall be made available annually no later than December 1 each year. Kennel licensees shall return forms and fees to the Town Clerk by January 15 or, if such date is not a business day, by the first business day thereafter. Any kennel license renewed after this date shall be deemed overdue, and the owner or keeper shall be required to pay a late fee as determined by the Town Meeting in addition to the license fee. The overdue license fee and the late fee may be secured through the imposition of a municipal charges lien on any property standing in the name of the kennel licensee, pursuant to MGL Chapter 40 Section 58.

8.8.2.2.5 Fees

The fees for licensing each kennel shall be established by the Board of Selectmen.

8.8.2.2.6 Penalties

Any person maintaining a kennel after the kennel license therefor has been denied, revoked or suspended shall be subject to the penalties set forth in Section 8.8.6.

8.8.3 Conduct of Dogs

8.8.3.1 Nuisance and Dangerous Behavior

No dog owner or keeper shall permit the dog to become or remain a nuisance dog or a dangerous dog, as those terms are defined and used in MGL. Chapter 140 Sections 136A and 157.

8.8.3.2 Leash Law

When not on the private property of its owner or keeper, or on private property with the express permission of that property's owner, a dog shall be on a leash;

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provided, however, that it may be under effective voice control when within the Town Forest or on conservation lands.

8.8.3.2.1 Public Gatherings - Leash Control Only

Except as otherwise specified in Section 8.8, a dog may be at any public gathering only if it is on a six-foot or shorter leash and refrains from illegal activities.

8.8.3.2.2 School Grounds

Unless the School Principal gives permission in advance, no dog may be on school grounds from thirty (30) minutes before classes begin until thirty (30) minutes after classes end. At all other times, the dog may be on school grounds only if it is on a six-foot or shorter leash or remains within a vehicle.

8.8.3.2.3 Exception for Assistance Animals (service animals)

The provisions of this Section 8.8.3.2 shall not apply to any properly trained assistance animal or service animal while performing its duties.

8.8.3.3 Dog Litter

Every dog owner or keeper shall be responsible for expeditiously removing any feces that the dog deposits anywhere except on its owner's or keeper's private property, or on other private property with the property owner's permission

8.8.4 Animal Control Officer

8.8.4.1 Appointment

The Town Manager shall appoint an ACO pursuant to MGL Chapter 140 Sections 151 and 151A to carry out the provisions of Section 8.8 and to perform such other duties and responsibilities as the Town Manager or its designee may determine.

8.8.4.2 Duties

The ACO's duties shall include the enforcement of the provisions of Section 8.8 and of MGL Chapter 140 Sections 136A-174E and any relevant state or local regulations.

8.8.4.3 Issuance of Temporary Restraint Orders

The ACO may issue a Temporary Restraint Order to the owner or keeper of any dog that is alleged to be a nuisance dog or a dangerous dog and is awaiting a decision under Section 8.8.5.2. A Temporary Restraint Order shall be in force for no more than thirty (30) days unless the ACO renews it in writing for subsequent

thirty (30) day periods. The ACO may rescind or stop renewing the order when, in the ACO's judgment, restraint is no longer required. The ACO's order shall expire upon receipt of a decision from the ACAC on the nuisance dog or dangerous dog hearing.

8.8.4.4 Issuance of a Temporary Confinement Order

The ACO may make arrangements for the temporary housing of any dog that requires such temporary housing, and may issue an Order of Temporary Confinement authorizing such temporary housing. The housing may be at local veterinary clinics, or at dog kennels within the Town or neighboring towns, and shall be at the dog owner's or keeper's expense.

8.8.4.5 Complaint Investigation

The ACO shall make a written record of and shall investigate all complaints arising within the Town pertaining to violations of Section 8.8 or MGL Chapter 140 Sections 136A-174E and report its findings to the ACAC.

8.8.4.6 Recordkeeping

The ACO shall keep accurate, detailed records of the confinement and disposition of all dogs held in custody, all bite cases reported, and the results of investigations. The ACO shall maintain a telephone log of all calls received regarding dogs and submit a monthly report summarizing the log to the ACAC.

8.8.5 Animal Control Appeals Committee

8.8.5.1 Composition of the ACAC

The Animal Control Appeals Committee shall be composed of three Reading residents, none of whom shall otherwise be employees of the Town, appointed to three-year overlapping terms by the Board of Selectmen. The ACAC shall annually select a member to serve as the Chair. At least one of the three members must be a dog owner.

8.8.5.2 Nuisance or Dangerous Dog Hearings

Any person may file a complaint in writing to the ACAC that a dog owned or kept in the Town is a nuisance dog or a dangerous dog. All such complaints shall be investigated and addressed in accordance with MGL Chapter 140 Section 157.

8.8.6 Penalties

8.8.6.1 Fines

Any dog owner or keeper who maintains a kennel after the kennel license has been denied, revoked or suspended, or who fails to obtain a kennel license; and any dog owner or keeper who fails to comply with Section 8.8.3 shall be subject

to penalties as determined by the ACAC, not exceeding Three Hundred (\$300) Dollars per day for every day of the violation.

8.8.6.2 Reimbursement of Costs

If the ACO confines a dog and the dog owner or keeper does not pay all fees directly to the kennel or veterinary clinic, then the dog's owner or keeper shall be required to reimburse the Town for any expenses incurred in boarding that dog. If the dog has not been licensed, the owner or keeper shall obtain a license and pay any applicable late fee before the dog can be released.

8.8.6.3 Penalties for Violating Temporary Restraint Orders

The ACAC shall determine a schedule of penalties not exceeding Three Hundred (\$300) Dollars per day for each and every violation of Temporary Restraint Orders.

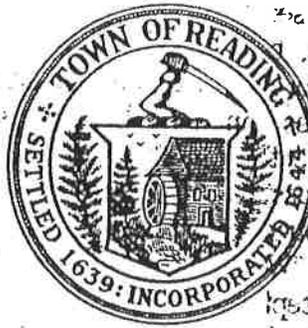
8.8.6.4 Penalties for Non-Compliance with and Order of the ACAC

An owner or keeper of a dog who fails to comply with an order of the ACAC shall be punished in accordance with MGL Chapter 140 Section 157A.

8.8.6.5 Enforcement

In addition to any other means of enforcement, the provisions of Section 8.8 and the regulations adopted pursuant thereto may also be enforced by non-criminal disposition in accordance with the provisions of Section 1.8, and MGL Chapter 40 Section 21D. The penalty for such violation shall be \$300 for each offense. Each day or part thereof shall constitute a separate offense.

LEGAL NOTICE
TOWN OF READING



To the Inhabitants of the Town
of Reading:

Please take notice that the
Board of Selectmen of the
Town of Reading will hold a
public hearing on January 19,
2016 at 7:00 p.m. in the
Selectmen's Meeting Room,
16 Lowell Street, Reading,
Massachusetts on the alter-
ation of premises for
Anthony's Coal Fired Pizza of
Reading, LLC at 48 Walkers
Brook Drive.

A copy of the proposed docu-
ment regarding this topic is
available in the Town
Manager's office, 16 Lowell
Street, Reading, MA, M-W-
Thurs from 7:30 a.m. - 5:30
p.m., Tues from 7:30 a.m. -
7:00 p.m. and is attached to
the hearing notice on the
website at
www.readingma.gov

All interested parties are invit-
ed to attend the hearing, or
may submit their comments in
writing or by email prior to
6:00 p.m. on January 19,
2016 to
[townmanager@ci.reading.ma](mailto:townmanager@ci.reading.ma.us)
.us

By order of
Robert W. LeLacheur
Town Manager

12.29.15

5a1



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
 www.mass.gov/abcc

For Reconsideration

2015 DEC 24 PM 12:00

FORM 43
MUST BE SIGNED BY LOCAL LICENSING AUTHORITY

ABCC License Number

Reading

City/Town

Local Approval Date

TRANSACTION TYPE (Please check all relevant transactions):

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> New Officer/Director | <input type="checkbox"/> Pledge of License | <input type="checkbox"/> Change Corporate Name |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Pledge of Stock | <input type="checkbox"/> Seasonal to Annual |
| <input type="checkbox"/> Change of Manager | <input checked="" type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Transfer of Stock | <input type="checkbox"/> Change of License Type |
| <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> Issuance of Stock | <input type="checkbox"/> New Stockholder | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> 6-Day to 7-Day License | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Wine & Malt to All Alcohol | |

Name of Licensee EIN of Licensee

D/B/A Manager

ADDRESS: CITY/TOWN: STATE ZIP CODE

Annual All Alcohol Restaurant Granted under Special Legislation? Yes No

Annual or Seasonal Category: (All Alcohol; Wine & Malt; Wine, Malt & Cordials; Wine; Malt) Type: (Restaurant, Club, Package Store, General On Premises, Etc.) If Yes, Chapter Year

Complete Description of Licensed Premises:

3193 square foot premises in a single story building. The premises will have three entrances and exists and will have a seating capacity of 80, and a total of 102 occupants. There will also be an 400 square foot covered patio with four tables of four (total seating capacity of 16) and 6 outdoor bar seats. There will be an area on the premises for coal storage as well as a walk-in cooler for food and beverage storage.

Application Filed: Date & Time Advertised: Date & Attach Publication Abutters Notified: Yes No

Licensee Contact Person for Transaction Phone:

ADDRESS: CITY/TOWN: STATE ZIP CODE

Remarks:

The Local Licensing Authorities By: _____

Alcoholic Beverages Control Commission
 Ralph Sacramone
 Executive Director

ABCC Remarks: _____

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The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

IF USED EPAY, CONFIRMATION NUMBER:

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY): 101600038

LICENSEE NAME: Anthony's Coal Fired Pizza of Reading LLC

ADDRESS: 48 Walkers Brook Dr.

CITY/TOWN: Reading STATE MA ZIP CODE 01867

TRANSACTION TYPE (Please check all relevant transactions):

- New License
- New Officer/Director
- Pledge of License
- Change Corporate Name
- Transfer of License
- Change of Location
- Pledge of Stock
- Seasonal to Annual
- Change of Manager
- Alteration of Licensed Premises
- Transfer of Stock
- Change of License Type
- Cordials/Liqueurs Permit
- New Stockholder
- Issuance of Stock
- Other
- 6-Day to 7-Day License
- Management/Operating Agreement
- Wine & Malt to All Alcohol

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396

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The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

PETITION FOR CHANGE OF LICENSE

101600038

ABCC License Number

Reading

City/Town

The licensee **Anthony's Coal Fired Pizza of Reading LLC** respectfully petitions the Licensing Authorities to approve the following transactions:

- | | |
|--|--|
| <input type="checkbox"/> Change of Manager | <input checked="" type="checkbox"/> Alteration of Premises |
| <input type="checkbox"/> Pledge of License/Stock | <input type="checkbox"/> Cordial & Liqueurs |
| <input type="checkbox"/> Change of Corporate Name/DBA | <input type="checkbox"/> Change of Location |
| <input type="checkbox"/> Change of License Type (\$12 ONLY, e.g. "club" to "restaurant") | |

Change of Manager

Last-Approved Manager:

Requested New Manager:

Pledge of License /Stock

Loan Principal Amount: \$

Interest Rate:

Payment Term:

Lender:

Change of Corporate Name/DBA

Last-Approved Corporate Name/DBA:

Requested New Corporate Name/DBA:

Change of License Type

Last-Approved License Type:

Requested New License Type:

Alteration of Premises: (must fill out financial information form)

Description of Alteration:

Modify premises to include covered outdoor patio. Patio will be 400 sq. ft. with four tables of four, and 6 outdoor bar seats (total seating capacity of 22).

Change of Location: (must fill out financial information form)

Last-Approved Location:

Requested New Location:

Signature of Licensee

Samuel Weiss

(If a Corporation/LLC, by its authorized representative)

Date Signed

12/23/15

Samuel Weiss, Vice President

5a4

Financial Information:

Costs Associated with License

- 1. Real Property: \$
- 2. Business Purchase: \$
- 3. Renovations/Construction: \$
- 4. Start up/Operating Capital: \$
- 5. Inventory: \$
- 6. Goodwill: \$
- 7. Furniture: \$
- 8. **TOTAL COST:** \$
- 9. **TOTAL CASH:** \$
- 10. **TOTAL FINANCED:** \$

**PLEASE SEE ATTACHED
RIDER.**

The amounts in items 9 and 10 must total the amount reflected in item 8. **IMPORTANT:** Submit any and all records, documents and affidavits including loan agreements that explain the sources of money for this transaction.

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AFFIDAVIT OF NOTICE OF MAILING TO ABUTTER AND OTHERS

To the Licensing Board

For the

Date

I, hereby certify that the following is a true list of the persons shown upon the Assessor's most recent valuation list as the owners of the property abutting the proposed location for an alcoholic beverages license at:

And that the following schools, churches or hospitals are located within the radius of five hundred (500) feet from said proposed location:

<input type="text" value="None"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

If there are none, please so state:

I also certify that the notice of this application/petition concerning an alcoholic beverages license was given to the above by mailing to each of them within three (3) days after publication of same, a copy of the advertisement is attached below. Also attached are the registered receipts./return registered receipts bearing signatures of persons receiving said notice.

Signed and subscribed to under the penalties of perjuries:

Printed: Samuel Weiss

Written: Samuel Weiss

Date:

Notary Public: Marisa Franzese
My Commission Expires: 7-7-17

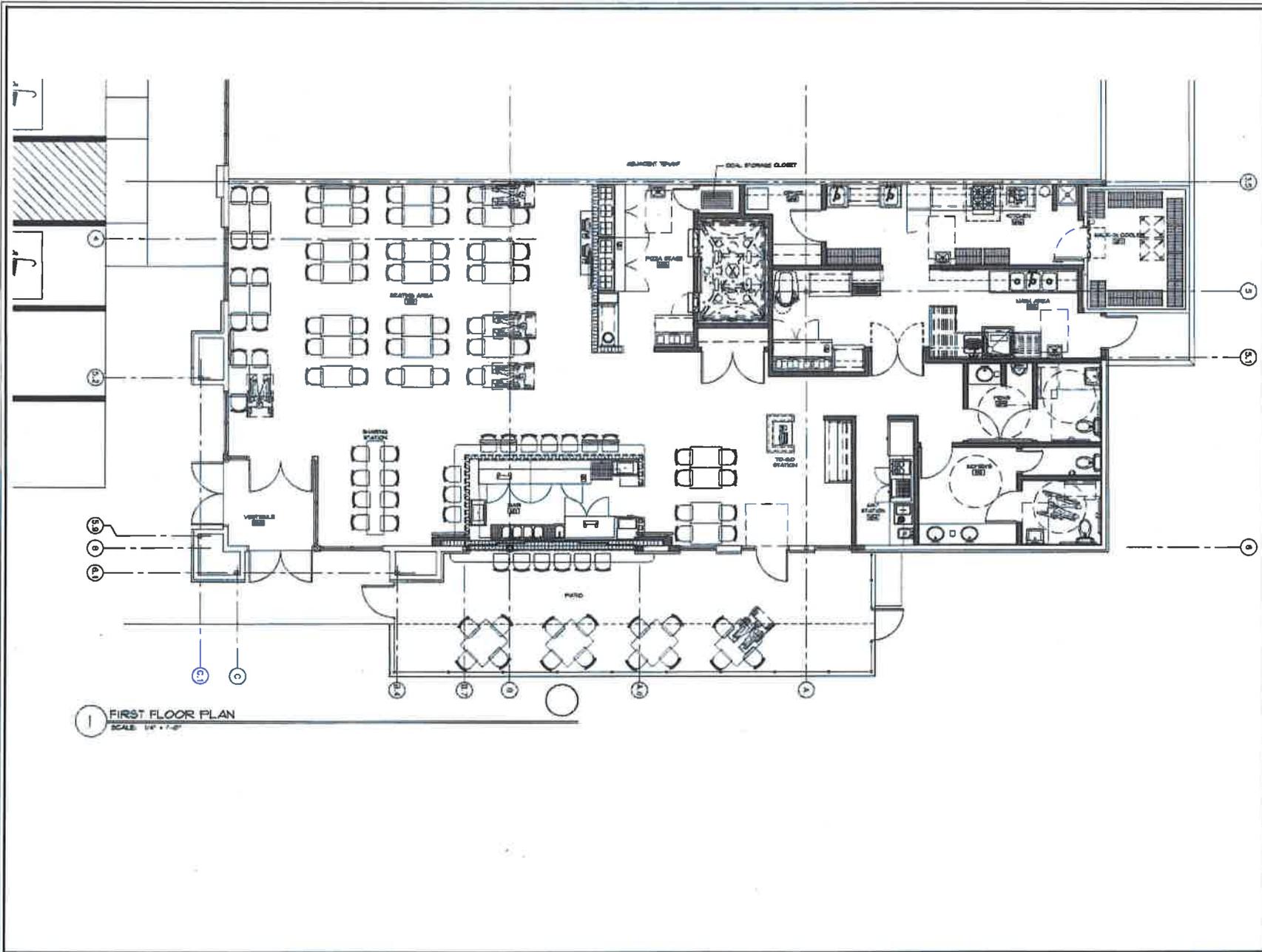


Please Attach Advertisement and Receipts

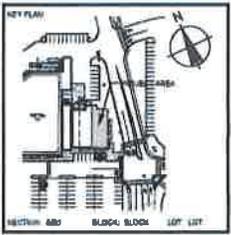
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ANTHONY'S COAL FIRED PIZZA OF READING LLC
Rider to Petition for Change of License
Financial Information

The costs of the outdoor patio were included in the \$1,443,600.00 total costs stated on the original application; however, the patio seating was inadvertently left out of the description of the premises. The purpose of this application is to amend the description to include the patio. There are no additional costs to be reported. The source of funds for the patio is as reported in the original application derived from the operating capital of the immediate parent company of the applicant.



1 FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"



COMMITTEE

DATE DESCRIPTION
3.12.15 SK ISSUED FOR REVIEW
6.8.15 ISSUED FOR PLANNING EXD.

REVISIONS

REV.	DATE	DESCRIPTION

CLIENT INFORMATION

ANTHONY'S COAL FIRED PIZZA

1000 WYOMING ST. WILKES BARRE, PA 18250
ANTHONY'S COAL FIRED PIZZA OF WILKES BARRE, PA
AN UNLICENSED BROKER/DEALER
WILKES BARRE, PA

JRS ARCHITECT, P.C.
110 Village Blvd., Suite 304, Pottsville, PA 17854
Tel: 610-838-1111 Fax: 610-838-1112
www.jrsarchitect.com

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DRAWING TITLE

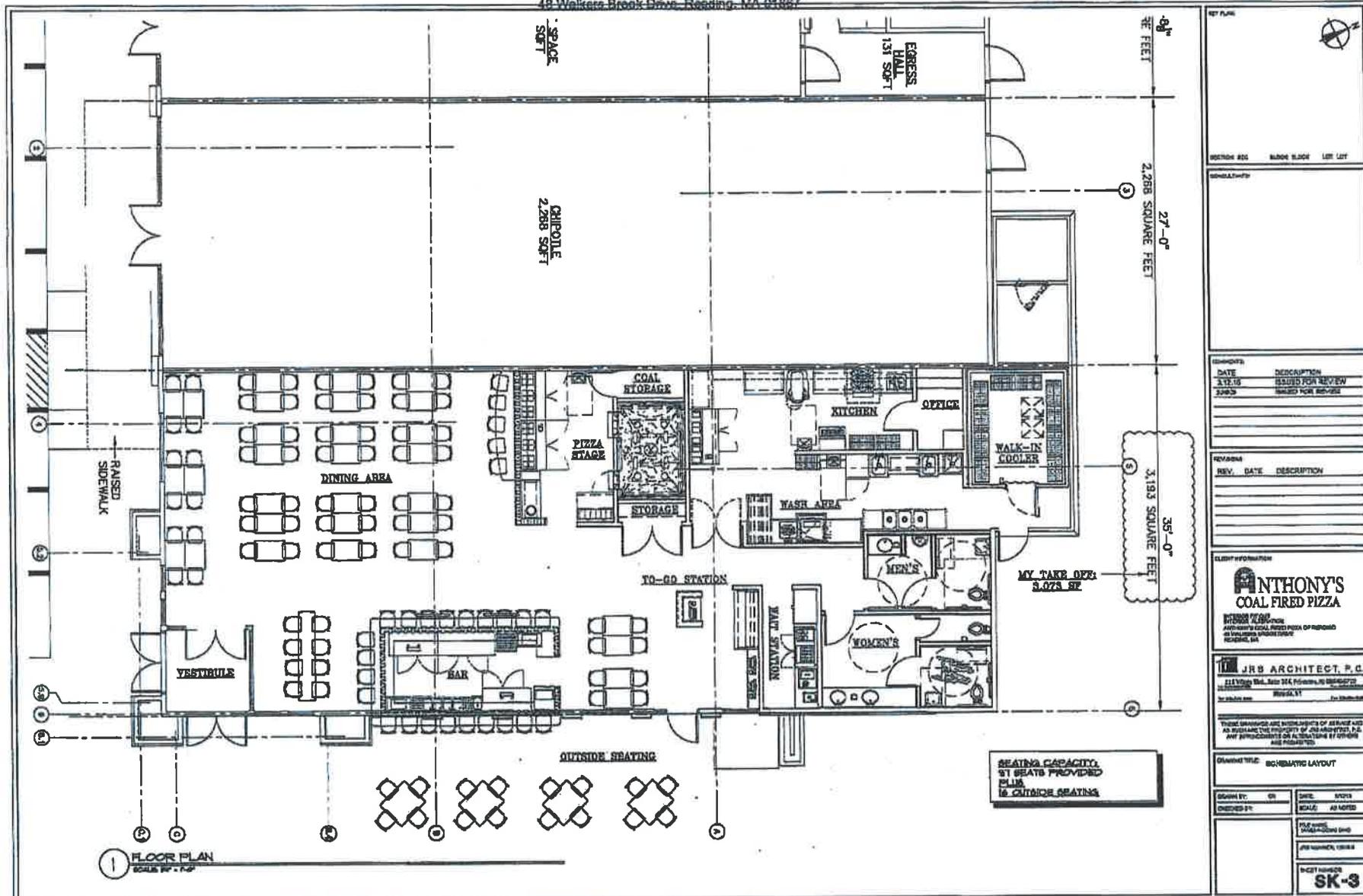
FLOOR PLAN

DRAWN BY: CK	DATE: 07/15
CHECKED BY:	SCALE: AS NOTED
PLOT NUMBER: 1000000000	
JOB NUMBER: 1000000000	
SHEET NUMBER: A1.01	

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CPDC Approved

Anthony's Coal Fired Pizza of Reading LLC dba Anthony's Coal Fired Pizza
 48 Walkers Brook Drive, Reading, MA 01867



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<p>JRS ARCHITECT, P.C.</p> <p>2111 WALKERS BROOK DRIVE READING, MA 01867</p>														
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ORIGINAL Liquor License plan

Reading Public Library

Budget Narrative Fiscal Years 2017 - 2019

A NEW LIBRARY

The New Reading Public Library will open in the summer of 2016, kicking off its first fiscal year in the long-awaited new facility. Community expectations are high that the new library will combine the warm comfort of the old building with advanced technologies and modern conveniences. We share the community's anticipation for the completion and successful beginning of this dramatically transformed 19th century school building for a new era. We are dedicated to balancing "high tech" with "high touch" and providing the citizens of Reading with the innovative technology and expert customer service they seek.

The New Reading Public Library is brimming with potential for lifelong education, exploration, and enjoyment for everyone in Reading. Welcoming all ages and interests, it is, at its core, a deeply democratic keystone of American education and citizenship. It can become the center for cultural life and civic engagement and at the same time enable us to network across global boundaries. A new Plan of Service based on extensive community input will help us respond to community expectations with customized services that reflect emerging national trends and local priorities.

The New Reading Public Library continues to reinvent itself. While we explore and develop new educational avenues for Reading residents using new technologies, digital learning products, and online services, we will also provide space, tools and guidance for group learning and collaboration. We will continually strive to be the place in Reading for individuals to access a broad variety of resources to discover and to create new knowledge.

A NEW PLAN

In May, 2015, the Library contracted with Alan Kirk Gray and Stephanie Anderson to conduct a community survey, run a series of focus groups, meet with local town and library officials and staff, and develop a new Plan of Service to help the library match its services with community expectations and fulfill the potential presented by the new library facility. Here's their executive summary – the full report was accepted by the Library Trustees and distributed in December. (It's available in the policy section of the library website - www.readingpl.org)

Reading Public Library

PLAN OF SERVICE 2016-2021 EXECUTIVE SUMMARY *(Gray/Anderson Consultants)*

This Plan for Service for 2016-2021 is based on an analysis of survey responses by more than 1200 adult citizens of the community, together with input from several public forums and focus groups attended by teens, parents, and those aged 55+. Additionally, discussions were held with employees of and elected officials of the Town, employees of the Reading Public Schools, and Library staff and administration as well as the Library Board.

There is widespread agreement that the expansion and renewal of the Reading Library provides an opportunity to strengthen the already strong role the Library plays at the center of the fabric of the community.

Respondents called for a range of expanded services and new initiatives to address their beliefs about the present and future needs of the community.

- 1. Provide year-round access to educational programs and materials, with an emphasis on early literacy.*
- 2. Support lifelong education for adults with programs and classes that entertain, educate, and supplement the Library's book collections.*
- 3. Embed community outreach in staffing for ongoing feedback and partnerships with Town organizations and institutions.*
- 4. Showcase twenty-first century technology and enable citizens of Reading to keep up with changes in accessing information.*
- 5. Provide neutral community spaces for all sizes and types of gatherings and meetings, whether planned or impromptu.*
- 6. Invest in continuous staff development to support a well-trained and high- achieving staff.*

The implementation of these initiatives will place additional demand on the Library's staff resources, and we outline three additions to the staff:

- 1. A full-time Digital Services Manager to be implemented as soon as possible, to meet current services and staff development needs that cannot be addressed by current staff.*
- 2. An increase in adult programming staff time, based on growth in the adult programming schedule over the next five years.*
- 3. An increase in children's staffing, as much as one FTE, as programming increases to meet demand over the next five years.*

Reading Public Library

Library Budget Three Year Forecast

	FY17 Manager	FY17 Year One	FY18 Year Two	FY19 Year Three
Administration	239,050	234,450	242,071	249,933
Circulation	240,150	243,630	250,939	215,270
Children's Services	243,900	256,721	292,423	329,195
Reference Services	302,175	317,606	327,134	368,220
Tech/Bibliographic Services	142,900	142,900	147,187	151,603
Digital Services Manager	-	58,764	59,939	61,138
Thursdays	0	0	52,000	53,700
Sundays	0	0	0	15,960
Books (15%)	216,440	238,262	268,000	283,500
Network, Supplies, Software	98,885	98,885	131,852	134,889
Programming	0	0	13,000	26,000
	\$1,483,500	\$1,591,218	\$1,784,545	\$1,889,408

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Reading Public Library

Year One : Fiscal Year 2017

Administration	\$ 234,450
Circulation	\$ 243,630
Children's Services	\$ 256,721
Reference Services	\$ 317,606
Tech/Bibliographic Services	\$ 142,900
Digital Services Manager	\$ 58,764
Thursdays	0
Sundays	0
Books (15%)	\$ 238,262
Network, Supplies, Software	\$ 98,885
Programming	0
	\$ 1,591,218

Major Features Budget Year One (FY 2017)

The Year One (FY17) plan

- Provides funding for full range of direct public services while opening the new library.
- Keeps current leadership and staffing structure in place during major transition to a more complex, larger, and more demanding environment.
- Prioritizes service improvements commensurate with the new facility such as:
 - a new fully-staffed service desk on the lower level
 - training in the new technologies
 - programming to fully utilize new classroom, community and meeting rooms
 - formal and informal instruction of individuals and small groups
 - lending materials using new automated systems
 - responsibly managing collections through RFID technology and new security system
 - providing research services
 - offering expert help for reading and technology guidance.

Reading Public Library

Fiscal Year 2017 for the library will be a year of learning and adapting, insuring a safe and well-used building for the community to enjoy.

Our simple goal in year one is to keep service levels high while we learn to use and implement the new tools that will make the library more efficient and user-friendly in the long term. We hope that the new meeting, conference, and study rooms will be in use at least up to 50% of the time in the first year and that many Reading residents will discover – and re-discover – their Reading Public Library!

Staffing for Service

Support for upgrading librarians, adequate substitute coverage, and filling the new Digital Services Manager are key to providing sufficient and fairly-compensated staff to meet the potential for services in the new library and keep pace with increases in demand. We will be asking library staff to master countless new tasks and acquire new skills while maintaining their welcoming, professional approach to every public interaction. Library staff have been given top marks from the public in the 2015 survey (1200 responses) and the 2008 survey (1800 responses) for their professionalism, knowledge, and ability to teach complex concepts and technologies and share their expertise in childhood education, reading levels, early literacy and in addressing social, cultural, and informational needs of the community through programs and classes. As the library moves into its new home, we acknowledge that the successful implementation of a new plan for a new library depends entirely on the outstanding staff.

Reference and Children's Librarians

Specifically, the FY2017 budget proposes to compensate librarians (Grade E) at an appropriate level for work performed, recognizing increased expectations, and continuing education requirements. Programming, public outreach services, early literacy work, continuing growth in public technology instruction and sophisticated electronic formats, expanded services to senior citizens and more teaching than ever before have changed the core tasks of the ten librarians at RPL. (**\$6719 children's librarians; \$11,664 reference/adult services librarians** from Grade E to Grade F)

Digital Services Manager

Additional specialized leadership and instruction will be provided by a **Digital Services Manager** who will become part of the division management team and direct a dramatic technological transformation to enable full staff and public use of new advanced and emerging technologies, including professional grade creation technology in the new Innovation Studio. (**\$60,000**) (Third year requesting position)

Reading Public Library

Substitutes

Provides minimum level of substitute coverage at public service desks – circulation, reference, children's. **(+5877)** Substitute coverage is crucial particularly since support staffing level was slightly reduced (pages and Saturday children's department) while the library has been in a smaller temporary space. In addition to the clear necessity to provide minimum staffing levels in the new library, new and renovated libraries throughout Massachusetts consistently report increases of 30% in visits and circulation with on reopening. The implementation of new circulation automation technologies and introduction of some self-service options will help us offset some increased demand with current staffing, provided substitute funding is adequate to cover normal absences.

Reading Public Library

Year Two : Fiscal Year 2018

Administration	242,071
Circulation	250,939
Children's Services	292,423
Reference Services	327,134
Tech/Bibliographic Services	147,187
Digital Services Manager	59,939
Thursdays	52,000
Sundays	0
Books (15%)	268,000
Network, Supplies, Software	131,852
Programming	13,000
	1,784,545

Major Features Budget Year Two (FY 2018)

.5 FTE Children's Librarian

This is in line with the recommendations of the Planning Consultants Gray & Anderson (2015). The addition of one half-time children's librarian would begin to address the growth in early childhood literacy activity and research, parenting consultations, outreach activities, and overall increase in services to children and families of varying needs and ages. We are recommending phasing in a position over years two and three to minimize the budget impact.

Programming

Programming is central to the library's core mission, and a key component of its efforts to broaden its reach through all sectors of the community by developing educational and cultural activities related to reading, literacy, and education. The new Plan of Service consistently reported that the community is interested in more programs. For example, the Summer Reading program enrolls upwards of 1000 Reading students of all ages every summer and helps children maintain their reading skills during the summer break. However, the library relies almost entirely on the Friends and Foundation of the Reading Public Library to pay for programs and they have maximized their contributions in the past few years. **\$13,000** would comprise approximately one-third of the program budget.

Reading Public Library

Thursday Mornings.

The library has been closed on Thursday mornings until 1 p.m. since about 2001. This four-hour gap in the weekly schedule of 63 hours was initiated as a cost-saving measure during a particularly lean time. It continues to be an inconvenience for the public and, even after 15 years, many people express frustration about it. The cost to restore a 9 am opening time on Thursdays is **\$52,000**. In addition to the enhancement of extending library services by four hours for all, children's librarians would provide an added morning preschool class for parents and young children.

New Technologies

Our estimate of new maintenance and contract costs associated with new circulation hardware and software, self-check system, and security gates, etc. is \$30,000, depending on individual vendors selected. This increase is in Network, Supplies, Software budget line.

Reading Public Library

Year Three budget (FY2019)

Administration	249,933
Circulation	215,270
Children's Services	329,195
Reference Services	368,220
Tech/Bibliographic Services	151,603
Digital Services Manager	61,138
Thursdays	53,700
Sundays	15,960
Books (15%)	283,500
Network, Supplies, Software	134,889
Programming	26,000
	\$1,889,408

Major Features Budget Year Three (FY 2019)

Major Features:

Librarians Two .5 FTE positions = 1.0 FTE at Librarian Grade

We recommend some important additions to the FY2019 budget to forward the goals of the New Plan of Service, making the public service staff whole and building the model of “embedded librarianship” with a .5 FTE School Liaison and a .5 FTE Librarian for programming and outreach. (\$28,000 + \$28,000)

Circulation Services

The third year of the new library should open up possibilities for major reorganization and restructuring. The library should begin to realize some new efficiency as automated and self-service systems take hold and gain popularity. This will make it possible to slightly reduce the staff associates' weekly schedules (-\$35,669) and increase professional staff for additional outreach, programming, and teaching on site and in

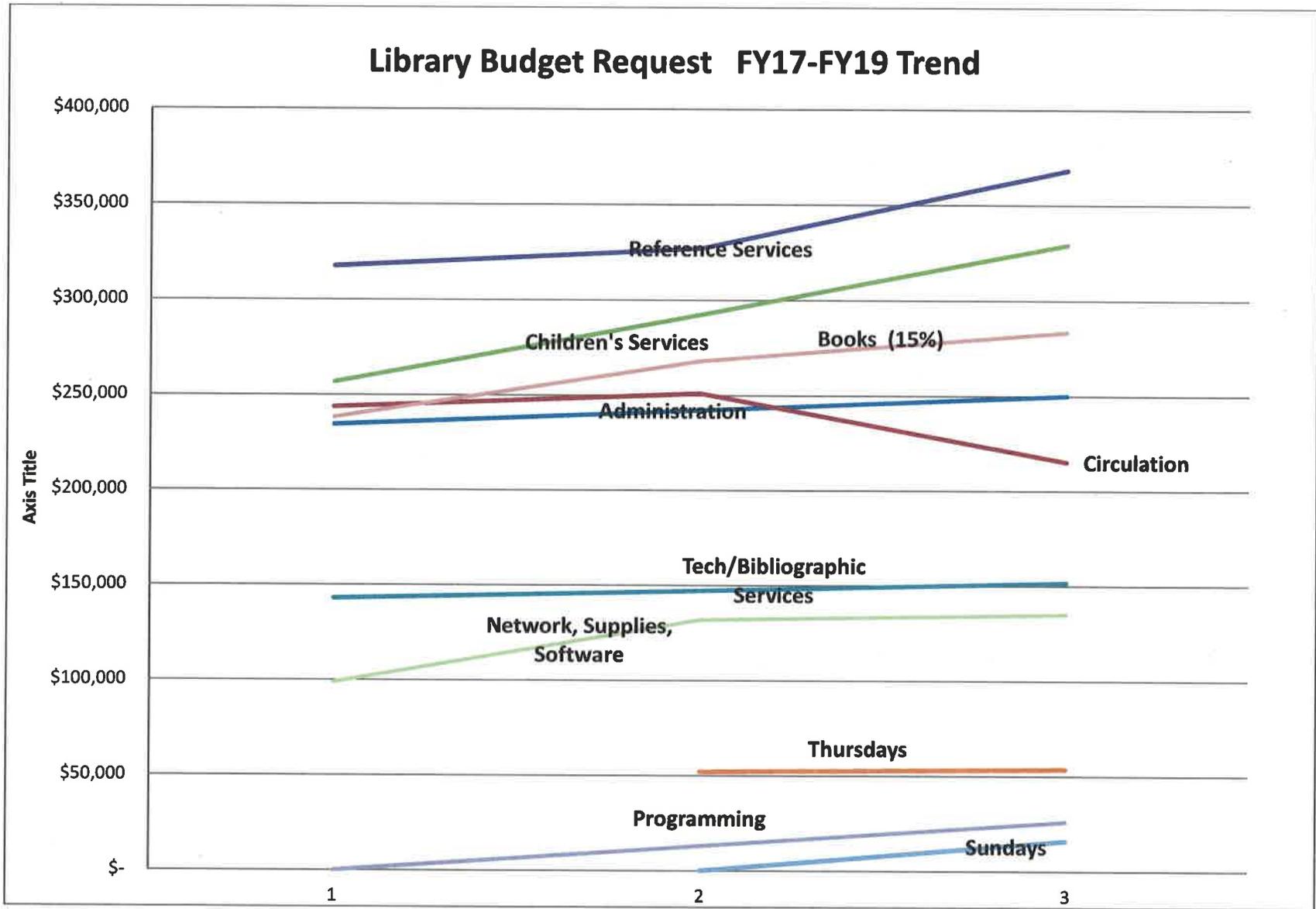
Reading Public Library

remote locations. At this time, we are forecasting as much as a 20% decrease in circulation division funding. There may be additional opportunities available for streamlining materials handling functions such as daily interlibrary deliveries, overnight returns, and staff involvement with lending books and media. Library administration and Trustees may want to consider restructuring materials handling and public service divisions as work flows change as a result of technological advances, enhanced materials delivery methods, and new staffing patterns.

Sundays (\$15,960)

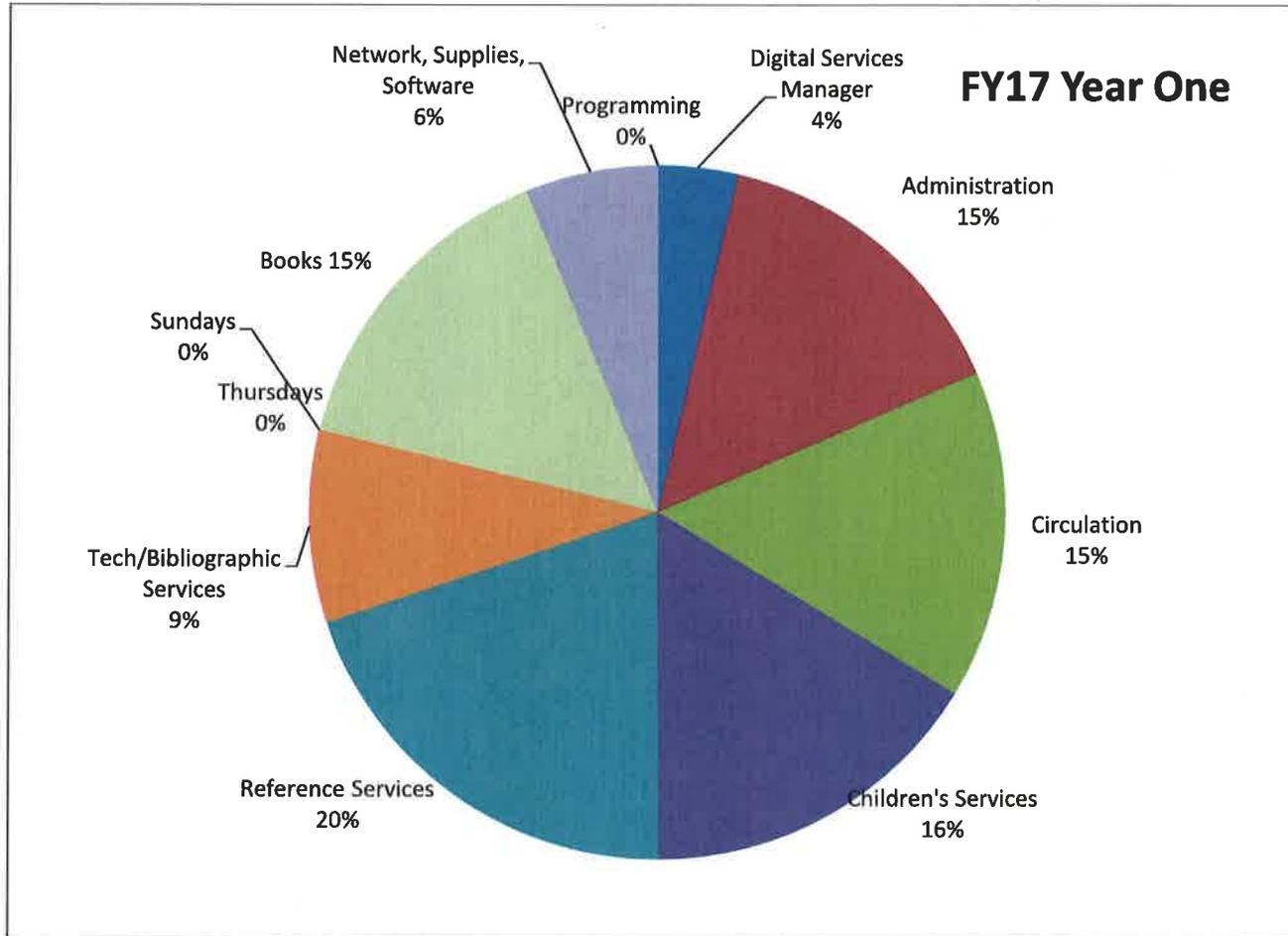
Sunday openings should be extended in Year Three to enable fuller community use of the library and coincide with the school calendar. We recommend adding an extra hour to the Sunday schedule (opening an hour earlier at 1 p.m.) (\$8400) and adding seven Sundays to the schedule to be open from September through June, instead of October through May. (cost seven additional Sundays = \$7560)

Reading Public Library

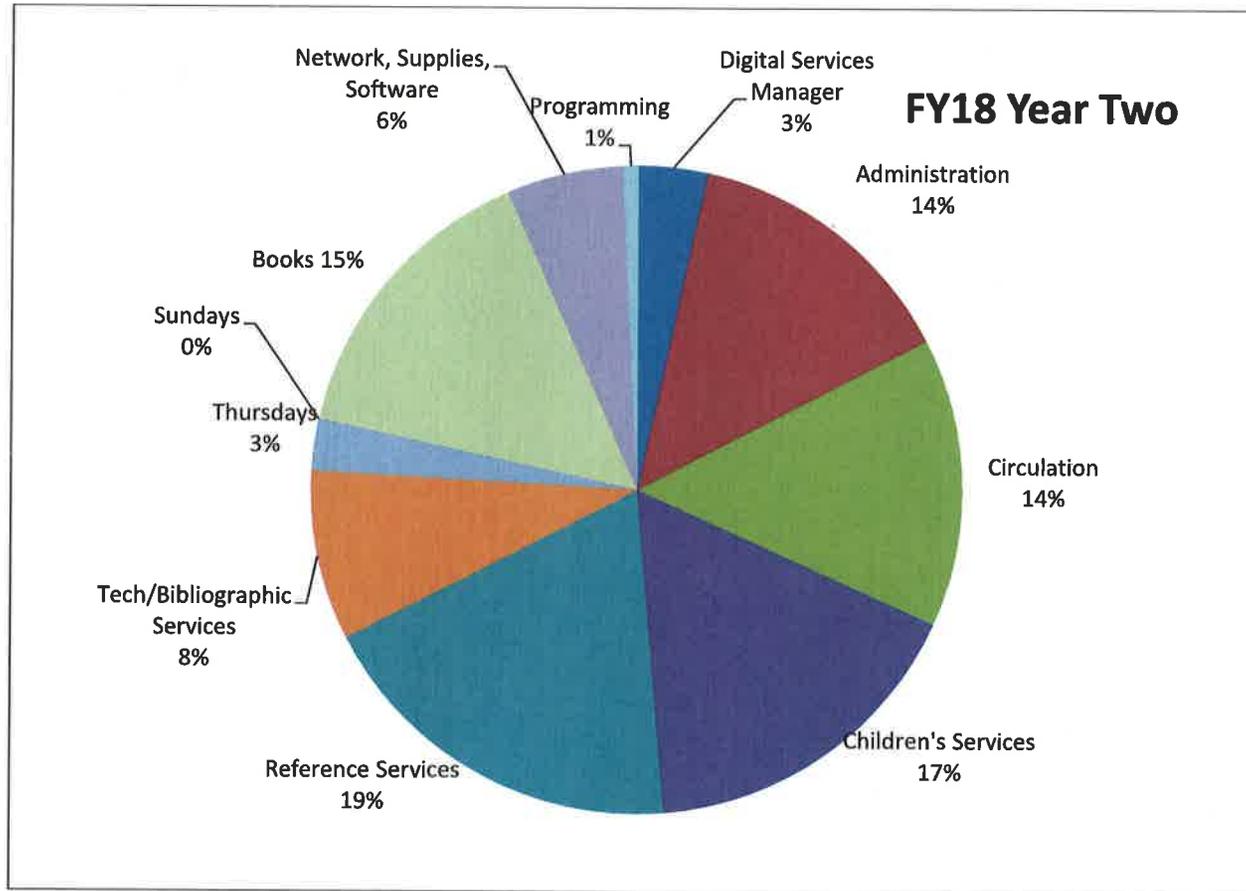


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Reading Public Library



Reading Public Library



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Reading Public Library

