



Town of Reading Meeting Posting with Agenda

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2015 DEC 17 P 4:47

Board - Committee - Commission - Council:

Contributory Retirement Board

Date: 2015-12-22

Time: 5:30 PM

Building: Reading Town Hall

Location: Conference Room

Address: 16 Lowell Street

Purpose: General Business

Meeting Called By: Thomas A. Clough

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

- Call to Order
- Approval of Minutes
- Approve the following new members:
 - Julie Mercier
 - Alyse Warren
- Approve the following retirement applications:
 - Laura Demone
- Approve the following refund of accumulated deductions:
 - Kelly Colon
- Approve the following transfer of funds to other system:
 - Kathleen Rolli
- Approval of Invoices to be Paid
- Discuss and approve Budget
- Discuss and approve job description and salary range for Retirement Administrative Assistant
- Information/Questions
- Notification of member/retiree deaths
- Distribute copies of the Reading Retirement Board PRIT and Monthly Accounting reports
- Next board meeting is scheduled for Tuesday, January 26, 2016 at 5:00 pm in the Conference Room.
- Memorandums and Letters Received
- Old & New Business
- Open Session for topics not reasonably anticipated 48 hours in advance of the meeting
- Adjourn