Town of Reading
Meeting Posting with Agenda

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Board - Committee - Commission - Council:

RMLD Board of Commissioners

Date: 2014-12-18 Time: 8:00 AM

Building: Reading Municipal Light Building Location: Winfred Spurr Audio Visual Room

Address: 230 Ash Street

Purpose: General Business

Meeting Called By: Coleen O'Brien on behalf of Chairman Dave Talbot

C O'Brien for D. Talbot

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

READING MUNICIPAL LIGHT DEPARTMENT
BOARD OF COMMISSIONERS MEETING
230 Ash Street
Reading, MA 01867
December 18, 2014
8:00 a.m.

1. **Call Meeting to Order**
2. **Opening Remarks**
3. **Introductions**
4. **Public Comment**
5. **Report of the Chairman** **ACTION ITEM**
   a. **Update on Vacancy RMLD Board**
   b. **Charter Review Changes**
   c. **Update on Town of Reading Finance Committee Investigation**
6. **Approval of Board Minutes (Tab A)** **ACTION ITEM**
   May 8 and May 15, 2014
7. **General Manager's Report – Ms. O'Brien – General Manager**
   a. **Update on Six Year Plan**
8. **Power Supply Report – October 2014 – Ms. Parenteau (Tab B)**
9. **Engineering and Operations Report – October 2014 – Mr. Jaffari (Tab C)**
10. **Financial Report – October 2014 – Mr. Fournier (Tab D)**

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.

11. M.G.L. Chapter 30B Bids (Tab E) **ACTION ITEM**

a. IFB 2015-14 Power Factor Test Set

Suggested Motion:

Move that bid 2015-14 for Power Factor Test Set be awarded to OMICROM electronics Corp. USA for a total cost of $82,025.00 as the lowest qualified bidder on the recommendation of the General Manager.

b. IFB 2015-15 Tree Trimming and Power Line Clearance

Suggested Motion:

Move that bid 2015-15 for Tree Trimming and Power Line Clearance Services be awarded to Mayer Tree Service, Inc. as the lowest responsive and responsible bidder on the recommendation of the General Manager. This is a three year contract based on per 8 foot span cut for a total cost of $868,000.

12. General Discussion

BOARD MATERIAL AVAILABLE BUT NOT DISCUSSED
E-Mail responses to Account Payable/Payroll Questions
Rate Comparisons, November and December

RMLD Board Meetings

T-Shirt Award Ceremony, Thursday, January 8, 2015

Thursday, January 29, 2015 and Thursday, February 26, 2015

13. Adjournment **ACTION ITEM**

Suggested Motion:

Move to adjourn the Regular Session.