



Town of Reading Meeting Posting with Agenda

RECEIVED
TOWN CLERK
READING, MASS.

Board - Committee - Commission - Council:

Board of Selectmen

Date: 2014-02-11

Time: 7:00 PM

2014 FEB 10 A 9:58

Building: Reading Town Hall

Location: Selectmen Meeting Room

Address: 16 Lowell Street

Purpose: General Business

Meeting Called By: Paula Schena on behalf of Chairman James Bonazoli

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

All Meeting Postings must be submitted in typed format; handwritten notices will not be accepted.

Topics of Discussion:

REVISED AGENDA

- | | |
|---|-------------|
| OFFICE HOUR – John Arena | 6:30 |
| 1) Reports and Comments | |
| a. Selectmen's Liaison Reports and Comments | |
| b. Public Comment | |
| c. Town Manager's/Assistant Town Manager's Report | |
| 2) Open Session for topics not reasonably anticipated 48 hours in advance of the meeting | |
| 3) Proclamations/Certificates of Appreciation | |
| a. USATF Jr. Olympic National Champion Bantam Boys | 7:20 |
| b. Eagle Scouts | 7:30 |
| 4) Personnel & Appointments | |
| a. Badge Pinning – Officer Scouten | 7:40 |
| 5) Discussion/Action Items | |
| a. Adopt Parking, Traffic and Transportation Task Force Recommendations | 8:00 |
| 1. Hearing - No Right on Red/CVS on Main Street | |
| 2. Hearing - Lower Haven Street – 30 minute parking | |
| b. Close the State Primary Warrant | 8:20 |
| c. Executive Session to discuss strategy with respect to litigation | 8:30 |
| c. Update on Franklin/Main Intersection | 9:00 |
| d. Ambulance Fees – Changes Effective 3/1/14 | 9:15 |
| e. Preview Special Town Meeting Warrant and Annual Town Meeting Warrant | 9:30 |

This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However the agenda does not necessarily include all matters which may be taken up at this meeting.



Town of Reading Meeting Posting with Agenda

- 6) **Approval of Minutes**
 - a. October 22, 2013
 - b. December 17, 2013
 - c. January 14, 2014
 - d. January 21, 2014
- 7) **Licenses, Permits and Approvals**
 - a. One day liquor license for Reading Rotary Bunco Fundraiser Night at Longwood Place on February 1, 2014
 - b. Common Victualler License for Cookies & Cream, 2 Haven Street
 - c. Entertainment License for Fitness Within, 545 Main Street
- 8) **Executive Session**
 - a. Discuss strategy with respect to collective bargaining 9:45
 - b. Approval of Minutes
December 17, 2013
- 9) **Correspondence**
 - copy a. Email from Conservation Administrator Charles Tirone to Assistant Town Manager Jean Delios and Town Manager Bob LeLacheur re: 29 Galvin Circle
 - copy b. Email from Jeffrey W. Struble re: Bill Brown's Misrepresentation of Charter Review Committee
 - copy c. Email from Frederick Van Magness re: Library Cost Overrun
 - copy d. Correspondence from Jane Lyman at Xfinity re: Form 500 for 2013

DRAFT - BOARD OF SELECTMEN			
2014	AGENDAS		2014
		Staff Responsibility	Estimated Start time
<i>2/6/2014</i>			
	February 5, 2014 - Financial Forum	Pleasant St Ctr	7:30
	Library Building Project funding options	FINCOM	
	February 11, 2014		
Office Hour	John Arena		6:30
	USATF Jr. Olympic Natl Champ Bantam Boys	Bonazoli	7:20
	Eagle Scouts	Bonazoli	7:30
	Badge Pinning - Officer Scouten	Cormier	7:40
	Adopt PTTTF recommendations		8:00
	1. No right on red/CVS on Main St.	Cormier	
HEARING	2. Lower Haven Street - 30 min. parking	Cormier	
	Close the State Primary Warrant		8:20
EXECUTIVE SESSION	To discuss strategy with respect to litigation	LeLacheur	8:30
	Update on Franklin/Main intersection	LeLacheur	9:00
	Ambulance Fees- changes effective 3/1/14	LeLacheur	9:15
	Preview Annual Town Meeting Warrant	LeLacheur	9:30
EXECUTIVE SESSION	To discuss strategy with respect to collective bargaining	LeLacheur	9:45
	February 25, 2014		
	West Street Easements	Zambouras	7:20
	West Street Traffic Agreement	Zambouras	7:30
	Whittier Road Sewer Easement	Zambouras	7:45
HEARING	Close Annual Town Meeting Warrant	LeLacheur	8:00
	Approve Regional Housing Services Agreement	Delios	8:15
	ad hoc Zoning Advisory Committee update	Delios	8:30
	Economic development update	Delios	8:45
HEARING	Approve Classification & Compensation	LeLacheur	9:30
	March 4, 2014 State Primary Election	No meetings	
	March 11, 2014		
Office Hour	James Bonazoli		6:30
HEARING	Remove Public Tree at 162 Walnut Street	Zager	7:30
HEARING	FY15 Water, Sewer & Storm Water Rates	LeLacheur	8:00
	MWRA update	Zager	8:30

	Public Works site update	Zager	9:30
	March 18, 2014		
informational	Library "Big Read" Event	Urell	7:20
	Town Accountant Report	Angstrom	7:30
	Appoint Town Accountant	Bonazoli	7:45
	Charter Committee update	LeLacheur	8:00
	Review Board of Selectmen Mission, Vision & Values	Bonazoli & Tafoya	8:30
	April 1, 2014 State & Local Elections	No meetings	
	April 15, 2014		
Office Hour	Dan Ensminger		6:30
	BOS reorganization		7:00
	MAPC member Report		7:20
	Reading Housing Authority Report		7:30
	CAB (RMLD) member Report		7:45
	RCTV members Report		8:00
	Climate Advisory Committee Annual Update		8:15
	Review BOS/TM Goals	LeLacheur	8:30
	Review Customer Service survey results	LeLacheur	9:00
	Town Meeting Preview	LeLacheur	9:15
<i>note date change from 4/29/14</i>	April 22, 2014		
	Technology Update	Furilla	7:30
	Recreation Update	Feudo	8:30
	Planning for BOS Appointed Boards, Committees & Commissions Workshop	BOS Chair	9:30
	April 28, 2014 - Annual Town Meeting (Mon)	no meetings	
	May 1, 2014 - Annual Town Meeting (Thurs)	no meetings	
	May 5, 2014 - Annual Town Meeting (Mon)	no meetings	
	May 8, 2014 - Annual Town Meeting (Thurs)	no meetings	
	May 13, 2014		
Office Hour	Marsie West		6:30
Certificate	Orchestra		7:20
	May 27, 2014		

	June 10, 2014		
Office Hour	John Arena		6:30
HEARING	Approve Classification & Compensation		
	June 24, 2014		
	Appointments of BCCs		
Future Agendas			2014
	Executive Session - labor negotiations		
	Strout Avenue Master Plan (complete after Town Forest planning work is done)	Feudo	
	Policy on Trust Fund Commissioners	Heffernan	
	Lyme Disease mitigation strategy	Clay	
Recurring Items			
	Review BOS/TM Goals	Mar-July-Dec	Tri-ann
	Review Customer Service survey results	Feb & Aug	Semi-ann
	Review Regionalization efforts	June	Annual
	Appointments of BCCs	June	Annual
	Approve Classification & Compensation	June	Annual
	Tax Classification Hearing	Oct/Nov	Annual
	Approve licenses	December	Annual
	Appoint Town Counsel	December	Annual
Reports to BOS	Town Accountant Report		Qtrly
	RCTV members Report		Semi-ann
	CAB (RMLD) member Report		Semi-ann
	MAPC member Report		Semi-ann
	BOS Appointed Boards, Committees & Commissions		Annual
	Reading Housing Authority Report		Annual
	Reading Ice Arena Report		Annual



Certificate of Recognition



This Certificate is hereby awarded to

James Donahue

In recognition of being awarded the title of

USATF Junior Olympic National Champion – Bantam Boys

James, who is a fifth grader at the Killam Elementary School, achieved this honor of becoming the number one 10 year old in the USA after only four months of running cross country.

Given this 11th day of February, 2014 by the Reading Board of Selectmen



EAGLE SCOUTS OF TROOP 728



THE BOY SCOUTS OF AMERICA

TROOP 728

FLINTLOCK DISTRICT,
BOSTON MINUTEMAN COUNCIL

Welcomes you to the

EAGLE SCOUT COURT OF HONOR

Honoring

DANIEL R. STAFFIER

NATHAN B. STRACK

JAMES T. HOUSTON

JÓN B. ÁSGEIRSSON

NATHAN M. TERRY

ROBERT L. CIACCIO

Sunday, January 5, 2014
2:00 pm

Wood End Elementary School
85 Sunset Rock Lane, Reading, MA

2013	Robert L. Ciaccio	2005	David Ferguson
2013	Nathan M. Terry	2004	Jon Oliver
2013	Jón B. Ásgeirsson	2003	Jim Kirilin
2013	James T. Houston	2000	Will S. Korth
2013	Nathan B. Strack	1997	Erik K. Hagstrom
2013	Daniel R. Staffier	1990	Kevin A. McCoy
2013	Michael R. DeMild	1988	Mark P. Jesser
2012	Jacob H. Westarman	1985	Richard F. Colan Jr.
2012	James L. Bedingfield	1981	Richard W. Smith Jr.
2012	David S. Graham	1978	James Hines
2012	Luke D. Beaulieu	1978	David M. Sprague
2012	Kyle J Krupa	1978	Robert G. Fante
2012	Zachary R. Whelan	1977	Warren S. Pisarg
2012	Thomas A Bishop	1977	Peter E. MacDonald
2011	Thomas N. Coltman	1976	Andrew S. Marshall
2010	Jared P. Beaulieu	1974	Mark W. Sullivan
2010	Alexander D. Murphy	1974	Paul D. Murphy
2010	Alexander J. Grizzell	1974	Matthew A. Evangelista
2010	Nicholas E. Staffier	1974	Jeff J. Turner
2010	Joseph Dolben	1974	Thomas G. Miller
2010	Thomas E. Cochrane	1973	David G. McConnell
2010	Cameron Oliver	1973	David A. Burkholder
2009	Edward Coltman	1972	James J. Sullivan
2009	Corey Graham	1970	Thomas A. Nola
2009	Grant Rose	1968	John J. Hebert
2009	Scott Carlman	1967	Dennis P. Ebacher
2009	Patrick Donnelly Moran	1967	Robert D. Miller Jr.
2008	Colin Baillie	1967	Robert T. Shea Jr.
2007	Christopher J. Bosco	1967	Edward J. Zanni
2006	Sean E. Matthews	1967	James W. Hebert
2006	Edward O. Carlman IV	1963	Steven A. Brodecki
2005	Robert Cochrane	1962	Richard L. Sumberg

JIMMY'S ROAD TO EAGLE

Jimmy joined Pack 728 in 2001 while at the Joshua Eaton Elementary School. He advanced through the Cub Scout ranks with a core group of friends beginning with Tiger up through Bobcat, Bear, Wolf, and finally Webelo. Jimmy and his Dad have fond memories of the hours spent building and racing his Pinewood Derby car every January. As a fifth grader, Jimmy earned his Arrow of Light and crossed over to become a Boy Scout as part of Troop 728.

Some of Jimmy's most memorable trips as a Boy Scout were zip lining at ZOAR, skiing at Sunday River and Waterville Valley, canoeing 50 miles, hiking up Mount Chocorua, visiting West Point and camping at T.L. Storer every summer. Jimmy enjoyed the camaraderie and friendships made on these amazing adventures. His favorite merit badges were Climbing, Rifle Shooting and Horsemanship which he earned while at Camp T.L. Storer.

Jimmy remained active in Scouting and explored other areas of interest during high school. He played trumpet in the Reading Memorial High School Marching and Concert Band, performing in Walt Disney World in April 2013. He was a member of the Wrestling Team, Stage Band, Drama and the Right Club. Jimmy served as the Youth Liaison to the Town of Reading Board of Selectmen. This appointment came about as a result of meeting with members of Town Government while working on requirements for the Citizenship merit badge. Jimmy held a number of leadership positions in the Troop including Bugler, Patrol Leader, Troop Guide and Instructor.

Jimmy's Eagle Project involved inspecting homes in Reading for compliance with Massachusetts General Law, Chapter 148 which requires house numbers to be visible from the street. With the help of his mentor, his Scoutmaster and many of the Adult Leaders from Troop 728, Jimmy's Eagle Project was approved and he completed his Eagle required merit badges. Jimmy worked with Fire Chief Burns and Lieutenant Jackson and led a group of volunteers through Reading neighborhoods to identify residences in violation of this law. Each home that was not in compliance was issued a temporary house number accompanied by a letter from Fire Chief Burns explaining why and how to take corrective action. Jimmy's Eagle project ensures the safety of the Reading residents in violation of this law and benefits Emergency Responders, our local Postal Carriers and Delivery services. Jimmy submitted his Eagle Scout Rank application to the Boston Minuteman Council on August 1, 2013 and on September 9, 2013 he successfully completed his Board of Review.

Jimmy has completed his 1st semester as a Computer Science major at the Wentworth Institute of Technology. His confidence, discipline and leadership can be attributed to his involvement in scouting. Jimmy is honored to be an Eagle Scout and grateful to be able to celebrate his achievement with Troop 728, his family and all who participated in his Eagle Project and supported him along this journey to Eagle.

JÓN'S ROAD TO EAGLE

Jón's journey to Eagle started when he joined Pack 733 in first grade at Barrows. Some of his early memories of being a Cub Scout were making Pinewood Derby cars, tenting with Dan and Jarrod in the town forest, taking a 30 mile bike trip on Martha's Vineyard at "Camp Get-a-Tick", and having Mrs. Tailuto as his den mother. His growth and love of scouting continued when he crossed over to Troop 728 and started to earn ranks and merit badges. Favorite memories of scouting included summer camp at T.L. Storer, Beaver Weekend, Klondike Derby, OKPIK, Zealand Falls, Lonesome Lake, ZOAR White water trip and West Point camporees. He remembers being lost with Mr. Staffier and others, wandering around on Lonesome Lake within sight of the cabin-on Mr. Staffier's birthday. The first summer at T.L. Storer, he remembers the tornado warning, evacuating King Philip site and leaving Jarrod asleep in the tent.

Jón has learned much about service and leadership from some of the most dedicated and fun-loving Scout Masters and Assistant Scout Masters. Jón served Troop 728 as Bugler, Patrol Leader, Assistant Senior Patrol Leader, and Senior Patrol Leader. Jón attended National Youth Leadership Training, NYLT Academy in Virginia, and subsequently taught at NYLT at T.L. Storer. He was nominated for Order of the Arrow and attained brotherhood status.

Jón's Eagle Scout Project, replacing the existing chain link fence with granite columns and framing the entrance to his church parking lot with two large stone pillars, each weighing approximately 3,000 pounds, was a great success. Mr. Thomas Bailie and Bond Brothers provided extremely valuable support with their donations and assistance to his project. The backhoe provided allowed the 3,000 pound pillars to be moved more safely and with greater speed than Scout Volunteers could have achieved through muscle power alone. Mr. Jim Strack was Jón's mentor on his project. Jón is very grateful to him for all the hours they spent together planning and working on this project. Mr. Strack is a true example of mentoring at its finest.

Jón is currently a senior at Reading Memorial High School where he is Drum Major and President of the Marching Band and is a programmer for the RMHS "Robockets" FIRST Robotics team. He will be going to college next year...somewhere...to study computer science. But for now, he is grateful for his many years as a Cub Scout, Boy Scout, and now, an Eagle Scout.

NATHAN TERRY'S ROAD TO EAGLE

Nathan Terry was destined to be a Scout. A good friend, knowing that his father had been a Scout, made a tiny Cub Scout uniform for Nathan when he was just three months old. Nathan joined Pack 728 as a Tiger Cub in 2002 with several of his friends from Joshua Eaton School. During his Cub years, Nathan participated in the Pinewood Derby, Rocket Derby, and candy sales. Camping was new to him. Nathan especially enjoyed trips to the Town Forest and Nickerson State Park on Cape Cod. Probably the most memorable Cub Scout camping trip was a rain-filled weekend at Nickerson where it stopped just long enough for a bike ride and an ice cream stop before raining again until we broke camp on Sunday morning. Believe it or not, everyone had a great time. Other trips included Battleship Cove, Ecotarium, and Higgins Armory. By the end of fifth grade, and having earned the Arrow of Light, Nathan was ready to move up to Boy Scouts.

In the spring of 2007, Nathan crossed over to Boy Scouts and Troop 728. He went to Camp T.L. Storer that first summer as a Tenderfoot Scout, and his tentmate was Rob Ciaccio. Camp T.L. Storer was hit with thunder, lightning, and rain the first few nights, but good adult and scout leadership and preparation meant that he and the other scouts still had a great time. Nathan completed the Trailblazer Program and earned his first merit badge: Sculpture. His first real camping trip/backpacking hike was a fall of 2007 trip to Zealand Falls AMC hut. Hiking in the falling snow with a full pack was far more challenging than Cub Scout car camping, and more fun. Other trips including the mini-Klondike and Klondike Derbies, Town Forest, and Lonesome Lake AMC Hut followed. Rank advancement and more merit badges followed. One of Nathan's favorite Scout activities has been helping to serve Thanksgiving Dinner at the Chelsea Soldiers' Home.

Nathan has served Troop 728 as an Assistant Patrol Leader, Patrol Leader, Assistant Senior Patrol Leader, and Troop Guide. He has enjoyed working with the younger scouts on their advancements. Nathan attended National Youth Leadership Training in 2010.

Nathan's Eagle Scout Project was to build and install bat houses at Symonds Park in Reading. He had played baseball and soccer there, and the mosquitoes were terrible since the park is surrounded by swampy ground. Scott Kurtzer was instrumental in the design and building of the bat houses, and several scouts and adults helped with the final assembly, staining, and erecting of the bat houses on sixteen foot posts along the third base line of the field.

Nathan is a three sport athlete at Reading Memorial High School. He is the starting goalie on the varsity soccer team, runs middle distances on the varsity indoor track team, and is a pitcher on the varsity baseball team. He has also been active in the Veterans' Club at school, participated in Cru, and participated in the Assistant Principal selection process last year. He has been an altar server at St. Athanasius Parish since third grade and now helps train servers there as well. He currently serves as an Assistant Scoutmaster for the Troop.

NATHAN STRACK'S ROAD TO EAGLE

Nathan began his Scouting experience in third grade as a Bear Scout in Cub Pack 735 sponsored by Saint Athanasius Church. Memorable activities included building cars for multiple Pinewood Derbies, attending a Lowell Spinners game, watching the Pawtucket Red Sox play and then sleeping in the outfield at McCoy Stadium. Attending the Great North Woods Challenge at TL Storer in October 2006 provided an introduction to the fun that was ahead in Boy Scouts. In the Spring of 2007, Nathan earned his Arrow of Light Award, crossed over into Troop 728 and began his life as a Boy Scout.

Nathan attended camp that summer at TL Storer earning Sculpture Merit Badge, completing the Polar Bear Swim Challenge and the Trailblazer Program. In those first few years, he rose through the ranks and participated in many great activities including trips to the Reading Town Forest, Mount Chocorua, Block Island, West Point and the Lonesome Lake, Zealand Falls and Carter Notch AMC Huts. Outdoor winter skills were honed at the Weeklong Winter Camp at Camp Hines in Raymond, Maine. He held various leadership positions in the Troop including Troop Guide, TLC Scribe, Troop Webmaster and Assistant Senior Patrol Leader.

In 2010, Nathan attended the Boston Minuteman Council National Youth Leadership Training (NYLT) Program at Storer. Other participants that year and the next included other Eagle Scouts being recognized today; Dan, Rob, Jon and Nathan Terry. In 2011, Nathan served as a NYLT Youth Staff member and in 2012 he again served as a Youth Staff member after joining Jon and Jacob Westerman in representing the Council at the National Leadership Academy in Virginia.

For his Eagle Scout Service Project, Nathan tackled a longstanding drainage problem that allowed basement flooding at his church, the Church of the Good Shepherd, during heavy rains. He raised two concrete window wells and regraded the adjacent area to divert water runoff. A gutter was also repitched and connected into a new drywell. Fundraising efforts proved successful as many parishioners stepped forward to fully underwrite the project. Results have been stellar so far as the basement has not flooded since the project was started. In August 2013, Nathan successfully passed his Eagle Board of Review.

Beyond Scouting, Nathan is currently a senior at Reading Memorial High School and will be graduating in June of 2014. At RMHS, he has been a member of the Marching, Stage and Jazz Band, the Robotics Team, Model United Nations and the Drama Club. During their Junior Year, Nathan, Jon and Dan teamed up for the National History Day project; they were awarded an Honorable Mention in the Regional Competition. After High School, Nathan plans to attend College and will likely study either Electrical or Computer Engineering. He has applied to multiple colleges and is awaiting their decisions.

DAN'S ROAD TO EAGLE

Dan began his scouting experience in first grade following in the footsteps of his older brother Nicholas in 2002. Along with his good friends Jon and Jarrod, he spent his years at Barrows Elementary school as a member of Cub Scout Pack 733. He enjoyed camping trips in the Town Forest and Harold Parker State Forest and participating in events including the Pinewood Derby, the Cub Scout Olympics, the mile swim at the YMCA, and sleeping on the USS Massachusetts. In the spring of 2007, Dan earned his Arrow of Light Award and crossed over into Troop 728, beginning his life as a Boy Scout.

In Dan's first few years as a Scout, he worked his way through the ranks, learning all about camping, cooking, teamwork, and personal betterment. He earned his Star Rank in September of 2009 and his Life Rank in September of 2011. Dan has had many memorable experiences as a Scout, including attending Summer Camp at T. L. Storer Scout Reservation for seven consecutive summers, where he loved earning merit badges and constructing massive fires. He enjoyed hiking trips to Lonesome Lake, Zealand Falls, and Mount Chocorua, as well as camping trips to the Reading Town Forest, Fort Ticonderoga, Block Island, Lowell's Island, Nickerson State Park, Cooperstown, and OKPIK. He also enjoyed backwards canoeing with Sam Rodda on the Ipswich River day trip, zip-lining in the White Mountains, volunteering on Thanksgiving at the Chelsea Soldiers Home, and going on various Cosmic Hippo Patrol trips. Dan is also a Brotherhood member of the Order of the Arrow and a graduate of National Youth Leadership Training, Merit Badge University and Merit Badge Institute. Dan has held the following positions of leadership in the Troop: Patrol Leader, Assistant Patrol Leader, Librarian, Assistant Senior Patrol Leader, Senior Patrol Leader, and Junior Assistant Scoutmaster.

For his Eagle Scout Service Project, Dan led a group of volunteers in the refurbishment and improvement of the Linnaea Thelin Bird Sanctuary Conservation Grounds. In the fall of 2012, Dan, his project coach Mr. Grizzell, and his volunteers spent more than 250 service hours planning, organizing and orchestrating his Eagle Project. Planning for his project included meeting with the Reading conservation commission, the BSA Minuteman Council Eagle Project Coordinator, and Troop adult leaders. His project consisted of clearing the sanctuary entrance, building a new staircase, creating a water diversion trench, clearing out a long-forgotten trail, and opening up three observation points. He raised funds through a Fuddrucker's Fundraiser with the troop, and completed his project in December of 2012. On July 18th, 2013 Dan successfully passed his Eagle Scout Board of Review and officially earned his Eagle Scout Rank. In addition to his Rank of Eagle Scout, Dan also earned his Bronze Eagle Palm on December 1, 2013 and became an Assistant Scoutmaster for Troop 728 on Dec 6th 2013.

Beyond Scouting, Dan is currently a senior at Reading Memorial High School and will be graduating in June of 2014. At RMHS, Dan is a member of the National Honor Society, Envirothon team and Leo Club. After High School, Dan plans to attend college and major in Business Management. Dan has submitted his college applications and is awaiting their decisions.

ROB'S ROAD TO EAGLE

Robert's love of the outdoors started at an early age, growing up in a neighborhood that borders the Reading Town Forest he spent many days hiking its trails, and exploring its swamps. It was a natural choice for Robert to register for Pack 702 as a Tiger Cub in 2002 with several of his friends from the Birch Meadow Elementary School. Rob and his den mates participated all of the activities provided by the pack including Pinewood Derby, Popcorn Sales, and sleepovers at the USS Salem, the Museum of Science, USS Massachusetts, Ecotarium, Higgins Armory, and the Town Forest. It was during his time as a Cub Scout that Rob began what became an annual tradition -- marching in Reading's Memorial Day parade. During one ceremony at Laurel Hill, he was photographed by the Reading Chronicle saluting during the National Anthem while holding the American flag.

In the spring of 2007, upon completing the requirements for the Arrow of Light, Rob joined Troop 728 during his Pack's Cross Over ceremony. Shortly after joining the Troop, Rob participated in his first Troop campout to Nickerson State Park and biked twenty five miles with the group. This trip was one of his favorites because he met other new Scouts who became some of his best friends including: Dan, Jon, Nathan, Jarrod and Sam. A couple months later, Rob made his first of six visits to TL Storer Scout Reservation and tented with his friend Nathan Terry; while there, he completed the Trailblazer program, acquired the first of his thirty-five merit badges (Sculpture), and left camp as a Tenderfoot scout. As the years progressed, he joined in on many other trips to the White Mountains, Washington DC, West Point, Block Island, and Fort Ticonderoga.

As part of the Scouting program, Rob had the opportunity to take on many roles within the Troop and to develop his leadership skills. His leadership positions included Troop Librarian, Den Chief for Pack 728, assistant Patrol Leader and the Patrol Leader of the Cosmic Hippo patrol, and Quartermaster. Additionally, Rob is a graduate of the National Youth Leadership Training program and a Brotherhood member of the Order of the Arrow.

Community service is a big aspect of the Scouting program and Rob has had the opportunity over the years to volunteer in many ways. His favorite activity was to serve meals at the Soldiers' Home in Chelsea on Thanksgiving Day, he felt that it was an honor to be able to serve the men and women who served and sacrificed for our country.

Robert's Eagle Scout Project created the St. Francis Garden at St. Agnes Roman Catholic Church. This area of the parish grounds was overgrown and difficult to maintain by the parish grounds staff; Rob and his fellow Scouts spent over 200 hours removing the weeds and poor soil from the site, planting hardy plants and shrubs, and installing a base for the statue of St. Francis. The area is now a beautiful spot for reflection and prayer.

Rob is currently a senior at Reading Memorial High School and is a member of the spring track team as a javelin and discus thrower. He also is a member of the Alliance of Veterans and Students, Relentless, and the Right Club. Rob will be attending college in the fall and hopes to major in Marine Transportation or Marine Engineering.

THANK YOU!

We would like to thank our leaders, parents, troop committee members, and fellow Scouts for the support that allowed us to reach for our potential.

We would especially like to thank the Scouts who assisted in our Eagle projects the adult leaders who made sure we completed our requirements for the Eagle Scout rank, and those who participated in this Court of Honor.

While it was a lot of work and a tremendous journey, we would like to thank anyone and everyone who helped us along the way.

Yours in Scouting,

Dan, Nathan, Jimmy, Jón, Nathan and Rob

THE EAGLE SCOUT AWARD

The Eagle Scout Award is the highest rank in Scouting. It represents the Scout's commitment to citizenship, leadership, service, physical fitness, and outdoorsmanship.

Dan, Nathan, Jimmy, Jón, Nathan and Rob accepted the challenge and set their ideals and goals in the spirit of the Boy Scouts of America. Their quest led them on a trail that has been discouraging and inspiring, arduous work and great fun. They have lived and served according to the Scout Oath and Law, and each has rendered significant service to the community. In successfully meeting the challenge, each Eagle Scout we honor today has grown in stature, character, and maturity, and each has gained the respect and honor of all.

*"Eagles do not Flock;
They Gather,
One by One"*



Certificate of Recognition



This Certificate is hereby awarded to

Robert L. Ciaccio

In recognition of his achieving the Eagle Scout Award for his service project of creating the St. Francis Garden at St. Agnes Church.

Given this 11th day of February, 2014 by the Reading Board of Selectmen





Certificate of Recognition

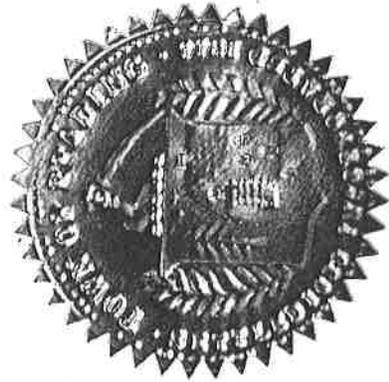


This Certificate is hereby awarded to

Nathan M. Terry

In recognition of his achieving the Eagle Scout Award for his service project of building and installing bat houses at Symonds Park.

Given this 11th day of February, 2014 by the Reading Board of Selectmen





Certificate of Recognition



This Certificate is hereby awarded to

Daniel R. Staffier

In recognition of his achieving the Eagle Scout Award for his service project of leading a group of volunteers in the refurbishment and improvement of the Linnaea Thelin Bird Sanctuary Conservation Grounds.

Given this 11th day of February, 2014 by the Reading Board of Selectmen





Certificate of Recognition



This Certificate is hereby awarded to

Nathan B. Strack

In recognition of his achieving the Eagle Scout Award for his service project of repairing a longstanding drainage problem that allowed basement flooding at the Church of the Good Shepherd during heavy rain storms.

Given this 11th day of February, 2014 by the Reading Board of Selectmen





Certificate of Recognition

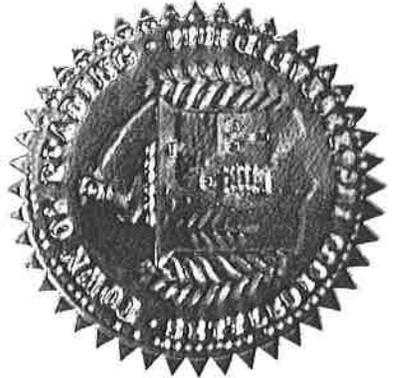


This Certificate is hereby awarded to

James T. Houston

In recognition of his achieving the Eagle Scout Award for his service project of inspecting homes in Reading for compliance with Mass. General Law, Chapter 148 which requires house numbers to be visible from the street,.

Given this 11th day of February, 2014 by the Reading Board of Selectmen





Certificate of Recognition

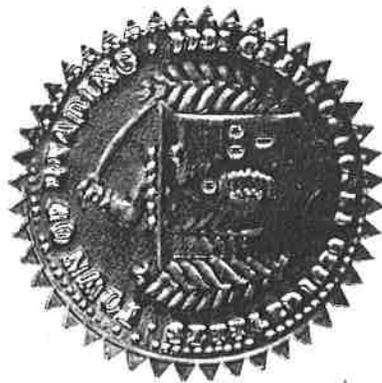


This Certificate is hereby awarded to

Jón B. Asgeirsson

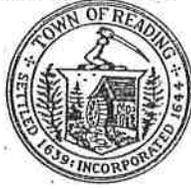
In recognition of his achieving the Eagle Scout Award for his service project of replacing the existing chain link fence at his church with granite columns, and framing the entrance to the parking lot with 2 large stone pillars, weighing 3,000 pounds each.

Given this 11th day of February, 2014 by the Reading Board of Selectmen



3611

LEGAL NOTICE



TOWN OF READING

**To the Inhabitants of the
Town of Reading:**

**Please take notice that the
Board of Selectmen of the
Town of Reading will hold a
public hearing on February
11, 2014 at 8:00 p.m. in the
Selectmen's Meeting Room,
16 Lowell Street, Reading,
Massachusetts on the follow-
ing:**

**•Prohibit Turn on Red on
Lowell Street Eastbound at
Main Street**

**•Designate two 30 minute
parking spaces on Haven
Street located at the
two westernmost marked
spaces, north side of Haven
Street**

**A copy of the proposed
documents regarding these
topics are available in the
Town Manager's office, 16
Lowell Street, Reading, MA,
M-W-Thurs from 7:30 a.m. -
5:30 p.m., Tues from 7:30 a.m.
- 7:00 p.m. and are attached
to the hearing notice on the
website at
www.readingma.gov**

**All interested parties are
invited to attend the hearing,
or may submit their com-
ments in writing or by email
prior to 6:00 p.m. on February
11, 2014 to
[townmanager@ci.reading.ma.
us](mailto:townmanager@ci.reading.ma.us)**

**By order of
Robert W. LeLacheur
Town Manager**

5a1-1



**Town of Reading
Amendment to the
Traffic and Parking Regulations**



Amendment Number: 2014-01

Date Filed: February 11, 2014

Filed By: Police Department

On Behalf of: The Parking Traffic Transportation Task Force and Christopher Latham

Section 1:

Purpose of Amendment – Enhance Pedestrian Safety

Section 2:

Proposed Amendment - Prohibit Turn on Red
Street to be amended: Lowell St. Eastbound
Location on Street: By Main St.
Regulation: Right Turn on Red
Pursuant to Article: 6.10.5

Section 3:

Effective Date: February 11, 2014
This act shall take effect upon its passage and the provisions above shall not expire.

Board of Selectmen:

Date Signed: _____

Certification of Amendment:

The Town Clerk certifies that Amendment Number _____ above was
_____ by the Board of Selectmen of the Town of Reading through an official vote
occurring during a public hearing held on _____. The Amendment was
_____ through a vote of _____ in favor and _____ opposed.

Town Clerk

Town Corporate Seal

5al-2

LEGAL NOTICE



TOWN OF READING

To the Inhabitants of the
Town of Reading:

Please take notice that the Board of Selectmen of the Town of Reading will hold a public hearing on February 11, 2014 at 8:00 p.m. in the Selectmen's Meeting Room, 16 Lowell Street, Reading, Massachusetts on the following:

•Prohibit Turn on Red on Lowell Street Eastbound at Main Street

•Designate two 30 minute parking spaces on Haven Street located at the two westernmost marked spaces, north side of Haven Street

A copy of the proposed documents regarding these topics are available in the Town Manager's office, 16 Lowell Street, Reading, MA, M-W-Thurs from 7:30 a.m. - 5:30 p.m., Tues from 7:30 a.m. - 7:00 p.m. and are attached to the hearing notice on the website at www.readingma.gov

All interested parties are invited to attend the hearing, or may submit their comments in writing or by email prior to 6:00 p.m. on February 11, 2014 to townmanager@ci.reading.ma.us

By order of
Robert W. LeLacheur
Town Manager

502-1



**Town of Reading
Amendment to the
Traffic and Parking Regulations**



Amendment Number: 2014-02

Date Filed: February 11, 2014

Filed By: Police Department

On Behalf of: Parking Traffic Transportation Task Force and Fred Dafar

Section 1:

Purpose of Amendment – Benefit businesses for quick turnover of customers.

Section 2:

Proposed Amendment – Two Thirty Minute Parking Spaces

Street to be amended: Haven St.

Location on Street: Two Westernmost marked spaces, North side of Haven St.

Regulation: Thirty Minute Parking, Downtown Business Area

Pursuant to Article: 5.4.1B

Section 3:

Effective Date: February 11, 2014

This act shall take effect upon its passage and the provisions above shall not expire.

Board of Selectmen:

Date Signed: _____

Certification of Amendment:

The Town Clerk certifies that Amendment Number _____ above was
_____ by the Board of Selectmen of the Town of Reading through an official vote
occurring during a public hearing held on _____. The Amendment was
_____ through a vote of _____ in favor and _____ opposed.

Town Clerk
Town Corporate Seal

5a2-2



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

RECEIVED FEB 4 2014

ymf

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us
Website: www.readingma.gov

TOWN MANAGER
(781) 942-9043

TO: ASSESSORS OFFICE

REQUEST FOR CERTIFIED ABUTTERS LIST

Subject Property:

Address: 2 HAWK STREET - everyone within 300 FT.

Assessors' Map 16 Lot 379

Applicant:

Name: PAULA Schena

Board or Commission for which this request is made:

Board of Selectmen:

Liquor License _____

Traffic Regulations X

Other _____

Date need list by: 2/4 if possible

Applicant's Signature: Paula Schena

Date: 2/4/14

5a2-3

MAP-16 LOT 379	SITE ADDRESS	OWNER	MAILING ADDRESS	CITY	ST	ZIP
016.0-0000-0359.0	98 WOBURN ST	STONEHAM PLANNING BOARD	35 CENTRAL ST	STONEHAM	MA	02180
016.0-0000-0224.0	2 PRESCOTT ST	WAKEFIELD PLANNING BOARD	1 LAFAYETTE STREET	WAKEFIELD	MA	01880
016.0-0000-0226.0	39 LINCOLN ST	LYNNFIELD PLANNING BOARD	55 SUMMER STREET	LYNNFIELD	MA	01940
016.0-0000-0355.0	16 CHUTE ST	MASS DEPT OF HOUSING & COM. DEV.	100 CAMBRIDGE STREET, SUITE 300	BOSTON	MA	02114
016.0-0000-0354.0	6 CHUTE ST	WILMINGTON PLANNING BOARD	121 GLEN ROAD	WILMINGTON	MA	01887
021.0-0000-0009.0	74 WOBURN ST	NORTH READING PLANNING BOARD	235 NORTH STREET	NORTH READING	MA	01864
016.0-0000-0325.0	17 HIGH ST	WOBURN PLANNING BOARD	10 COMMON STREET	WOBURN	MA	01801
016.0-0000-0324.0	21 HIGH ST	METRO AREA PLANNING COUNCIL	60 TEMPLE PLACE	BOSTON	MA	02111
016.0-0000-0225.0	31 LINCOLN ST	2-12 PRESCOTT ST LLC	100 WOBURN ST	READING	MA	01867
016.0-0000-0308.0	12 GREEN ST	39-41 LINCOLN ST LLC	56 RED GATE LN	READING	MA	01867
016.0-0000-0307.0	51 HAVEN ST	41-49 HIGH STREET LLC	56 RED GATE LN	READING	MA	01867
016.0-0000-0367.0	25 LINCOLN ST	41-49 HIGH STREET LLC	5 BISHOP DRIVE	DANVERS	MA	01923
016.0-0701-0352.0	2 BRANDE CT	74 WOBURN ST LLC	5 BISHOP DR	DANVERS	MA	01923
016.0-0702-0352.0	6 BRANDE CT	ARENA STEPHEN J	10 MIDDLESEX AVE - UNIT 1	WILMINGTON	MA	01887
016.0-0000-0387.0	68 HAVEN ST	BROWN KEVIN M	134 CANDLEWOOD DR	WALTHAM	MA	02154
016.0-0000-0358.0	100 WOBURN ST	BROWN KEVIN M	35 LINCOLN ST	READING	MA	01867
021.0-0702-0010.0	80 WOBURN ST	CARLSON RICHARD W TR	35 LINCOLN ST	READING	MA	01867
016.0-0000-0378.0	32 LINCOLN ST	CARLSON RICHARD W TR	60 HARBOR AVE	MARBLEHEAD	MA	01945
016.0-0709-0379.0	2 HAVEN ST	CINCOTTA MARILYN I	60 HARBOR AVE	MARBLEHEAD	MA	01945
016.0-0000-0312.0	14 GREEN ST	CINCOTTA MARILYN I	97 ELM ST	STONEHAM	MA	02180
016.0-0000-0306.0	36 GOULD ST	COLOMBA FRANK J	97 ELM ST	STONEHAM	MA	02180
016.0-0713-0379.0	2 HAVEN ST	COLOMBA GIUSEPPE ETAL TRUSTEES	2-4 BRANDE CT UNIT A	READING	MA	01867
016.0-0719-0379.0	2 HAVEN ST	COLOMBO ROBERT G ETAL TRS	30 FRANKLIN ST	READING	MA	01867
016.0-0701-0379.0	2 HAVEN ST	COPPOLA SUSAN E	70 HAVEN ST	READING	MA	01867
016.0-0704-0379.0	2 HAVEN ST	DAHODWALA ALASGAR Z	100 WOBURN ST	READING	MA	01867
016.0-0702-0379.0	2 HAVEN ST	DAMICO JAMES V JR TRUSTEE	21 LINCOLN ST	READING	MA	01867
016.0-0703-0379.0	2 HAVEN ST	DARDENO PHILIP ETAL TRUSTEES	80 WOBURN ST	READING	MA	01867
016.0-0000-0357.0	104 WOBURN ST	FOUR LEAF CLOVER PROPERTIESLL	473 BROADWAY	CHELSEA	MA	02150
016.0-0000-0312.0	14 GREEN ST	GRAHAM GALE S	16 RIDGEWAY RD	NORTH READING	MA	01864
016.0-0000-0306.0	36 GOULD ST	GREGORIO PHILIP J	95 HOMESTEAD CIRCLE	SOUTH HAMILTON	MA	01992
016.0-0713-0379.0	2 HAVEN ST	GWT HAVEN REALTY LLC	14 GREEN ST	READING	MA	01867
016.0-0719-0379.0	2 HAVEN ST	GWT HAVEN REALTY LLC	57 RUSTIC LN	READING	MA	01867
016.0-0701-0379.0	2 HAVEN ST	HALL MARK G TRUSTEE	2 HAVEN ST UNIT 301	READING	MA	01867
016.0-0704-0379.0	2 HAVEN ST	HALL MARK G TRUSTEE	2 HAVEN ST UNIT 301	READING	MA	01867
016.0-0702-0379.0	2 HAVEN ST	HALL MARK G TRUSTEE	286 PARK ST	READING	MA	01867
016.0-0703-0379.0	2 HAVEN ST	HALL MARK G TRUSTEE	286 PARK ST	READING	MA	01864
016.0-0000-0351.0	90 WOBURN ST	HARRIS W RUSSELL ETAL TRS	286 PARK ST	NORTH READING	MA	01864
016.0-0721-0379.0	2 HAVEN ST	HIGH STREET LIMITED PARTNERSHI	90 WOBURN ST	NORTH READING	MA	01867
016.0-0720-0379.0	2 HAVEN ST	HIGH STREET LIMITED PARTNERSHI	107 WOBURN ST	READING	MA	01867
016.0-0708-0379.0	2 HAVEN ST	HURLEY SHAH REALTY LLC	107 WOBURN ST	READING	MA	01867
016.0-0000-0349.0	84 WOBURN ST	KELLEY TIMOTHY J	2 HAVEN STREET #204	READING	MA	01867
016.0-0000-0350.0	0 WOBURN ST REAR	KELLEY TIMOTHY J	84 WOBURN STREET	READING	MA	01867
016.0-0000-0305.0	34 GOULD ST	KILEY ROBERT J TR	84 WOBURN STREET	READING	MA	01867
016.0-0716-0379.0	2 HAVEN ST	LATINA MARK A	34 GOULD ST	READING	MA	01867
016.0-0000-0313.0	16 GREEN ST	LEHR EVELYN J TRUSTEE	20 POND MEADOW DR STE 204	READING	MA	01867
016.0-0000-0383.0	26 BRANDE CT	LJH BRANDE COURT LLC	16 GREEN ST	READING	MA	01867
021.0-0000-0008.0	72 WOBURN ST	MAHER PHILIP R PRISCILLA M MAHER	21 ANGLEWOOD LN	NORTH READING	MA	01864
016.0-0714-0379.0	2 HAVEN ST	MA YOUNSHENG ETAL TRUSTEES	72 WOBURN ST	READING	MA	01867
016.0-0000-0356.0	57 HIGH ST	METHUEN COOPERATIVE BANK	2 HAVEN ST UNIT 303	READING	MA	01867
016.0-0000-0377.0	15 CHUTE ST	NORRIS CHARLES R	57 HIGH ST	READING	MA	01867
016.0-0000-0347.0	26 HAVEN ST	OAK-RJF 30 HAVEN LLC	15 CHUTE ST	READING	MA	01867
016.0-0710-0379.0	2 HAVEN ST	PELLLET AND MIMIE LLC	907 MASSACHUSETTS AVENUE	CAMBRIDGE	MA	02139
016.0-0711-0379.0	2 HAVEN ST	PELLLET & MIMIE LLC	2 HAVEN ST UNIT 206	READING	MA	01867
016.0-0000-0309.0	25 HAVEN ST	PJC REALTY MA INC.	2 HAVEN ST UNIT 206	READING	MA	01867
016.0-0705-0379.0	2 HAVEN ST	READING ORTHODONTICS P.C.	P O BOX 3165	HARRISBURG	PA	17105
016.0-0712-0379.0	2 HAVEN ST	SAMPSON STEPHEN J	2 HAVEN ST #201	READING	MA	01867
			2 HAVEN ST STE 208	READING	MA	01867

5a2-4

016.0-0706-0379.0	2 HAVEN ST	SPYROU LEONIDAS	SUSAN C VEGAS	9 COBBLESTONE LANE	MA	01776
016.0-0718-0379.0	2 HAVEN ST	STEPHEN VEGAS	HAVEN STREET TRUST	2 HAVEN ST #306	MA	01867
016.0-0000-0314.0	1 HAVEN ST	TASKER SUSAN E TRUSTEE		1 HAVEN ST	MA	01867
016.0-0717-0379.0	2 HAVEN ST	T.B. DONOVAN LLC		42 BOSTON ROCK RD	MA	02176
016.0-0000-0375.0	0 LINCOLN ST	TOWN OF READING	BOSTON & MAINE RR	16 LOWELL ST	MA	01867
016.0-0000-0385.0	0 LINDEN ST	TOWN OF READING	PARKING	16 LOWELL ST	MA	01867
016.0-0000-0353.0	0 BRANDE CT	TOWN OF READING	PARKING	16 LOWELL ST	MA	01867
016.0-0000-0348.0	0 BRANDE CT	TOWN OF READING	PARKING LOT	16 LOWELL ST	MA	01867
021.0-0701-0010.0	78 WOBURN ST	TRAN MINH	LY CONG TRAN	78 WOBURN ST	MA	01867
016.0-0715-0379.0	2 HAVEN ST	YOUSHENG MA	HUIBIN P WANG	2 HAVEN STREET #303	MA	01867
016.0-0707-0379.0	2 HAVEN ST	ZZW REALTY LLC		2 HAVEN ST - UNIT #203	MA	01867

SUDBURY
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FOR READING BOARD OF ASSESSORS



VICTOR P. SANTANIELLO, APPRAISER

PATRICIA A. SULLIVAN, ASSISTANT APPRAISER

5a2-5

**April 30, 2013
State Primary Warrant**

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on February 12, 2014 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Election Warrant in the following public places within the Town of Reading:

- Precinct 1 J. Warren Killam School, 333 Charles Street
 - Precinct 2 Reading Police Station, 15 Union Street
 - Precinct 3 Reading Municipal Light Department, 230 Ash Street
 - Precinct 4 Joshua Eaton School, 365 Summer Avenue
 - Precinct 5 Reading Library, Local History Room, 64 Middlesex Avenue
 - Precinct 6 Barrows School, 16 Edgemont Avenue
 - Precinct 7 Birch Meadow School, 27 Arthur B Lord Drive
 - Precinct 8 Wood End School, 85 Sunset Rock Lane
- Town Hall, 16 Lowell Street

The date of posting being not less than seven (7) days prior to March 4, 2014 the date set for the State Primary Election in this Warrant.

I also caused an attested copy of this Warrant to be posted on the Town of Reading web site.

John Segalla, Constable

A true copy Attest:

Laura Gemme, Town Clerk

561

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

MIDDLESEX, SS.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Town of Reading who are qualified to vote in the State Primary Election to vote at

Precincts 1, 2, 3, 4, 5, 6, 7, and 8

Reading Memorial High School - Hawkes Field House - Oakland Road

on **TUESDAY, THE FOURTH OF MARCH 2014** from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

FIFTH MIDDLESEX SENATORIAL DISTRICT FOR THE COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 11th day of February, 2014

James E Bonazoli, Chair

John J Arena, Vice Chair

Ben Tafoya, Secretary

Dan Ensminger

Marsie West

BOARD OF SELECTMEN

John Segalla, Constable

A true copy Attest:

Laura A Gemme, Town Clerk

562

DRAFT 2014 Annual Town Meeting
Monday April 28, 2014
WARRANT OUTLINE REVISED 02/06/2014

<u>Art.</u> #	<u>Article Description</u>	<u>Sponsor</u>	<u>Mover/</u> <u>Comment</u>	<u>Moderator</u> <u>Notes</u>
1	Election			April 1, 2014
2	Reports	Board of Selectmen	<ul style="list-style-type: none"> ◆ Board of Selectmen Chair xxx "State of the Town" report ◆ Zoning Advisory Committee & CPDC Update - xxx ◆ Charter Committee Update – Alan Foulds ◆ Motion to Table - xxx 	
3	Instructions	Board of Selectmen	◆ Motion to Table – John Arena	
4	Amend the Capital Improvement Program FY 2014-FY 2023	Board of Selectmen	<ul style="list-style-type: none"> ◆ Motion – Marsie West ◆ Presentation – Bob LeLacheur ◆ FINCOM report – Barry Berman 	<i>Table if done at Feb Special Town Meeting</i>
5	Amend the FY 2014 Budget	Petition	<ul style="list-style-type: none"> ◆ Motion – ◆ Presentation – ◆ FINCOM report – Barry Berman 	
6	Amend the FY 2014 Budget	FINCOM	<ul style="list-style-type: none"> ◆ Motion – Marsie West ◆ Presentation – Bob LeLacheur ◆ FINCOM report – Barry Berman 	

DRAFT 2014 Annual Town Meeting

Monday April 28, 2014

WARRANT OUTLINE REVISED 02/06/2014

7	Approve Payment of Prior Year's Bills	Board of Selectmen	◆ Motion to Indefinitely Postpone – John Arena	Indefinitely Postpone
8	<i>Dispose of Surplus Tangible Properties</i>	<i>Board of Selectmen</i>	◆ <i>Motion – Marsie West</i> ◆ <i>Presentation – Bob LeLacheur</i> ◆ <i>FINCOM report – Barry Berman</i>	<i>Unless Feb Special Town Meeting</i>
9	Rescind Debt Authorization -Barrows \$65.71 -Green Repairs \$47,193.63 -Downtown Improvements \$7,728.07 -Technology \$39,697.59 (less)		◆ Motion – Marsie West ◆ Presentation – Bob LeLacheur ◆ FINCOM report – Barry Berman	<i>May defer to November 2014</i>
10	Approve FY 2015 – 2024 Capital Improvements program	Board of Selectmen	◆ Motion – Marsie West ◆ Presentation – Bob LeLacheur ◆ FINCOM report – Barry Berman	
11	Adopt FY 2015 Budget	FINCOM	◆ Motion – Barry Berman ◆ Presentation – Bob LeLacheur, Dr. John Doherty and Mary DeLai ◆ FINCOM report – Barry Berman	2/3 vote for some sections – and therefore for the entirety
12	Fund OPEB Trust	Board of Selectmen	◆ Motion – John Arena ◆ Presentation – Sharon Angstrom ◆ FINCOM report – Barry Berman	

DRAFT 2014 Annual Town Meeting
Monday April 28, 2014
WARRANT OUTLINE REVISED 02/06/2014

13	Approve Affordable Housing Trust Fund Allocation Plan	Board of Selectmen	<ul style="list-style-type: none"> ◆ Motion – John Arena ◆ Presentation – Jean Delios ◆ FINCOM report – Barry Berman 	
14	Approve Revolving Funds	Board of Selectmen	<ul style="list-style-type: none"> ◆ Motion – John Arena ◆ Presentation – Bob LeLacheur ◆ FINCOM report – Barry Berman 	
15	Authorize FY 2015 Chapter 90 Expenditures	Board of Selectmen	<ul style="list-style-type: none"> ◆ Motion – John Arena ◆ Presentation – George Zambouras ◆ FINCOM report – Barry Berman 	
16	Vacating/abandoning portions of Hartshorne Road, Waverly Place, Birch Meadow Drive re RMHS and Birch Meadow park	Board of Selectmen	<ul style="list-style-type: none"> ◆ Motion – John Arena ◆ Presentation – George Zambouras ◆ FINCOM report – Barry Berman 	
17	Accept streets and Assess betterments: Roma Lane, Pond View Drive, Corey Lane, Zachary Lane	Board of Selectmen	<ul style="list-style-type: none"> ◆ Motion – John Arena ◆ Presentation – George Zambouras ◆ FINCOM report – Barry Berman 	

DRAFT 2014 Annual Town Meeting

Monday April 28, 2014

WARRANT OUTLINE REVISED 02/06/2014

18	Authorize Debt		<ul style="list-style-type: none"> ◆ Motion – John Arena ◆ Presentation – Bob LeLacheur ◆ FINCOM report – Barry Berman 	
19	<i>Authorize Additional Excluded Debt</i>		<ul style="list-style-type: none"> ◆ <i>Motion – John Arena</i> ◆ <i>Presentation – Bob LeLacheur</i> ◆ <i>FINCOM report – Barry Berman</i> 	<i>Unless Feb Special Town Meeting</i>
20	General Bylaw Changes - Animal Control Bylaw		<ul style="list-style-type: none"> ◆ Motion - ◆ Presentation – ◆ Bylaw Committee report 	
21	Accept Sewer Easement – Whittier Road		◆	
			◆	
			◆	
			◆	
			◆	
	Additional funding - Smart Growth Stabilization Fund	Board of Selectmen	◆	
LAST	Remove Town Meeting members pursuant to Section 2.6 of the Reading Home Rule Charter	Board of Selectmen	<ul style="list-style-type: none"> ◆ Motion - ◆ Presentation – Precinct Chairs 	



Town of Reading Meeting Minutes

Board - Committee - Commission - Council:

Board of Selectmen

Date: 2013-10-22

Time: 7:00 PM

Building: Reading Town Hall

Location: Selectmen Meeting Room

Address: 16 Lowell Street

Purpose: General Business

Attendees: **Members - Present:**

Chairman James Bonazoli, Secretary Ben Tafoya, Selectman Daniel Ensminger

Members - Not Present:

Vice Chairman John Arena and Selectman Marsie West

Others Present:

Town Manager Bob LeLacheur, Town Counsel Gary Brackett, Library Director Ruth Urell, Beth Klepeis, Pat Black, David Hutchinson, Attorney Brad Latham

Minutes Respectfully Submitted By: Secretary Ben Tafoya

Topics of Discussion:

Reports and Comments

Selectmen's Liaison Reports and Comments - Ben Tafoya attended the Sturges Park ribbon cutting ceremony. He also attended the Library Board of Trustees meeting and the Kick Off reception of the Reading Educational Foundation.

Daniel Ensminger noted he attended the NMLEC meeting. He gave an update of the services available and noted this is a regional organization that consists of 55 communities.

James Bonazoli noted that the EDC is doing the building façade (BFSI) program again and they are meeting October 30th to review the applicants.

Town Manager's Report - The Town Manager gave the following report:

Administration (* indicates attachment in tonight's packet)

◆ Volunteer Opportunities!!

- Please check out the Town's website for some background information at <http://www.readingma.gov/pages/volunteers-wanted-0> and to download an application form at http://www.readingma.gov/sites/readingma/files/file/file/volunteer_application.pdf
- We need two volunteers for the Bylaw Committee. Currently there are only three of five positions filled, and due to a recent medical situation the Committee is unable to meet in quorum this week as previously planned, in advance of November Town Meeting.

"The Bylaw Committee shall propose and consider changes in the Bylaws and shall report its findings on all such Articles on the Warrant, in writing, at least seven days before Town Meeting. Such a report shall not preclude further action or reconsideration by the Bylaw Committee."

6a1

- Other opportunities include two openings for the public on the Zoning Advisory Committee (may be filled tonight); one opening each on the Finance Committee, the Council on Aging and the Celebration Committee. Please send or drop off applications to Town Clerk Laura Gemme (lgemme@ci.reading.ma.us).
- ◆ On November 5th the Board is going to review the Enterprise Funds.
 - The Conservation Committee will join you for a joint discussion on the two River projects currently in the long-term capital plan of the Storm Water fund.
 - Water/Sewer rates & bills are an ongoing point of discussion in the Town. Following is a list of action items to consider. Please note each would take time & research before we can really judge the impacts, but any/all of them are viable from my perspective:
 - Delay the yearly rate change (i.e. rate increase) from September to December. This will lessen the shock of adding a new (higher) rate to heavier summer usage – we have plenty of water/sewer reserves to tide us over for this 3-month delay in FY15. While it may seem to fly in the face of efforts to conserve water on the surface, Reading already has among the lowest water usage per capita in the state;
 - Split the water rate by usage (two or three tiers – reward conservation efforts);
 - Remove some debt from the water/sewer bill and ask voters to exclude it and add it on top of their property tax bill – this is a complex issue;
 - Allow a second water meter for irrigation systems, exempt this usage from sewer charges;
 - *Lobbying efforts on Beacon Hill to also support relief for those communities that are doing the right thing by maintaining their water & sewer infrastructure (please see copy of draft legislation & a draft memo to Senator Katherine Clark);
- ◆ Health insurance news: First some good local news – our retiree insurance has two parts and each change on January 1st: Medex 2 is a modest +4% increase, and our Blue Care Medicare RX is a startling 35% decrease, for a combined drop of about 14%. This saves us over \$100,000 versus what was budgeted. Second, an interesting note about Saugus, the first community that opted in to the GIC is now opting out: http://www.itemlive.com/news/saugus-opts-out-of-health-care-program/article_4ecec2cc-3a98-11e3-be94-0019bb2963f4.html
- ◆ *The Finance Committee approved "Peer Communities Benchmarking Guidelines" as a best practice for any broad budget or financial comparison. Peer Communities were derived by an independent statistical study from 2007/2008, and includes these 23 towns in the Commonwealth: *Andover, Bedford, Belmont, Burlington, Canton, Danvers, Dedham, Lynnfield, Mansfield, Marshfield, Milton, Natick, North Reading, North Andover, Shrewsbury, Stoneham, Tewksbury, Wakefield, Walpole, Westborough, Westford, Wilmington and Winchester.*
- ◆ Ad hoc Charter Committee (CC) – Fourteen Town Meeting members plus Moderator Alan Foulds are meeting every other Monday night to discuss changes to the Town Charter, in response to an Instructional Motion by Town Meeting member Bill Brown. The CC is formed independently of the Town or School departments. Issues that range from changing the size of the Board of Selectmen to formatting the document are being discussed. There is some internal discussion among the CC as to their range of their mission – some believe it is for minor changes only and a formal Charter Commission is required for more substantial changes, but others disagree that there is any limit (I will ask Town Counsel). Their plan is to file their completed work as a Home Rule petition to the State, and they do not seem inclined to ask Reading voters to approve changes. Note that this approach is entirely legal, and the State decides what changes are

substantial enough to require a local election. The Town Clerk has advised the CC that the Attorney General strongly suggests taking any changes to a local election, and she concurs. I attended their meeting last night and asked how residents, businesses, and other Board, Committee and Commission members could contribute ideas and learn of their progress. CC Chair Alan Foulds will present a Report to Town Meeting under Article 2, and will announce an as yet undetermined date for a public forum to receive community feedback. We will make sure to invite every BCC volunteer and all Town Meeting members via email or mail once this date is selected. Ben Tafoya recommended the changes be brought to a Charter Commission.

- ◆ Adopt-an-Island: The new islands at the intersection of Birch Meadow Drive & Oakland Road have been adopted and RMHS Biology students are also involved studying the plants!

Community Services

- ◆ *Comprehensive Update of the Zoning By-Law -tonight two additional members of the public will be in seeking appointment. If approved, this will fill out the ad hoc Zoning Advisory Committee at seven members. The group will be very busy for the next year!
- ◆ *Wine Bunker - tonight Town Counsel will be present to assist in a couple of matters. One concerns a request sent in after your weekend packet was sent out concerning easing many of the restrictions on the existing liquor license. A Hearing is open from your last meeting to consider this license transfer request.

Library

- ◆ Building project - update scheduled for tonight.
- ◆ Friends of the Library Week October 20-26.

Public Safety/Public Works

- ◆ Tree issue at 1037 Main Street - the Board received an email this weekend about a tree issue with a resident. One of the trees in question belongs to the State, and the others are on private property but they do overhang State property. We have contacted the State today to apprise them of the situation - it is possible the resident did that previously upon our advice. The Town has no standing in this issue at this point, unless there was a clear emergency.
- ◆ *Chapter 90 - The MMA has requested some legislative assistance in obtaining a long-term Bond Bill.
- ◆ West Street Road Improvements
 - December advertisement date still planned.
 - All temporary easements have been appraised. The Engineering Division will begin sending out award letters. Sidewalk addition (below) will most likely result in new/revised easements
 - Town's consultant working on plan revisions to add approximately 500 linear feet of sidewalk which was originally excluded from project to avoid constructing retaining walls. (last 500 ft. of road - east side before Willow/Summer intersection).
 - MWRA consultant completed preliminary 36" water main route for intimal review by our consultant and MassDOT.
- ◆ Howard Street Sewer Replacement
 - Bids opened last Thursday October 17.

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- Ten (10) bids received ranging from \$196,609.55 to \$307,827.00 (Engineers estimate \$260,000).
- Low bidder: Ventresca, Inc. of Stoneham, MA.
- Expect signed contract within 1 to 2 weeks.
- Contractor to start ASAP, most likely week of Nov. 5th or 12th (pending execution of contract).
- Contractor to work though winter, pending severity of winter.
- Residents being notified this week
- ◆ Main Street Water Improvements (southerly section)
 - MassDOT permit – obtained.
 - Project borings to be performed next week.
- ◆ Traffic & Safety – after listening to a recent update, does the Board wish to schedule a Public Hearing? Looking at your Agenda, we are already adding items for February/March.

School Department

*Naming Policy – please see a few pages on the Naming of Facilities or Places within or on School Property. A few years ago the Selectmen briefly discussed a policy but did not pursue. I have received one request from the community recently to honor a long-time athletic participant by naming of all or a portion of a Town field. If the Board wishes to pursue, I will draft a similar Naming Policy to be considered.

Proclamations/Certificates of Appreciation

Proclamation – Friends of the Library Week – Elizabeth Klepeis and Pat Black were present to receive the proclamation.

A motion by Tafoya seconded by Ensminger to approve the proclamation for Friends of the Library Week was approved by a vote of 3-0-0.

Personnel and Appointments

Ad Hoc Zoning Advisory Committee – The Town Manager noted that Eric Bergstrom applied a few weeks ago and is present but there were issues with his employer wanting the Town to sign off on a conflict of interest letter. Mr. Bergstrom noted that Marsie West asked him to serve on the committee. Erin Calvo Bacci applied last Thursday.

Town Counsel Gary Brackett noted that a conflict of interest opinion cannot be given as a prospective conflict. The Board could designate the committee as special employee status.

A motion by Ensminger seconded by Tafoya to appoint Eric Bergstrom to a position on the ad hoc Zoning Advisory Committee with a term expiring June 30, 2014 was approved by a vote of 3-0-0.

The Board indicated they want to interview Erin Calvo Bacci before appointing her.

Discussion/Action Items

Hearing – Amend Section 1.13 of the Selectmen’s Policy re: Purchasing Cards – The Secretary read the hearing notice. The Town Manager noted this was approved one year ago and has worked out really well. The Purchasing Cards will eliminate the need for employees to purchase work items on their personal credit cards. This is only for cases where there is no other option.

A motion Ensminger seconded by Tafoya to close the hearing on Amending Section 1.13 of the Selectmen’s Policies re: Purchasing Cards was approved by a vote of 3-0-0.

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A motion by Ensminger seconded by Tafoya that the Board of Selectmen approve the amendments to Section 1.13 of the Selectmen's Policies re: Purchasing Cards as presented was approved by a vote of 3-0-0.

Library Building Committee Update – David Hutchinson called the meeting to order for the Library Board of Trustees and the Library Building Committee. Mr. Hutchinson gave an update of the committee. STV Construction has been hired as the Project Manager. The Architect has been selected and we are close to finalizing the contract. An RFP was put out for temporary space and we are in negotiations at this time. Total project cost is \$14.9 million and \$5.1 million of that is from the State.

Potential increases may be construction costs including replacement of the entire roof, removal of hazardous materials and implied design choices. Potential reductions could be from the temporary space, the circulation system and furniture redeployment.

Library Director Ruth Urell noted she files a monthly report with the state, and thus far there were no project surprises.

Daniel Ensminger asked if the potential savings and increases were confirmed with STV and Mr. Hutchinson indicated it was. Mr. Ensminger asked if we will have to go back to Town Meeting asking for more money and the STV representative noted probably not, but the architect will have to design according to the budget. Mr. Ensminger asked if the 9% contingency will be enough and it was noted it should be.

Ben Tafoya asked the status of the architect contract and Bob LeLacheur noted it's just about ready to sign tomorrow.

The next steps are to wrap up contract with architect, secure temporary space and start design.

Ben Tafoya noted that Library Board member Dick Curtis passed away and he asked if the vacancy has been posted yet. The Town Manager indicated we will post the vacancy when the Library Board requests it. Then the position will be filled by a vote at a joint meeting of the Library Board and Board of Selectmen.

The Town Manager noted that the Finance Committee strongly supports this project.

The Library Trustees and the Library Building Committee adjourned their meetings.

Hearing – Change of Manager for Busa Liquors – The Secretary read the hearing notice. Andrew Busa was present. The Town Manager noted that there are no issues with any of the departments.

A motion by Ensminger seconded by Tafoya to close the hearing on change of Manager for Busa Liquors was approved by a vote of 3-0-0.

A motion by Ensminger seconded by Tafoya to approve the change of Manager for Busa's Reading Liquors, Inc. from Daniel P. Busa, Jr. to Andrew C. Busa was approved by a vote of 3-0-0.

Continued Hearing – Wine Bunker Liquor License Transfer to Liquor Junction, Change of Location and Restrictions – The Town Manager noted that the current owner presented his business as being an internet based business which is what led to the conditions on the license that fit his business model. The letter in the packet addresses each of the conditions. The two conditions to keep are the deliveries and no nips and ask that the others be removed.

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James Bonazoli noted at the time the restrictions were put in place due to the interest of a mega liquor store which the Town did not want.

Ben Tafoya noted there were originally two proposals and both were declined. The Wine Bunker was a subsequent application a year later. The Board did approve some changes about a year ago for the Wine Bunker.

Ben Tafoya asked Town Counsel what the Board's authority is to change the conditions that were previously approved. Gary Brackett noted it is totally within the purview of the Board to change if they wish.

The Attorney for the Liquor Junction noted that the Wine Bunker did not do well because of the restrictions.

Daniel Ensminger asked if the conditions could be imposed at renewal time if the Board wishes. Town Counsel Gary Brackett noted not unless there a series of events leading up to it.

Ben Tafoya noted there were issues with one of the stockholders being cited at another store several times over a number of years.

The Attorney for Liquor Junction noted that Kamal Patel is only an investor. He also noted that the applicant has purchased equipment to detect phony ID's. Jasmine Patel handed out pamphlets.

Ben Tafoya reviewed the history of violations and noted his concerns.

James Bonazoli noted he is somewhat okay with the facility layout but has concerns about the violations.

Ben Tafoya asked Town Counsel on what grounds the Board can deny the application. Town Counsel indicated it could be denied on need it could also be denied on the applicant's character. Conviction of a felony is also a ground for denial.

Ben Tafoya indicated he did not feel comfortable granting the license. Attorney Brad Latham asked if the fact that the person has no direct contact with the customers had any bearing and Ben Tafoya indicated it does not.

The Attorney for Liquor Junction asked that the hearing be postponed.

Ben Tafoya asked if the Board denies the application tonight if that hinders the applicant for applying again and Town Counsel indicated they would have to wait one year. Ben Tafoya indicated he would like all of the Selectmen present for this decision.

The Attorney for Liquor Junction asked if the issue is with the investor. James Bonazoli noted when the Town does a check it is the entire application.

Attorney Brad Latham asked if absent Selectmen could watch a tape of the meeting so they would not have to start over and Town Counsel indicated they could.

The Attorney for Liquor Junction requested the Board to continue the hearing. Ben Tafoya noted he would prefer the applicant withdraw and resubmit at a later time.

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A motion by Ensminger seconded Bonazoli to continue the hearing on the transfer of the package store liquor license from CWI, LTD d/b/a The Wine Bunker to Kajal and Kevin LLC d/b/a Liquor Junction at 1 General Way until November 5, 2013 at 8:00 p.m. failed by a vote of 2-1-0.

The Attorney for the applicant indicated he will withdraw the application.

A motion by Tafoya seconded by Ensminger the Board voted to accept the withdrawal of the application without prejudice was approved by a vote of 3-0-0.

Hearing – Selectmen’s Liquor Policy Revisions to Section 3.2.4 Requirements for: Restaurant License to Expose, Keep for Sale, and to Sell Wine and Malt Beverages to be Drunk on the Premises (less than 100 seats) – The Secretary read the hearing notice.

James Bonazoli noted this is related to Paint and Sip. Town Counsel Gary Brackett reviewed the recommended changes to the policy to include a limit of the number of hours and give the option to serve food.

Ben Tafoya asked if the license can be tailored to the type of business. Town Counsel noted they would have to issue conditions license by license. The Board needs to change the policy. The Board can also consider the proposed need at that location when considering an application.

Judy Barowlak noted that the City of Newton puts conditions on individual licenses.

James Bonazoli proposes a three hour limit and change food requirement to provide instead of serving.

Ben Tafoya recommended changing the wording for commercial establishments to add “or designee” in the sentence where the Board has to approve the food from a menu.

A motion by Ensminger seconded by Tafoya the Board voted to close the hearing amending the Selectmen’s policy was approved by a vote of 3-0-0.

A motion by Ensminger seconded by Tafoya to amend the Selectmen’s Liquor Policy Section 3.2.4.5 Commercial Establishments as presented and amended at the October 22, 2013 meeting was approved by a vote of 3-0-0.

A motion by Tafoya seconded by Ensminger to go into Executive Session for the purpose of considering the purchase, exchange, lease or value of real property to come back into Open Session at approximately 9:30 p.m. was approved on a roll call vote with all three members voting in the affirmative.

The Board reconvened in open session.

Re-Organization of Town Government – The Town Manager noted that the hearing on the Executive Organizational Chart is still open and the Board can choose to vote on that tonight. There is also a hearing scheduled for 9:00 on amending the FY14 Classification Plan. The third is approving the financial costs of the above.

Hearing – Amending the FY14 Classification Plan – The Secretary read the hearing notice. The Town Manager noted this is to improve current operations and to improve professional development. His goal is to be more proactive instead of reactive. The organization does a lot of procurement but inefficiently. We have experts in this area, but they are part of DPW and Police.

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The Town Manager noted that reorganization at step 1 is \$100,000; reorganization at step 2 is \$40,000 and then there are other items not related. The costs are shared by the General Fund and Water budget. Additional services include increasing the document storage project; increase the plumbing and wire inspectors' hours; increase the Nurse Advocate hours; hire an additional clerk for the Town Manager's office to be shared with Community Services; hire a part time (shared) Regional Housing Coordinator; hire a part time Zoning Enforcement Officer. The permits revolving fund will help offset some of the costs. The executive organizational chart combines smaller departments; moves Recreation to Community Services and moves the two business administrators to Administrative Services.

Ben Tafoya suggested that the Town Manager speak with the Charter Review Committee about allowing the job description for the Town Accountant and Treasurer-Collector to be changed.

The Town Manager noted that one clear objective is for each Department Head to have an Assistant Town Department Head. He's willing to have an outsider look at the classification but there are some proposed changes he feels very strongly about. The Assistant Town Manager should be increased one grade. He feels there should be two Assistant Town Managers who do other jobs. This really is not a new concept because the Community Services department has assisted the Town Manager in many efforts over the years. The additional duties of the Town Accountant will be to supervise some of the Finance Department staff. The Assistant Town Manager that replaces him takes over the other half of the Finance Department and takes over the Operations staff that is being centralized from other departments and technology master planning. The Assistant Town Managers for Community Services and Administrative Services cover the residential and business needs.

The Business Administrators will eventually be moved out of their departments and will be centralized. The Administrative Services main goal will be how we can best deliver services to the community. The Staff Planner will be taking on more senior level tasks as the Community Development Administrator takes on the duties of Assistant Town Manager. The Library Director and Assistant Library Director have been moved up. In the Police Department two Patrol Officers will move up to Superior Officers and one Superior Officer will move up to Deputy Police Chief. There is also a proposed Assistant Fire Chief (Executive Officer) that will be need to be negotiated with the union.

He has budgeted \$40,000 for a pay and class study, but the results of the study will not be known until possibly the Annual Town Meeting. He will try to budget \$80,000 - \$100,000 to cover the cost of implementation of the results of the pay and class study in FY15.

James Bonazoli feels the Zoning Officer should be the same level as the Animal Control Officer - Grade E. He feels the Assistant Town Manager should be in Grade L because there are two. The Town Manager noted that he studied Assistant Town Managers in other towns and found the stand alone Assistant Town Managers are paid a lower salary than Assistant Town Managers who have other duties.

A motion by Ensminger seconded by Tafoya to close the hearing on reorganization of Town government was approved by a vote of 3-0-0.

A motion by Ensminger seconded by Tafoya to approve the amendments to the proposed November 2013 Table of Organization was approved by a vote of 3-0-0.

A motion by Ensminger seconded by Tafoya to close the hearing on amending the FY14 Classification Plan was approved by a vote of 3-0-0.

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A motion by Ensminger seconded by Tafoya to approve the amendments to the FY14 Classification Plan as amended was approved by a vote of 3-0-0.

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Vote Subsequent Town Meeting Warrant Articles – The Town Manager reviewed the articles on the Warrant. Article 3 is capital items; Article 6 is to dispose of property; Article 7 grants easement of West Street; Article 8 funds the easements on West Street; Article 9 is sewer I/I work; Article 10 is the Executive Organizational Chart and Article 11 funds the changes.

A motion by Ensminger seconded by Tafoya to support the subject matter of the following articles of the 2013 Subsequent Town Meeting: Articles 3, 6, 7, 8, 9, 10 and 11. The motion was approved by a vote of 3-0-0.

A motion by Tafoya seconded by Ensminger to approve the minutes of October 8, 2013 was approved by a vote of 3-0-0.

A motion by Tafoya seconded by Ensminger to adjourn at 10:45 p.m. was approved by a vote of 3-0-0.

Respectfully submitted,

Secretary



Town of Reading Meeting Minutes

Board - Committee - Commission - Council:

Board of Selectmen

Date: 2013-12-17

Time: 7:00 PM

Building: Reading Town Hall

Location: Selectmen Meeting Room

Address: 16 Lowell Street

Purpose: General Business

Attendees: **Members - Present:**

Chairman James Bonazoli, Vice Chairman John Arena, Secretary Ben Tafoya, Selectmen Daniel Ensminger and Marsie West

Members - Not Present:

Others Present:

Town Manager Bob LeLacheur, Nancy Dockser, John Halsey, Tom O'Connor, Kevin Brown, Dave Talbot

Minutes Respectfully Submitted By: Secretary Ben Tafoya

Topics of Discussion:

Reports and Comments

Selectmen's Liaison Reports and Comments – Marsie West noted there was no attendance at the office hour.

Ben Tafoya announced he will not be running for re-election in the Spring. James Bonazoli thanked him for his years of service.

Town Manager's/Assistant Town Manager's Report – The Town Manager noted that the State has announced that the primary to replace Senator Clark is Tuesday, March 4, 2014 and the general election is Tuesday, April 1. He is requesting to combine the elections on April 1, 2014 for the community's convenience. All three towns around us are combining.

A motion by Ensminger seconded by West to move the 2014 Local Election to April 1, 2014 was approved by a vote of 5-0-0.

Personnel & Appointments

Library Trustee – David Hutchinson called the Library Board to order. John Brzezinski was interviewed by the Board of Selectmen and Library Board of Trustees.

Daniel Ensminger asked how he would foster good relations with the Board of Selectmen and Mr. Brzezinski indicated that communication is the key.

Tafoya moved and Ensminger seconded that the Board of Selectmen and Library Board of Trustees place the following name into nomination for one position on the Library Board of Trustees with a term expiring April 1, 2014: John E. Brzezinski. Mr. Brzezinski received 10 votes and was appointed.

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Housing Authority, Council on Aging, Recreation Committee – John Arena noted that the Volunteer Appointment Subcommittee met and interviewed applicants.

Ensminger moved and Arena seconded that the Board of Selectmen confirm the Volunteer Appointment Subcommittee's recommendations to the Board of Selectmen for the appointment of the following members to various Boards, Committees, and Commissions for terms beginning December 17, 2013 as listed below:

- **Madeline Hodgdon to the Housing Authority with a term expiring June 30, 2017;**
- **Donavin Bentley to the Council on Aging with a term expiring June 30, 2016;**
- **John Bernie Winne to the Recreation Committee as an Associate with a term expiring June 30, 2014.**

Each candidate received five votes and was appointed.

Discussion/Action Items

Continued Hearing – Washington Park Final Design - Recreation Administrator John Feudo reviewed the plan. He noted the field is being moved over slightly so the tennis courts had to come out. There is a new entranceway, a new tennis court, a new basketball court, a refurbished sport court area, a new water fountain, a newly set monument, and paved walkways.

James Bonazoli asked if people can play tennis at the same time a baseball game is going on and John Feudo indicated yes.

A motion by Tafoya seconded by Ensminger to close the hearing on the Washington Park Final Design was approved by a vote of 5-0-0.

A motion by Tafoya seconded by West to approve the Washington Park Final Design as shown on the plan entitled "Washington Park Improvements" dated July 20, 2013 was approved by a vote of 5-0-0.

The Board then discussed the process for making changes to the Birch Meadow Master Plan. It was decided to continue the process in place whereby the Recreation Committee will hold the hearings, and if it is approved, send it along to the Board of Selectmen for their final approval.

CAB (RMLD) Report - RMLD General Manager Colleen O'Brien, Jane Parenta and Bob Fournier were present. Ms. O'Brien noted she was there on behalf of CAB member Tony Capobianco to provide an update on a rate increase that is being discussed at RMLD. She noted that in looking at the FY13 and FY14 budgets, and planning the FY15 budget, she found an absence of a six year plan. She asked staff to put together data. There is a trend of kilowatt hours being flat. The base revenues will not cover all commitments. They are looking at a 9% rate increase for six months to cover the commitments. Without the 9% increase they are looking at a net income of \$380,000. The CAB wants to delay the increase until February. The 9% increase gets them back to 5.71% on net of return with an income of \$2 million. The RMLD should have had a rate increase two years ago in smaller increments. The FY15 budget has a 3.5% increase. A 9% increase for a typical family is approximately \$3 per family. She also noted that delaying doesn't make it go away. In addition she wants to look at the impact with the auditors and our credit rating.

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John Arena noted that the 2013 level of demand is level and the rate of return is healthy. Was the rate of return figures falling off prior to that? Colleen O'Brien noted the last cost of service study was done in 2010 and there were errors in it.

James Bonazoli asked how she plans to adjust for the cost of service and she indicated she will pay to have a model built and insert the information every year.

Why is this such an emergency that it needs to be done right away? The cost of service study will be done in a few months. Why not wait until you have all the data? Ms. O'Brien noted that her projections for the rest of the year are accurate enough to know that she needs a 9% increase to get them through the end of the year. If not, they could end the year in the red. Marsie West asked what other options have been looked at. Ms. O'Brien indicated they looked at possibly reducing the rate depreciation fund but the RMLD just finished a new meter replacement program which is absorbing most of that fund. The RMLD uses the fuel fund to stabilize the rate on a month to month basis.

John Arena asked what the consequence is to end the year in the red and Ms. O'Brien noted the credit rating and how it affects the Town.

John Arena asked if there were any capital expenditures that could be deferred or financed and Ms. O'Brien indicated the new meter program is funded in this fiscal year and is almost done.

The Town Manager noted this is the same situation the Town had with water and sewer not too long ago, but the difference is the Town had healthy reserves to draw from to level the rates out. The RMLD does not have that amount of reserves.

Marsie West indicated she has a hard time believing there are zero expenses that can be cut. She feels that if the RMLD cut some expenses and added a little cash then they could wait until the study is done instead of impacting the customers right away.

Colleen O'Brien noted the capital fund is already at its low point. The pension fund is \$1 million so they could not pay that as an option.

Ben Tafoya asked if the RMLD has a policy on the payment to the Town that will be impacted. Ms. O'Brien indicated it is her understanding that they are not obligated to pay the Town if they have to pay it with rate stabilization.

The Town Manager noted that when the Town wants to borrow for the Library that any red flags from the RMLD could affect us.

Dave Talbot, RMLD Commissioner, noted that if consumers shift their consumption to the edges and use a "time and use meter" to save money. The Town may want to consider reducing the number of street lights in town.

Tony Capobianco asked how the Board wants him to vote and the Board indicated they would prefer for them to cut back so there won't be such a big increase. Mr. Capobianco noted that if they make cuts and get hit with a big ice storm that could wipe out everything.

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Daniel Ensminger suggested they could cut their public relations department. The Town doesn't have a public relations department.

Hearing – Tax Classification - The Secretary read the hearing notice. Victor Santaniello was present and noted that the presentation is the same as the last one. He discussed the split tax rate; a discount for open space; a residential exemption; and small commercial exemptions. He noted that commercial values have come down. He noted that a couple of years ago, the economy forced some commercial property owners to sign leases that were not very profitable.

Ben Tafoya noted that one reason there was a drop in commercial is because the Pulte property used to be commercial and now it is residential. He asked for a breakdown of residential versus commercial and industrial and Mr. Santaniello noted it is a 90/10 split. Ben Tafoya noted that about 30 of the commercial properties are eligible for the small commercial exemption. Mr. Santaniello indicated that a lot of small businesses pay their employees as contractors so they don't show up on the list.

Dan Ensminger asked if there are any long term tax abatements in the process for large properties on Walkers Brook Drive and Mr. Santaniello noted there are no negotiated agreements going forward.

A motion by Tafoya seconded by Ensminger to close the hearing establishing the tax rate for fiscal year 2014 was approved by a vote of 5-0-0.

A motion by Tafoya seconded by West that the Board of Selectmen not grant an open space discount for Fiscal Year 2014 was approved by a vote of 5-0-0.

A motion by Tafoya seconded by Ensminger that the Board of Selectmen not adopt a residential exemption for Fiscal Year 2014 was approved by a vote of 5-0-0.

James Bonazoli asked the Board if there was any interest in splitting the tax rate and Dan Ensminger indicated a split tax rate was not feasible. Ben Tafoya didn't feel a need for a split tax rate.

A motion by Tafoya seconded by Arena that the Board of Selectmen adopt a residential factor of 1 for Fiscal Year 2014 was approved by a vote of 5-0-0.

A motion by Tafoya seconded by West that the Board of Selectmen not grant a commercial exemption for Fiscal Year 2014 was approved by a vote of 5-0-0.

Review Board of Selectmen/Town Manager Goals - The Town Manager noted there has been very good progress the first half of the year. Economic development is in good shape. Customer service has greatly improved. A lot of new technology will be coming up and that will be one of the roles of the new Assistant Town Manager. We will be implementing a smart phone application to request service such as reporting potholes and the customer will be able to track the request.

The Housing Authority will be coming in in February to talk about how we administer the Trust Fund.

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Work on West Street will be starting this summer.

DPW had a walk-through of their site for an evaluation. No conclusion yet, but some thoughts.

The Library Architect has been hired and we should have a good cost estimate by March if not sooner. The Town Manager suggested putting an article on the Town Meeting Warrant to address the possibility of an overrun. This would just be a place holder in case it is needed.

In capital we are doing very well and the Unions are happy to have good equipment to work with.

Ben Tafoya noted that the Board was supposed to do the Town Manager' evaluation in December per the contract but there has been no action to begin that. He feels the Town Manager is doing an excellent job. The Town Manager noted he would like to see a retreat with the Board of Selectmen and Department Head.

Hearing – Background Investigation Options for Class 2 and 3 Motor Vehicle Licenses, Peddlers Licenses, Taxi/Livery License and Second Hand Dealer Licenses – The Secretary read the hearing notice. The Town Manager noted the decision was not needed for license renewals because the investigation can be done after the fact. James Bonazoli noted that this would allow the Police to give us better information than what they currently can.

James Bonazoli reviewed the three options that are available which include a local Police check, an internal CORI check or fingerprinting by the Police Department or give the Police Chief the authority to issue the licenses.

The Town Manager noted the Selectmen can decide to do it only every two years if they want.

Marsie West indicated she doesn't know the risk of second hand goods and James Bonazoli noted the risk is that they are selling stolen goods.

John Arena noted it seems onerous to do every year for that class. He noted we seem to be singling out the group of Class 2 licensees.

James Bonazoli noted the Police are saying they can't give their full opinion without this. He noted that this is also for peddlers, ice cream drivers, and livery drivers.

Kevin Brown, 588 Pearl Street and Brown Auto Repair, 35 Lincoln Street, noted he's been in business in Reading for 30 years. He noted that livery drivers, taxi drivers and bus drivers have to be fingerprinted in Boston. He feels that fingerprinting for Class 2 and 3 licenses is an undue process and yet Class 1 is exempt even though they sell used vehicles also. He noted he submitted his driver's license, a check from his business and the address where he lives. He noted that there is a lot of information on a license that can be had by the Police. When this was discussed a couple of years ago the dealers of used cars were eliminated from the fingerprinting. He noted that used cars having tracking by their VIN number. He asked if we have an influx of stolen vehicles or stolen parts being sold in Reading. He feels there is no sense to the fingerprinting. He asked where are the furs coming from that the used clothing stores are selling and noted they are not subject to fingerprinting. He feels there is prejudice to exempt Class 1

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licenses. He noted that he is traceable but the person who steals probably is not. He requested that the Board go back to the old way of doing licenses because there is no advantage to it.

Dan Ensminger indicated he agreed with Mr. Brown. He asked if CORI involved fingerprinting and the Town Manager indicated it does not.

John Arena noted he is inclined to consider Class 2 and 3 as Class 1. He noted that most of these individuals are known to us and residents of the Town. He suggested fingerprinting for new licensees not known to us and for all the other classes described including transient work forces who don't have a steady local address.

The Town Manager noted he is looking for suggestions from the Board and he will consult with Town Counsel to make sure the form and format are acceptable. John Arena noted that since we have an exemption for one then we should be able to have an exemption for the others.

Ben Tafoya noted he agreed with John to eliminate Class 2 and 3 but would keep them in place for the peddler's licenses.

Marsie West noted that if taxi and livery are fingerprinted by the state then that is a duplication she would like to avoid. Ben Tafoya indicated that information needs to be confirmed by the State.

Ben Tafoya noted that when the gold shop came into town we were able to put restrictions on the license but he doesn't want to do that with consignment shops or jewelers.

The Town Manager suggested also doing a formal survey of other towns. He will schedule a hearing in February and have Town Counsel present.

A motion by Tafoya seconded by Bonazoli to close the hearing regarding background investigations for Class 2 and 3 licenses, peddler's licenses, taxi and livery licenses and second hand licenses was approved by a vote of 5-0-0.

Approve Early Openings/24 Hour Openings and Non-alcohol Licenses – A motion by Tafoya seconded by Ensminger to approve applications by:

- ◆ Dunkin Donuts and West Street Mobil, 4 West Street
- ◆ Starbucks Coffee, 24 Walkers Brook Drive
- ◆ Starbucks Coffee, 288 Main Street
- ◆ Snap Fitness, 30 Haven Street
- ◆ Reading Athletic Club, 1 General Way
- ◆ Planet Fitness, 275 Salem Street
- ◆ Burbank YMCA, 36 Arthur B. Lord Drive
- ◆ Fit By Catarina, 335 Main Street

to open at 5:00 a.m., Monday through Friday, effective January 1, 2014, and excluding State designated holidays. This approval will expire December 31, 2014. The Board of Selectmen finds that in accordance with Section 5.10.4 of the General Bylaws:

- It is in the interest of the public health, safety and welfare or that public necessity or convenience will be served by permitting such operation; and
- There is no detrimental effect of such operation on the Town or the immediately abutting neighbors.

The motion was approved by a vote of 5-0-0.

666

James Bonazoli asked if the dumpster issues related to JK's Market have been resolved and the Town Manager indicated they have.

A motion by Tafoya seconded by Arena to approve the application by:

◆ JK's Market, 212 Main Street

to open at 5:45 a.m., Monday through Friday, effective January 1, 2014, and excluding State designated holidays. This approval will expire December 31, 2014. The Board of Selectmen finds that in accordance with Section 5.10.4 of the General Bylaws:

- It is in the interest of the public health, safety and welfare or that public necessity or convenience will be served by permitting such operation; and
- All conditions of Site Plan approval, all other bylaws, licenses and requirements of Town agencies and the requirements of Section 3.9 of the Board of Selectmen Policies shall be met. Where there is a conflict among these bylaws, permits, approvals and licenses, the most restrictive shall be met; and
- There is no detrimental effect of such operation on the Town or the immediately abutting neighbors.

The motion was approved by a vote of 5-0-0.

A motion by Tafoya seconded by Ensminger to approve the application for 24 hour sales by 87 Walkers Brook Drive, LLC and Leigh Enterprises, Ltd. d/b/a Reading Shell Station and Dunkin Donuts at 87 Walkers Brook Drive. The Board finds that in accordance with Section 5.10.4 of the General Bylaws:

- It is in the interest of the public health, safety and welfare, or that public necessity or convenience will be served by permitting such operation; and
- There is no detrimental effect of such operation on the Town or the immediately abutting neighbors.
- The Board determined that in accordance with Section 5.10.5 that no public hearing will be required for this application.

The approval of this application is subject to the following conditions:

1. This approval expires at midnight, December 31, 2014;
2. All signs shall conform to the Zoning By-Laws of the Town of Reading;
3. The gasoline service station shall, in fact, be open 24 hours a day, seven days a week;
4. The operator will ensure that there is a supply of gasoline available at the station during all hours that the station is open;
5. The operator will provide gas cans for motorists who run out of gasoline on the road;
6. The operator will prepare and post a list of local towing and repair shops that are open 24 hours a day for those who need it;
7. Restroom facilities shall be open 24 hours a day, seven days a week.

The motion was approved by a vote of 5-0-0.

Town Manager Performance Evaluation – James Bonazoli noted that the Town Manager has stuck to his 100 day plan and is doing a good job. The Town Manager noted things are doing well and credited the employees.

667

Approval of Minutes

A motion by Bonazoli seconded by Ensminger to approve the minutes of November 26, 2013 was approved by a vote of 4-0-1 with Ensminger abstaining.

A motion by Bonazoli seconded by West to go into Executive Session to consider the purchase, exchange, lease or value of real property, and that the chair declares that an open meeting may have a detrimental effect on the negotiating position of the body and not to reconvene in Open Session was approved on a roll call vote with all five members voting in the affirmative.

Respectfully submitted,

Secretary



Town of Reading Meeting Minutes

Board - Committee - Commission - Council:

Board of Selectmen

Date: 2014-01-14

Time: 7:00 PM

Building: Reading Town Hall

Location: Conference Room

Address: 16 Lowell Street

Purpose: General Business

Attendees: **Members - Present:**

Vice Chairman John Arena, Secretary Ben Tafoya, Selectmen Daniel Ensminger and Marsie West

Members - Not Present:

Chairman James Bonazoli

Others Present:

Town Manager Bob LeLacheur, Town Accountant Sharon Angstrom, Assistant Town Manager Jean Delios, Community Development Administrator Jessie Wilson, Library Director Ruth Urell, Fire Chief Greg Burns, Police Chief James Cormier, Public Works Director Jeff Zager, Office Manager Paula Schena, Finance Committee Chairman Barry Berman, John Halsey, Bill Brown

Minutes Respectfully Submitted By: Secretary Ben Tafoya

Topics of Discussion:

Reports and Comments

Public Comment – Bill Brown noted that there is a parking problem at Birch Meadow School. People are parked illegally in the fire lane. He suggested the Town educate them by towing.

Town Manager's Report – Fire Chief Greg Burns noted that the Fire Department received a call from facilities today because the carbon monoxide detectors were tripping at the Barrows School. The Fire Department went out and found different levels of carbon monoxide from floor to floor. The decision was made to evacuate the building. The levels were not dangerous, but over time could cause headaches, etc. The children were evacuated to Austin Prep and reunited with their parents. Everything went smoothly. The School Department used "Connect" to get the message to the parents and also used Everbridge to get the word out to the neighborhood.

Daniel Ensminger asked what the cause was and Chief Burns indicated it looks like the HVAC and they will do more testing tomorrow.

The Town Manager noted the building has been declared safe and there will be school tomorrow.

Discussion/Action Items

FY15 Town Budget – The Town Manager noted that the FY15 budget assumes use of \$1.4 million of free cash. The department budgets are at 2.7%. Page 3 of the packet shows what Department Heads are requesting and the Selectmen will need to discuss service levels at some point.

Administrative Services – The Town Manager noted that Administrative Services is at \$2 million. There is an increase in election expenses due to three elections this year. Page 28 shows the \$75,000 to fund the pay and classification.

The Business Administrator has been downgraded because former Town Accountant Gail LaPointe has agreed to stay on at 16 hours per week to work in Munis. She can answer many questions that Munis cannot answer. Centralizing procurement alone is a plus. We are spending \$600,000/year on technology and that will be a key role. John Arena asked if Gail LaPointe will stay on as an advisor and the Town Manager indicated she is very willing and able and we need an outsider to help.

Ben Tafoya asked about the election costs and the Town Manager noted that the net cost of three elections is \$40,000. The state has reimbursed costs in the past through a grant.

Community Services – Assistant Town Manager Jean Delios noted that additions include the Regional Services Housing Director and Code Enforcement Inspector. We will continue with the regional health services and we are looking at a regional Veterans District. The budget consists of seven divisions including Recreation. The permitting software allows us to work smarter. Gail LaPointe has been enormously helpful in Munis. The comprehensive update of the Zoning Bylaws is going well and something will go out to Town Meeting. Permitting has been busy this year. A lot of minor site plan review has been done. In regards to enforcement, the biggest eyesore in Town has been demolished. The Town continues to take the lead on regional housing initiatives.

Daniel Ensminger asked about the Town's affordable attainment and Jean Delios indicated it is at 8%.

Ben Tafoya asked about doing an evaluation of elder services. Jean Delios noted that the part-time Administrator is supervising a variety of staff and she will look at that. She noted that the quality of programming has increased and attendance has increased. There are a lot of volunteers in Elder Services.

John Arena asked about the professional development line and Jean Delios noted she is looking at getting people a little more training.

John Arena asked about the increase in Veterans Services and the Town Manager noted that he had a difficult time whittling down to one option so he will need to go and speak with other towns about regionalizing.

Accounting – Town Accountant Sharon Angstrom noted that Finance is now Accounting, Assessors and Treasurer. Her wage budget line is at -11.8 due to her maternity leave and overtime is not carried over to FY15. Professional development is increased 50% for her and staff. The Assessors revaluation is done so we save money there. Professional development is also needed for the Assessing staff and Board members.

The Town Manager noted that he will talk next week about what the Assessors asked for but didn't get. They want \$5,000 in case a revaluation is needed, but he told them that is what the reserve fund is for.

Fire – Fire Chief Greg Burns indicated his budget includes a salary increase for non-union personnel according to the Pay and Class plan. He has a Fire Fighter moving up. The fire alarm budget line has increased due to flag placements. Medical supplies have increased. There is \$1,000 for flag replacement.

Daniel Ensminger asked about ambulance billing and Chief Burns noted that they have just switched to a private vendor.

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Board of Selectmen Minutes – January 14, 2014 – page 3

John Arena asked about alarm costs and Chief Burns indicated he wants to get back to where we were before.

Chief Burns noted that he studied the optimal department structure and he is recommending a second in command Executive Officer. He is also requesting a Training Officer position. John Arena asked if the training roles would serve as any other capacity and Chief Burns indicated that person would work an administration schedule and could do inspections, fire prevention, etc. His goal is to provide the same training to each group.

Marsie West asked if we do training with any other communities and Chief Burns indicated we did driver training and aerial training with Wakefield, Wilmington and Stoneham and it was great.

The Town Manager noted that he asked Department Heads to look at fees and that will be discussed next week.

John Arena asked if the steps were based on performance or years of service and Chief Burns indicated it is based on years of service.

Police – Police Chief James Cormier noted that his budget is straight forward with a 3% increase. They are also starting negotiations with the Unions. He will hire vendors to administer Assessment Centers for promotions. Substance abuse issues are busy for them and ongoing investigations are bringing good outcomes. The diversion program gives them some discretion and it was well received by the schools and courts. The move out of civil service was very favorable. He will be doing another Assessment Center with new tests. He also purchased a couple of Crown Vic's to have on hand and he is looking at replacing the administration vehicles every two to three years.

Dispatch – Chief Cormier noted they are starting negotiations with the Dispatchers. There is a small increase in expenses. He should have an answer on regional dispatch in a couple of days. If they don't go with regional then they will look to hire a couple more Dispatchers. He noted it takes five to six months to train a Dispatcher.

John Arena informed Chief Cormier that Bill Brown was in earlier complaining about people parking in the fire lanes at the Birch Meadow School.

The Town Manager informed the Board that construction on West Street will be starting around September. Chief Cormier noted that the gas company will be starting in August.

A motion by West seconded by Ensminger to adjourn the meeting at 8:50 p.m. was approved by a vote of 4-0-0.

Respectfully submitted,

Secretary

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Town of Reading Meeting Minutes

Board - Committee - Commission - Council:

Board of Selectmen

Date: 2014-01-21

Time: 7:00 PM

Building: Reading Town Hall

Location: Selectmen Meeting Room

Address: 16 Lowell Street

Purpose: General Business

Attendees: **Members - Present:**

Vice Chairma John Arena, Secretary Ben Tafoya, Selectmen Daniel Ensminger and Marsie West

Members - Not Present:

Chairman James Bonazoli

Others Present:

Town Manager Bob LeLacheur, Tom Procopio, Any Lannon, Cherrie Dubois, Vicki Yablonsky, Jane Burns, John Halsey, Kevin Sexton, David Hutchinson, George Zambouras, James Cormier, Greg Burns, Barry Berman, Ruth Urell, Alice Collins

Minutes Respectfully Submitted By: Secretary Ben Tafoya

Topics of Discussion:

Discussion/Action Items

FY15 Budget – Public Library – David Hutchinson, Chairman of the Library Board of Trustees called their meeting to order. Mr. Hutchinson noted that the salaries line in the proposed Library budget has the 1.50% COLA and the steps for those who are eligible. They expect the Library will be involved in the Pay and Class study that has been budgeted separately. The significant unfunded position is the creation of a Digital Services and Information Technology Librarian. This is replacement and enhancement of a position that was taken out in 2009 and has never been restored. The person will have to be fluent with the current technology and digital services and would be the point person to assist the public and train the librarians, and advise on equipment. The job description is in tonight's handout. They feel this position is essential to be in the FY15 budget to help with the planning of technology for the new library. They are looking at staffing changes during the time they are in temporary space. Professional development – the staff needs to stay current. The professional development budget has been quite small and usually comes out of the friends of the library budget.

Library Director Ruth Urell noted that they are proposing substitute coverage for five hours/week at \$6482 for the year. They have also added a line for transportation for local travel at \$1000.

Marsie West noted that they will be operating on fewer hours in a smaller space and they want to increase their costs. This is a perception problem. Ruth Urell noted that the Sunday hours will affect three divisions and they have shaved the circulation staffing and are losing their pages through attrition. Marsie West asked why those staffing changes can't cover for substitutions and how has transportation been covered in the past. Ruth Urell noted that the transportation in the past has come from the Town's professional development line. John Arena noted that the travel budget line is separate from the

professional development line but it is still in the budget and a new line is added for transportation. Ruth Urell noted that is for people going to classes, delivering books and doing outreach. She noted that they have never been able to fully cover that so the former Town Accountant suggested creating a new line just for transportation. Since they have a lot of plans next year for outreach and activities outside the library, they think they will have a much more need to cover travel and that is also part of their staffing plan. They feel that since there will be activities outside the library that creates the need for extra coverage. Marsie West asked if they have considered using volunteers to do deliveries and Ruth Urell noted that most of the deliveries are done by volunteers. Marsie West asked how substitutes have been covered in the past and Ruth Urell noted that their non-service staff covers for them and that has become more problematic because a majority of the employees have a lot of benefits and there is no money to cover vacation and sick time. How does this address safety issues when your temporary space is not on three floors. Ruth Urell noted that until they are sure where the temp space will be they have to make sure they have coverage for three service desks.

Daniel Ensminger asked the Town Manager if the new Digital Services and Technology Technician could be part time since we already have an IT department in administrative services. The Town Manager noted that when that position was removed in 2008-2009 we hired an additional person to be shared by the Town. Technology believes that the Library is covered very well. They dedicate someone there all day on Thursdays and other days as needed and no other department gets that kind of dedication and coverage. There are a fair amount of things listed under #1 that are done by staff. There are some ideas that are not covered by our technology staff which is the power user compared to the nuts and bolts repair person. Ruth Urell noted this is not a technician position, this is more of a person managing the technology planning. A lot of their data bases and online services are fairly complex. Daniel Ensminger asked for some examples of their requirements for script writing, html, etc. Ruth Urell noted they run programs such as Mine Craft and that has to be put on machines and taken off.

Marsie West asked Ruth Urell to explain the difference between Tech Services and Digital Services. Ruth Urell noted that the cataloging processing department is called technical services and that is material handling and upkeep of the data base management.

John Arena asked how much temp space they will be occupying and Ruth Urell noted approximately 1/3 of what they have now. They are aiming for 9000 square feet of public space. John Arena asked if their intent is to run services out of that temp space or just use for cold storage? Ruth Urell noted they are required to run services out of that space. David Hutchinson noted that there will be additional space for cold storage. Ben Tafoya asked how much will be in cold storage and Ruth Urell noted about 2/3.

John Arena asked if they will be providing services through the schools and Ruth Urell noted they are looking at that and also the senior center. They are looking at spaces to have storytime and education programming for adults. They are planning to have a very small program space at their temp space. Ruth Urell handed out the Library's plan of service. John Arena noted this is a year of change and should be the time when services are curtailed. David Hutchinson noted their intent is to provide as much services as possible. John Arena noted that if the Digital Services Librarian position is taken out then the budget is still up 5%. Ruth Urell noted if the Digital Services Librarian is taken out the salaries are up 3.5% as a whole. John Arena asked if they have been in touch with the Mass Library Commissioners to get a waiver of the municipal appropriation requirement or the circulation requirement and Ruth Urell indicated they are required to maintain both. John Arena asked for that in writing and Ruth Urell indicated she will get that for him. John Arena noted on the website it says the Board can grant as many waivers of the MAR as needed on demonstrated fiscal hardship and he would think that this situation would lend itself to that appropriation. He suggested looking at that for some relieve because this is a budget issue due to the construction.

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Marsie West asked if they require the same amount of staffing to offer the same services. Ruth Urell noted that in order to have adequate staff in the temp space they need additional coverage at the three other locations. Marsie West indicated she found it hard to understand why they need the same amount of staff when they will be in 1/3 of the space all on one floor. Ruth Urell noted they will also be staffing 64 hours per week and staff who are not waiting on the public will be doing administration and outreach. The Town Manager noted that the Superintendent of Schools is aware that the library will be in need of space and they are willing to help out.

Ben Tafoya asked about their outreach to other departments and Ruth Urell noted she has spoken with the Superintendent and the summer reading program is something they will work with them on.

Public Works – Public Works Director Jeff Zager noted that the divisions are up 2.6% and he is bumping up snow and ice 4%. Trash and recycling are doing very well. He noted that staffing changes include an intern for Engineering at \$60,000. They have a number of projects coming up this year and there will be a lot of activity. Salaries are in-line with the 1.5% COLA and they have started negotiations. The increase in Police details is due to the number of projects. He hopes to eliminate some of the construction material at the compost center. Biggest change in personnel is the retirement of three key employees. There have been meetings regarding the garage site and everything is being looked at. The Assistant Public Works Director position will assume some of the business administrator duties.

Ben Tafoya asked if we are able to keep up with patching pot holes and Jeff Zager noted it is a challenge.

John Arena asked how much is budgeted for pothole repair and Jeff Zager indicated \$30,000.

Ben Tafoya asked about getting patched into the public notification system to report potholes and the Town Manager indicated we are joining the City of Boston and looking at a March launch. We'll see how it goes because staffing could be an issue if we did this on our own. We will use technology as best we can. Ben Tafoya suggested regionalizing this moving forward.

Enterprise Funds – The Town Manager noted that rates will be approximately 2% next year. Our reserves have ballooned. The only change going forward we will try to take a more realistic look at the projects we schedule because we can't possibly do everything at once.

The MWRA is looking at a future rate increase of 6 – 8%. The Town Manager noted that the Board has a rate setting hearing scheduled before Town Meeting.

The Town Manager noted he budgeted a 7% increase in health insurance. There is also \$470,000 budget for OPEB. Between those two they are our health insurance cushion. We will know our health insurance amount the second week in February. If it is less, we will use less free cash. He is not proposing using any 40R funds for at least a couple of years when West Street is done.

Ben Tafoya noted asked if the Library debt exclusion is in this year's tax bill and the Town Manager indicated he is not sure if that will happen this year.

The Town Manager noted that the unfunded Department Head requests should be reviewed by the Selectmen. He also noted that the Fire Chief will come back and talk to the Board about increasing fees and he is here to discuss that this evening. Fire Chief Greg Burns noted that a private vendor is doing the ambulance billing and they have asked that we

change our mileage and advanced life support fees. He noted that some communities are bundling fees. Reading is low for these services but he does not recommend a high increase. Medicare does not pay separate for mileage. Ben Tafoya asked what insurance companies pay and Chief Burns noted that Medicare will pay \$519 for ALS and mileage combined. Private insurance companies pay a little more. Chief Burns noted that prior Boards had concerns that some patients will not be able to afford it. He did note that if a person has a hardship there is a process to waive the fee.

Ben Tafoya noted that Chief Burns had several requests in unfunded requests and asked what his priorities are. Chief Burns noted the second in command, then training then EMS.

The Town Manager noted he put his rankings on the unfunded requests.

Assistant Town Manager Jean Delios noted there is a request for a part time social worker. A couple of years ago Community Services had deep cuts. There is a memo in the packet from the Council on Aging. This is a direct service provider. Ruth Clay and Jane Burns work very closely together on issues of hoarding, etc. Jean Delios noted this is her highest priority.

Ben Tafoya asked about Police overtime and the Town Manager noted that anything that is left over from the amount that the Selectmen approve will go to Police overtime. He would like to spend money on nonrecurring items. Overtime is very hard to predict.

Marsie West noted that state funding in the past was based on how much the city or town had over funded snow and ice and it was more of a benefit to level fund. This might be a good time to level fund snow and ice.

The Town Manager noted that it is reasonable for the Library to budget for overtime because if someone calls in sick they don't have a lot of leeway.

A motion by Ensminger seconded by Tafoya to adjourn at 8:30 was approved by a vote of 5-0-0.

Respectfully submitted,

Secretary



THE COMMONWEALTH OF MASSACHUSETTS

Number: 2014-2

Fee: \$50.00

TOWN OF READING

This is to certify that TIMOTHY KELLEY, ESQUIRE AND MEMBER OF THE ROTARY CLUB

**IS HEREBY GRANTED
A SPECIAL ONE-DAY LICENSE**

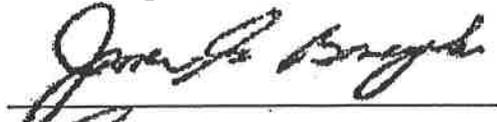
**TO SELL ALL ALCOHOL
AT THE READING ROTARY CLUB
BUNCO FUNDRAISER NIGHT
TO BE HELD ON FEBRUARY 1, 2014
AT LONGWOOD PLACE DINING ROOM, 75 PEARL
STREET, BETWEEN THE HOURS OF 6:00 P.M. TO 11:00 P.M.**

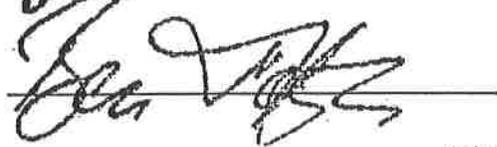
Under Chapter 138, Section 14, of the Liquor Control Act.

Holders of one day licenses shall provide a bartender and/or servers who are trained and authorized to make decisions regarding continued service of alcoholic beverages to attendees. There shall be no self service of any alcoholic beverage at any event approved as a one day license.

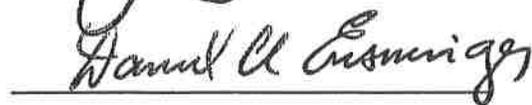
This permission is granted in conformity with the Statutes and Ordinances relating thereto and expires at 11:00 p.m., February 1, 2014, unless suspended or revoked subject to the following conditions:

- 1. Liquor to be purchased from authorized distributor.**
- 2. Liquor to be stored on site only before and after event.**











Date Issued: January 28, 2014

7a



THE COMMONWEALTH OF MASSACHUSETTS

Number: 2013-53

Fee: \$50.00

TOWN OF READING

This is to certify that **V & J Café d/b/a Cookies & Cream, 2 Haven Street, Reading, MA**, seating 18 customers

IS HEREBY GRANTED A

COMMON VICTUALLER'S LICENSE

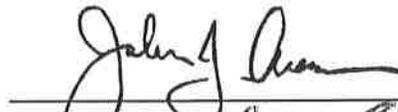
in said Reading, Massachusetts and at that place only and expires December 31, 2012, unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140, and amendments thereto.

Pursuant to Section 3.6 of the Board of Selectmen's Policies, patrons are not permitted to bring alcoholic beverages on the premises for their own consumption and licensees are not permitted to keep alcoholic beverages on the premises except for a small quantity that is used in preparation of certain specialty cooked foods. All signs shall conform with the sign regulations of the Town of Reading.

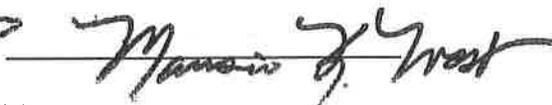
In Testimony Whereof, the undersigned have hereunto affixed their official signatures.











Date Issued: January 28, 2014



THE COMMONWEALTH OF MASSACHUSETTS

Number: 2014-24

Fee: \$150.00

TOWN OF READING

This is to certify that **Fitness Within, 545 Main Street, Reading, MA**

IS HEREBY GRANTED AN

ENTERTAINMENT LICENSE

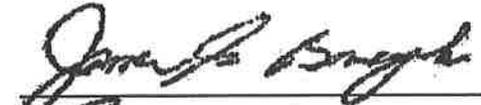
for the following: 2 televisions and 1 radio

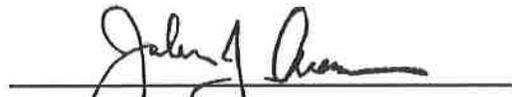
WHICH IS/ARE KEPT ON THE FOLLOWING DESCRIBED PREMISES:

545 Main Street

This license is granted in conformity with the provisions of Chapter 140 of the General Laws as amended by Section 183A of the Acts of 1949 and expires on December 31, 2014, unless sooner suspended or revoked.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.











Date Issued: January 28, 2014

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List Copy
BOS

LeLacheur, Bob

Subject: FW: letter to CONSCOM for tonight

From: Tirone, Charles
Sent: Wednesday, January 08, 2014 9:55 PM
To: Delios, Jean; LeLacheur, Bob
Subject: RE: letter to CONSCOM for tonight

At our meeting tonight the owners of 29 Gavin Circle impressed the commission with their thoughtfulness, honesty, and good humor in the face of what appears to be a big misunderstanding. Bob's letter was well received by the commission and it seem to answer a lot of questions. We have set up a verbal timeline and two performance related site inspection to help move this site work along, Hopefully the Fustolo agree with my summery.

Chuck

From: LeLacheur, Bob
Sent: Wednesday, January 08, 2014 3:01 PM
To: Tirone, Charles
Cc: Delios, Jean
Subject: letter to CONSCOM for tonight

Hi Chuck – kindly distribute the attached letter to CONSCOM tonight.

Thanks,
Bob

Robert W. LeLacheur, Jr. CFA

Town Manager

Town of Reading

16 Lowell Street

Reading, MA 01867

townmanager@ci.reading.ma.us

(P) 781-942-9043

(F) 781-942-9037

www.readingma.gov

Please fill out our brief customer service survey at:

<http://readingma-survey.virtualtownhall.net/survey/sid/ff5d3a5f03e8eb60/>

Town Hall Hours:

Monday, Wednesday and Thursday: 7:30 a.m - 5:30 p.m.

Tuesday: 7:30 a.m. - 7:00 p.m.

Friday: CLOSED

gal



Office of the Town Manager
16 Lowell Street
Reading, MA 01867

781-942-9043
townmanager@ci.reading.ma.us
www.readingma.gov/town-manager

To: Reading Conservation Commission
Chuck Tirone, Conservation Administrator
Jean Delios, Assistant Town Manager Community Services
Jeff Zager, DPW Director

From: Robert W. LeLacheur, Jr. CFA
Date: January 8, 2014
RE: 29 Gavin Circle

To the Commission:

On January 7, 2014 I first became aware of the above referenced issue from a phone call from Alana Fustolo of 29 Gavin Circle. We spoke briefly because I was leaving for a meeting, and she followed up by emailing me a copy of the letter sent to the Commission, dated December 9, 2013. When I returned I read the letter, and had a brief discussion with Conservation Administrator Chuck Tirone and GIS Coordinator Kim Honetschlager. After that both Joseph and Alana Fustolo stopped in to have a lengthy discussion. This morning I spoke with engineers Chris Cole and George Zambouras, as well as DPW Director Jeff Zager. Now I have the best picture of the situation as is possible in such a short time frame.

I'd like to clarify a couple of points in their letter to the Commission. First, Chris Cole did visit the site in the late summer as described, but the conversation was limited to cutting down trees. Thus the comment 'doing the Town a favor' is accurate as it would give us better access to our sewer easement, in case that was ever needed. Mr. Fustolo did mention a concern about the raised sewer cover towards the rear of his property in regards to his children playing, but there was no discussion about "fill" which apparently is the issue in front of the Commission for discussion. It is easy to imagine the Fustolo's detailed plan for the site would not be fully and explicitly discussed as a routine matter in such a conversation. Second, Chris did mention that the Conservation Administrator and/or Commission should be consulted, but agrees in light of the overall discussion only about trees this was not a point of significant emphasis on his part. All of our engineers as a matter of routine make this comment.

You all are aware of the technical limitations on GIS flyovers and mapping, but for your information our current GIS maps do not flag this parcel as having any wetland or vernal pool issues. Had someone purchased this parcel as vacant and pulled a building permit, our fairly sophisticated permits system would not have flagged the parcel, and imagine the nightmare if a home was built on what is effectively 'incomplete' information.

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As a result, I have made one significant change to the Town's policy, effective immediately. Any time a resident, realtor or business owner visits engineering or requests a site visit, we will have a handout describing the fact that Conservation is the expert on certain matters and should always be consulted, and we will include contact information. Our routine mention of Conservation can easily become lost in what could otherwise be a lengthy and complex discussion.

Longer term, as you are aware, we currently have an ad hoc Zoning Advisory Committee reviewing all of the Town's Zoning Bylaws. An important part of their discussion to date has been improving communication with residents who are often new to the process. Including better visual aids such as flow charts will help put in context the information they receive from any Town employee, or volunteer. Too often I hear the comment 'but the Town said' from residents. This type of information will make it easier to understand what role the employee or volunteer that said something has – or does not have – in the entire process.

I understand the practical limitations of the precision of technical information such was wetlands and vernal pool delineations. However as we all become more reliant on technology, the risk of excluding the human element of judgment and expertise increases. On the one hand it is troubling that our maps are not as precise as we'd like, but on the other and as a practical matter I will make sure never lose sight of the human judgment element. I urge the Commission to provide me with any feedback along these lines that would be helpful to us all at any time.

I am no expert on Conservation – I rely on you fully for that. However in light of the above information, I ask that you use any local flexibility you have to come to a mutually satisfactory decision on the issues at 29 Gavin Circle, including the timing of any enforcement due to the winter months. I will be attending a meeting of the Finance Committee tonight, or I would have made this request in person.

Thank you for your thoughtful consideration,

Robert W. LeLacheur, Jr. CFA
Town Manager

9a3

Schena, Paula

From: LeLacheur, Bob
Sent: Friday, January 31, 2014 9:38 AM
To: Jeffrey W. Struble
Cc: Schena, Paula
Subject: RE: Bill Brown's Misrepresentation of Charter Review Committee

Hi Jeff,

I'll include this email in the next BOS meeting packet. They are also scheduled to discuss the Charter at a March meeting, so you are aware. I was planning to invite Alan to participate.

Thanks,
 Bob

(Paula - please add this to the 2/11 BOS packet)

From: Jeffrey W. Struble
Sent: Friday, January 31, 2014 8:40 AM
To: LeLacheur, Bob
Subject: Bill Brown's Misrepresentation of Charter Review Committee

Hello Bob:

I watched a recording of the Financial Forum from last Wednesday night and among other things of (great) interest to me, I saw Bill Brown get up and completely misrepresent the deliberations of the Charter Review Committee (CRC). To make a long story short, here is a portion of an e-mail I sent to Alan Foulds (Chair of CRC) that explains it:

I watched the Financial Forum on Wednesday night and towards the end, the subject of creating a permanent building committee was raised by a member of the FinCom (Mr. Berman). Bill Brown rose to state that he had proposed such a thing at Monday's Charter Review Committee (CRC) meeting but he "voted for it and everybody else was against it" and suggested that people e-mail and call members of the CRC to advocate for one. This is totally false as I'm sure you're aware. The last thing we did on Monday was to agree to recommend the creation of a permanent building committee (PBC) to the BOS by bylaw rather than by inclusion in the Charter, which I believe was by unanimous vote (including Bill Brown). Not only was he wrong about the perceived "will" of the CRC but he ignores the strong advocacy some of us have for a permanent building committee, particularly me. I even did research with my clients about other towns that have PBC's and relayed my findings to Bill for his use.

While we in the CRC will deal with Bill Brown later, I would appreciate it if you could relay the facts of the matter regarding the CRC and a permanent building committee to FinCom and the BOS to clear up the misrepresentation of our work that Mr. Brown has made in a very public setting (relay this e-mail if you like). Please check with Laura Gemme about the correctness of my assertions if you are in doubt about what really transpired at Monday's CRC meeting. We (CRC) are scheduled to present an update to the BOS on Feb. 11th (I believe) at which time we can give an accurate accounting of our work but I think it is only fair that during these next few days of community focus on building projects in Reading (one in particular), the truth about the CRC's treatment of the subject be known to all concerned parties.

Thanks and give me a call if you have any questions.

Jeff Struble
 Reading Charter Review Committee
 (781) 942-3845

4c BOS

Schena, Paula

From: LeLacheur, Bob
Sent: Friday, January 31, 2014 10:54 AM
To: Schena, Paula
Subject: FW: Library Cost Overrun

For next BOS packet

From: Frederick Van Magness [vanmagness@verizon.net]
Sent: Friday, January 31, 2014 10:14 AM
To: Reading - Selectmen; LeLacheur, Bob
Subject: Library Cost Overrun

Good Morning,

It was with a great deal of surprise that I saw the Financial Forum this week and learned about the \$3.5M increase on the library project. Prior to this meeting there was no single piece of paper available to residents to see the potential impact. On January 28, I asked Director Urell to provide a copy of the draft minutes for the Library Building Committee that met on January 16th, which she immediately provided (thank you). Unfortunately, these minutes and all prior ones have ZERO notation of any dollar amount of overrun or even any mention of all the charts presented at the forum, leading me to conclude that the minutes being provided are not a true and accurate representation of what is actually going on at these boards. As a matter of fact, many agenda for the library only state "Library update" as the subject matter. It seems to me there is a definite need for training and improvement in information under the Open Meeting Law. So are, they only publish exactly what they want us to see and nothing else. They might as well meet behind closed doors. Just look at the scant info on their web site.

At the financial forum, I heard many times from the Board of Selectmen that there is a need for transparency.....well, I totally agree with this sentiment but must say, that to date, since the votes at last spring's election, there is a complete lack of information. As a further example, there has been ongoing discussions about rental space for the library, but there has been no public disclosure on information. In my opinion, the only time we hear anything about the library is when there is a need for more money, Then they are front and center. So from my point of view, there is little transparency as far as anything going on at the Library.

The latest overrun of \$3.5M represents a 25% overrun since last spring AND the first shovel hasn't hit the ground yet. There has been zero degree of reliability in any forecasted costs for this project to date and this latest round of increased costs is no exception. My question to the Board of Selectmen is this....

Is there any amount of financial cost to the town for this project that would be a Red Line, causing the BOS to vote against moving forward ?

This is a sincere question, as once we get into the project, the town will own all future cost overruns with no ability to say NO. We were told in the past that the last funding level was adequate....but now we are at a potential 25% overrun and counting. At some point, leadership needs to be exercised and direction given by someone, other than let's just go back to Town Meeting and the voters for more money. Some might argue that if the Library cannot be built within the current approved funding, then the project should be abandoned with periodic capital expended to fix the top priority items. Reasonable people could demand a smaller scale project if we cannot build it within the current approved funds. Unfortunately, the library team feels there is still an open checkbook for their project.

And we all know that future unfunded but lurking projects will all be substantial, such as:

- Water line replacement project - multi year
- Killam School upgrades
- Early Childhood Education Center
- Full day kindergarten
- DPW highway garage replacement
- Cemetery Garage replacement

On top of all this, the Library even wants more money for next years operations, with added folks when the library will be much smaller. I just cannot understand what is happening. It might be a good idea for the Board of Selectmen provide updated data of the potential impacts of all these items, as well as tax rate changes, before you vote to go for more funds in this project. The taxpayers do not have unlimited funds to spend on nice-to-have projects. Water rates keep rising, property taxes go up each year, electric costs going up 5% now and ??% next year, and now we are into debt exclusion overrides with apparently unlimited upsides. Somewhere there needs to be some reality brought into the equation. And will the BOS stop the library increases in the operating budget?

One last comment....IF the Board of Selectmen vote to endorse this increase in costs, I would put a strong caveat on the Library Trustees and Building Committee that there is an expectation/requirement that once they begin to commit ANY contingency funds, that they come before the BOS in public session with all the transparency we expect and provide details as to EXACTLY why there is a need to commit the funds item by item and what alternatives have been explored to mitigate. I would put this requirement on them when they have committed 25%, 50%, and 75% of any contingency funds. I would also put it on the record that the expectation is that the Library folks will endeavor to look for ways to economize such that there is a distinct opportunity to not spend all of the new amount. After all, I agree with the ned to get a sound project but I fear it will be embellished with many nice to have items. In addition, there os time for transparency and records to be significantly improved. I would also stress that there doesn't seem to be any financial constraint put on the project, as was indicated the other night when doors are being moved and things added to restore the facade. I have spoken to people who voted for the original project but are now saying they will not vote any more, as there is a feeling this project is totally out of control and will not be managed properly. And every time we ask for alternatives, the library team says that there are no alternatives but the most expensive plan to date. I think it is time for the Board of Selectmen to really exercise substantially more leadership on this item for the good of the town. This project is bleeding money and there is absolutely no guarantee that the latest estimates are true. And has the Library exhausted any and all means for grants or gone back to the state for extra money?

Bottom line...no transparency, no credibility, no cost control mindset. Just spend, spend, spend. I think it is time to put an end to this and not rush to fund more.

Sincerely,
Frederick Van Magness SR
243 Franklin St.
Reading, MA 01867
781-944-0537

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LC BOS



2014 JAN 29 PM 1: 17

January 28, 2014

Via UPS

Board of Selectmen
Town of Reading
16 Lowell Street
Reading, MA 01867

Dear Chairman and Members of the Board:

Pursuant to G.L. Ch. 166A, Section 10, Comcast is pleased to provide a copy of its Form 500 for 2013. The Form 500 contains information on customer video service related issues in your community and how Comcast responded, including the time taken to resolve these complaints. For the Form 500, the Massachusetts Department of Telecommunications and Cable defines a complaint as:

Any written or verbal contact with a cable operator in connection with subscription in which a person expresses dissatisfaction with an act, omission, product or service that is (1) within the operator's control, and (2) requires a corrective measure on the part of the operator.

Comcast also has forwarded a copy of the enclosed Form 500 to the Department of Telecommunications and Cable.

If I can be of further assistance on any matter related to the Form 500, please contact me at (978) 927-5700 x43024.

Very truly yours,

Jane M. Lyman
Senior Manager of Government & Community Relations

cc: Department of Telecommunications and Cable



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Form 500 Service Interruption Data

27-Jan-14

Code Key: Duration of Service Interruption <1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Town	Reading	Year	Date of Service Interruption	Subscribers	Duration of Service Interruption (see Code Key above)
	Reading	2013	3/2/2013	4256	<0>
	Reading		4/8/2013		<0>
	Reading		12/7/2013		<0>
	Reading		11/24/2013		<0>
	Reading		11/5/2013		<0>
	Reading		11/5/2013		<0>
	Reading		11/5/2013		<0>
	Reading		1/4/2013		<0>
	Reading		2/11/2013		<0>
	Reading		2/11/2013		<0>
	Reading		2/11/2013		<0>
	Reading		2/11/2013		<0>
	Reading		1/31/2013		<0>
	Reading		11/5/2013		<0>

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