

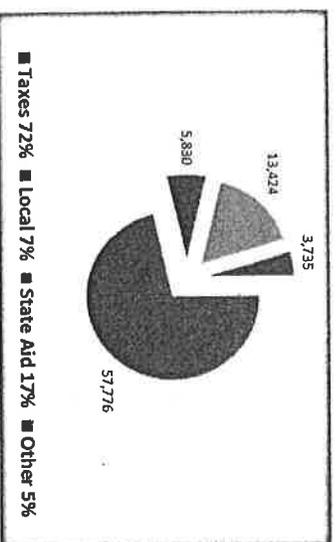
Town Manager Overview FY15 Draft Budget

The following document constitutes the Town Manager's recommended FY15 Draft Budget for the Town of Reading for the Fiscal Year beginning July 1, 2014. Discussions with the Board of Selectmen in mid-January and a Financial Forum in late January will lead to a final Town Manager's Budget that will be submitted to FINCOM in mid-February. FINCOM will deliberate through the end of March, and then pass along a budget to Annual Town Meeting in late April.

This Draft Budget represents continued conservative fiscal practices given the constraints of Proposition 2-1/2 coupled with the challenging macroeconomic climate. Following are the highlights of the FY15 Town Manager Draft Budget:

Revenues:

Revenue for FY15 is forecast at \$80.8 million, with the four largest categories of revenue type shown in the chart below:



A couple of years ago, revenue growth stalled in conjunction with the global economic slowdown. The forecast for FY15 is for a 2.8% increase in revenue growth (the revenue section will explain some technicalities as to why it looks smaller). This rate of increase is closer to the historic average growth of between 3% and 4%. FY15

looks to be a tight squeeze but welcome relief compared to some recent years of no growth.

A key assumption in forecasting FY15 is a guess at a 2.5% increase in state aid (\$13.4 million), as revenue collections for the state are well ahead of targets in the current year. If only state aid had also been tied to a Prop 2.5% increase every year!

The local revenue toolbox includes motor vehicle excise taxes (\$3 million), a variety of local license and permit fees for services (\$2.5 million), and the meals tax (\$350,000). A dividend payment from the Light Department (\$2.4 million) reflects a return on the Town's ownership of all the RMLD liabilities, a risk/reward arrangement that has worked well for both organizations for many years.

Revenue growth is a challenge in local municipal finance in the Commonwealth, simply because of the lack of options. In September 2010 FINCOM held a workshop that generated revenue ideas including the following highly ranked ones: sale of Oakland Road (on hold pending school space needs); cell towers (good prospects, waiting for water tank repairs); advertising/billboards (met with community opposition); rental of existing space (the Schools do an exceptional job); economic development/publicity (see below); parking fee at depot (discussed but no action, not a significant source); naming rights (schools have adopted but with no financial angle) and wind/solar power generation and sell back (studied and discarded as impractical with current technology).

We have seen a great deal of business development in Reading over the past few years, and are the envy of many of our neighbors who have remained stagnant. This is terrific, yet as a practical matter new growth this year is only \$741,000 compared to a \$54 million tax base.

Revenue growth looks to have settled in at or near the 3% level through FY18, and there are no obvious new sources of any significance on the horizon. The best hope is that an economic rebound increases state aid that is passed back to the community.

Accommodated Costs

These shared costs are forecast to be extremely well behaved during FY15 at +0.4%. Part of that is an optical illusion relating to lower debt service paid with MSBA funds, but employee/retiree benefits are forecast at 'only' +5.3% and energy costs are expected to decrease by 2.1%. Town Meeting's agreement to conduct significant performance contracting efforts and pay for them with debt service has been a complete success, reducing annual pressure on operating costs even more than had been forecast.

Since the Financial Forum last fall, these FY15 accommodated costs have been decreased by \$123,106, allowing a reduction in free cash used to \$1.4 million. The forecast for these costs looks to be about 4% annually through FY18, not a back-breaking increase but still above the forecasted revenue growth.

Given the available revenues and modest accommodated costs, there is enough funding for +3.5% town and school operating budgets. This is a bit lower than the FY14 operating budgets, but above recent budget reductions and stagnant growth.

Town Department Budgets

The following chart depicts the Town Manager's Draft FY15 budget for Town departments, with a 2.7% increase from FY14:

Town Total Budgets	FY14	FY15	Change
Admin. Services	\$2,168,090	\$2,270,250	+4.7%
Community Services	\$1,422,211	\$1,401,325	-1.5%
Finance	\$720,970	\$712,425	-1.2%
Police	\$4,334,190	\$4,486,506	+3.5%
Dispatch	\$431,726	\$447,010	+3.5%
Fire & EMS	\$4,074,852	\$4,218,925	+3.5%
Public Works	\$5,464,966	\$5,572,625	+2.0%
Public Library	\$1,330,338	\$1,376,900	+3.5%
Total	\$19,947,343	\$20,485,966	+2.7%

There remains about \$50,000 that is available but unallocated, which will be prioritized during the Selectmen budget meetings. Town department total budgets will be just below +3% once these funds are allocated.

Operating budgets for the Town departments are roughly in line with the total budgets shown, with the largest discrepancy being Public Works which shows a +2.6% operating increase. The following department budget sections will describe each area in detail.

For all Town non-union staff, a maximum increase of +3.5% is budgeted, in line with the available funding for the operating budgets.

A cost of living (COLA) increase of +1.5% is used in this Draft Budget. Over the past ten years, local area (Boston-Brockton-Nashua) CPI inflation is about 2.25% annually, and the COLA paid to Town staff has been significantly lower during this period.

The Town also offers a step program (+2% when eligible), which is the case in virtually every other municipality in the Commonwealth. The theory of these steps is to serve (in aggregate) as an incentive for employee retention and an acknowledgement of professional and career development, in lieu of any other merit rewards which are not available. As part of the current update of the pay/classification study, we will explore all options to improve our employee retention program, perhaps on a more selective basis based on performance.

All six Town unions are in the process of engaging in collective bargaining, so their wage costs are not known for FY15. This Draft Budget assumes a total wage cost of +3.5% to match the operating budgets. Because steps in each union are considerably different, the resulting COLAS under this scenario would vary.

Town Department Requests

The opportunity to re-organize town departments spurred a lot of wishful budget thinking that began last summer. Out of those discussions, the best ideas that were able to be implemented were selected and then approved by Town Meeting in November.

Department Heads as well as the elected Library Trustees and Board of Assessors submitted requests for FY15 funding that would have produced in total a nearly +7% Town department budget instead of the +3% budget that is affordable. Below is a summary of the Draft Budget and these requests:

Town Operating	Requested Budget	Draft Budget	Unfunded
Admin. Services	\$2,031,746	\$1,885,250	-\$146,496
Community Services	\$1,252,751	\$1,176,325	-\$76,426
Finance	\$725,327	\$712,425	-\$12,902
Police	\$4,522,936	\$4,486,506	-\$36,430
Dispatch	\$525,483	\$447,010	-\$78,473
Fire & EMS	\$4,490,573	\$4,218,925	-\$271,648
Public Works	\$2,819,614	\$2,741,225	-\$78,389
Public Library	\$1,483,052	\$1,376,900	-\$106,152
Total	\$17,851,482	\$17,044,566	-\$806,916

The Town of Reading should be proud at how the Town and School organizations responded to the economic downturn seen in recent years.

Financial reserves are at an all-time high (not to be confused with sustainable revenue, which remains quite constrained). Significant ongoing investment in capital and infrastructure has greatly improved the condition of buildings and equipment over the past decade, which has in turn lowered operating costs.

Employees and retirees have contributed significantly with increased out of pocket expenses and healthier lifestyles in order to keep health insurance premium increases lower. Wage growth has been very modest, not keeping pace with inflation.

These savings in turn led to fewer layoffs, which allowed strong service levels at a time when the community demand for services actually increased (as is typical in the municipal sector during an economic downturn). Staff responded well, and measures of customer satisfaction remain very high.

Simply put, the Town of Reading is overdue for a community discussion about the affordable amount and levels of service that the Town and Schools can sustainably provide – and the prospects for an operating override. In 2010 FINCOM also requested community input on controlling costs, and not one single person was willing to give up a Town or School service that they currently used.

We live in very challenging times. It is said that the Industrial Revolution was the Age of Machines - a focus on physical manufacturing which ultimately placed new tools in the hands of workers that increased their productivity. A Second Industrial Revolution might be said to be the Age of Information – a focus on technology which ultimately has and will continue to replace those workers.

The Town government is open to all new ideas. However we are mindful that high levels of direct personal 'hands on' service on local issues are important to our residents and businesses. We will sustainably provide those service levels only with reliable and well trained staff, no matter the Age.

As always, we will strive to meet the expectations of the community with whatever level of resources that are made available. On behalf of the entire Town government, thank you for the opportunity to make the Town of Reading a very special place to live – and to work.

Respectfully submitted,
Robert W. LeLacheur, Jr. CFA
Town Manager

FY 2015 REVENUES

Summary of Revenues – The total FY15 estimated revenues for general government will be \$82.2 million, a 2.2% increase from FY14. However without the use of free cash in either year revenues are projected to increase 1.8% to \$80.8 million. Over the last twenty years, annual increases in revenues have averaged between +3.0% and +4.0%.

These modest revenue increases are a bit misleading because in FY15 the impacts of the previous debt refinancing are completed. In FY14 the MSBA made a final debt payment – adjusting for this fact adds another 1% growth to real revenues in FY15.

The following are the highlights of the estimated revenues for FY15:

Property Taxes – The FY 2015 tax levy includes a 2.5% increase over the combined FY 2014 tax levy plus new growth. We are conservatively estimating only \$500,000 in new growth based on historical averages. In FY14 new growth was over \$700,000 and there remains strong activity in the housing and commercial sectors.

New Growth (\$ 000s)

'14	'13	'12	'11	'10	'09	'08	'07	'06
741	579	325	363	553	556	549	843	732

After a discussion with the Board of Assessors in FY12 the abatements and exemptions overlay account was increased to \$600,000 due to increased large-scale commercial activity and has increased by 2.5% annually, to a \$646,134 figure in FY15. The actual amount may vary from the budgeted amount when the final calculation of the tax rate is made by the Town Accountant. If the overlay account is not used for abatements, it is released in future

years and used to support the budget. (See” Operating transfers/Available Funds” below.)

Local Revenues from sources other than property taxes – Historically we used very conservative estimates for increasing local receipts and noticed that budgets were built relying on the fact there really was more revenue available. Several years ago we transitioned into an approach that would be more realistic by using a long-term average, and the Finance Committee agreed that in the years that this method causes a revenue deficit, the difference would be made up with an appropriation of Free Cash.

In recent years as the economy was sluggish, we toned down long-term averages to allow for possible declines and only encountered one year of minor local revenue deficits. For FY15 we forecast a modest 3.1% increase, again driven by higher than forecast actual collections in FY14.

MOTOR VEHICLE EXCISE – This revenue source is difficult to forecast, as we have been over and under budget by \$100,000+ in recent years, although the average has been in line. For next year we forecast a 5.2% increase to \$3 million as FY14 collections are ahead of projections. Several years ago we would have expected this figure to be well over \$3 million by FY15, but purchases of new cars had slowed during the difficult economic times.

INTEREST – The town earns interest on the cash it is holding until it has to pay the bills for the town. From 2005 through 2008, we held the funds for large construction projects that earned us considerable annual interest, in excess of \$1 million. We did not use the interest on these excess funds in developing the operating budget because we

knew it would not be recurring. Those funds for large construction projects were completely spent by FY 2010. In 2007, many of our investment accounts were earning over 5% interest rates. Unfortunately (for the Town as an investor, but happily for the Town as a borrower) interest rates have steeply declined. We are currently earning 0.25% to 1.0% therefore we have again decreased our estimated interest revenues to be only \$100,000 next year.

Intergovernmental Revenue – FY14 state aid came in right around our estimates, after a couple of years of pleasant surprises. State tax collections are very strong through the first half of the FY14, so we are projecting a 2.5% increase to FY15 state aid, after using flat projections for the past few years.

Operating Transfers/Available Funds – The amount of money available from cemetery sale of lots has remained constant. Sale of real estate funds from the landfill will be available for debt and capital expenses, but are reduced again by \$50,000 to \$150,000. This is consistent with the Capital Improvements Program which will make these funds last for a bit more than ten years from FY2005 to FY2017. Recent land sales by the Town of about \$500,000 are being set aside from this program in case they are needed for land acquisition. The earnings distribution from the Light Department has been increased 2.0% based on the CPI through December 2013. The Board of Assessors released \$350,000 from the overlay surplus last year and are able to do the same thing this year. A somewhat high figure of \$1.4 million is being used from Free Cash in order to balance the FY2015 budget.

Benefits & Misc. Accommodated Costs FY15 Budgets

BUDGETS	FY13	FY14	FY15	Change
Benefits	\$13,329,635	\$13,515,050	\$14,228,165	+5.3%
Capital	\$2,011,000	\$2,355,500	\$2,030,000	-17.2%
Debt	\$4,539,575	\$3,970,500	\$3,381,063	-13.8%
FINCOM Reserves	\$150,000	\$150,000	\$150,000	0%
Regional Schools	\$325,000	\$371,250	\$387,000	+4.2%
TOTAL	\$20,355,210	\$20,362,300	\$20,176,228	-0.9%
State Assessments*	\$631,626	\$649,044	\$665,270	+2.5%

*not voted by Town Meeting – State subtracts from local aid payments

Benefits

Retirement (\$3,965,120; +5.3%): The Retirement Board voted an increase of +4.5% to the \$3.27 million annual contribution required. The Town's self-insured portion is steady at \$36,575 ; a \$15,000 expense pays the annual fees associated with seasonal and part-time employees' shift from social security to a 403(b) plan; and \$475,000 is set aside as a buffer for an unknown change in health insurance, and if not needed up to this amount will be contributed to the Other Post Employment Benefits (OPEB) liability. While this is well below the needed annual contribution of over \$1.7 million, it is important to signal to the Auditors and bond rating agencies that the Town takes the OPEB liability seriously. A longer term plan to increase this funding will occur

as the pension liability becomes fully funded, or sooner if it becomes required by law.

Worker Compensation (\$300,000; 0%): A decrease was made at November 2013 Town Meeting due to the success of Town safety policies. Further adjustments will be made as needed during the budget process. One large injury at RMLD may affect rates in the future.

Unemployment Compensation (\$100,000; 0%): No significant staff reductions are planned in FY15.

Health & Life Insurance (\$9,088,045; +5.8%): Late in the spring of 2011 management negotiated several plan design changes with all unions from the Town, School and Light departments, resulting in higher out of pocket expenses for employees and retirees but lower insurance premium costs. This continued a multi-year trend of benefit changes made in an attempt to contain health insurance costs. A portion of the FY12 budget savings was able fund OPEB. Beginning in the fall of 2011 the Town conducted an extensive bid process for health insurance, and the results were very favorable – no change in premiums for FY13. An independent consultant hired to conduct this bid process cited the outstanding results as directly attributable to the excellent management/labor relationship and the prudent financial oversight by the Town.

In FY13 we introduced an 'opt-out' program for employees that obtained coverage from another source, such as a spouse's plan. Premium savings are \$79,681, and after a payment to these employees the Town will save \$62,806 in the current fiscal year.

For FY15 we are budgeting +7% for premiums (in line with national averages) and will know the actual amount in mid-February 2014. As mentioned, an extra +5% cushion for this cost is budgeted as an OPEB contribution. Any savings from this budget is expected to reduce the use of free cash (\$1.4 million) used to balance the FY15 budget.

Medicare (\$700,000; +2.2%): The annual rate of increase of this line item continues to slow due to ongoing demographic shifts in the workforce and modest wage increases.

Indemnification (\$75,000; +7.1%): Police & Fire on duty injury related expenses can vary widely in this line item. Each year the budget is increased in order to be conservative.

Capital

The target baseline capital spending per FINCOM policy for FY15 is \$2.05 million, and the proposed FY15 capital spending is **\$2.03 million.**

Capital Funding Sources:

\$150,000 from the sale of real estate (fund expected to be fully drawn down by FY17); **\$1.88 million** from the general fund which is over a 10% increase compared to FY14. Note the absence of 40R funding of roads due to the significant impact of the West Street project and other after and sewer main projects on our available staffing resources.

Capital Projects:

\$155,000 for Town Facilities: \$80,000 Town Hall basement and bathroom repairs and ADA issues; \$35,000 for Fire station HVAC equipment; \$30,000 for Police station carpeting repairs; \$10,000 Town Hall ceiling repair.

\$588,000 for School Facilities: \$392,000 for Joshua Eaton roof repairs; \$126,000 for carpeting/flooring repairs at Parker (\$37,000), Birch Meadow (\$35,000), Killam (\$24,000), Joshua Eaton (\$20,000) and Coolidge (\$10,000); \$40,000 for a water heater at RMHS; \$12,000 for Parker HVAC equipment and \$18,000 for Parker cafeteria equipment.

\$254,000 for Community Services, including \$200,000 for field improvements at Killam for Recreation; \$39,000 to replace the Elder/Human Services Senior van; and \$15,000 for the annual playground replacement program.

\$80,000 for Town technology, including \$60,000 for a phone system upgrade and \$20,000 for a GIS addressing application.

\$953,000 for Public Works: \$450,000 for road repairs (an additional \$600,000 of Chapter 90 grant funds plus the huge West Street project is expected to further increase the total FY15 road repair budget); \$90,000 in general curb and sidewalk repairs for pedestrian safety; \$145,000 to replace a pavement spreader; \$115,000 to replace a dump truck; \$98,000 for Parks gang-mowers; \$30,000 to replace a truck front 500 gallon sprayer; \$25,000 for generic fence replacement as needed.

Debt (\$3,381,063; -13.8%)

In FY12 the Town advance refunded some existing school debt, and there were two primary results. First, in FY13 annual debt service was reduced by about \$1 million, an amount that the Town was receiving from the MSBA as reimbursement for school projects. Second, further significant reductions are seen that represent outright savings from the refinancing. For example in FY14 those savings are \$499,005, with the bulk of the savings seen in excluded RMHS debt. Past projects being fully repaid in FY13 include the Parker turf field; the Bancroft Avenue tennis courts; a Fire engine; new financial technology systems; and repairs to Birch Meadow schools. One new debt issue is proposed inside the tax levy for FY15 – a \$3 million DPW yard & cemetery

garage that are still in the design phase. These are still listed as two \$1.5 million projects.

Several larger projects are being considered as debt exclusions – to be paid outside of the tax levy. These include the Public Library renovation (\$9.8 million town share); the need for additional School Space and Killam renovations (unknown cost at this time); and the possibility of taking some past and/or future water enterprise fund debt and shifting it to the tax rate, although not in time for the FY15 budget.

FINCOM Reserves (\$150,000; 0%)

The Finance Committee has an emergency reserve fund for unforeseen expenses. FINCOM has considered increasing this long-standing amount but instead had chosen to replenish it at Town Meetings back up to \$150,000 during a fiscal year.

Regional Vocational Schools (\$387,000; +4.2%)

No significant change in enrollment or budgets are expected at either the Northeast Vocational school or Minuteman and tuition plus transportation costs are estimated at +4.2% for FY15. As more information becomes available these figures could change.

State Assessments (\$665,270; +2.5% estimate)

Town Meeting does not vote on these charges, they are deducted from any State Aid payments the Town receives. The FY15 budget will use figures from the Governor's budget released later in January 2014. Here are some expected details:

MBTA (\$542,770 +2.7%) To maintain and operate regional public transportation for services rendered to communities within

the Authority. Assessments are apportioned based on weighted population shares of the MBTA district, using data from the 7/1/04 U.S. census estimates.

at industrial, commercial and institutional facilities. Assessments are determined 50% by 2004 population and 50% by 2004 community assessed values.

Education (\$92,500 +2.5%) Charter School Tuition (\$60,000) to pay for students that attend a charter school district. Assessments use October 1st enrollment plus expected growth, and are finalized using April 1st data; Essex Agricultural School (\$12,500) one student chose to attend this school instead of one of the vocational schools listed above; School Choice Tuition (\$20,000) to pay for students attending another school district under School Choice. Assessments are based on October 1st enrollments and updated on April 1st, and Special Education Assessments (none) to partially reimburse the state for students enrolled in state hospital schools. Assessments are based on full-time equivalency in special education programs from the previous year.

Registry of Motor Vehicles Surcharge (\$14,000 -1.0%) to reimburse the RMV for marking a license or registration for non-renewal due to non-payment of parking violations, excise taxes, and abandoned vehicle costs. Assessments are based on prior year actual expenses.

Metropolitan Area Planning Council (\$8,000 +0.1%) to promote urban planning and to respond to common urban problems of Boston and surrounding communities. Assessments are determined by 2004 population.

Air Pollution Districts (\$8,000 -1.8%) to pay for the costs incurred by the Department of Environmental Protection in monitoring air pollution levels and enforcing air quality standards

Town of Reading		Approved	Approved	Requested	Projected											
Debt Service Schedule		FY - 2013	FY - 2014	FY - 2015	FY - 2016	FY - 2017	FY - 2018	FY - 2019	FY - 2020	FY - 2021	FY - 2022	FY - 2023	FY - 2024	FY - 2025		
1/13/14 2:41 PM		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General Fund:		4,539,575	3,970,500	3,381,063	3,976,790	3,847,292	3,377,274	3,009,091	2,939,473	2,251,731	2,205,794	2,057,230	2,036,111	336,188		
Principal		3,535,000	3,010,000	2,468,333	2,963,333	2,978,333	2,655,000	2,410,000	2,460,000	1,895,000	1,935,000	1,875,000	1,940,000	330,000		
Within Levy Limit		1,870,000	1,285,000	1,528,333	2,008,333	1,998,333	1,635,000	1,340,000	1,340,000	735,000	735,000	635,000	635,000	330,000		
Debt Exclusion		1,665,000	1,725,000	940,000	955,000	980,000	1,020,000	1,070,000	1,120,000	1,160,000	1,200,000	1,240,000	1,305,000	0		
Interest		1,004,575	960,500	912,730	1,013,457	868,959	722,274	599,091	479,473	356,731	270,794	182,230	96,111	6,188		
Within Levy Limit		409,765	355,427	376,595	514,859	418,061	320,276	247,544	180,875	113,594	85,119	56,025	31,381	6,188		
Debt Exclusion		594,810	605,073	536,136	498,598	450,898	401,998	351,548	298,598	243,138	185,675	126,205	64,730	0		
Total Within Levy Limit:		2,279,765	1,640,427	1,904,928	2,523,192	2,416,394	1,955,276	1,587,544	1,520,875	848,594	820,119	691,025	666,381	336,188		
Issued		2,279,765	1,640,427	1,511,595	1,354,859	1,307,061	1,238,276	909,544	881,875	848,594	820,119	691,025	666,381	336,188		
Approved not issued		0	0	393,333	373,333	353,333	0	0	0	0	0	0	0	0		
Planned not yet approved		0	0	0	795,000	756,000	717,000	678,000	639,000	0	0	0	0	0		
Net Included Debt		2,279,765	1,640,427	1,904,928	2,523,192	2,416,394	1,955,276	1,587,544	1,520,875	848,594	820,119	691,025	666,381	336,188		
Total Debt Exclusion:		2,259,810	2,330,073	1,476,136	1,453,598	1,430,898	1,421,998	1,421,548	1,418,598	1,403,138	1,385,675	1,366,205	1,369,730	0		
Issued		2,259,810	2,330,073	1,476,136	1,453,598	1,430,898	1,421,998	1,421,548	1,418,598	1,403,138	1,385,675	1,366,205	1,369,730	0		
MSBA share (est.)		215,828	817,305	0	0	0	0	0	0	0	0	0	0	0		
Net Excluded Debt		2,043,982	1,512,768	1,476,136	1,453,598	1,430,898	1,421,998	1,421,548	1,418,598	1,403,138	1,385,675	1,366,205	1,369,730	0		
Excluded (outside of Prop 2-112) Debt Summary																
RMHS, Wd End & Brws		2,043,982	1,512,768	1,476,136	1,453,598	1,430,898	1,421,998	1,421,548	1,418,598	1,403,138	1,385,675	1,366,205	1,369,730	0		
		219	162	158	156	153	152	152	152	150	148	146	147			
Est for Library - local \$9.8mil of \$15mil				1,358,000	1,358,000	1,358,000	1,358,000	1,358,000	1,358,000	1,358,000	1,358,000	1,358,000	1,358,000	1,358,000	146	146

Town of Reading	Approved	Approved	Requested	Projected	Projected	Projected	Projected								
Debt Service Schedule	FY - 2013	FY - 2014	FY - 2015	FY - 2016	FY - 2017	FY - 2018	FY - 2019	FY - 2020	FY - 2021	FY - 2022	FY - 2023	FY - 2024	FY - 2025		
1/13/14 2:41 PM	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Principal + Interest															
Within Levy Limit	2,279,765	1,640,427	1,904,928	2,523,192	2,416,394	1,955,276	1,587,544	1,520,875	848,594	820,119	691,025	666,381	336,188		
Issued	2,279,765	1,640,427	1,511,595	1,354,859	1,307,061	1,238,276	909,544	881,875	848,594	820,119	691,025	666,381	336,188		
Approved not issued	0	0	393,333	373,333	353,333	0	0	0	0	0	0	0	0		
Planned not yet approved	0	0	0	795,000	756,000	717,000	678,000	639,000	0	0	0	0	0		
premium(RMHS)	13,300	0	0	0	0	0	0	0	0	0	0	0	0		
Energy Improvements	459,750	453,050	446,350	439,231	431,275	420,388	408,663	398,194	382,388	371,456	360,113	348,356	336,188		
Killam Green Repair	92,879	95,140	93,130	90,450	87,100	83,750	80,400	77,050	73,700	70,350	0	0	0		
Birch Mdw Green Repair	45,747	46,860	45,870	44,550	42,900	41,250	39,600	37,950	36,300	34,650	0	0	0		
Barrows/Wld End(\$522k)	44,775	43,650	42,525	41,400	39,900	38,400	37,200	36,000	34,800	33,600	32,400	31,200	0		
Wood End	225,263	219,713	212,963	206,213	199,463	193,463	187,463	181,463	175,313	169,125	162,825	156,450	0		
Barrows	192,904	183,094	177,469	171,844	166,219	161,219	156,219	151,219	146,094	140,938	135,688	130,375	0		
Coolidge@	104,678	77,450	5,200	0	0	0	0	0	0	0	0	0	0		
Parker@	246,491	230,086	218,910	202,963	187,320	152,288	0	0	0	0	0	0	0		
Joshua Eaton@	25,839	15,229	0	0	0	0	0	0	0	0	0	0	0		
Birch Meadow@	10,153	0	0	0	0	0	0	0	0	0	0	0	0		
Parker Turf (\$375k)	76,406	0	0	0	0	0	0	0	0	0	0	0	0		
Tennis Courts (\$485k)	96,449	0	0	0	0	0	0	0	0	0	0	0	0		
Downtown Impr I (\$650k)	79,463	77,025	74,588	72,109	69,225	66,300	0	0	0	0	0	0	0		
Nest Street Improvements			393,333	373,333	353,333										
Ladder truck (\$800k)	93,420	90,980	88,540	86,100	83,660	81,220	0	0	0	0	0	0	0		
Pumper Eng#2 (\$410k)	81,500	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Sys (\$1.1mil)	280,500	0	0	0	0	0	0	0	0	0	0	0	0		
Pumper Eng#1 (\$525k)	110,250	108,150	106,050	0	0	0	0	0	0	0	0	0	0		
Cem. Garage (\$1.5m)	0	0	0	397,500	378,000	358,500	339,000	319,500	0	0	0	0	0		
DPW Yard(\$1.5m)	0	0	0	397,500	378,000	358,500	339,000	319,500	0	0	0	0	0		
Debt Exclusion	2,259,810	2,330,073	1,476,136	1,453,598	1,430,898	1,421,998	1,421,548	1,418,598	1,403,138	1,385,675	1,366,205	1,369,730	0		
Barrows/Wld End(\$787k)	67,163	65,475	63,788	62,100	59,850	57,600	55,800	54,000	52,200	50,400	48,600	46,800	0		
RMHS@	2,177,629	2,249,950	1,398,150	1,377,750	1,357,750	1,351,500	1,353,250	1,352,500	1,339,250	1,324,000	1,306,750	1,312,500	0		
Wood End	15,018	14,648	14,198	13,748	13,298	12,898	12,498	12,098	11,688	11,275	10,855	10,430	0		

Town of Reading Debt Service Schedule 1/13/14 2:41 PM	Approved FY - 2013	Approved FY - 2014	Requested FY - 2015	Projected FY - 2016	Projected FY - 2017	Projected FY - 2018	Projected FY - 2019	Projected FY - 2020	Projected FY - 2021	Projected FY - 2022	Projected FY - 2023	Projected FY - 2024	Projected FY - 2025
Principal													
Within Levy Limit	1,870,000	1,285,000	1,528,333	2,008,333	1,998,333	1,635,000	1,340,000	1,340,000	1,340,000	735,000	735,000	635,000	635,000
Issued	1,870,000	1,285,000	1,195,000	1,075,000	1,065,000	1,035,000	740,000	740,000	740,000	735,000	735,000	635,000	635,000
Approved not issued			333,333	333,333	333,333	0	0	0	0	0	0	0	0
Planned not yet approved	0	0	0	600,000	600,000	600,000	600,000	600,000	600,000	0	0	0	0
Premium(RMHS)													
Energy Improvements	335,000	335,000	335,000	335,000	335,000	335,000	335,000	335,000	335,000	330,000	330,000	330,000	330,000
Kilam Green Repair	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000
Birch Midw Green Repair	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000
Barrows/Wd End(\$522k)	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Wood End	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Barrows	130,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Coolidge@	100,000	75,000	5,000										
Parker@	215,000	205,000	200,000	190,000	180,000	150,000							
Joshua Eaton@	25,000	15,000											
Birch Meadow@	10,000												
Parker Turf (\$375k)	75,000												
Tennis Courts (\$485k)	95,000												
Downtown Impr(\$650k)	65,000	65,000	65,000	65,000	65,000	65,000							
West Street Improvements			333,333	333,333	333,333								
Ladder truck (\$800k)	80,000	80,000	80,000	80,000	80,000	80,000							
Pumper Eng#2(\$410k)	80,000												
Financial Sys(\$1.1mil)	275,000												
Pumper Eng#1(\$525k)	105,000	105,000	105,000										
Cem. Garage (\$1.5m)				300,000	300,000	300,000	300,000	300,000	300,000				
DPW Yard(\$1.5m)				300,000	300,000	300,000	300,000	300,000	300,000				
Debt Exclusion	1,665,000	1,725,000	940,000	955,000	980,000	1,020,000	1,070,000	1,120,000	1,160,000	1,200,000	1,240,000	1,305,000	0
Barrows/Wd End(\$787k)	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
RMHS@	1,610,000	1,670,000	885,000	900,000	925,000	965,000	1,015,000	1,065,000	1,105,000	1,145,000	1,185,000	1,250,000	
Wood End	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

Town of Reading Debt Service Schedule 1/13/14 2:41 PM	Approved FY - 2013	Approved FY - 2014	Requested FY - 2015	Projected FY - 2016	Projected FY - 2017	Projected FY - 2018	Projected FY - 2019	Projected FY - 2020	Projected FY - 2021	Projected FY - 2022	Projected FY - 2023	Projected FY - 2024	Projected FY - 2025
Interest													
Within Levy Limit	409,765	355,427	376,595	514,859	418,061	320,276	247,544	180,875	113,594	85,119	56,025	31,381	6,188
Issued	409,765	355,427	316,595	279,859	242,061	203,276	169,544	141,875	113,594	85,119	56,025	31,381	6,188
Approved not issued			60,000	40,000	20,000	0	0	0	0	0	0	0	0
Planned not yet approved	0	0	0	195,000	156,000	117,000	78,000	39,000	0	0	0	0	0
Premium(RMHS)	13,300												
Energy Improvements	124,750	118,050	111,350	104,231	96,275	85,388	73,663	63,194	52,388	41,456	30,113	18,356	6,188
Kilam Green Repair	25,879	28,140	26,130	23,450	20,100	16,750	13,400	10,050	6,700	3,350			
Birch Mdw Green Repair	12,747	13,860	12,870	11,550	9,900	8,250	6,600	4,950	3,300	1,650			
Barrows/Wd End(\$522k)	14,775	13,650	12,525	11,400	9,900	8,400	7,200	6,000	4,800	3,600	2,400	1,200	
Wood End	75,263	69,713	62,963	56,213	49,463	43,463	37,463	31,463	25,313	19,125	12,825	6,450	
Barrows	62,904	58,094	52,469	46,844	41,219	36,219	31,219	26,219	21,094	15,938	10,688	5,375	
Coolidge@	4,678	2,450	200										
Parker@	31,491	25,086	18,910	12,963	7,320	2,288							
Joshua Eaton@	839	229											
Birch Meadow@	153												
Parker Turf (\$375k)	1,406												
Tennis Courts (\$485k)	1,449												
Downtown Impr(\$650k)	14,463	12,025	9,588	7,109	4,225	1,300							
Vest Street Improvements			60,000	40,000	20,000								
Ladder truck (\$800k)	13,420	10,980	8,540	6,100	3,660	1,220							
Pumper Eng#2(\$410k)	1,500												
Financial Sys(\$1.1mil)	5,500												
Pumper Eng#1(\$525k)	5,250	3,150	1,050										
Cem. Garage (\$1.5m)				97,500	78,000	58,500	39,000	19,500					
DPW Yard(\$1.5m)				97,500	78,000	58,500	39,000	19,500					
Debt Exclusion	594,810	605,073	536,136	498,598	450,898	401,998	351,548	298,598	243,138	185,675	126,205	64,730	0
Barrows/Wd End(\$787k)	22,163	20,475	18,788	17,100	14,850	12,600	10,800	9,000	7,200	5,400	3,600	1,800	
RMHS@	567,629	579,950	513,150	477,750	432,750	386,500	338,250	287,500	234,250	179,000	121,750	62,500	
Wood End	5,018	4,648	4,198	3,748	3,298	2,898	2,498	2,098	1,688	1,275	855	430	

1/13/2014 14:39	FY-2013	FY-2014	FY-2015	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY15-24
Summary													
Schools - General	667,000	232,000	-	75,000	-	-	75,000	-	-	75,000	-	-	225,000
Buildings - Schools	89,500	210,500	588,000	608,000	407,000	78,000	1,534,000	710,000	26,000	60,000	-	-	4,011,000
Buildings - Municipal	242,000	112,000	155,000	434,000	422,000	241,000	280,000	-	-	135,000	-	-	1,667,000
Administrative Services	-	105,000	80,000	84,000	100,000	-	100,000	-	100,000	-	100,000	-	564,000
Community Services & Recreation	45,000	343,000	254,000	515,000	874,250	867,850	1,032,250	683,050	807,250	782,250	317,250	317,250	6,450,400
Finance	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Library	-	-	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	70,000
Public Safety - Fire	36,000	156,000	-	698,500	285,000	160,600	201,000	849,000	339,000	-	-	205,000	2,738,100
Public Safety - Police	-	110,000	-	35,000	20,000	-	10,000	-	35,000	-	400,000	-	500,000
Public Works - Equipment	311,700	470,000	388,000	536,900	261,700	706,000	312,700	345,000	204,600	185,000	186,000	160,000	3,285,900
Public Works - Parks & Cemetery	30,000	50,000	25,000	50,000	25,000	50,000	25,000	50,000	25,000	50,000	25,000	50,000	375,000
Public Works - Roads	818,000	832,000	540,000	600,000	650,000	750,000	800,000	850,000	900,000	950,000	1,000,000	1,050,000	8,090,000
TOTAL CAPITAL REQUESTS	2,239,200	2,620,500	2,030,000	3,636,400	3,044,950	2,863,450	4,379,950	3,497,050	2,446,850	2,247,250	2,038,250	1,792,250	27,976,400
FINCOM policy: debt + capital	3,688,427	3,844,506	3,957,478	4,074,624	4,182,024	4,293,986	4,401,336	4,511,369	4,624,153	4,739,757	4,858,251	4,979,707	44,622,685
+ Allowance for energy savings	300,000	200,000											
- Net Included Debt	2,279,765	1,640,427	1,904,928	2,523,192	2,416,394	1,955,276	1,587,544	1,520,875	848,594	820,119	691,025	666,381	14,934,328
FINCOM Target Capital Funding	1,708,662	2,404,079	2,052,550	1,551,432	1,765,630	2,338,710	2,813,792	2,990,494	3,775,560	3,919,638	4,167,226	4,313,326	29,688,357
Original Funding Voted or Proposed	1,569,700	1,841,000	2,030,000	1,500,000	1,750,000	2,300,000	2,800,000	2,950,000	3,750,000	3,900,000	4,150,000	4,150,000	29,280,000
Additional Funding Nov TM	74,000	257,500											
Additional Funding Jan TM	77,500												
Additional Funding April TM	150,000	265,000											
Additional Funding	368,000	257,000											
TOTAL CAPITAL REQUESTS	2,239,200	2,620,500	2,030,000	3,636,400	3,044,950	2,863,450	4,379,950	3,497,050	2,446,850	2,247,250	2,038,250	1,792,250	27,976,400
Annual Surplus (Deficit)				(2,136,400)	(1,294,950)	(563,450)	(1,579,950)	(547,050)	1,303,150	1,652,750	2,111,750	2,357,750	
Cumulative Surplus (Deficit)				(2,136,400)	(3,431,350)	(3,994,800)	(5,574,750)	(6,121,800)	(4,818,650)	(3,165,900)	(1,054,150)	1,303,600	

1/13/2014 14:39	FY-2013	FY-2014	FY-2015	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY15-24
Administrative Services	-	105,000	80,000	84,000	100,000	-	100,000	-	100,000	-	100,000	-	564,000
Election equipment				72,000									72,000
Technology - GIS regional Flyover Project		45,000											-
Technology - large scale projects		60,000	80,000	12,000	100,000		100,000		100,000		100,000		492,000
Community Services & Recreation	45,000	343,000	254,000	515,000	874,250	867,850	1,032,250	683,050	807,250	782,250	317,250	317,250	6,450,400
Elder/Human Services van			39,000										39,000
Recreation	45,000	343,000	215,000	515,000	874,250	867,850	1,032,250	683,050	807,250	782,250	317,250	317,250	6,414,400
Tennis Courts - Bancroft Ave. \$485k	Debt												-
Safety nets for tennis courts		15,000											-
Artificial Turf @RMHS (replace)				500,000	500,000								1,000,000
Artificial Turf @Parker MS \$736k	Debt								500,000				500,000
Artificial Turf @Coolidge MS									600,000				600,000
Reconstruct Playgrounds Program	45,000	45,000	15,000	15,000	45,000	15,000	15,000	15,000	15,000	15,000	25,000	25,000	200,000
Memorial Park \$650k grant in FY10		30,000											-
Birch Meadow Complex = \$2,338 mill		skating lights											-
BB & Multi Courts \$230k; Morton Field \$110k; Pavilion \$500k; \$20k batting cage					292,250	292,250	292,250	292,250	292,250	292,250	292,250	292,250	2,338,000
\$150k tennis lights; \$1 mill field paths; \$78k shift backstops; \$150k softball lights													-
Washington Park \$586k	tennis ct	129,000											333,000
(also playground in FY10&FY19)	backball ct	124,000											-
Symonds Way \$150k													150,000
Hunt Park \$125k													125,000
(also playground in FY14)													-
Sturges Park \$180.8k								63,800	tennis ct				63,800
(also playground in FY13&FY22)								80,000	backstop				80,000
regrade drainage issues								37,000	backstop				162,000
Killam \$200k			200,000	field improvements & drainage									200,000
(also playground in FY11&FY20)													-
Joshua Eaton \$37k					37,000	backstop							37,000
(also playground in FY12&FY21)													-
Barrows \$297.6k						124,500	tennis ct	95,000	backstop				219,500
(also playground in FY09&FY18)						78,100	backstop		& infield				78,100
Wood End \$325k													325,000
(also playgrounds in FY15 & FY18)													-
Finance													-

1/13/2014 14:39	FY-2013	FY-2014	FY-2015	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY15-24
Library	-	-	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	70,000
Furnishings & Shelving (\$20k/yr - hold for renovation decision)													-
Circulation System (\$100k - hold for renovation decision)													-
Equipment (defer for renovation decision)													70,000
Renovation (\$14.9mil project \$9.8m debt exclusion)		Debt Excl	Debt Excl	Debt Excl	Debt Excl	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-
Public Safety - Fire	36,000	156,000	-	698,500	285,000	160,600	201,000	849,000	339,000	-	-	205,000	2,738,100
Pumper Eng #1(2010-\$525k; next FY30)	Debt	Debt	Debt										-
Pumper Eng #2(2007-\$410k; next FY25)	Debt			630,000									630,000
Pumper Eng #3(1995; est \$630k FY16)													804,000
Pumper Eng #4(2001; est \$804k FY20)								804,000					-
Ladder Trk #1(2008; \$800k; next FY27)	Debt	Debt	Debt	Debt	Debt	Debt			294,000				294,000
Ambulance #1 (2010-10 yrs)													275,000
Ambulance #2 (2006 - 10yrs)					275,000								-
Patient Care Reporting System													41,500
Passenger Car#1 (2005 - 10yrs)					41,500								45,000
Passenger Car#2 (1997 - 10yrs)													45,600
Pickup Truck #3 (2006 - 12yrs)													-
Pickup Truck #4 (1996 - 12yrs)	36,000												70,000
Alarm Truck (1994 - 16yrs)													27,000
ALS Defibrillator (2006 - 5yrs)					27,000								21,000
BLS/AED (2004 - 8yrs)													45,000
Rescue Tool(2006 - 12yrs)													10,000
Breathing Air Bottles						10,000							45,000
Thermal Imaging (2010 - 10yrs)													60,000
Fire Hose			20,000										325,000
Turnout Gear (2008 - 5yrs)			136,000										500,000
Public Safety - Police/Dispatch	-	110,000	-	35,000	20,000	-	10,000	-	35,000	-	400,000	-	10,000
Handguns & Associated Leather (Police)													-
DVR video technology (Dispatch)													-
PEO/ACO multipurpose van													70,000
Vehicle Video Integration													-
Speed Trailers (radar & message)													400,000
Radios (Police & Fire 2010 - 12yrs)													20,000
AEDs													20,000

1/13/2014 14:39		FY-2013	FY-2014	FY-2015	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY15-24
Public Works - Equipment		311,700	470,000	388,000	536,900	261,700	706,000	312,700	345,000	204,600	185,000	186,000	160,000	3,285,900
Large Trucks	Life	63,000	115,000	115,000	179,000	60,000	292,000	-	-	-	140,000	136,000	-	922,000
Truck #4 - Sander (2001)	15		115,000											-
Truck #8 - 10 wheeler (2000)	15						220,000					136,000		220,000
Truck #9 - Sander (2004)	15													136,000
Truck #16 - Sander (1990)	15													-
Truck #18 - Sander (2006)	15										140,000			-
Truck #19 - Sander (1987)	15													140,000
Truck #3 - Sander (1995)	15													-
Truck #11 (2008)	15													-
Truck #5 (2008)	15													-
Dump Truck C2 (1996)	10	63,000				60,000								60,000
Dump Truck C3 (1999)	10				115,000									115,000
Truck #10 (1996)	15			115,000										115,000
Truck #22														64,000
Dump truck #12 Parks (1997)	15				64,000									72,000
Dump truck #24 Parks (2000)	15						72,000							72,000
Pick-ups/Cars/Vans			105,000	-	81,200	36,500	39,500	133,700	45,000	50,000	45,000	50,000	50,000	530,900
Pickup Ford Utility #H11 (1997)	10		50,000											-
Pickup Chevy #9 Parks (1986)	10											50,000		50,000
Pickup Ford Utility #C1 (1997)	10		55,000											-
Pickup Ford #2 Parks (1997)	10				50,000			85,000						50,000
Pickup Chevy Utility #1 (2008)	10									50,000				50,000
Pickup Ford Utility #4 (1997)	10												50,000	50,000
Pickup Ford Utility #7 (1997)	10													50,000
HV3 Ford Van (1995)	10					36,500								36,500
HV4 Ford Van (1995)	10						39,500							39,500
HV5 Ford Van COA (2003)	10							48,700						48,700
Car#2 Ford Sedan (2007)	10								45,000					45,000
Car#3 Ford Escape HYBRID (2008)	10										45,000			45,000
Car#4 Ford Sedan (1993)	10				31,200									31,200

1/13/2014 14:39		FY-2013	FY-2014	FY-2015	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY15-24
Lawnmowers		17,000	-	98,000	17,500	18,200	-	41,000	120,000	-	-	-	110,000	404,700
Mower (Gen.) SKAG 72" (1998)	4							22,000						22,000
Mower (Gen.) SKAG 61" (1999)	4					18,200								18,200
Mower (Parks) TORO Gang (1996)	8			98,000									110,000	208,000
Mower (Gen.) SKAG 52" (1995)	4	17,000						19,000						19,000
Mower (Parks) SKAG 52" (1998)	4				17,500									17,500
Mower - TORO Gang (2008)	6							120,000						120,000
912FF2 John Deere Mower (1989)	7													-
Engineering Equipment/Services		20,000	50,000	-	-	-	-	-	-	-	-	-	-	-
Traffic Controls			50,000											-
Survey Equipment		20,000												-
DPW: Parks & Cemetery		30,000	50,000	25,000	50,000	25,000	50,000	25,000	50,000	25,000	50,000	25,000	50,000	375,000
Fence Replacement		30,000		25,000		25,000		25,000		25,000		25,000		125,000
Parking Lot Improvements			50,000		50,000		50,000		50,000		50,000		50,000	250,000
Cold storage building - \$1.5mil (debt FY16-20)														-
Cem garage - \$1.5mil (debt FY16-20)														-
Public Works - Roads														-
Sidewalk/Curb/Ped Safety		25,000	70,000	90,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	765,000
Additional Curb/Sidewalk	40R	63,000	50,000											-
Skim Coating & Crack Seal Patch		50,000	50,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	750,000
Downtown Improve I (\$650k 10yr bond)	De	Debt	-											
Downtown Improve II (\$5.35mil TBA)														-
West Street - Local share (\$1mil 3yr debt)				Debt	-									
General Fund - various roads		450,000	455,000	375,000	450,000	500,000	600,000	650,000	700,000	750,000	800,000	850,000	900,000	6,575,000
Additional Street projects	40R	230,000	207,000											-
TOTAL GENERAL FUND VOTED		818,000	832,000	540,000	600,000	650,000	750,000	800,000	850,000	900,000	950,000	1,000,000	1,050,000	8,090,000
Grants - various roads		603,012	606,342	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	6,000,000
Grants - West Street			7,500,000											-
TOTAL ROAD CAPITAL		1,421,012	8,938,342	1,140,000	1,200,000	1,250,000	1,350,000	1,400,000	1,450,000	1,500,000	1,550,000	1,600,000	1,650,000	14,090,000
Funding Sources Summary														
*General Fund Budget - various roads		525,000	575,000	600,000	650,000	700,000	750,000	800,000	850,000	900,000	950,000	1,000,000	1,050,000	8,250,000
Additional Funding Proposed	40R	293,000	257,000											-
Chapter 90 Grants - various roads		603,012	606,342	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	6,000,000
Grants - specific roads			7,500,000											-
TOTAL ROAD BUDGET		1,421,012	8,938,342	1,200,000	1,250,000	1,300,000	1,350,000	1,400,000	1,450,000	1,500,000	1,550,000	1,600,000	1,650,000	14,250,000

PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: STATE ASSESSMENTS PRIOR FY3 ACTUALS PRIOR FY2 ACTUALS LAST FY1 ACTUALS CY ACTUALS CY REV BUDGET PROJECTION LEVEL 2 PCT CHANGE

0820 STATE ASSESSMENTS

05	EXPENSES								
18205563	563100	SCHOOL CHOICE TUITION	10,000.00	15,000.00	8,993.00	19,875.00	20,000.00	.6%	
		11,344.00							
18205563	563110	CHARTERSCHOOL TUITION	71,840.00	51,645.00	3,460.00	57,780.00	60,000.00	3.8%	
		60,984.00							
18205563	563115	ESSEX AGRICULTURAL TUITION	.00	12,475.00	6,277.00	12,553.00	12,500.00	-.4%	
		7,053.00							
18205563	563120	RMV NON RENEWAL	13,260.00	14,140.00	7,312.00	14,140.00	14,000.00	-1.0%	
		13,980.00							
18205563	563130	AIR POLLUTION CONTROL	7,286.00	9,634.00	4,076.00	8,150.00	8,000.00	-1.8%	
		7,053.00							
18205563	563140	MAPC	7,154.00	5,847.00	3,996.00	7,991.00	8,000.00	.1%	
		6,950.00							
18205563	563150	META	472,315.00	522,885.00	264,279.00	528,555.00	542,770.00	2.7%	
		470,185.00							
18205563	563170	SPED STATE ASSESSMENT	.00	.00	.00	.00	.00	.0%	
		9,435.00							

TOTAL EXPENSES	579,931.00		581,855.00	631,626.00	298,393.00	649,044.00	665,270.00	2.5%
TOTAL STATE ASSESSMENTS	579,931.00		581,855.00	631,626.00	298,393.00	649,044.00	665,270.00	2.5%
TOTAL STATE ASSESSMENTS	579,931.00		581,855.00	631,626.00	298,393.00	649,044.00	665,270.00	2.5%

Assumed

3240

PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR:	REGIONAL SCHOOL ASSESSMENTS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
0840 REGIONAL SCHOOL ASSESSMENTS							
05 EXPENSES							
18405532 532130	REGIONSCH NORTH EAST REG VOKE 327,946.00	273,170.04	198,751.00	119,915.00	240,000.00	250,000.00	4.2%
18405532 532150	REGIONSCH MINUTEMAN REGVOKE 26,475.00	110,828.56	120,929.00	13,608.00	131,250.00	137,000.00	4.4%
TOTAL EXPENSES	354,421.00	383,998.60	319,680.00	133,523.00	371,250.00	387,000.00	4.2%
TOTAL REGIONAL SCHOOL ASSESS	354,421.00	383,998.60	319,680.00	133,523.00	371,250.00	387,000.00	4.2%
TOTAL REGIONAL SCHOOL ASSESS	354,421.00	383,998.60	319,680.00	133,523.00	371,250.00	387,000.00	4.2%

estimated

304

ACCOUNTS FOR: EMPLOYEE BENEFITS

PRIOR FY3 ACTUALS | PRIOR FY2 ACTUALS | LAST FY1 ACTUALS | CY ACTUALS | CY REV BUDGET | PROJECTION LEVEL 2 | PCT CHANGE

0911 RETIREMENT AND PENSION CONT

05 EXPENSES

19115519	519700	RETIREMENT ASSESSMENT	2,878,456.00	3,020,698.54	3,125,885.00	3,266,550.00	3,266,550.00	3,413,545.00	4.5%
19115519	519710	NON-CONTRIB RETIREMENT	73,728.36	63,550.92	35,051.07	16,377.36	35,000.00	36,575.00	4.5%
19115519	519720	RETIREMENT OBRA MGMT FEES	10,989.00	13,843.50	14,935.50	567.00	15,000.00	15,000.00	.0%
19115519	519750	OPRB CONTRIBUTIONS	.00	500,000.00	800,000.00	.00	450,000.00	475,000.00	5.6%
19115530	530129	RETIREMENT ACTUARIAL SERVICES	.00	13,500.00	.00	.00	.00	25,000.00	.0%

TOTAL EXPENSES 2,963,173.36 3,611,592.96 3,975,871.57 3,283,494.36 3,766,550.00 3,965,120.00 5.3%

TOTAL RETIREMENT AND PENSION 2,963,173.36 3,611,592.96 3,975,871.57 3,283,494.36 3,766,550.00 3,965,120.00 5.3%

0912 WORKERS COMPENSATION

05 EXPENSES

19125574	574500	WORKERCOMP DEDUCTIBLES/CLAIMS	7,591.92	7,545.10	5,872.60	-2,110.12	25,000.00	25,000.00	.0%
19125574	574550	WORKERCOMP INSURANCE PREMIUMS	247,118.70	275,392.65	266,412.80	201,207.44	275,000.00	275,000.00	.0%

TOTAL EXPENSES 254,710.62 282,937.75 272,285.40 199,097.32 300,000.00 300,000.00 .0%

TOTAL WORKERS COMPENSATION 254,710.62 282,937.75 272,285.40 199,097.32 300,000.00 300,000.00 .0%

0913 UNEMPLOYMENT COMPENSATION

05 EXPENSES

19135519	519100	UNEMPLOYMENT-TOWN EMPLOYERS	50,241.17	15,240.58	36,169.99	11,914.18	30,000.00	30,000.00	.0%
19135519	519300	UNEMPLOYMENT SCHOOL EMPLOYERS	45,003.53	40,318.26	38,573.27	23,793.63	67,000.00	67,000.00	.0%
19135530	530000	UNEMPLOYMENT PROF REPRESENTATI	2,320.00	2,320.00	2,500.00	1,280.00	3,000.00	3,000.00	.0%

TOTAL EXPENSES 97,564.70 57,878.84 77,243.26 36,987.81 100,000.00 100,000.00 .0%

TOTAL UNEMPLOYMENT COMPENSAT 97,564.70 57,878.84 77,243.26 36,987.81 100,000.00 100,000.00 .0%

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available for FY15

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON



PROJECTION: 20151 FY15 General Fund

FOR PERIOD 99

ACCOUNTS FOR: EMPLOYEE BENEFITS PRIORITY ACTUALS PRIORITY ACTUALS LAST FY1 ACTUALS CY ACTUALS CY REV BUDGET PROJECTION LEVEL 2 PCT CHANGE

0914 HEALTH INSURANCE

19145530	530000	GROUP INS PROFESSIONAL SVC	40,000.00	.00	.00	40,000.00	.0%
19145574	574000	GROUP HEALTH INSURANCE PREM	7,812,730.28	4,085,430.35	8,490,000.00	8,977,045.00	5.7%
19145574	574003	HEALTH INS. TO ANOTHER TOWN	1,645.41	.00	.00	.00	.0%
19145574	574004	OPT-OUT HEALTH INS PAYMENT	11,125.00	.00	.00	15,000.00	.0%
19145574	574005	REGIONAL EE HEALTH INS COSTS	11,366.76	7,311.37	25,000.00	20,000.00	-20.0%
19145574	574050	GROUP LIFE INSURANCE PREMI	27,575.53	18,257.28	37,000.00	35,000.00	-5.4%
19145574	574055	REGIONAL EE LIFE INS COSTS	47.48	55.05	1,500.00	1,000.00	-33.3%
		TOTAL EXPENSES	7,864,490.46	4,111,054.05	8,593,500.00	9,088,045.00	5.8%
		TOTAL HEALTH INSURANCE	7,864,490.46	4,111,054.05	8,593,500.00	9,088,045.00	5.8%

0916 MEDICARE

19165519	519000	MEDICARE EMPLOYEE BENEFITS	588,833.37	576,312.35	314,040.49	675,000.00	2.2%
19165519	519005	REGIONAL EE MEDICARE COSTS	399.66	1,719.20	1,139.20	10,000.00	.0%
		TOTAL EXPENSES	589,233.03	578,031.55	315,179.69	685,000.00	2.2%
		TOTAL MEDICARE	589,233.03	578,031.55	315,179.69	685,000.00	2.2%

0917 INDEMNIFICATION 111F

19175519	519210	PUB SAF POLICE INDEMNIFICATION	15,720.81	7,633.70	4,270.97	35,000.00	7.1%
19175519	519220	PUB SAFETY FIRE INDEMNIFICATION	24,693.65	66,364.08	20,239.38	35,000.00	7.1%
		TOTAL EXPENSES	40,414.46	73,997.78	24,510.35	70,000.00	7.1%
		TOTAL INDEMNIFICATION 111F	40,414.46	73,997.78	24,510.35	70,000.00	7.1%

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON

FOR PERIOD 99



PG 43
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PROJECTION: 20151 FY15 General Fund

ACCOUNTS FOR:
EMPLOYEE BENEFITS

EMPLOYEE BENEFITS	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL EMPLOYEE BENEFITS	11,506,247.07	12,456,982.29	12,841,920.02	7,970,323.58	13,515,050.00	14,228,165.00	5.3%
GRAND TOTAL	30,413,892.11	30,671,979.56	32,615,197.12	18,628,855.34	34,632,687.00	35,916,401.00	

** END OF REPORT - Generated by Bob Lalacheur **

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Administrative Services FY15 Budget

The Administrative Services Department's FY15 budget is increased by 4.7% when compared to the previous year.

	FY14	FY15	Change
Selectmen	\$2,400	\$2,400	0.0%
Operations	\$617,759	\$657,900	+6.5%
Town Manager	\$160,000	\$159,900	-0.1%
Fin. Committee	\$52,400	\$54,000	+3.1%
Law	\$92,000	\$90,000	-2.2%
Human Resources	\$91,300	\$81,950	-10.2%
Technology	\$618,575	\$644,000	+4.1%
Town Clerk	\$116,156	\$119,800	+3.1%
Elections	\$47,500	\$75,300	+58.5%
Property Insurance	\$370,000	\$385,000	+4.1%
Total	\$2,168,090	\$2,270,250	+4.7%

Overview

The Administrative Services department is a combination of the previous Town Administration department plus portions of the old Finance department. The Administrative Service department is designed to centralize and promote organizational efficiency. The Assistant Town Manager, Administrative Services (ATM AS) serves as the department head, and the Human Resources Director serves as the assistant department head.

Selectmen, Town Manager, Finance Committee, Law, Property Insurance: These divisions all fund activities that are central to the organization, often including the School department. Separately the Finance Committee has a \$150,000 Reserve Fund that is not a part of this budget.

Operations: This newly created division is the centralized location for procurement and communication. Postage is now centralized in this division, as well as equipment maintenance.

Human resources: This division provides support to the Town (under the direction of the Town Manager); to the Schools (under the direction of the Superintendent); to the Light Department (under the direction of the RMLD General Manager) and to all Retirees.

Technology: This division provides centralized computer network and telecommunications services as well as distributed internet, audio/video, software and personal computer support and geographic information systems (GIS) mapping. This division also coordinates many technology activities with both the School and Light Departments, as well as with other communities due to regionalization agreements.

Town Clerk and Elections: The Town Clerk is guided by Federal, State, and local laws and policies in overseeing Elections, voter registration, the census process, Town Meeting, and local licenses as well as historic and legal documents for the Town. The Town Clerk also oversees all document storage efforts conducted by the Town and School departments.

**Staffing (14.1 FTEs; +0.4 FTE +2.9%)
Wage costs \$1,184,350 +8.1%**

	FY14	FY15	Change
Selectmen	\$0	\$0	0.0%
Operations	\$459,909	\$521,400	+13.4%
Town Manager	\$145,000	\$144,900	-0.1%
Fin. Committee	\$0	\$0	0.0%
Law	\$0	\$0	0.0%
Human Resources	\$81,300	\$70,450	-13.3%
Technology	\$274,075	\$283,600	+3.5%
Town Clerk	\$115,656	\$119,800	+3.6%
Elections	\$20,000	\$44,200	+121.0%
Property Insurance	\$0	\$0	+0.0%
Total	\$1,095,940	\$1,184,350	+8.1%

Three factors drive the increase in wage costs: (1) a new 0.4 FTE

position is created in Operations that will be described below; (2) funding set aside in Operations for the results of the pay/class study is increased; and (3) we have two more planned elections in FY15.

During a medical leave in FY14, we re-acquired the services of our former Town Accountant on a part-time basis. We quickly identified a gap in the organization best described as the interface between technology and the user community in the Town. For the balance of FY14 we will retain the services of the former Town Accountant, shifted from the Finance department to the Administrative department once the medical leave concludes. This new part-time position will help in the transition to a more centralized Operations division, and be easily funded because of the year-long vacancy in the Assistant Town Manager position.

For FY15, there are two alternatives. One is to retain the vacant (former Police) Business Administrator position and pay a fee called OSDBA to MUNIs. The other, which is proposed in this budget, is to downgrade the vacant position to be a Business Analyst, not pay that fee to MUNIs, and hire a 0.4 FTE Operations Specialist. The incremental cost of the latter option is about \$10,000 for the year. All parties involved believe this will serve as a one-year bridge as the new department organizes and centralizes technology training and system integration, although we'll see one year hence if that is true.

Funding for the results of the pay/class study is increased from \$40,000 in FY14 to \$75,000 in FY15. The bid process is underway, and it is too soon to know if results will be in for action by annual Town Meeting. If not, the \$40,000 will be returned to free cash at fiscal year-end and the next Town Meeting will take up the issue of allocating this \$75,000.

Three elections are known for FY15, an increase in wage costs from \$15,000 to \$45,000, which is partially offset by a \$4,800 grant from the state for extended polling hours. Last year it was mentioned that the local election should remain as an operating expense, and any additional elections should be considered as accommodated costs.

This budget accomplishes that in rough terms, as the \$25,000 pay & class consulting fee is considered as part of the base FY14 budget, instead of a one-time expense.

Expenses \$1,085,900 (+1.3%)

	FY14	FY15	Change
Selectmen	\$2,400	\$2,400	0.0%
Operations	\$157,850	\$136,500	-13.5%
Town Manager	\$15,000	\$15,000	0.0%
Fin. Committee	\$52,400	\$54,000	+3.1%
Law	\$92,000	\$90,000	-2.2%
Human Resources	\$10,000	\$11,500	+15.0%
Technology	\$344,500	\$360,400	+4.6%
Town Clerk	\$500	\$0	-100.0%
Elections	\$27,500	\$31,100	+13.1%
Property Insurance	\$370,000	\$385,000	+4.1%
Total	\$1,072,150	\$1,085,900	+1.3%

The decrease in the FY15 expense budget for Operations is driven by that \$25,000 consulting fee mentioned above not being repeated in FY15. Very few changes in other expenses are expected – some software licensing costs are known, but some are estimated. An increase to the PC replacement budget is made, such that the organization can replace equipment every 4 or 5 years.

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR:	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
0122 SELECTMEN EXPENSES							
11225530 530100	SELECTMEN ADVERTISING	2,083.07	2,637.36	1,166.77	2,000.00	2,000.00	.0%
11225542 542000	SELECTMEN OFFICE SUPPLIES	.00	.00	.00	.00	.00	.0%
11225578 578000	SELECTMEN OTHER	1,221.49	450.38	56.32	400.00	400.00	.0%
TOTAL EXPENSES	4,167.25	3,400.33	3,087.74	1,223.09	2,400.00	2,400.00	.0%
TOTAL SELECTMEN	4,167.25	3,400.33	3,087.74	1,223.09	2,400.00	2,400.00	.0%
0123 OPERATIONS DIVISION							
03 SALARIES							
11233511 511001	ADM SVC ASST TOWN MANAGER	96,525.00	95,931.05	.00	97,989.00	93,800.00	-4.3%
11233511 511002	OPS OFFICE MGR	57,817.57	60,122.00	30,110.27	61,055.00	62,050.00	1.6%
11233511 511003	OPERATIONS SPECIALIST	.00	.00	.00	.00	45,000.00	.0%
11233511 511009	OPS HR ADMIN SECRETARY	37,985.11	39,601.00	20,331.76	40,725.00	43,025.00	5.6%
11233511 511010	OPS ADMINISTRATIVE ASSISTANT	.00	13,578.18	6,605.00	9,188.00	9,300.00	1.2%
11233511 511011	OPS ADMIN SECRETARY	9,294.91	.00	.00	.00	19,600.00	.0%
11233511 511012	OPS CLERKS	.00	.00	20,828.93	55,075.00	38,675.00	-29.8%
11233511 511019	OPS BUSINESS ADMIN	62,127.00	63,375.00	32,931.00	69,610.00	71,875.00	3.3%
11233511 511099	PAY & CLASS FUNDING	.00	.00	.00	40,000.00	75,000.00	87.5%
11233511 511237	OPS BUSINESS ANALYST	68,864.88	69,966.00	33,273.04	76,767.00	50,075.00	-34.8%
11233511 515000	OPS WAGES OVERTIME	3,349.88	6,122.39	1,390.96	4,500.00	7,000.00	55.6%
11233512 512000	OPS WAGES TEMP	4,504.60	6,073.29	2,873.41	5,000.00	6,000.00	20.0%
11233517 517017	OPS SICK LEAVE BUYBACK	3,580.69	35,000.00	.00	.00	.00	.0%
TOTAL SALARIES	339,626.88	345,508.24	389,768.91	148,344.37	459,909.00	521,400.00	13.4%

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ACCOUNTS FOR: ADMINISTRATIVE SERVICES

05 EXPENSES

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
11235524 524900	OPS OFFICE EQUIP REPAIR	809.95	765.00	801.00	850.00	1,000.00	17.6%
	828.00						
11235530 530105	OPS PRINTING SERVICES	2,265.00	3,157.50	1,141.00	4,000.00	4,000.00	.0%
	1,931.17						
11235530 530195	OPS PAY AND CLASS STUDY	.00	.00	.00	25,000.00	.00	-100.0%
	.00						
11235531 531000	OPS PROF DEV/TRAINING	.00	1,152.00	.00	4,000.00	5,000.00	25.0%
	15.00						
11235531 531010	OPS DUES/MEMBERSHIPS	6,668.60	6,341.00	5,380.00	7,500.00	7,500.00	.0%
	6,447.23						
11235531 531090	OPS REGISTRATIONS	549.00	150.00	1,111.00	2,500.00	2,500.00	.0%
	1,454.88						
11235540 540000	OPS SUPPLIES/EQUIPMENT	.00	.00	250.00	.00	.00	.0%
	.00						
11235542 542000	OPS OFFICE SUPPLIES	.00	.00	490.04	2,500.00	4,000.00	60.0%
	.00						
11235542 542125	OPS SUPPLIES COPIER	5,717.55	7,321.23	3,527.95	7,000.00	7,500.00	7.1%
	7,274.84						
11235542 542126	OPS LEASE COPIER	16,487.33	21,026.54	11,605.19	25,000.00	25,000.00	.0%
	9,573.47						
11235542 542127	OPS POSTAGE	36,511.83	32,735.45	15,880.86	46,500.00	80,000.00	72.0%
	30,831.96						
11235542 542128	OPS POSTAGE FOR BILLING	29,210.18	41,006.63	8,703.99	33,000.00	.00	-100.0%
	33,259.89						

TOTAL EXPENSES 91,616.44 98,219.44 113,655.35 48,891.03 157,850.00 136,500.00 -13.5%

TOTAL OPERATIONS DIVISION 431,243.32 443,727.68 503,424.26 197,235.40 617,759.00 657,500.00 6.5%

0129 TOWN MANAGER

03 SALARIES

11293511 511000	TOWN MGR WAGES	132,700.03	146,712.80	69,939.99	145,000.00	144,900.00	-.1%
	130,201.24						
TOTAL SALARIES	130,201.24	132,700.03	146,712.80	69,939.99	145,000.00	144,900.00	-.1%

05 EXPENSES

11295578 578000	TOWN MGR OTHER UNCLASS ITEMS	11,189.65	8,604.00	160.00	15,000.00	15,000.00	.0%
	7,775.79						
TOTAL EXPENSES	7,775.79	11,189.65	8,604.00	160.00	15,000.00	15,000.00	.0%
TOTAL TOWN MANAGER	137,977.03	143,889.68	155,316.80	70,159.99	160,000.00	159,900.00	-.1%

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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: ADMINISTRATIVE SERVICES PRIORITY ACTUALS PRIORITY ACTUALS LAST FY1 ACTUALS CY ACTUALS CY REV BUDGET PROJECTION LEVEL 2 PCT CHANGE

0131 FINANCE COMMITTEE

05 EXPENSES

11315530 530130 FINCOM FINANCIAL AUDIT 51,000.00 51,000.00 45,000.00 52,000.00 53,500.00 2.9%

11315531 531000 FINCOM PROF DEV/TRAINING 268.00 268.00 273.00 400.00 500.00 25.0%

TOTAL EXPENSES 51,329.04 51,268.00 51,268.00 45,273.00 52,400.00 54,000.00 3.1%

TOTAL FINANCE COMMITTEE 51,329.04 51,268.00 51,268.00 45,273.00 52,400.00 54,000.00 3.1%

0151 LAW

05 EXPENSES

11515530 530110 LAW LEGAL COUNSEL 42,971.74 59,255.17 20,654.12 70,000.00 70,000.00 .0%

11515530 530115 LAW LABOR COUNSEL 19,594.68 9,828.25 9,817.40 22,000.00 20,000.00 -9.1%

11515578 578009 LEGAL RECORDING FEES 75.00 .00 .00 .00 .00 .0%

TOTAL EXPENSES 56,810.54 62,566.42 69,083.42 30,471.52 92,000.00 90,000.00 -2.2%

TOTAL LAW 56,810.54 62,566.42 69,083.42 30,471.52 92,000.00 90,000.00 -2.2%

0152 HUMAN RESOURCES

03 SALARIES

11523511 511003 HR ADMIN/ASST DEPT HEAD 76,966.55 79,507.00 40,443.00 81,300.00 70,450.00 -13.3%

TOTAL SALARIES 75,793.76 76,966.55 79,507.00 40,443.00 81,300.00 70,450.00 -13.3%

05 EXPENSES

11525530 530000 HR PROF/TECH SV 26,436.78 .00 .00 .00 .00 .0%

11525530 530100 HR ADVERTISING 6,722.51 4,937.71 1,470.02 3,000.00 4,000.00 33.3%

11525530 530135 Pre-Employment Costs .00 .00 6.00 .00 .00 .0%

11525530 530140 HR EMPLOYER PHYSICALS 7,066.00 10,907.50 2,308.00 7,000.00 7,500.00 7.1%

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PROJECTION: 20151 FY15 General Fund | **FOR PERIOD 99**

ACCOUNTS FOR:
ADMINISTRATIVE SERVICES
 PRIOR FY3 ACTUALS | PRIOR FY2 ACTUALS | LAST FY1 ACTUALS | CY ACTUALS | CY REV BUDGET | PROJECTION LEVEL 2 | PCT CHANGE

TOTAL EXPENSES	10,942.24	13,788.51	42,281.99	3,784.02	10,000.00	11,500.00	15.0%
TOTAL HUMAN RESOURCES	86,636.00	90,755.06	121,788.99	44,227.02	91,300.00	81,950.00	-10.2%

0155 TECHNOLOGY

03 SALARIES							
11553511 511003	DATABASE ADMINISTRATOR		.00	.00	.00	.00	.0%
11553511 511004	NETWORK ADMINISTRATOR	80,142.90	84,669.00	43,611.81	87,650.00	90,800.00	3.6%
11553511 511148	TECHNICIAN(S)	78,575.55	106,031.60	54,483.00	109,500.00	113,475.00	3.6%
11553511 511149	TECH GIS COORDINATOR	51,580.53	64,642.56	33,296.30	66,925.00	69,325.00	3.6%
11553511 515000	TECH OVERTIME	61,199.16	10,064.27	4,015.52	10,000.00	10,000.00	.0%
11553517 517017	TECHNOLOGY SICK LEAVE BUYBACK	7,670.63	.00	.00	.00	.00	.0%
TOTAL SALARIES		279,168.77	241,965.09	265,407.43	135,406.63	274,075.00	3.5%

05 EXPENSES

11555521 521390	TECH TELEPHONE	38,632.40	40,492.69	42,962.43	42,000.00	42,000.00	.0%
11555521 521392	WIRELESS COMMUNICATION COSTS	.00	34,956.81	13,965.58	32,500.00	36,000.00	10.8%
11555524 524000	TECH MAINT CONTRACT/REPAIR	8,825.50	7,955.34	5,684.67	7,000.00	7,000.00	.0%
11555530 530000	TECH PROF/TECH SV	400.00	.00	.00	2,500.00	5,000.00	100.0%
11555530 530121	TECH INTERNET SERVICE PROVIDER	493.19	91.44	.00	1,500.00	1,500.00	.0%
11555536 536000	TECH LICENSE & SUPPORT	43,855.89	9,999.06	7,043.41	7,000.00	7,000.00	.0%
11555536 536100	TECH ADMINS SUPPORT	1,800.00	1,800.00	1,800.00	2,000.00	2,000.00	.0%
11555536 536110	TECH MONITR SOFTWARE SUPPORT	57,421.15	68,371.23	63,414.69	75,000.00	75,000.00	.0%
11555536 536115	TECH PUBLIC SAFETY SFTWR SUPPO	.00	15,753.75	31,142.50	22,000.00	22,000.00	.0%
11555536 536120	TECH ASSESSOR SFTWR SUPPORT	.00	.00	7,500.00	8,000.00	8,800.00	10.0%
11555536 536123	TECH GIS LICENSE & SUPPORT	8,373.62	17,854.93	7,353.14	13,500.00	13,500.00	.0%
11555536 536130	TECH MICROSOFT SERVER SUPPORT						

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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: ADMINISTRATIVE SERVICES

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
11555536 536132	2,511.32	.00	1,116.40	1,116.42	.00	1,200.00	.0%
	TECH WEBSITE SUPPORT VTH				5,000.00	5,000.00	.0%
11555536 536135	4,400.00	6,150.00	6,025.00	.00	5,000.00	5,000.00	.0%
	TECH DOCUMENT STORAGE LICENSE				15,000.00	15,000.00	.0%
11555536 536137	13,589.00	13,611.00	13,611.00	.00	14,000.00	15,000.00	7.1%
	TECH SFTWR MASS COMMUNICATION				27,000.00	28,100.00	4.1%
11555536 536138	12,200.00	9,900.00	9,900.00	25,135.00	1,500.00	1,800.00	20.0%
	TECH PERMITS SYSTEM LICENSE				.00	.00	.0%
11555542 542000	.00	1,083.00	19,439.00	1,800.00	.00	1,000.00	.0%
	TECH CEMETERY SYSTEM LICENSE				13,000.00	15,000.00	15.4%
11555542 542115	1,260.00	1,440.00	1,440.00	.00	15,000.00	15,000.00	.0%
	TECH OFFICE SUPPLIES				25,000.00	30,000.00	20.0%
11555542 542115	.00	440.76	.00	.00	.00	.00	.0%
	TECH TONER CARTRIDGES				15,000.00	15,000.00	.0%
11555555 555000	13,075.82	11,686.34	10,229.12	12,000.00	15,000.00	15,000.00	.0%
	TECH COMPUTER PARTS & SUPPLIES				25,000.00	30,000.00	20.0%
11555555 555100	14,261.92	15,944.14	20,547.59	15,068.53	15,000.00	12,500.00	-16.7%
	TECH PC HARDWARE				1,000.00	1,000.00	.0%
11555555 555110	23,786.44	44,275.13	36,077.85	12,109.00	15,000.00	12,500.00	-16.7%
	TECH NETWORK HARDWARE				.00	.00	.0%
11555555 555125	2,933.04	5,437.90	586.09	10,995.86	1,000.00	1,000.00	.0%
	TECH GIS SUPPLIES				.00	.00	.0%
11555555 555130	3,895.00	750.00	495.00	.00	.00	1,000.00	.0%
	TECH PC SOFTWARE				344,500.00	360,400.00	4.6%

TOTAL EXPENSES 251,714.29 226,490.72 317,464.52 269,431.23 344,500.00 360,400.00 4.6%

TOTAL TECHNOLOGY 530,883.06 468,455.81 582,871.95 404,837.86 618,575.00 644,000.00 4.1%

0161 TOWN CLERK

03 SALARIES	TOWN CLERK	ASSST TOWN CLERK
11613511 511003	62,725.74	44,869.59
11613511 511120	44,195.04	

TOTAL SALARIES 106,920.78 107,932.59 110,409.12 56,973.78 115,656.00 119,800.00 3.6%

05 EXPENSES

11615530 530000	TOWN CLERK PROF/TECH SV
33.00	1,002.06

TOTAL EXPENSES 33.00 1,002.06 254.48 300.00 500.00 .00 -100.0%

TOTAL TOWN CLERK 33.00 1,002.06 254.48 300.00 500.00 .00 -100.0%

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PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: ADMINISTRATIVE SERVICES | PRIOR FY2 ACTUALS 108,934.65 | LAST FY1 ACTUALS 110,663.60 | CY ACTUALS 57,273.78 | CY REV BUDGET 116,156.00 | PROTECTION LEVEL 2 119,800.00 | PCT CHANGE 3.1%

0162 ELECTIONS & REGISTRATION

03 SALARIES

11623511 511150	ELECT REGISTRARS SALARY	1,530.18	1,530.18	1,560.34	619.34	2,000.00	2,000.00	2,000.00	.0%
11623511 511153	ELECTION WORKERS	37,432.74	16,341.21	76,484.07	.00	16,000.00	16,000.00	45,000.00	181.3%
11623511 511155	TOWN MEETING MONITOR(S)	.00	1,152.78	664.03	.00	2,000.00	2,000.00	2,000.00	.0%
11623511 596120	ELECTIONS STATE GRANT SUPPORT	-10,592.00	-4,142.00	-8,284.00	.00	.00	.00	-4,800.00	.0%
TOTAL SALARIES		28,370.92	14,882.17	70,424.44	619.34	20,000.00	20,000.00	44,200.00	121.0%

05 EXPENSES

11625530 530100	ELECT ADVERTISING	5,176.72	4,303.77	10,428.17	699.68	3,000.00	3,000.00	3,000.00	.0%
11625530 530105	ELECT PRINTING TOWN MEETING	5,143.35	940.00	2,964.35	.00	3,000.00	3,000.00	4,500.00	50.0%
11625530 530151	ELECT CENSUS EXPENSES	5,553.84	7,120.97	2,513.20	1,109.50	6,000.00	6,000.00	5,000.00	-16.7%
11625530 530152	ELECT BALLOT PROGRAMMING	6,104.76	10,626.10	6,943.59	.00	10,000.00	10,000.00	10,000.00	.0%
11625530 530153	ELECT PROF/TECH SERVICES	1,800.00	1,800.00	1,800.00	.00	1,000.00	1,000.00	1,000.00	.0%
11625540 540000	ELECT SUPPLIES/EQUIPMENT	781.51	3,519.81	1,419.28	.00	2,500.00	2,500.00	4,000.00	60.0%
11625549 549307	ELECTIONS - MEALS FOR WORKERS	2,369.65	1,440.07	6,334.41	.00	2,000.00	2,000.00	3,600.00	80.0%
TOTAL EXPENSES		26,929.83	29,750.72	32,403.00	1,809.18	27,500.00	27,500.00	31,100.00	13.1%

TOTAL ELECTIONS & REGISTRATI 55,300.75 | 44,632.89 | 102,827.44 | 2,428.52 | 47,500.00 | 75,300.00 | 58.5%

0193 PROPERTY INSURANCE

11935574 574010	PROP & CASUALTY INSURANCE	275,225.80	309,054.55	326,896.60	344,775.78	345,000.00	345,000.00	350,000.00	1.4%
11935574 574500	LIABIL INS DEDUCTIBLES/CLAIMS	2,827.57	20,144.36	7,778.74	9,977.90	25,000.00	25,000.00	35,000.00	40.0%
TOTAL EXPENSES		278,053.37	329,198.91	334,675.34	354,753.68	370,000.00	370,000.00	385,000.00	4.1%

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2014-15 FY15 General Fund

FOR PERIOD 99



PG 7
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ACCOUNTS FOR: ADMINISTRATIVE SERVICES	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL PROPERTY INSURANCE	278,053.37	329,198.91	334,675.34	354,753.68	370,000.00	385,000.00	4.1%
TOTAL ADMINISTRATIVE SERVICE	1,739,354.14	1,746,829.43	2,035,007.54	1,207,883.86	2,168,090.00	2,270,250.00	4.7%

operating +4.8%

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Community Services FY15 Budget

In FY15 the department budget has an overall 1.5% decrease, driven largely by the elimination of the one-time \$75,000 Zoning Bylaw consultant expense in FY14.

	FY14	FY15	Change
Total			
CS Administration	\$362,343	\$302,925	-16.4%
Conservation	\$32,850	\$34,150	+4.0%
Planning	\$79,024	\$85,100	+7.7%
Inspections	\$121,700	\$126,100	+3.6%
Health	\$232,300	\$240,850	+3.7%
Elder Services	\$169,437	\$178,900	+5.6%
Veterans	\$269,300	\$274,050	+1.8%
Recreation	\$154,257	\$158,250	+2.6%
Historical	\$1,000	\$1,000	0%
TOTAL	\$1,422,211	\$1,401,325	-1.5%

Overview

The Community Services Department is comprised of two major functions: Community Development and Social Services. The Assistant Town Manager, Community Services serves as the department head and town planner. The Community Development Administrator serves as the assistant department head.

Community development activities include Planning, Building & Inspections, Conservation, Historical and Public Health. Social Services include Elder/Human Services, Veterans Services and

Recreation - the latter moved in as part of the November 2013 reorganization.

Staffing (16.5 FTEs; +0.1 FTE +0.6%)

Wage costs \$806,425; +4.3%

The FY15 budget proposes one small change in staffing – the new Regional Housing Services Coordinator will initially have four communities instead of five, which results in a 0.1 FTE increase in the Planning division.

	FY14	FY15	Change
Wages			
CS Administration	\$270,443	\$279,325	+3.3%
Conservation	\$32,850	\$34,150	+4.0%
Planning	\$79,024	\$85,100	+7.7%
Inspections	\$121,700	\$126,100	+3.6%
Health	\$88,850	\$92,350	+3.9%
Elder Services	\$158,187	\$166,350	+5.0%
Veterans	\$22,200	\$23,050	+3.8%
Historical	\$0	\$0	0.0%
TOTAL	\$773,254	\$806,425	+4.3%

Overtime is funded from the permits revolving fund, as efforts are ongoing to catch up on almost 370 years of document storage. Hours for the plumbing and gas inspectors plus the alternate building inspector are unchanged – a portion of these hours are also funded from the permits revolving fund. A portion of the Conservation Administrator's hours is offset by the Wetlands Revolving fund.

Expenses (\$436,850; -11.7%)

Expenses	FY14	FY15	Change
CS Administration	\$91,900	\$23,600	-74.3%
Conservation	\$0	\$0	+0%
Planning	\$0	\$0	+0%
Inspections	\$0	\$0	+0%
Health	\$143,450	\$148,500	+3.5%
Elder Services	\$11,250	\$12,750	+13.3%
Veterans	\$247,100	\$251,000	+1.6%
Historical	\$1,000	\$1,000	0%
TOTAL	\$494,700	\$436,850	-11.7%

There \$75,000 in the FY14 budget for a comprehensive review of the Zoning bylaws is removed. The review of the zoning bylaws has highlighted the need for more spending in professional development as community interest in economic development requires the Town to explore beyond its borders.

Funding for Riverside and EMARC are increased by the overall 3.5% increase in the operating budgets. These organizations have requested additional funding but been level funded for many years. Veteran's benefits are level funded at \$225,000 as the annual increase for the past few years seems to have paused. Note that the Recreation Revolving Fund directly pays all expenses for this division. At the end of each year, the Fund turns over excess funds to the Town's general fund. For many years that excess has been about the wage costs of the division, but by law those may not be paid directly.

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: COMMUNITY SERVICES

PRIOR FY3 ACTUALS | PRIOR FY2 ACTUALS | LAST FY1 ACTUALS | CY ACTUALS | CY REV BUDGET | PROJECTION LEVEL 2 | PCT CHANGE

0126 COMMUNITY SVC ADMINISTRATION

03 SALARIES

11263511 511001	COMM SVC ASST TOWN MANAGER	99,403.45	100,425.00	102,433.61	52,929.00	112,524.00	109,825.00	-2.4%
11263511 511010	CS ADMIN ASSIST	40,982.28	28,783.72	29,353.82	15,322.06	35,840.00	37,100.00	3.5%
11263511 511011	CS ADMINISTRATIVE SECRETARY	00	00	00	00	00	19,600.00	0%
11263511 511012	CS CLERK(S)	67,702.45	101,873.24	104,522.40	54,157.90	128,079.00	112,800.00	-11.9%
11263511 515000	CS ADMIN OVERTIME	4,546.14	4,394.93	11,308.92	15,697.34	19,000.00	20,000.00	5.3%
11263511 596130	CS REVOLVING FUND SUPPORT	00	00	00	00	-25,000.00	-20,000.00	-20.0%
TOTAL SALARIES		212,634.32	235,476.89	247,618.75	138,106.30	270,443.00	279,325.00	3.3%

05 EXPENSES

11265521 521309	CS ADMIN UTIL WTR/SWR/STM WTR	66.04	68.42	67.72	34.86	100.00	100.00	0%
11265521 521392	CS ADMIN WIRELESS COMMUNICATO	518.41	412.71	143.90	00	00	00	-0%
11265530 530000	CS OUTSOURCED PROF SERVICES	00	900.00	00	75,000.00	75,000.00	00	-100.0%
11265530 530100	CS ADMIN ADVERTISING	648.74	1,222.17	1,279.38	828.31	1,500.00	1,500.00	0%
11265531 531000	CS ADMIN PROF DEV/TRAINING	442.25	167.42	00	120.00	5,000.00	9,000.00	80.0%
11265531 531901	CS ADMIN HLTH PROF DEVELOPMENT	423.00	1,031.00	887.33	624.50	00	00	0%
11265531 531902	CS ADMIN ES PROF DEVELOPMENT	00	281.00	00	145.00	00	00	0%
11265531 531903	CS ADMIN INSP PROF DEVELOPMENT	817.95	625.00	575.00	515.00	00	00	0%
11265531 531904	CS ADMIN VET PROF DEVELOPMENT	35.00	155.00	451.19	387.35	00	00	0%
11265531 531905	CS ADMIN CONS PROF DEVELOPMENT	628.00	645.00	673.00	670.00	00	00	0%
11265531 531906	CS ADMIN PLAN PROF DEVELOPMENT	1,170.00	1,225.00	955.00	850.00	00	00	0%
11265540 540000	CS EQUIPMENT & SUPPLIES	00	00	6.00	00	00	00	0%
11265542 542000	CS ADMIN OFFICE SUPPLIES	2,267.07	3,464.77	2,417.37	1,159.75	6,500.00	7,000.00	7.7%
11265542 542901	CS ADMIN HLTH OFFICE SUPPLIES	564.73	265.40	292.87	185.40	00	00	0%

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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: COMMUNITY SERVICES

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
11265542 542902	CS ADMIN ES OFFICE SUPPLIES	807,74	1,503.85	276.51	.00	.00	.0%
11265542 542903	CS ADMIN INSP OFFICE SUPPLIES	1,112.24	730.97	1,631.17	.00	.00	.0%
11265542 542904	CS ADMIN VET OFFICE SUPPLIES	722.53	142.08	7.99	.00	.00	.0%
11265542 542905	CS ADMIN CONS OFFICE SUPPLIES	20.96	370.54	12.50	.00	.00	.0%
11265542 542906	CS ADMIN PLAN OFFICE SUPPLIES	17.84	1,035.46	189.16	.00	.00	.0%
11265542 542907	CS ADMIN TWN MGR OFFICE SUPPLY	698.74	742.39	271.28	.00	.00	.0%
11265571 571000	CS ADMIN MILEAGE REIMBURSEMENT	183.97	5,504.45	2,736.18	3,800.00	6,000.00	57.9%
	TOTAL EXPENSES	13,839.53	17,778.50	85,644.96	91,900.00	23,600.00	-74.3%
	TOTAL COMMUNITY SVC ADMINISTR	226,473.85	265,397.25	223,751.26	362,343.00	302,925.00	-16.4%

0171 CONSERVATION DIVISION

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
11713511 511003	CONSERVATION ADMIN	25,272.06	31,135.33	18,333.12	36,850.00	38,150.00	3.5%
11713511 596130	CONSCOMM REVOLV FUND SUPPORT	-6,000.00	-2,000.00	.00	-4,000.00	-4,000.00	.0%
11713517 517017	CONS SICK LEAVE BUYBACK	3,297.25	.00	.00	.00	.00	.0%
	TOTAL SALARIES	56,557.05	29,135.33	18,333.12	32,850.00	34,150.00	4.0%
	TOTAL CONSERVATION DIVISION	56,557.05	29,135.33	18,333.12	32,850.00	34,150.00	4.0%

0175 PLANNING

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
11753511 511031	PLAN REGU AFFORD HOUSING COORD	.00	.00	.00	9,431.00	13,250.00	40.5%
11753511 511045	COMM DEV ADM/ASST DEPT HEAD	51,375.00	57,467.14	29,749.32	69,593.00	71,850.00	3.2%
11753511 515000	PLANNING WAGES OVERTIME	.00	3,200.57	1,884.84	.00	.00	.0%
11753517 517017	PLANNING SICK LEAVE BUYBACK	.00	.00	.00	.00	.00	.0%
	TOTAL SALARIES	51,375.00	60,667.71	31,634.16	79,024.00	85,100.00	7.7%

3010

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: COMMUNITY SERVICES

TOTAL PLANNING 51,375.00 54,999.18 60,667.71 31,634.16 79,024.00 85,100.00 7.7%

0240 INSPECTIONS DIVISION

03 SALARIES

DESCRIPTION	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
12403511 511070 INSPECTIONS PERMIT COORDINATOR	48,015.17	75,172.59	76,674.00	39,497.33	79,400.00	82,250.00	3.6%
12403511 511216 INSPECTION BUILDING INSP	74,050.20	17,486.08	19,381.39	10,985.38	25,850.00	26,800.00	3.7%
12403511 511217 INSPECTION WIRE INSP	23,713.30	18,775.04	19,356.44	9,984.81	25,850.00	26,300.00	1.7%
12403511 511218 INSPECTION PLUMBING INSP	23,810.55	10,452.99	14,092.94	9,584.50	14,500.00	15,250.00	5.2%
12403511 511219 INSPECTION ALTERNATE INSP	2,154.92	10,452.99	14,092.94	9,584.50	14,500.00	15,250.00	5.2%
12403511 511220 INSPECTION CODE ENFORCEMENT	0.00	0.00	0.00	0.00	11,100.00	10,500.00	-5.4%
12403511 596130 INSPECTION REVOLV FUND SUPPORT	0.00	0.00	0.00	0.00	-35,000.00	-35,000.00	0%
12403517 517017 INSPECT SICK LEAVE BUYBACK	14,341.94	0.00	0.00	0.00	0.00	0.00	0%
TOTAL SALARIES	186,086.08	121,886.70	129,504.77	70,052.02	121,700.00	126,100.00	3.6%
TOTAL INSPECTIONS DIVISION	186,086.08	121,886.70	129,504.77	70,052.02	121,700.00	126,100.00	3.6%

0511 HEALTH

03 SALARIES

DESCRIPTION	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
15113511 511003 HEALTH ADMINISTRATOR	62,995.33	10,402.88	0.00	0.00	0.00	0.00	0%
15113511 511561 HEALTH NURSE	46,477.71	47,119.20	48,330.52	24,843.22	49,450.00	51,450.00	4.0%
15113511 511564 HEALTH INSPECTORS	58,811.91	51,008.37	40,086.80	20,651.81	41,500.00	43,000.00	3.6%
15113511 515000 HEALTH WAGES OVERTIME	40.94	0.00	220.10	0.00	0.00	0.00	0%
15113511 596130 HEALTH REVOLV FUND SUPPORT	-2,100.00	-2,100.00	-2,100.00	0.00	-2,100.00	-2,100.00	0%
TOTAL SALARIES	166,225.89	106,430.45	86,537.42	45,495.03	88,850.00	92,350.00	3.9%

05 EXPENSES

15115530 530000 HEALTH PROF/TECH SV	300.00	300.00	300.00	0.00	300.00	300.00	0%
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ACCOUNTS FOR: COMMUNITY SERVICES

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
15115530 530512	HEALTH ADMINISTRATION SVCS	33,898.50	67,433.20	52,680.57	70,500.00	73,000.00	3.5%
15115530 530520	HEALTH WEIGHTS & MEASURES	4,500.00	5,750.00	.00	5,750.00	5,750.00	.0%
15115530 530530	HEALTH ANIMAL DISPOSAL	5,625.76	5,554.76	3,770.01	7,000.00	8,000.00	14.3%
15115530 530550	HEALTH MOSQUITO LARVAE CONTROL	3,100.00	.00	.00	.00	.00	.0%
15115530 530551	HEALTH MOSQUITO CONTROL	26,000.00	26,000.00	18,150.00	36,300.00	37,000.00	1.9%
15115540 540000	HEALTH SUPPLIES/EQUIPMENT	.00	48.00	.00	.00	.00	.0%
15115540 540521	HEALTH INSP SUPPLIES/EQUIPMENT	1,020.46	572.79	271.19	2,000.00	2,000.00	.0%
15115540 540524	HEALTH CLINIC SUPPLIES/EQUIPME	520.05	1,076.59	101.65	.00	.00	.0%
15115571 571000	HEALTH MILEAGE REIMBURSEMENT	1,779.85	1,742.08	1,001.79	1,600.00	1,750.00	9.4%
15115577 577500	HEALTH RIVERSIDE COMM CARE	7,000.00	7,000.00	3,500.00	7,000.00	7,245.00	3.5%
15115577 577510	HEALTH EMARC SOCIAL SERVICES	13,000.00	13,000.00	9,750.00	13,000.00	13,455.00	3.5%
TOTAL EXPENSES	62,846.12	92,720.85	128,477.42	89,225.21	143,450.00	148,500.00	3.5%
TOTAL HEALTH	229,072.01	199,151.30	215,014.84	134,720.24	232,300.00	240,850.00	3.7%

0541 ELDER SERVICES

03 SALARIES

15413511 511003	ELDER/HUMAN SVC ADMTN	29,017.23	25,800.22	14,623.44	33,000.00	34,175.00	3.6%
15413511 511523	ELDER SVC VAN DRIVER	23,818.20	30,958.28	15,943.20	32,050.00	34,400.00	7.3%
15413511 511524	ELDER SVC SUBST VAN DRIVER	8,089.86	2,345.43	1,011.40	3,000.00	3,000.00	.0%
15413511 511525	ELDER SVC CASE WORKER	51,776.48	52,678.21	21,425.22	45,500.00	47,175.00	3.7%
15413511 511527	ELDER SVC SENIOR CENTER COORD	38,240.98	38,820.65	20,097.99	40,200.00	41,650.00	3.6%
15413511 511561	ELDER SVC NURSE ADVOCATE	30,541.59	29,988.08	15,427.28	37,437.00	38,750.00	3.5%
15413511 515000	ELDER SVC WAGES OVERTIME	.00	.00	86.97	.00	.00	.0%
15413511 517017	E/H SVCS LEAVE BUYBACK	5,706.18	.00	.00	.00	.00	.0%
15413511 596120	ELDER SVC STATE GRANT SUPPORT	-24,200.00	-34,133.00	.00	-30,000.00	-30,000.00	.0%
15413511 596180	ELD SVC TRUST FUND SUPPORT						

3012

PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR:
 COMMUNITY SERVICES
 PRIOR FY3 ACTUALS
 PRIOR FY2 ACTUALS
 LAST FY1 ACTUALS
 CY ACTUALS
 CY REV BUDGET
 PROJECTION LEVEL 2
 PCT CHANGE

TOTAL SALARIES 188,039.77 152,304.72 143,457.87 88,615.50 158,187.00 166,150.00 5.0%

05 EXPENSES
 15415531 531010 ELD SVC DUES & MEMBERSHIPS 626.02 626.02 718.56 203.00 750.00 750.00 .0%

15415531 531090 ELD SVC REGISTRATION PROF DEV 796.16 127.60 .00 360.00 200.00 800.00 300.0%

15415531 531091 ELD SVC TRAVEL FOR PROF DEV 26.70 .00 .00 .00 .00 .00 .0%

15415535 535304 ELD SVC PROGRAMS 1,009.90 1,271.90 1,059.01 394.62 1,125.00 1,200.00 6.7%

15415536 536000 ELD SVC SFTWR LICENSE /SUPPORT 893.00 897.12 900.98 902.87 900.00 950.00 5.6%

15415540 540000 ELD SVC SUPPLIES/EQUIPMENT 438.05 1,193.43 1,331.67 376.08 1,325.00 1,300.00 -1.9%

15415540 540042 ELD SVC PURNISHINGS 1,096.77 .00 .00 .00 .00 .00 .0%

15415551 551000 ELD SVC VOLUNTEER TRAINING 122.05 31.94 .00 .00 100.00 500.00 400.0%

15415571 571000 ELD SVC MILEAGE REIMB 964.44 855.04 441.45 368.43 750.00 750.00 .0%

15415577 577540 ELD SVC MEAL DELIVERY SVC 5,593.00 5,593.00 5,593.00 5,593.00 5,600.00 5,800.00 3.6%

15415578 578000 ELDER SVC OTHER EXPENSES .00 .00 37.94 240.00 500.00 500.00 .0%

15415578 578018 ELD SVC VOLUNTEER SUPPORT COST 595.61 .00 .00 .00 .00 200.00 .0%

15415578 596120 ELD SVC STATE GRANT SUPPORT -5,851.00 -6,763.00 .00 .00 .00 .00 .0%

TOTAL ELDER SERVICES 194,350.47 156,137.77 153,540.48 97,053.50 169,437.00 178,900.00 5.6%

0543 VETERANS 6,310.70 3,833.05 10,082.61 8,438.00 11,250.00 12,750.00 13.3%

03 SALARIES 14,738.14 19,410.30 19,658.36 11,075.48 22,200.00 23,050.00 3.8%

15433511 511003 VETERANS SERVICE OFFICER 14,738.14 19,410.30 19,658.36 11,075.48 22,200.00 23,050.00 3.8%

TOTAL SALARIES 14,738.14 19,410.30 19,658.36 11,075.48 22,200.00 23,050.00 3.8%

05 EXPENSES 14,738.14 19,410.30 19,658.36 11,075.48 22,200.00 23,050.00 3.8%

3013

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR:
 COMMUNITY SERVICES

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
15435530 530512							
15435540 542302	VETERANS ADMINISTRATION SVCS		296.86	.00	21,600.00	25,000.00	15.7%
	VETERANS OFFICE SUPPLIES		.00	459.48	459.48	500.00	8.8%
15435571 571000	VETERANS MILEAGE REIMBURSEMENT		.00	.00	40.52	500.00	1134.0%
TOTAL EXPENSES			296.86	459.48	22,100.00	26,000.00	17.6%
TOTAL VETERANS	14,738.14	19,410.30	19,955.22	11,534.96	44,300.00	49,050.00	10.7%

0544 VETERANS' AID

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
05 EXPENSES							
15445577 577000	VETS AID MONTHLY BENEFITS		68,279.81	40,563.52	100,000.00	100,000.00	.0%
	VETS AID FUEL		19,147.14	9,633.44	20,000.00	20,000.00	.0%
15445577 577502	VETS AID DOCTOR		2,884.20	1,599.24	5,000.00	5,000.00	.0%
15445577 577503	VETS AID HOSPITAL		3,608.89	155.00	5,000.00	5,000.00	.0%
15445577 577504	VETS AID MEDICARE PART B		18,752.40	10,537.64	25,000.00	25,000.00	.0%
15445577 577505	VETS AID MEDICAP		26,026.83	13,763.68	25,000.00	25,000.00	.0%
15445577 577506	VETS AID MEDICAL BENEFIT		25,988.91	6,470.40	20,000.00	20,000.00	.0%
15445577 577507	VETS AID DURABLE MEDICAL		2,657.27	1,987.34	4,000.00	4,000.00	.0%
15445577 577508	VETS AID ONE TIME BENEFIT		2,000.00	2,266.00	4,000.00	4,000.00	.0%
15445577 577509	VETS AID SHELTER		.00	.00	2,000.00	2,000.00	.0%
15445577 577511	VETS AID DENTAL		425.60	.00	3,000.00	3,000.00	.0%
15445577 577512	VETS AID AMBULANCE		150.00	429.91	2,000.00	2,000.00	.0%
15445577 577513	VETS AID EYE GLASSES		945.96	242.45	2,500.00	2,500.00	.0%
15445577 577514	VETS AID MEDICARE PART D		3,228.20	1,358.40	2,500.00	2,500.00	.0%
15445577 577515	VET BENEFITS HEARING AIDS		1,550.00	.00	5,000.00	5,000.00	.0%
15445577 577516	VETS AID CH115 RETRO BENEFIT		.00	356.40	.00	.00	.0%
TOTAL EXPENSES	167,088.26	220,808.81	175,640.70	89,363.42	225,000.00	225,000.00	.0%

3014

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON

FOR PERIOD 99



ACCOUNTS FOR:
COMMUNITY SERVICES

REPORT VETERANS' AID

PROJECTION: 20151	FY15 General Fund	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
		167,088.26	220,808.81	175,640.70	89,363.42	225,000.00	225,000.00	.0%

0630 RECREATION	RECREATION	RECREATION ADMN	RECREATION CLERK(S)	RECREATION PROGRAM COORDINATOR	RECREATION WAGES OVERTIME	RECREATION OUT OF GRADE WORK	TOTAL SALARIES	TOTAL RECREATION
		69,966.00	33,715.59	40,768.92	2,181.19	485.08	143,920.72	143,920.72
		71,370.00	34,378.54	40,920.53	970.94	.00	147,640.01	147,116.78

16303511 511003	16303511 511012	16303511 511473	16303511 515000	16303511 516050
68,917.62	33,205.12	40,179.15	1,369.06	249.77
69,966.00	33,715.59	40,768.92	2,181.19	485.08
71,370.00	34,378.54	40,920.53	970.94	.00
36,757.50	17,706.00	21,330.75	.00	.00
73,870.00	35,576.00	42,211.00	2,000.00	600.00
75,025.00	36,875.00	43,750.00	2,000.00	600.00
1.6%	3.7%	3.6%	.0%	.0%

0691 HISTORICAL COMMISSION	05 EXPENSES
143,920.72	16915540 540000
147,116.78	HISTORICAL SUPPLIES/EQUIPMENT
147,640.01	999.39
147,640.01	795.77
75,794.25	782.95
154,257.00	782.95
158,250.00	795.77
158,250.00	999.39
2.6%	1,000.00
	1,000.00
	1,000.00
	1,000.00
	1,422,211.00
	1,401,325.00
	-1.5%

TOTAL EXPENSES	TOTAL HISTORICAL COMMISSION	TOTAL COMMUNITY SERVICES
999.39	999.39	1,270,660.97
795.77	795.77	1,198,025.73
782.95	782.95	1,197,279.26
.00	.00	752,236.93
1,000.00	1,000.00	1,422,211.00
1,000.00	1,000.00	1,401,325.00
.0%	.0%	-1.5%

Operating -1.7%

3015

Finance Department FY15 Budget

The Finance Department's FY15 budget is decreased by 1.2% when compared to the previous year.

	FY14	FY15	Change
Accounting	\$189,730	\$178,900	-5.7%
Assessors	\$139,275	\$130,125	-6.6%
Finance	\$391,965	\$403,400	+2.9%
TOTAL	\$720,970	\$712,425	-1.2%

Overview

In this newly re-organized department, the Town Accountant also serves as the Finance Director and department head, while the Treasurer-Collector is the assistant department head. Note the independence of the Accounting, Treasury and Assessing divisions are maintained with this new structure.

Accounting: This division is under the direction of the Town Accountant and is responsible for maintaining financial records for the Town, Schools and Light Department. These records facilitate the preparation of financial reports and schedules that provide meaningful, accurate information for comparability and for management's decision making process. Accounting ensures that all financial transactions are in compliance with legal requirements and are properly recorded on a timely basis.

Assessors: Assessment of property is the first step in the process of tax revenue collection for the Town of Reading. The Assessment Division's function is to provide for the fair and equitable assessment of all taxable real and personal property. A three-member elected Board of Assessors sets policy for this division. Starting in mid-FY13 Reading signed an agreement with the Town of Wakefield to share the Chief Appraiser position.

General Finance: Collections is responsible for collecting all taxes and other charges (including water/sewer/storm water bills). They also receive and process all deposits (such as schools and recreation). Treasury is responsible for providing the cash for the operation of all Town, School and Light Department functions on a timely basis. In addition, it conducts all borrowing and investing activities, including those on behalf of the Town's Trust Funds (at the direction of the Trust Fund Commissioners). Payroll for the Town, School and RMLD departments are all processed 'in-house' through this division.

Staffing (11.4 FTEs; unchanged)
Wage costs \$577,425 -0.7%

Wages	FY14	FY15	Change
Accounting	\$187,430	\$175,900	-6.2%
Assessors	\$51,275	\$53,125	+3.6%
Finance	\$342,965	\$348,400	+1.6%
TOTAL	\$581,670	\$577,425	-0.7%

The decrease in the Accounting wages is driven by the lack of overlap for medical leave in FY15. Note a clerical position

previously shared between the Accounting and Finance departments is now fully listed under the Accounting division, which explains an increase in the former and decrease in the latter.

In the summer of 2012 the Towns of Reading and Wakefield signed an agreement to share the Appraiser position through the FY14 triennial revaluation. This agreement was extended by one year in December 2013, pending some expected changes to State law. Once those changes are in place, the regionalized position is expected to go to a Town Meeting vote and become formalized.

Expenses (\$135,000; -3.1%)

Expenses	FY13	FY14	Change
Accounting	\$2,300	\$3,000	+30.4%
Assessors	\$88,000	\$77,000	-12.5%
Finance	\$49,000	\$55,000	+12.2%
TOTAL	\$139,300	\$135,000	-3.1%

Accounting: An increase to professional development drives this increase.

Assessors: An increase to professional development for staff and elected Board members is more than offset by the elimination of revaluation expenses, which occur every three years.

Finance: An increase in banking costs associated with the overall economic improvement coupled with a small increase in professional development expenses drive this increase.

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TOWN OF READING
 NEXT YEAR BUDGET HISTORICAL COMPARISON



PROJECTION: 20151 FY15 General Fund

FOR PERIOD 99

ACCOUNTS FOR:
 FINANCE

PRIOR FY3
 ACTUALS

PRIOR FY2
 ACTUALS

LAST FY1
 ACTUALS

CY
 ACTUALS

CY REV
 BUDGET

PROJECTION
 LEVEL 2

PCT
 CHANGE

0135 TOWN ACCOUNTANT

03 SALARIES

11353511 511001	TOWN ACCOUNTANT	102,024.10	100,831.90	54,910.90	119,795.00	105,600.00	-11.8%
11353511 511006	ACTING RETIRE ADMIN	5,341.10	5,428.08	.00	.00	.00	.0%
11353511 511010	ACTING ADMIN ASSISTANT	26,488.80	27,015.46	13,965.31	28,525.00	29,675.00	4.0%
11353511 511012	ACTING CLERK(S)	25,286.59	25,783.85	14,207.96	29,166.00	37,625.00	29.0%
11353511 511020	ASSISTANT TOWN ACCOUNTANT	.00	.00	999.96	2,000.00	2,000.00	.0%
11353511 515000	ACTING OVERTIME	.00	.00	1,099.65	7,944.00	1,000.00	-87.4%
TOTAL SALARIES		154,888.52	159,140.59	85,183.78	187,430.00	175,900.00	-6.2%

05 EXPENSES

11355531 531000	ACTING PROF DEV/TRAINING	874.00	570.00	540.00	1,000.00	1,500.00	50.0%
11355531 531090	ACTING PROF DEV REGISTRATION	.00	35.00	.00	400.00	500.00	25.0%
11355531 531091	ACTING PROF DEV - TRAVEL	49.40	243.74	.00	500.00	500.00	.0%
11355542 542000	ACTING OFFICE SUPP	259.98	169.71	90.84	400.00	500.00	25.0%
TOTAL EXPENSES		668.39	1,183.38	630.84	2,300.00	3,000.00	30.4%

TOTAL TOWN ACCOUNTANT

155,556.91	160,323.97	160,077.74	85,814.62	189,730.00	178,900.00	-5.7%
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0141 BOARD OF ASSESSORS

03 SALARIES

11413511 511003	ASSESSORS APPRAISER	78,386.21	8,428.57	.00	.00	.00	.0%
11413511 511008	ASSESSORS ASSISTANT APPRAISER	37,350.00	45,678.09	25,515.84	51,275.00	53,125.00	3.6%
11413511 511147	ASSESSORS ASSOCIATE APPRAISER	.00	.00	.00	.00	.00	.0%
11413511 515000	ASSESSORS WAGES OVERTIME	.00	.00	117.77	.00	.00	.0%
TOTAL SALARIES		115,736.21	54,106.66	25,515.84	51,275.00	53,125.00	3.6%

3016

01/09/2014 11:28 | TOWN OF READING | PG 16
 blelacheur | NEXT YEAR BUDGET HISTORICAL COMPARISON | bgnrypts

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: FINANCE

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
148,023.98	115,736.21	54,106.66	25,633.61	51,275.00	53,125.00	3.6%	

05 EXPENSES

11415524 524900	ASSESSORS CAMA LICENSE	1,900.00	.00	.00	6,500.00	6,500.00	.0%
11415530 530000	ASSESSOR PERS PROP INSPECTIONS	1,948.49	.00	-489.25	6,500.00	6,500.00	.0%
11415530 530100	ASSESSOR ADVERTISING	.00	.00	.00	.00	.00	.0%
11415530 530190	ASSESSORS REVALUATION	143.85	3,000.00	27,287.50	16,000.00	.00	-100.0%
11415530 530191	ASSESSORS APPRAISALS	4,968.16	.00	.00	5,000.00	5,000.00	.0%
11415530 530512	ASSESSORS ADMINISTRATION SVCS	.00	.00	.00	55,000.00	58,000.00	5.5%
11415531 531000	ASSES PROF DEV/TRAINING	.00	51,130.78	25,885.08	1,000.00	2,500.00	150.0%
11415531 531010	ASSES DUES AND MEMBERSHIPS	638.18	485.00	1,134.41	750.00	1,000.00	33.3%
11415531 531050	ASSESSORS PUBLICATIONS	823.00	410.00	550.00	2,000.00	2,000.00	.0%
11415531 531091	ASSES PROF DEV - TRAVEL	1,341.48	1,337.10	.00	500.00	500.00	.0%
11415542 542000	ASSESSORS OFFICE SUPP	1,201.14	362.83	46.86	.00	.00	.0%
11415571 571000	ASSESSORS MILEAGE REIMBURSEMEN	152.96	240.00	.00	1,250.00	1,500.00	20.0%
		470.97	518.25	370.41			

TOTAL EXPENSES 11,544.38 16,155.72 57,483.96 54,785.01 88,000.00 77,000.00 -12.5%

TOTAL BOARD OF ASSESSORS 159,568.36 131,891.93 111,590.62 80,418.62 139,275.00 130,125.00 -6.6%

0145 FINANCE

03 SALARIES	TREAS-COLL/ASST DEPT HEAD	78,714.59	40,411.51	82,765.00	85,550.00	3.4%
11453511 511005	75,519.53	76,674.00	53,634.90	107,775.00	111,700.00	3.6%
11453511 511007	100,516.39	102,063.26	21,001.50	42,225.00	43,750.00	3.6%
11453511 511010	28,057.72	39,594.77	52,798.69	104,200.00	99,900.00	-4.1%
11453511 511012	140,807.01	101,602.49	1,381.46	6,000.00	7,500.00	25.0%
11453511 515000	1,803.74	5,924.52	.00	.00	.00	.0%
11453517 517017	410.20	.00	.00	.00	.00	.0%

3017

PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR:
 FINANCE

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
05 EXPENSES	347,114.59	325,859.04	353,759.21	169,228.06	342,965.00	348,400.00	1.6%
1145530 530105	FINANCE PRINTING FORMS ETC 15,427.64	7,985.10	15,633.43	4,119.06	14,000.00	15,000.00	7.1%
1145530 530110	FINANCE TAX TITLE 10,610.83	9,092.60	15,423.80	2,104.43	15,000.00	15,000.00	.0%
1145530 530111	FINANCE BANKING SERVICES 11,312.24	11,816.45	13,529.07	5,011.99	12,000.00	15,000.00	25.0%
1145531 531000	FINANCE PROF DEV/TRAINING 1,355.89	3,782.94	3,296.23	2,676.13	1,500.00	2,500.00	66.7%
1145531 531010	FINANCE TR/PROFDEV DUES/MEMBER 930.00	896.90	1,332.60	690.00	500.00	1,000.00	100.0%
1145531 531091	FINANCE PROF DEV - TRAVEL 1,895.36	1,062.12	1,705.46	1,447.06	500.00	1,500.00	200.0%
1145540 540000	FINANCE SUPPLIES/EQUIPMENT 772.78	1,888.54	2,486.19	2,075.58	.00	.00	.0%
1145542 542000	FINANCE OFFICE SUPP 6,456.44	3,965.46	4,903.29	1,270.96	5,500.00	5,000.00	-9.1%
TOTAL EXPENSES	48,761.18	40,490.11	58,310.07	19,395.21	49,000.00	55,000.00	12.2%
TOTAL FINANCE	395,875.77	366,349.15	412,069.28	188,623.27	391,965.00	403,400.00	2.9%
TOTAL FINANCE	711,001.04	658,565.05	683,737.64	354,856.51	720,970.00	712,425.00	-1.2%

Operating - Same

3a18

PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR:	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
FINANCE RESERVE FUND							
0132 RESERVE FUND							
05 EXPENSES							
11325578 578900	FINCOM RESERVE FUND						
		.00	.00	.00	150,000.00	150,000.00	.0%
TOTAL EXPENSES		.00	.00	.00	150,000.00	150,000.00	.0%
TOTAL RESERVE FUND		.00	.00	.00	150,000.00	150,000.00	.0%
TOTAL FINANCE RESERVE FUND		.00	.00	.00	150,000.00	150,000.00	.0%

3019

Police Department FY15 Budget

anticipated in FY15. Some other adjustments to other categories have been made.

Overview

The Reading Police Department budget for FY15 is funded at \$4,347,222 or +3.5% when compared to FY14. Over 95% of this budget is spent on personnel.

Staffing (46.8 FTEs; unchanged)

Wages (\$4,267,506; +3.6%)

In FY15, the department is budgeted for 42 sworn officers (unchanged), two civilian office employees, a civilian part-time Animal Control Officer and part-time Parking Enforcement Officer, and two employees from the Reading Coalition Against Substance Abuse (RCASA). A portion of each RCASA employee salary is grant funded.

Note that the former Police Business Administrator position was moved to the Administrative Services department at November 2013 Town Meeting. This proposed FY15 budget does not make any further changes to the department's personnel.

Promotions within the ranks change some of the wage line items to be different than +3.5%.

Expenses (\$219,000; +2.6%)

The department's expense budget has been increased by a modest 2.6%. Professional development expenses are increased due to the elimination of State sponsored training programs and the Uniform expenses are lower as fewer new hires are

Dispatch FY15 Budget

Overview

The Reading Dispatch budget for FY15 is funded at \$447,010, a 3.5% increase compared with FY14. Almost 95% of this budget is spent on personnel.

Staffing (9 FTEs; no change)

Wages (\$418,900; +3.7%)

Dispatch currently is staffed with eight civilian Telecommunicators and one civilian Head Dispatcher who works several shifts per week as a Telecommunicator and oversees the administration of the Dispatch center. In addition to Town funding, \$50,000 in grant funds are used to offset existing salaries.

Each year this field becomes more complex due to changes in technology and in the Emergency Medical Dispatch requirements. The Reading Dispatch Center is in compliance with these requirements.

Hiring two additional Telecommunicators would be ideal in order to achieve a full staffing level on overnight shifts. Once the outcome of a possible regional dispatch arrangement is known, it will assist in this decision.

Expenses (\$28,110; +1.5%)

Increases in training and professional development are nearly offset by reductions in other line items.

Fire and Emergency Management FY15 Budget

of the additional expenses. In general, there is downward pressure on reimbursement rates from the health insurance industry, which is juxtaposed against the fact that Reading ambulance billing rates are low in some areas.

Overview

The total FY15 Fire/EMS budget is funded at \$4,218,925, up 3.5% when compared to FY14. Over 95% of this budget is spent on personnel.

Staffing (48 FTEs; no change)

Wage costs (\$4,072,200; +3.5%)

The FY15 budget does not propose any staffing changes. However some changes to the organization of current staffing methods are sought, but are subject to the collective bargaining process. In particular, an Executive Officer position would be helpful to the department.

The Reading Fire Department's 48 full time employees are primarily organized around four Groups of Officers and Firefighters. The budget requests the funding of a Chief, Administrative Assistant, four Captains, five Lieutenants, thirty seven Firefighters and two part time Fire Alarm Technicians. Major responsibilities include: Delivery of Emergency Medical Services; Fire Suppression; Fire Prevention and Emergency Management.

Expenses (\$146,725; +4.6%)

The increase in the expense budget was driven by the need to increase ALS supplies and the Uniform budget. An ambulance billing firm has been hired, but it is too soon to judge the net results

PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: PUBLIC SAFETY

0210	POLICE	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
03	SALARIES							
12103511	511003 POLICE CHIEF	134,284.86	136,530.63	138,707.57	71,455.46	143,460.00	148,350.00	3.4%
12103511	511010 POLICE ADMIN ASST	.00	.00	.00	24,755.25	49,450.00	51,350.00	3.8%
12103511	511011 POLICE ADMIN SECR	.00	.00	.00	19,870.50	39,700.00	41,275.00	4.0%
12103511	511012 POLICE CLERK(S)	82,444.89	84,049.73	85,408.02	.00	.00	.00	.0%
12103511	511021 DEPUTY POLICE CHIEF	.00	.00	.00	.00	122,000.00	126,250.00	3.5%
12103511	511231 POLICE LIEUTENANT(S)	297,065.76	299,365.31	316,009.19	168,514.53	320,038.00	338,450.00	5.8%
12103511	511232 POLICE SERGEANT(S)	614,092.12	619,371.10	587,900.84	331,937.95	763,819.00	762,225.00	-.2%
12103511	511233 POLICE OFFICER(S)	1,511,108.15	1,660,164.81	1,722,572.84	927,923.03	1,717,237.00	1,802,000.00	4.9%
12103511	511234 POLICE DETECTIVE(S)	306,333.93	307,693.34	407,073.08	214,347.58	422,260.00	434,175.00	2.8%
12103511	511235 POLICE PARKING ENFORCEMENT	16,302.09	16,632.15	16,894.85	8,700.12	17,470.00	18,075.00	3.5%
12103511	511236 POLICE ANIMAL CONTROL	15,987.81	16,305.54	16,568.76	8,534.50	17,140.00	17,725.00	3.4%
12103511	511238 POLICE SCHOOL TRAFFIC	115,755.68	112,985.96	115,306.33	46,867.78	120,534.00	122,375.00	1.5%
12103511	511521 RCASA COMMUNITY OUTREACH COORD	.00	.00	12,478.05	12,442.92	43,025.00	44,500.00	3.4%
12103511	511569 RCASA PROGRAM DIRECTOR	.00	.00	42,165.77	27,355.98	72,101.00	74,550.00	3.4%
12103511	515000 POLICE OVERTIME	298,982.22	261,638.13	421,030.04	155,840.54	285,000.00	298,000.00	4.6%
12103511	515210 POLICE TRAINING	16,197.94	15,631.11	14,211.75	10,701.89	20,250.00	21,000.00	3.7%
12103511	515220 POLICE FLISA	2,470.26	.00	.00	.00	.00	.00	.0%
12103511	516210 POLICE FITNESS STIPEND	4,500.00	2,250.00	3,000.00	3,750.00	4,500.00	4,500.00	.0%
12103511	596110 FED GRANT SUPPORT	.00	.00	.00	.00	-40,794.00	-40,794.00	.0%
12103511	596120 STATE GRANT SUPPORT	.00	.00	-1,798.00	.00	.00	.00	.0%
12103512	512205 POLICE CELL MONITORS	2,486.47	968.36	539.78	.00	3,500.00	3,500.00	.0%
12103517	517017 POLICE BUYBACK	.00	.00	16,753.60	.00	.00	.00	.0%

TOTAL SALARIES

54

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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: PUBLIC SAFETY

PRIOR FY3 ACTUALS 3,418,012.18 PRIOR FY2 ACTUALS 3,533,586.17 LAST FY1 ACTUALS 3,914,822.47 CY ACTUALS 2,032,998.03 CY REV BUDGET 4,120,690.00 PROJECTION LEVEL 2 4,267,506.00 PCT CHANGE 3.6%

05 EXPENSES

ACCOUNT	DESCRIPTION	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
12105521	521392 POLICE WIRELESS COMMUNICATION			-399.00	.00	.00	.00	.0%
		13,369.90	12,188.33					
12105524	524001 POLICE VEHICLE REPAIR	14,627.87	6,696.03	10,546.78	4,811.49	11,000.00	10,500.00	-4.5%
12105524	524201 POLICE WEAPONS MAINTENANCE	8,969.98	5,590.04	16,819.00	8,208.84	9,500.00	9,500.00	.0%
12105524	524250 POLICE TRAFFIC CONTROL REPAIR	8,829.67	22,225.44	.00	.00	.00	.00	.0%
12105524	524271 POLICE CONT MAINTNSVC EQUIPMENT	3,229.00	4,150.20	7,518.90	1,715.00	6,000.00	4,750.00	-20.8%
12105530	530000 POLICE PROF/TECH SV	.00	13.75	82.75	.00	750.00	500.00	-33.3%
12105530	530422 POLICE KENNEL BOARDING	.00	402.05	.00	.00	900.00	900.00	.0%
12105530	530423 POLICE SPECIAL INVESTIGATION	189.81	368.89	672.38	.00	750.00	1,000.00	33.3%
12105531	531000 POLICE PROF DEV/TRAINING	1,091.30	3,431.72	2,908.00	4,595.44	5,000.00	6,000.00	20.0%
12105531	531010 POLICE DUES AND MEMBERSHIPS	11,152.00	9,375.00	13,567.74	9,380.00	12,000.00	12,500.00	4.2%
12105531	531090 POLICE PROFDEV- REGISTRATION	2,827.45	627.00	515.00	220.00	2,500.00	3,000.00	20.0%
12105531	531091 POLICE REIMBURSEMENTS	3,971.10	862.69	4,998.05	7,840.58	1,100.00	3,750.00	240.9%
12105531	531210 POLICE OFFICER TRAINING	7,397.00	2,127.00	22,895.00	6,967.00	5,500.00	6,500.00	18.2%
12105535	535300 RCASA EVENT & PROGRAM COSTS	.00	.00	400.00	125.00	400.00	500.00	25.0%
12105540	540000 POLICE SUPPLIES/EQUIPMENT	7,294.03	848.49	3,073.26	489.96	2,000.00	2,500.00	25.0%
12105540	540221 POLICE COMMUNICATIONS EQUIP	2,536.28	6,694.70	8,076.28	1,480.00	12,500.00	13,300.00	6.4%
12105540	540231 POLICE RADAR UNIT	1,063.37	1,163.00	878.36	1,000.00	3,500.00	3,000.00	-14.3%
12105540	540281 POLICE PARK PROGRAM SUPPLIES	3,901.00	6,462.02	7,003.03	4,960.00	8,500.00	8,000.00	-5.9%
12105540	540282 POLICE PUBLIC SAFETY SUPPLIES	3,662.73	8,362.01	4,350.17	3,129.82	7,500.00	7,500.00	.0%
12105542	542000 POLICE OFFICE SUPP	9,235.25	9,653.33	8,292.45	13,172.43	9,500.00	9,500.00	.0%
12105542	542120 POLICE FURNISHINGS	.00	2,191.94	4,374.00	.00	1,000.00	1,000.00	.0%
12105542	542125 POLICE PHOTOCOPY LEASE	1,891.02	2,142.25	779.00	.00	.00	.00	.0%
12105542	542127 POLICE POSTAGE	1,374.80	1,463.34	1,437.43	977.34	1,500.00	1,600.00	6.7%
12105554	554000 POLICE UNIFORMS AND CLOTHING							

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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: PUBLIC SAFETY

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
12105558 558545	33,441.16	35,291.70	42,194.81	32,554.30	38,500.00	36,500.00	-5.2%
12105578 578000	RCASA SUPPLIES		499.17	500.00	500.00	550.00	10.0%
	POLICE OTHER		.00	.00	.00	.00	.0%
12105578 578250	POLICE FOOD FOR PRISONERS		235.93	220.00	600.00	600.00	.0%
	RCASA OTHER EXPENSES		500.00	10.90	500.00	550.00	10.0%
12105580 580250	POLICE EQUIP CRUISERS		56,482.99	36,242.85	72,000.00	75,000.00	4.2%

TOTAL EXPENSES	198,930.92	197,765.47	218,701.48	138,600.95	213,500.00	219,000.00	2.6%
TOTAL POLICE	3,616,943.10	3,731,351.64	4,133,523.95	2,171,598.98	4,334,190.00	4,486,506.00	3.5%

Operating - same

0215 DISPATCHERS	DISPATCH WAGES PERM	HEAD DISPATCHER	DISPATCH WAGES OVERTIME	DISPATCH OT TRAINING	DISPATCH E911 GRANT SUPPORT	DISPATCH WAGES TEMP	TOTAL SALARIES
12153511 511000	329,490.23	57,190.38	42,330.96	1,189.28	-40,000.00	1,452.13	390,444.91
12153511 511003	337,290.87	57,190.38	45,869.26	.00	-52,905.00	1,317.63	388,763.14
12153511 515000	57,190.38	61,634.30	59,615.29	655.68	.00	1,396.66	410,410.34
12153511 515210	45,869.26	61,634.30	59,615.29	655.68	.00	1,396.66	186,999.16
12153511 596120	1,189.28	.00	.00	.00	-50,000.00	1,000.00	404,026.00
12153512 512000	1,452.13	1,317.63	1,670.79	1,396.66	1,000.00	1,000.00	418,900.00

05 EXPENSES	DISPATCH MAINT CONTRACT/REPAIR	DISPATCH VIDEO SURV MAINT	DISPATCH EQUIP MAINT & REPAIR	DISPATCH PROF DEV TRAINING	DISPATCH PROF DEV TRAVEL	DISPATCH SOFTWARE LICEN & SUPP	TOTAL SALARIES
12155524 524000	1,603.00	155.00	2,971.60	853.03	110.45	16,802.00	390,444.91
12155524 524260	1,577.50	2,971.60	2,836.25	853.03	110.45	16,802.00	388,763.14
12155524 524271	2,971.60	2,836.25	2,836.25	853.03	110.45	16,802.00	410,410.34
12155531 531000	2,836.25	2,836.25	2,836.25	853.03	110.45	16,802.00	186,999.16
12155531 531091	853.03	853.03	853.03	853.03	110.45	16,802.00	404,026.00
12155536 536000	4,693.90	16,802.00	16,802.00	16,802.00	110.45	16,802.00	418,900.00

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3022

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: PUBLIC SAFETY

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
12155540 540221	DISPATCH COMM EQUIP	3,239.50	4,015.18	4,096.00	6,000.00	6,000.00	.0%
12155542 542000	DISPATCH OFFICE SUPP	13,194.32	2,320.36	.00	2,200.00	2,100.00	-4.5%
12155554 554000	DISPATCH UNIFORMS AND CLOTHING	1,467.47	2,160.00	2,160.00	2,500.00	2,160.00	-13.6%
12155555 555000	DISPATCH TECHNOLOGY SUPP	2,160.00	205.00	.00	6,000.00	3,700.00	-38.3%
12155580 580000	DISPATCH EQUIPMENT	8,154.06	1,362.00	.00	1,000.00	3,700.00	270.0%

TOTAL EXPENSES	36,917.02	33,783.21	18,709.33	12,751.72	27,700.00	28,110.00	1.5%
TOTAL DISPATCHERS	427,361.93	422,546.35	429,119.67	199,750.88	431,726.00	447,010.00	3.5%

quantity - same

	FIRE CHIEF	FIRE ADMIN ASST	FIRE CAPTAIN (S)	FIRE LIEUTENANT (S)	FIRE FIREFIGHTER (S)	FIRE ALARM	FIRE OVERTIME	FIRE HOLIDAY PAY	FIRE SICK LEAVE BUYBACK	FIRE VACATION BUYBACK
12203511 511003	111,377.51	43,456.50	350,790.28	341,828.99	2,163,626.85	10,096.38	421,412.06	175,012.89	.00	.00
12203511 511009	113,598.82	44,314.50	358,329.02	366,019.65	2,230,112.87	15,120.13	385,991.78	180,821.63	9,272.99	.00
12203511 511241	115,452.77	45,025.62	370,810.06	376,299.51	2,336,503.19	13,197.98	420,020.92	189,240.57	.00	5,826.78
12203511 511242	57,377.74	23,205.00	187,322.57	187,688.50	1,224,067.00	8,013.03	274,046.62	108,814.57	.00	.00
12203511 511243	114,350.00	46,625.00	380,453.00	385,458.00	2,410,646.00	8,160.00	364,000.00	205,935.00	19,000.00	.00
12203511 511246	118,450.00	48,325.00	392,825.00	398,500.00	2,496,000.00	11,000.00	377,000.00	211,100.00	19,000.00	.00
12203511 515000	118,450.00	48,325.00	392,825.00	398,500.00	2,496,000.00	11,000.00	377,000.00	211,100.00	19,000.00	.00
12203511 515200	377,000.00	211,100.00	19,000.00	.00	.00	.00	.00	.00	.00	.00
12203517 517017	3.6%	3.3%	3.4%	3.5%	3.5%	3.48%	3.6%	2.5%	.0%	.0%
12203517 517021	3.5%	3.5%	3.5%	3.5%	3.5%	3.48%	3.6%	2.5%	.0%	.0%

	TOTAL SALARIES	EXPENSES	COMMUNICATION	REPAIRS	MAINT/SVC/REPAIR
05	3,617,601.46	3,703,581.39	3,872,377.40	2,070,535.03	3,934,627.00
12205521 521392	863.24	732.44	430.72	.00	.00
12205524 524270	5,775.66	3,142.12	7,422.25	1,009.41	3,500.00
12205524 524271					

3a23

PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: PUBLIC SAFETY

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
12205524 524273	7,899.14	3,373.01	7,328.65	3,155.15	4,000.00	4,000.00	.0%
12205524 524275	FIRE APPARATUS MAINT/SVC/REPAI 1,423.63	1,025.39	4,996.03	861.77	1,000.00	1,000.00	.0%
12205524 524276	FIRE ALARM MAINT/REPAIR -474.12	1,927.32	237.85	581.50	2,000.00	3,000.00	50.0%
12205530 530022	FIRE HOSE REPLACEMENT 979.95	.00	1,572.45	.00	.00	.00	.0%
12205531 531000	AMBULANCE BILLING SERVICES .00	.00	2,231.05	.00	25,000.00	25,000.00	.0%
12205531 531010	FIRE PROF DEV/TRAINING 100.00	385.55	.00	1,068.40	.00	.00	.0%
12205531 531050	FIRE DUES AND MEMBERSHIPS 2,500.00	3,244.95	4,049.00	3,050.00	3,100.00	3,100.00	.0%
12205531 531220	FIRE PUBLICATIONS 520.70	145.75	53.95	54.90	500.00	500.00	.0%
12205540 540000	FIRE PROFDEV- REGISTRATION 709.00	609.00	214.00	.00	1,000.00	1,100.00	10.0%
12205540 540225	FIRE FIREFIGHTER TRAINING 3,698.86	5,534.25	7,061.51	1,974.15	6,000.00	6,000.00	.0%
12205542 542000	FIRE SUPPLIES/EQUIPMENT 1,334.87	214.13	1,154.11	407.17	4,000.00	4,000.00	.0%
12205550 550000	FIRE DEPT EQUIPMENT 360.67	-1,235.38	.00	.00	.00	.00	.0%
12205550 550290	FIRE OFFICE SUPP 1,641.02	2,228.88	187.88	663.62	2,000.00	2,000.00	.0%
12205554 554000	FIRE A/S MEDICAL SUPPLIES 28,810.60	31,215.19	31,970.59	21,292.55	32,500.00	34,500.00	6.2%
12205554 554220	FIRE AMBULANCE SERVICE 10,205.96	13,705.96	11,599.96	18,429.72	20,100.00	20,100.00	.0%
12205578 578000	FIRE UNIFORMS AND CLOTHING 28,011.98	29,450.00	30,500.00	31,725.00	32,125.00	34,425.00	7.2%
12205578 578062	FIRE PROTECTIVE CLOTHING -710.94	1,140.50	4,133.47	682.00	2,400.00	2,000.00	-16.7%
	FIRE OTHER 874.08	646.10	955.14	101.82	1,000.00	1,000.00	.0%
	FLAGS 306.09	.00	.00	.00	.00	1,000.00	.0%
TOTAL EXPENSES	94,830.39	97,485.16	116,098.61	85,057.16	140,225.00	146,725.00	4.6%
TOTAL FIRE	3,712,431.85	3,801,066.55	3,988,476.01	2,155,592.19	4,074,852.00	4,218,925.00	3.5%
TOTAL PUBLIC SAFETY	7,756,736.88	7,954,964.54	8,551,119.63	4,526,942.05	8,840,768.00	9,152,441.00	3.5%

Operating - same

3024

Public Works FY15 Budget

Overview

The Department of Public Works consists of several divisions including engineering, highway and equipment maintenance, general administration, storm water (not the enterprise fund), cemetery, recreation, and parks and forestry. Town Meeting also votes individual budgets for the categories of snow and ice, street lights, and rubbish collection and disposal, as well as the three Enterprise Funds.

	FY14	FY15	Change
Engineering	\$389,891	\$426,275	+9.3%
Hwy&Equip.	\$1,473,689	\$1,529,250	+3.8%
Administration	\$356,124	\$321,200	-9.8%
Storm Water	\$167,483	\$173,800	+3.8%
Cemetery	\$193,706	\$205,400	+6.0%
Pks & Forestry	\$569,073	\$576,700	+1.3%
Divisions	\$3,149,966	\$3,232,625	+2.6%
Snow/Lts/Trash	\$2,315,000	\$2,340,000	+1.1%
Department	\$5,464,966	\$5,572,625	+2.0%

Total Division budgets show an increase of only 2.6 % in the FY15 budget. The Snow and Ice budget is increased 4% to \$650,000 as part of a strategy to bring it closer to the ten-year average.

**Staffing (39.4 FTEs; +0.3 +0.8% excludes seasonal workers)
Wage costs – Divisions (\$2,361,075; +2.1%)**

The only proposed change in staffing is the addition of a cooperative education part-time student (for \$16,000) to the Engineering division, at a time when their activity levels due to construction projects (such as West Street) will be very high. Wage increases in the table below appear low due to the influence of a one-time \$43,864 sick leave buyback figure in the FY14 budget. Without this figure, FY15 wages in the department would show a +3.9% increase. This figure was removed in order to calculate the Town operating budget.

Wages	FY14	FY15	Change
Engineering	\$366,141	\$398,025	+8.7%
Hwy&Equip.	\$777,639	\$808,700	+4.0%
Administration	\$337,724	\$302,200	-10.5%
Storm Water	\$160,483	\$166,800	+3.9%
Cemetery	\$150,606	\$161,750	+7.4%
Pks & Forestry	\$519,623	\$523,600	+0.8%
Divisions	\$2,312,216	\$2,361,075	+2.1%
Snow/Lts/Trash	\$115,000	\$115,000	+0%
Department	\$2,427,216	\$2,476,075	+2.0%

(Expenses – Divisions (\$871,550; +4.0%))
 Engineering expenses are up because of \$4,000 in additional funding needed for police details on the various local construction projects. A new \$15,000 item for gravel crushing appears in the Highway budget. Some small dollar increases appear in the Parks & Forestry division.

Expenses	FY14	FY15	Change
Engineering	\$23,750	\$28,250	+18.9%
Hwy&Equip.	\$696,050	\$720,550	+3.5%
Administration	\$18,400	\$19,000	+3.3%
Storm Water	\$7,000	\$7,000	0%
Cemetery	\$43,100	\$43,650	+1.3%
Pks & Forestry	\$49,450	\$53,100	+7.4%
Divisions	\$837,750	\$871,550	+4.0%
Snow/Lts/Trash	\$2,200,000	\$2,225,000	+1.1%
Department	\$3,037,750	\$3,096,550	+1.9%

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON



PROJECTION: 20151 FY15 General Fund

ACCOUNTS FOR: PUBLIC WORKS

0411 ENGINEERING
03 SALARIES

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
14113511 511451	TOWN ENGINEER 89,918.10	92,479.00	91,952.00	47,970.00	96,375.00	99,850.00	3.6%
14113511 511452	ENGINEERING SR CIVIL ENGINEER 30,088.81	65,782.90	67,080.03	35,791.20	69,196.00	71,700.00	3.6%
14113511 511453	ENGINEERING CIVIL ENGINEER 155,585.01	126,649.60	129,440.91	69,072.70	133,875.00	138,700.00	3.6%
14113511 511454	ENGINEERING AST CIVIL ENGINEER 51,163.20	.00	.00	.00	.00	.00	.0%
14113511 511455	ENGINEERING FIELD TECH II 57,607.92	57,630.72	43,382.16	30,059.60	59,195.00	61,275.00	3.5%
14113511 511457	ENGINEERING FIELD TECH I 52,200.00	52,512.00	52,199.60	.00	.00	.00	.0%
14113511 511458	ENGINEERING SURVEYOR AID II .00	.00	.00	.00	.00	16,000.00	.0%
14113511 511459	ENGINEERING AIDE .00	1,125.60	-1,125.60	.00	.00	.00	.0%
14113511 515000	ENGINEERING OVERTIME 5,741.70	3,618.29	6,003.80	3,328.57	7,000.00	10,000.00	42.9%
14113511 516050	ENGINEERING OUT OF GRADE WORK 674.00	142.00	1,760.00	120.00	500.00	500.00	.0%
14113517 517017	ENGINEERING SICK LEAVE BUYBACK .00	.00	19,810.56	.00	.00	.00	.0%
TOTAL SALARIES	442,978.74	399,940.11	410,503.46	186,342.07	366,141.00	398,025.00	8.7%

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
05 EXPENSES							
14115524 524250	TRAFFIC CONTROL REPAIRS .00	.00	10,101.20	4,897.00	10,000.00	10,000.00	.0%
14115530 530015	ENGINEERING PROF REVIEW SVCS -336.00	300.00	660.00	.00	1,250.00	1,250.00	.0%
14115530 530420	ENGINEERING POLICE DETAILS -243.47	2,595.40	2,870.56	4,434.55	4,000.00	8,000.00	100.0%
14115540 540000	ENGINEERING SUPPLIES/EQUIPMENT 3,842.60	3,699.31	3,379.26	339.66	3,500.00	3,500.00	.0%
14115555 555000	ENGINEERING COMPUTER SUPPLIES 4,597.17	9,084.58	4,075.25	2,820.00	4,500.00	4,500.00	.0%
14115578 578009	ENGINEERING RECORDING FEES 150.00	600.00	1,200.00	.00	500.00	1,000.00	100.0%
TOTAL EXPENSES	8,010.30	16,279.29	22,286.27	12,491.21	23,750.00	28,250.00	18.9%
TOTAL ENGINEERING	450,989.04	416,219.40	432,789.73	198,833.28	389,891.00	426,275.00	9.3%

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PROJECTION: 20151 FY15 General Fund

ACCOUNTS FOR: PUBLIC WORKS

0420 HIGHWAY & EQUIPMENT MAINT.

03 SALARIES

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
14203511 511401	HIGHWAY SUPERVISOR	62,793.59	64,873.56	33,163.52	66,600.00	68,950.00	3.5%
14203511 511403	HIGHWAY FOREMAN	61,909.20	64,792.03	34,311.60	66,336.00	68,650.00	3.5%
14203511 511405	HIGHWAY WORKING FOREMAN	91,960.37	92,764.16	52,014.31	98,620.00	102,600.00	4.0%
14203511 511409	HIGHWAY EQUIPMENT OPERATOR	148,746.56	160,888.03	85,201.21	164,722.00	170,500.00	3.5%
14203511 511413	HIGHWAY SKILLED LABORER	33,495.00	.00	15.20	23,878.00	24,975.00	4.6%
14203511 511417	HIGHWAY LABORER	50,137.11	72,842.92	49,637.66	68,719.00	74,425.00	8.3%
14203511 511421	HIGHWAY MASTER MECHANIC	56,075.52	58,800.93	31,382.16	60,072.00	62,800.00	4.5%
14203511 511423	HIGHWAY MECHANIC CLASS I	12,431.25	55,061.94	52,254.87	51,344.00	101,450.00	97.6%
14203511 511425	HIGHWAY MECHANIC CLASS II	75,220.66	24,539.98	.00	77,001.00	.00	-100.0%
14203511 511426	HIGHWAY MECHANIC CLASS III	.00	.00	.00	.00	34,000.00	.0%
14203511 515000	HIGHWAY OVERTIME	43,357.99	52,720.59	28,194.20	57,000.00	57,000.00	.0%
14203511 516050	HIGHWAY OUT OF GRADE WORK	12,696.39	9,102.49	1,704.25	9,500.00	9,500.00	.0%
14203511 516060	HGMV ON-CALL PREMIUM	12,688.00	11,269.00	6,003.00	13,572.00	13,575.00	.0%
14203511 516080	HIGHWAY LONGEVITY	4,860.00	5,060.00	5,060.00	5,275.00	5,275.00	.0%
14203512 512000	HIGHWAY WAGES TEMP	.00	11,308.24	.00	15,000.00	15,000.00	.0%
TOTAL SALARIES	665,789.53	690,744.08	684,023.87	378,941.98	777,639.00	808,700.00	4.0%

05 EXPENSES

14205521 521309	HIGHWAY WATER /SEWER/SWM	2,091.84	2,091.84	1,045.92	2,100.00	2,100.00	.0%
14205521 521392	HIGHWAY WIRELESS COMMUNICATION	706.95	.00	.00	.00	.00	.0%
14205524 524305	HIGHWAY OURSOURCED REPAIRS	92,566.15	107,424.62	44,090.43	110,000.00	110,000.00	.0%
14205530 530000	HIGHWAY PROF/TECH SV	7,380.21	6,463.60	5,848.55	9,000.00	10,000.00	11.1%
14205530 530420	HIGHWAY POLICE DETAILS	17,641.59	24,285.27	12,952.86	10,000.00	11,000.00	10.0%
14205530 530421	HIGHWAY LINE PAINTING						

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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: PUBLIC WORKS

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROTECTION LEVEL 2	PCT CHANGE	
14205530 530437	HIGHWAY GRAVEL CRUSHING	13,143.31	20,363.05	13,518.39	33,000.00	33,000.00	.0%	
14205540 540000	HIGHWAY SUPPLIES	.00	.00	.00	.00	15,000.00	.0%	
14205540 540225	HIGHWAY EQUIPMENT	6,797.08	7,690.22	4,282.80	8,000.00	8,000.00	.0%	
14205540 540408	HIGHWAY EQUIP PARTS & MAINT	22,858.81	.00	.00	.00	.00	.0%	
14205540 540409	HIGHWAY STREET SIGNS	190,330.46	192,233.03	82,195.48	185,000.00	185,000.00	.0%	
14205540 540410	HIGHWAY SIDEWALKS	7,859.19	15,420.49	6,544.35	10,000.00	12,500.00	25.0%	
14205540 540415	HIGHWAY PARKING AREAS	4,723.41	10,332.54	9,068.91	5,000.00	10,000.00	100.0%	
14205540 540460	HIGHWAY HIGHWAY PATCH	3,066.20	.00	.00	.00	.00	.0%	
14205548 548929	HIGHWAY GASOLINE	28,358.34	28,317.03	12,196.63	30,000.00	30,000.00	.0%	
14205554 554000	HIGHWAY UNIFORMS AND CLOTHING	151,457.02	209,097.32	120,848.06	286,000.00	286,000.00	.0%	
14205578 578100	HIGHWAY LICENSES	7,725.85	7,453.40	4,414.98	7,200.00	7,200.00	.0%	
		690.00	800.00	195.00	750.00	750.00	.0%	
	TOTAL EXPENSES	532,816.37	632,704.08	631,972.41	317,202.36	696,050.00	720,550.00	3.5%
	TOTAL HIGHWAY & EQUIPMENT MA	1,198,605.90	1,323,448.16	1,315,996.28	696,144.34	1,473,689.00	1,529,250.00	3.8%

	DPW DIRECTOR	DPW ADMN ASST	DPW CLERK(S)	ASSISTANT DPW DIRECTOR	DPW ADMN OVERTIME	DPW ADMN LEAVE BUYBACK	TOTAL SALARIES
14213511 511001	106,667.61	43,489.80	35,928.09	.00	437.25	.00	186,522.75
14213511 511010	108,303.00	44,148.00	36,524.23	.00	435.72	.00	189,410.95
14213511 511012	110,467.55	45,025.56	37,096.75	.00	839.82	.00	193,429.68
14213511 511021	56,910.80	23,205.00	19,168.50	.00	521.52	.00	99,805.82
14213511 515000	114,350.00	46,625.00	38,530.00	93,355.00	1,000.00	43,864.00	337,724.00
14213517 517017	118,475.00	48,325.00	39,950.00	94,450.00	1,000.00	.00	302,200.00
	118,475.00	48,325.00	39,950.00	94,450.00	1,000.00	.00	302,200.00
	3.6%	3.6%	3.7%	1.2%	.0%	-100.0%	-10.5%

05	EXPENSES	186,522.75	189,410.95	193,429.68	99,805.82	337,724.00	302,200.00	-10.5%
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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR: PUBLIC WORKS

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
14215530 530100	DPW ADMIN ADVERTISING	490.33	958.02	610.06	400.00	800.00	100.0%
14215531 531000	DPW-ADMIN PROF DEV/TRAINING	4,837.25	4,996.00	1,943.25	4,300.00	4,300.00	.0%
14215531 531091	DPW ADMIN PROF DEV - TRAVEL	300.45	.00	409.73	200.00	400.00	100.0%
14215540 540000	DPW-ADMIN SUPPLIES/EQUIPMENT	243.80	1,162.99	256.66	1,500.00	1,500.00	.0%
14215540 540010	TOWN FOREST SUPPLIES	.00	.00	.00	1,000.00	1,000.00	.0%
14215540 540020	TRAILS COMM SUPPLIES	.00	.00	41.04	1,000.00	1,000.00	.0%
14215540 540030	EDC FLOWER MAINTENANCE	.00	.00	7,960.00	10,000.00	10,000.00	.0%
14215578 578499	PUBLIC WORKS PRIOR YEAR BILLS	229.54	.00	.00	.00	.00	.0%
TOTAL EXPENSES	5,858.74	6,101.37	7,117.01	11,220.74	18,400.00	19,000.00	3.3%
TOTAL DPM-ADMINISTRATION	192,381.49	195,512.32	200,546.69	111,026.56	356,124.00	321,200.00	-9.8%

0428 STORM WATER MANAGEMENT

03 SALARIES

14283511 511401	STM WTR SUPERVISOR	15,937.79	16,094.99	8,290.88	16,650.00	17,250.00	3.6%
14283511 511405	STM WTR WORKING FOREMAN	11,439.21	11,755.22	6,158.93	11,563.00	12,000.00	3.8%
14283511 511409	STM WTR EQUIPMENT OPERATOR	.00	37,298.88	27,658.80	53,474.00	55,350.00	3.5%
14283511 511413	STM WTR SKILLED LABORER	84,204.03	56,747.04	23,877.42	46,163.00	64,425.00	39.6%
14283511 511417	STM WTR LABORER	14,328.51	15,545.88	8,819.54	15,919.00	.00	-100.0%
14283511 511423	STM WTR MECHANIC CLASS I	.00	.00	.00	.00	5,325.00	.0%
14283511 511425	STM WTR MECHANIC CLASS II	3,016.47	3,274.87	2,849.75	4,264.00	.00	-100.0%
14283511 515000	STM WTR WAGES OVERTIME	10,193.34	8,936.25	3,534.92	8,000.00	8,000.00	.0%
14283511 516050	STM WTR OUT OF GRADE WORK	3,739.96	2,406.73	1,011.21	2,500.00	2,500.00	.0%
14283511 516080	LONGEVITY	2,065.00	2,065.00	2,165.00	1,950.00	1,950.00	.0%
14283512 512000	STM WTR WAGES TEMP	.00	712.00	2,634.40	.00	.00	.0%
TOTAL SALARIES	148,213.42	144,924.31	154,836.86	87,000.85	160,483.00	166,800.00	3.9%

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ACCOUNTS FOR: PUBLIC WORKS PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

05	EXPENSES	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
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14285530	530465	STM WTR STREET SWEEPING			.00	.00	.00	.0%
		12,525.00						
14285540	540000	STM WTR SUPPLIES/EQUIPMENT			3,018.19	7,000.00	7,000.00	.0%
		8,177.30						

TOTAL EXPENSES		20,702.30	6,827.42	6,191.66	3,018.19	7,000.00	7,000.00	.0%
TOTAL STORM WATER MANAGEMENT		168,915.72	151,751.73	161,028.52	90,019.04	167,483.00	173,800.00	3.8%

0491	CEMETERY							
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14913511	511401	CEMETERY SUPERVISOR	40,389.35	41,048.77	21,143.18	42,664.00	43,975.00	3.1%
		39,609.35						
14913511	511403	CEMETERY FOREMAN	58,478.62	61,658.25	32,658.29	63,140.00	65,350.00	3.5%
		46,413.72						
14913511	511409	CEMETERY EQUIPMENT OPERATOR	47,296.96	18,395.65	26,060.42	50,383.00	52,150.00	3.5%
		39,375.97						
14913511	511413	CEMETERY SKILLED LABORER		.00	.00	.00	.00	.0%
		27,448.12						
14913511	511417	CEMETERY LABORER	63,547.36	64,135.04	30,811.86	68,719.00	72,575.00	5.6%
		8,583.93						
14913511	515000	CEMETERY OVERTIME	9,818.17	9,342.91	2,956.01	8,000.00	8,000.00	.0%
		3,409.92						
14913511	516050	CEMETERY OUT OF GRADE WORK	4,744.30	7,242.01	1,812.96	2,750.00	2,750.00	.0%
		1,950.00						
14913511	516080	CEMETERY LONGEVITY	1,950.00	1,950.00	1,950.00	1,950.00	1,950.00	.0%
		-120,000.00						
14913511	512000	CEMETERY TRUST FUND SUPPORT	-120,000.00	-120,000.00	-60,000.00	-120,000.00	-120,000.00	.0%
		28,693.78						
14913512	512000	CEMETERY WAGES TEMP	28,649.23	35,367.29	20,399.41	33,000.00	35,000.00	6.1%
		28,693.78						
14913512	515000	CEMETERY TEMP HELP OVERTIME	.00	17.33	.00	.00	.00	.0%

TOTAL SALARIES		133,963.41	137,264.22	119,157.25	77,792.13	150,606.00	161,750.00	7.4%
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05	EXPENSES							
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14915521	521301	CEMETERY ELECTRICITY	868.52	908.41	267.07	900.00	950.00	5.6%
		976.16						
14915521	521308	CEMETERY FUEL OIL	1,470.40	1,663.96	704.51	1,800.00	1,800.00	.0%
		1,614.27						
14915521	521309	CEMETERY WATER /SEWER/SWM	2,757.60	2,301.90	1,414.24	2,800.00	2,900.00	3.6%
		2,144.30						

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ACCOUNTS FOR:
PUBLIC WORKS

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
14915521 521392	173.40	173.60	101.15	.00	.00	.00	.0%
14915530 530000	4,990.00	.00	.00	.00	.00	.00	.0%
14915530 596180	-5,500.00	.00	.00	.00	.00	.00	.0%
14915540 540000	3,234.65	6,936.98	4,173.56	6,260.96	6,000.00	6,000.00	.0%
14915540 540019	1,088.46	1,168.77	392.04	4,510.00	500.00	500.00	.0%
14915540 540440	7,690.00	6,930.00	5,940.00	3,070.00	6,000.00	6,000.00	.0%
14915540 540441	478.15	488.11	516.01	.00	1,000.00	1,000.00	.0%
14915540 540442	.00	.00	2,465.00	.00	2,000.00	2,000.00	.0%
14915542 542000	.00	28.01	100.76	.00	200.00	250.00	25.0%
14915546 546401	.00	.00	.00	.00	4,700.00	4,700.00	.0%
14915546 546405	1,386.34	1,327.15	1,853.10	917.55	2,000.00	2,000.00	.0%
14915546 546415	487.00	487.00	893.03	2,475.00	600.00	700.00	16.7%
14915546 546420	671.08	979.47	147.50	77.00	1,200.00	1,200.00	.0%
14915546 546440	353.46	342.00	.00	.00	400.00	400.00	.0%
14915546 596180	.00	.00	.00	.00	-4,700.00	-4,700.00	.0%
14915548 548000	2,178.48	4,079.76	3,731.64	1,372.90	3,500.00	3,750.00	7.1%
14915548 548992	10,588.67	13,246.57	11,712.63	6,130.28	12,000.00	12,000.00	.0%
14915554 554000	1,880.16	2,264.97	1,159.98	1,734.98	2,000.00	2,000.00	.0%
14915578 578100	330.00	245.00	135.00	135.00	200.00	200.00	.0%
TOTAL EXPENSES	34,764.58	43,793.91	38,195.67	29,069.49	43,100.00	43,650.00	1.3%
TOTAL CEMETERY	168,727.99	181,058.13	157,352.92	106,861.62	193,706.00	205,400.00	6.0%
0650 PARKS AND FORESTRY							
03 SALARIES							
16503511 511401	39,609.37	40,395.38	41,285.66	21,143.22	42,451.00	43,975.00	3.6%
16503511 511403							

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 20151 FY15 General Fund

FOR PERIOD 99

ACCOUNTS FOR:
PUBLIC WORKS

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
16503511 511405	58,702.14	60,668.34	58,390.90	30,216.72	63,140.00	60,375.00	-4.4%
16503511 511402	97,691.34	107,751.08	102,892.69	57,422.46	112,340.00	114,650.00	2.1%
16503511 511413	47,070.44	45,822.59	46,826.63	24,804.58	47,956.00	49,650.00	3.5%
16503511 511417	41,065.55	60,910.53	47,423.42	21,204.98	84,929.00	82,800.00	-2.5%
16503511 511431	68,876.72	53,934.90	45,800.89	33,440.56	37,906.00	34,525.00	-8.9%
16503511 515000	45,490.53	46,288.33	45,181.56	24,073.20	48,926.00	48,650.00	-0.6%
16503511 516050	22,325.25	26,820.33	26,488.09	14,301.88	25,000.00	25,000.00	0%
16503511 516060	8,321.04	6,906.21	5,381.96	2,647.32	6,000.00	6,000.00	0%
16503511 516080	4,392.00	3,988.00	4,608.00	4,586.16	5,000.00	5,000.00	0%
16503512 512000	3,025.00	2,050.00	3,125.00	975.00	975.00	975.00	0%
16503517 517017	31,527.40	18,035.84	35,655.16	24,462.89	45,000.00	52,000.00	15.6%
TOTAL SALARIES	473,490.88	473,571.53	481,374.36	259,278.97	519,623.00	523,600.00	.8%

05 EXPENSES

16505521 521301	828.69	716.11	745.71	343.43	1,000.00	1,000.00	0%
16505521 521309	1,203.33	614.32	856.27	307.16	600.00	750.00	25.0%
16505521 521392	599.38	596.32	.00	.00	.00	.00	0%
16505530 530000	4,781.00	12,064.74	11,556.18	2,400.00	7,500.00	10,000.00	33.3%
16505530 530420	6,236.49	7,402.78	3,950.82	2,878.47	7,000.00	7,000.00	0%
16505530 530431	4,076.00	12,110.00	15,598.75	8,618.75	19,000.00	19,000.00	0%
16505530 530433	3,820.85	2,656.78	2,400.00	3,200.00	3,500.00	3,500.00	0%
16505530 5296130	-17,979.00	-18,000.00	-18,500.00	.00	-19,000.00	-20,000.00	5.3%
16505540 540000	3,182.90	3,835.69	9,744.74	1,440.26	4,000.00	6,000.00	50.0%
16505546 546416	3,196.50	4,069.50	3,749.49	4,030.00	4,000.00	4,000.00	0%
16505546 546420	3,690.01	1,987.22	2,418.00	268.89	4,000.00	4,000.00	0%

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON

FOR PERIOD 99

PROTECTION: 20151 FY15 General Fund
ACCOUNTS FOR:
PUBLIC WORKS

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROTECTION LEVEL 2	PCT CHANGE
16505546 546430	PARKS TOOLS RAKES SHO	3,841.84	3,865.35	1,616.09	4,000.00	4,000.00	.0%
16505546 546450	PARKS GRAVEL CLAY	890.23	234.05	232.29	2,250.00	2,250.00	.0%
16505546 546460	PARKS ATHLETIC FIELDS	4,374.45	3,601.96	91.74	4,000.00	4,000.00	.0%
16505546 546470	PARKS PLAYGRND SFTY MLC	3,978.84	.00	.00	2,000.00	2,000.00	.0%
16505554 554000	PARKS UNIFORMS AND BOOTS	3,599.23	4,475.43	2,745.00	4,600.00	4,600.00	.0%
16505578 578100	PARKS LICENSES	1,157.00	1,369.49	375.00	1,000.00	1,000.00	.0%
TOTAL EXPENSES	28,942.94	45,895.05	46,066.24	28,547.08	49,450.00	53,100.00	7.4%
TOTAL PARKS AND FORESTRY	502,433.82	519,466.58	527,440.60	287,826.05	569,073.00	576,700.00	1.3%
TOTAL PUBLIC WORKS	2,682,053.96	2,787,456.32	2,795,154.74	1,490,710.89	3,149,966.00	3,232,625.00	2.6%

Operating
1278

3032

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: DPM-FRASH SNOW STREET LIGHTING | PRIOR FY2 | LAST FY1 | CY ACTUALS | CY REV BUDGET | PROJECTION LEVEL 2 | PCT CHANGE

0423	SNOW / ICE CONTROL								
14233511	511000	SNOW/ICE WAGES	5,598.66	16,748.43	9,412.75	15,000.00	15,000.00	15,000.00	.0%
14233511	515000	SNOW/ICE OVERTIME	48,989.86	184,632.73	68,479.34	100,000.00	100,000.00	100,000.00	.0%
		TOTAL SALARIES	210,413.51	201,381.16	77,892.09	115,000.00	115,000.00	115,000.00	.0%

05	EXPENSES								
14235530	530415	SNOW / ICE PLOWING & HAULING	34,124.50	261,851.56	207,009.00	250,000.00	250,000.00	250,000.00	.0%
14235530	530420	SNOW / ICE POLICE DETAILS	.00	8,167.49	4,180.34	15,000.00	15,000.00	15,000.00	.0%
14235530	530465	STREET SWEEPING	8,175.00	7,190.95	.00	15,000.00	15,000.00	15,000.00	.0%
14235540	540000	SNOW / ICE SUPPLIES/EQUIPMENT	56,112.05	62,246.17	29,352.47	50,000.00	50,000.00	50,000.00	.0%
14235540	540425	SNOW / ICE SAND	.00	1,048.73	1,714.08	15,000.00	15,000.00	15,000.00	.0%
14235540	540430	SNOW / ICE SALT	115,019.59	212,422.56	203,274.95	125,000.00	150,000.00	150,000.00	20.0%
14235540	540435	SNOW / ICE CACL	3,240.00	.00	.00	5,000.00	5,000.00	5,000.00	.0%
14235548	548999	SNOW / ICE GASOLINE	27,560.68	47,559.87	1,161.53	30,000.00	30,000.00	30,000.00	.0%
14235578	578020	SNOW & ICE MEAL TICKETS	2,919.00	7,729.70	.00	5,000.00	5,000.00	5,000.00	.0%

0424	STREET LIGHTING								
	TOTAL EXPENSES	907,458.60	247,150.82	608,217.03	446,692.37	510,000.00	535,000.00	535,000.00	4.9%
	TOTAL SNOW / ICE CONTROL	1,017,872.11	301,739.34	809,598.19	524,584.46	625,000.00	650,000.00	650,000.00	4.0%

05	EXPENSES								
14245521	521300	TRAFFIC LIGHT ELECTRICITY	8,321.03	8,333.88	3,594.08	15,000.00	16,000.00	16,000.00	6.7%
14245521	521301	STREETLIGHT ELECTRICITY	127,088.13	120,432.77	56,681.16	185,000.00	174,000.00	174,000.00	-5.9%
14245524	524271	STREET LIGHT MAINT & REPAIR	.00	8,401.07	.00	.00	10,000.00	10,000.00	.0%

TOTAL EXPENSES 69

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 20151 FY15 General Fund

FOR PERIOD 99



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ACCOUNTS FOR:	STREET LIGHTING	PRIOR FY3	PRIOR FY2	LAST FY1	CY	CY REV	PROJECTION	PCT
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 2	CHANGE
DPW-TRASH SNOW	214,436.76	135,409.16	137,167.72	137,167.72	60,275.24	200,000.00	200,000.00	.0%
TOTAL STREET LIGHTING	214,436.76	135,409.16	137,167.72	137,167.72	60,275.24	200,000.00	200,000.00	.0%
0433	WASTE COLLECTION & DISPOSAL							
05	EXPENSES							
14335529	529430 WASTERMVL GARBAGE COLLECTION	608,335.00	558,349.95	285,258.50	650,000.00	600,000.00	600,000.00	-7.7%
14335529	529431 WASTERMVL SOLID WASTE DISPOSAL	428,262.49	438,199.23	233,792.55	600,000.00	600,000.00	600,000.00	.0%
14335529	529432 WASTERMVL CURBSIDE RECYCLING	173,098.38	238,160.00	121,446.50	210,000.00	260,000.00	260,000.00	23.8%
14335529	529435 WASTERMVL MISC RECYCLING	52,445.41	18,955.59	16,075.67	30,000.00	30,000.00	30,000.00	.0%
14335530	530086 LANDFILL MONITORING	2,063.00	66,987.00	.00	.00	.00	.00	.0%
TOTAL EXPENSES	1,356,595.25	1,225,655.31	1,320,651.77	1,320,651.77	656,573.22	1,490,000.00	1,490,000.00	.0%
TOTAL WASTE COLLECTION & DIS	1,356,595.25	1,225,655.31	1,320,651.77	1,320,651.77	656,573.22	1,490,000.00	1,490,000.00	.0%
TOTAL DPW-TRASH SNOW STREET	2,588,904.12	1,662,803.81	2,267,417.68	2,267,417.68	1,241,432.92	2,315,000.00	2,340,000.00	1.1%

DPW general fund 546496

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Library FY15 Budget

This FY15 Draft Budget complies with the Municipal Appropriation Requirement formula, allowing the Library to be fully certifiable by the Massachusetts Board of Library Commissioners.

Overview

This Draft Budget simplifies the \$1,376,900 budget for the Public Library to reflect a +3.5% increase to both wages and expenses generically, an increase that is indicative of funds available for all Town department operating budgets. At a time when the Library is expecting to move to a substantially smaller space during a building renovation project, a higher increase is not warranted.

The Library Trustees voted a FY15 budget of \$1,483,052 or a +11.5% increase when compared to FY14.

Before the budget goes to FINCOM in February 2014, the Library Trustees and staff are expected to prioritize the funds available from a +3.5% budget. The expected framework to use is the Town's current pay/classification system as all other Town departments have used. A part of the +11.5% increase voted was Trustee suggested changes to that system, however an independent review of the system is currently underway (as requested by the Trustees) so such a change in advance is not recommended.

The Trustees voted to add a new \$56,000 position that would be a liaison between technology available and the public. It is an intriguing idea, and highlights the need to begin discussions about what the Library operating budget should look like when the building renovation project is completed in a couple of years. It is possible that for the FY16 budget some phasing in of new positions or expenses might be a good proactive idea.

PROJECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: LIBRARY PRIORITY ACTUALS PRIORITY ACTUALS LAST FY1 ACTUALS CY ACTUALS CY REV BUDGET PROJECTION LEVEL 2 PCT CHANGE

0610 LIBRARY ADMINISTRATION

03 SALARIES

16103511 511000	LIBRARY WAGES	.00	.00	.00	.00	.00	1,082,960.00	.0%
16103511 511010	LIBRARY ADMIN ASST	26,630.03	41,801.57	21,430.51	42,842.00	.00	.00	-100.0%
16103511 511641	LIBRARY DIRECTOR	83,229.76	86,034.00	44,849.28	95,957.00	.00	.00	-100.0%
16103511 511642	LIBRARY ASSISTANT DIRECTOR	67,514.30	64,626.70	34,257.80	73,195.00	.00	.00	-100.0%
16103511 511643	LIBRARY ADMIN SECRETARY	5,978.50	.00	.00	.00	.00	.00	.0%
16103511 511646	LIBRARY SR LIBRARY ASSOC	95.01	.00	.00	.00	.00	.00	.0%
16103511 511649	LIBRARY TECHNICIAN	.01	.00	.00	.00	.00	.00	.0%
16103511 511651	LIBRARY PAGE	65.65	.00	.00	.00	.00	.00	.0%
16103511 515000	LIBRARY OVERTIME	2,293.77	415.94	.00	.00	.00	.00	.0%
16103511 516000	PROJECT MGMT STIPEND	.00	.00	2,115.41	.00	.00	.00	.0%
16103517 517017	LIBRARY LEAVE BUYBACK	5,145.00	9,943.73	.00	.00	.00	.00	.0%
TOTAL SALARIES		190,952.03	202,821.94	102,653.00	211,994.00	1,082,960.00	410.8%	

05 EXPENSES

16105524 524000	LIBRARY MAINT CONTRACT/REPAIR	4,190.95	3,323.23	421.75	2,300.00	.00	.00	-100.0%
16105531 531090	LIBRARY PROF DEV - REGISTRATN	4,497.70	3,154.35	566.00	3,500.00	.00	.00	-100.0%
16105531 531091	LIBRARY PROF DEV - TRAVEL	1,287.36	4,123.00	940.21	2,200.00	.00	.00	-100.0%
16105536 536000	LIBRARY SOFTWARE LICEN & SUPP	47,158.02	55,569.10	34,101.01	55,000.00	.00	.00	-100.0%
16105540 540000	LIBRARY SUPPLIES/EQUIPMENT	6,864.88	7,881.16	2,606.89	4,000.00	.00	.00	-100.0%
16105542 542000	LIBRARY OFFICE SUPP	13,125.15	7,812.34	3,498.01	4,000.00	.00	.00	-100.0%
16105555 555000	LIBRARY TECHNOLOGY SUPPLIES	878.82	7,737.19	10,085.77	14,500.00	.00	.00	-100.0%
16105556 556000	LIBRARY LIBRARY MATERIALS	16.70	.00	.00	.00	.00	293,940.00	.0%
16105556 556610	LIBRARY ADULT BOOKS	79,581.85	76,275.73	37,701.15	61,000.00	.00	.00	-100.0%
TOTAL EXPENSES		194,748.43	202,821.94	102,653.00	211,994.00	1,082,960.00	410.8%	

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PROJECTION: 20151 FY15 General Fund FOR PERIOD 99

ACCOUNTS FOR:
 LIBRARY

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROTECTION LEVEL 2	PCT CHANGE
16105556 556611	LIBRARY CHILDRENS BOOKS	26,225.48	22,123.34	16,733.66	31,000.00		.00 -100.0%
16105556 556612	LIBRARY TEEN BOOKS	4,804.74	7,599.48	2,926.01	7,500.00		.00 -100.0%
16105556 556620	LIBRARY ADULT AUDIO	13,478.73	13,576.98	6,352.23	14,000.00		.00 -100.0%
16105556 556621	LIBRARY CHILDRENS AUDIO	4,463.30	4,070.55	992.95	3,500.00		.00 -100.0%
16105556 556622	LIBR MATERIALS TEEN AUDIO	1,000.00	2,664.03	327.65	2,700.00		.00 -100.0%
16105556 556630	LIBRARY ADULT VIDEO	16,717.14	16,216.65	8,368.08	16,000.00		.00 -100.0%
16105556 556631	LIBRARY CHILDRENS VIDEO	4,762.63	5,731.70	4,091.56	5,500.00		.00 -100.0%
16105556 556640	LIBRARY PERIODICALS	2,773.93	17,622.16	924.35	18,000.00		.00 -100.0%
16105556 556650	LIBRARY ELECTRONIC	9,325.49	5,120.00	.00	2,500.00		.00 -100.0%
16105556 556660	LIBRARY ONLINE DATA BASE	6,731.00	13,723.75	6,000.00	28,000.00		.00 -100.0%
16105556 556670	LIBR OTHER MATERIALS	1,000.00	.00	.00	.00		.00 .0%
16105556 556680	LIBR EBKS/DWNLAD/OVRDRY/ADLT	3,197.00	6,209.00	835.04	6,000.00		.00 -100.0%
16105556 556681	LIBR EBKS/DWNLAD/OVRDRY/CHLD	1,515.30	1,634.14	3,261.59	2,000.00		.00 -100.0%
16105556 556682	LIBR EBKS/DWNLAD/OVRDRY/TEEN	600.00	832.12	.00	800.00		.00 -100.0%

TOTAL EXPENSES	260,437.19	253,810.00	283,000.00	140,733.91	284,000.00	293,940.00	3.5%
TOTAL LIBRARY ADMINISTRATION	451,389.22	448,558.43	485,821.94	243,386.91	495,994.00	1,376,900.00	177.6%

0612 LIBRARY CIRCULATION	03 SALARIES	LTB CIRC DIVISION HEAD	LTB CIRC SR LIBRARY ASSOC	LTB CIRC TECHNICIAN	LTB CIRC PAGE	LTB CIRC OVERTIME	LTB CIRC SUNDAY HOURS
16123511 511644	53,420.31	54,496.80	55,380.00	28,518.83	57,260.00	.00	-100.0%
16123511 511646	29,506.94	27,317.46	27,727.80	14,720.30	30,600.00	.00	-100.0%
16123511 511649	93,517.47	101,310.25	104,797.54	54,524.47	101,440.00	.00	-100.0%
16123511 511651	20,104.29	17,495.49	17,394.33	6,717.62	21,100.00	.00	-100.0%
16123511 515000	6,823.97	1,049.92	.00	.00	.00	.00	.0%
16123511 515610	.00	4,324.53	5,649.67	2,458.94	7,340.00	.00	-100.0%

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PROTECTION: 20151 FY15 General Fund | FOR PERIOD 99

ACCOUNTS FOR: LIBRARY

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROTECTION LEVEL 2	PCT CHANGE
TOTAL SALARIES	203,372.98	205,994.45	210,949.34	106,940.16	217,740.00		.00 -100.0%
TOTAL LIBRARY CIRCULATION	203,372.98	205,994.45	210,949.34	106,940.16	217,740.00		.00 -100.0%

0614 LIBRARY CHILDRENS DIVISION

03 SALARIES

16143511 511644	CHILDRENS DIVISION HEAD	62,339.64	62,321.04	32,126.31	64,480.00		.00 -100.0%
16143511 511645	CHILDRENS LIBRARIANS	107,838.67	117,852.51	61,943.78	114,382.00		.00 -100.0%
16143511 511646	CHILDRENS SR LIBRARY ASSOC	24,551.66	25,634.63	13,390.86	26,471.00		.00 -100.0%
16143511 511649	CHILDRENS TECHNICIAN	208.95	2,310.68	1,254.76	1,700.00		.00 -100.0%
16143511 511651	CHILDRENS PAGE	13,757.59	14,587.06	7,111.00	15,167.00		.00 -100.0%
16143511 515000	CHILDRENS OVERTIME	8,203.83	1,106.20	.00	.00		.00 .0%
16143511 515610	CHILDRENS SUNDAY HOURS	.00	4,963.94	2,966.75	10,610.00		.00 -100.0%
TOTAL SALARIES		220,244.71	227,669.86	118,793.46	232,810.00		.00 -100.0%
TOTAL LIBRARY CHILDRENS DIVI		214,949.43	227,669.86	118,793.46	232,810.00		.00 -100.0%

0616 LIBRARY REFERENCE DIVISION

03 SALARIES

16163511 511644	REFERENCE DIVISION HEAD	60,480.95	61,383.42	31,492.50	63,210.00		.00 -100.0%
16163511 511645	REFERENCE LIBRARIANS	184,901.95	189,025.88	92,006.98	197,554.00		.00 -100.0%
16163511 515000	REFERENCE OVERTIME	4,903.36	.00	.00	.00		.00 .0%
16163511 515610	REFERENCE SUNDAY HOURS	.00	5,891.11	3,417.99	11,700.00		.00 -100.0%
TOTAL SALARIES		248,784.86	256,300.41	126,917.47	272,464.00		.00 -100.0%
TOTAL LIBRARY REFERENCE DIVI		248,784.86	256,300.41	126,917.47	272,464.00		.00 -100.0%

0618 LIBRARY TECH SERVICES DIVISION

03 SALARIES

TOTAL SALARIES	248,784.86	258,134.10	256,300.41	126,917.47	272,464.00		.00 -100.0%
TOTAL LIBRARY REFERENCE DIVI	248,784.86	258,134.10	256,300.41	126,917.47	272,464.00		.00 -100.0%

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TOWN OF READING
NEXT YEAR BUDGET HISTORICAL COMPARISON

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FOR PERIOD 99

PROJECTION: 20151 FY15 General Fund

ACCOUNTS FOR:
LIBRARY

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
16183511 511644	TECH SVC DIVISION HEAD	62,068.50	63,640.21	32,291.04	64,480.00	.00	-100.0%
16183511 511646	TECH SVC SR LIBRARY ASSOC	26,258.51	26,719.74	13,677.21	27,527.00	.00	-100.0%
16183511 511648	TECH SVC SR LIBRARY TECH	10,938.77	12,648.93	6,208.83	11,562.00	.00	-100.0%
16183511 511642	TECH SVC TECHNICIAN	.00	579.68	770.22	.00	.00	.0%
16183511 511651	TECH SVC PAGE	6,631.93	7,424.50	3,567.30	7,761.00	.00	-100.0%
16183511 515000	TECH SVC OVERTIME	.00	.00	.00	.00	.00	.0%
16183511 515610	TECH SVC SUNDAY HOURS	1,669.39	.00	.00	.00	.00	.0%
TOTAL SALARIES	104,946.61	107,567.10	111,013.06	56,514.60	111,330.00	.00	-100.0%
TOTAL LIBRARY TECH SERVICES	104,946.61	107,567.10	111,013.06	56,514.60	111,330.00	.00	-100.0%
TOTAL LIBRARY	1,223,443.10	1,240,498.79	1,291,754.61	652,552.60	1,330,338.00	1,376,900.00	3.5%

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