



## Public Notice Posting Request Town of Reading - Town Clerk

RECEIVED  
TOWN CLERK  
READING, MASS.

Committee or  
Board:

Reading Housing Authority

Date:

August 12, 2013

2013 AUG -8 A 9:54

Time:

5:30PM

Location:

Reading Housing Authority

Address:

22 Frank D. Tanner Drive, Reading, MA 01867

Purpose:

Regular Board Meeting

Requested By

Lyn E. Whyte, Executive Director

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and Legal Holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time. A listing of topics that the chair reasonably anticipates will be discussed at the meeting must be on the agenda.

Among the items listed for discussion at the Annual Meeting on Monday night will be:  
5:30 P.M.

### CALL TO ORDER

### BOARD BUSINESS

#### 1. MINUTES

- a) - Regular Business Meeting - held on 06/03/2013 - enclosed See motion 14-001
- b) - Executive Session Meeting - held on \_\_\_\_\_ - enclosed See motion \_\_\_\_\_

#### 2. FINANCES

- a) - Checkroll / Billroll - I.I. Checks See Motion 14-002
- b) - Financial Report - See Motion 14-003
- c) -

#### 3. CITIZEN INPUT & GUESTS

- a) - Presentation Artis Senior Living LLC, Development of 64-Bed Memory Care Living Facility on former site of Eric's Florist on Rt 28, Reading

#### 5. PERSONNEL

- a) Confirmation of submittal of Board Attendance to DHCD for prior month
- b) Congratulations to Kevin Mulvey Re-appointment to RHA Board
- c) Congratulations to Diane Cohen Re-appointment as our State Appointee
- d) Discussion on potential addition of part-time employee

#### 6. OLD BUSINESS/ CORRESPONDENCE/ UPDATES/ REPORT OF PROGRAMS

- a) Vacancy report- See Attached State Program update
- b) Sec 8 report - Report provided by K. Rolli See Motion 14-016
- c) See attached current Newsletter
- d) Monthly Work Order/Maintenance Report for June & July, 2013
- e) RHA Website information

#### 7. NEW BUSINESS - -

- a) Annual reorganization of Board for FY 2014. See motions 14-004 thru 14-009.
- b) Annual Reporting Certification of Compliance Lead Paint Laws. See Motion 14-010
- c) Annual Reporting. Certification of Salary Schedules for FY 0613 See Motion 14-011
- d) Certificate of Final Completion for entry door project See Motion 14-012
- e) Administrative Plan Update for Centralized Wait List Note, only changes made were to include the new online access for participation See Motion 14-013
- f) State Elderly Development replacement of appliances capital funded project. See Motion 14-014
- g) Discussion on marketing policy for Gazebo Circle Draft presented. See Motion 14-015

#### 8. REAL ESTATE MATTERS

- a) None at this time

#### 9. OPEN SESSION for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.

#### 10. ADJOURNMENT See Motion 14-017

Please note that the Board may act on items in a different order than they appear on this agenda.  
Also, if it so votes, the Board may go into Executive Session

**PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.**

This Agenda has been prepared in advance and does not necessarily include all matters which may be taken up at this meeting.